

TOWN OF KERNERSVILLE



BUDGET FISCAL YEAR 2011-2012

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The Honorable Mayor and Board of Alderman
Town of Kernersville

Dear Mayor and Alderman:

As required by the Local Government Budget and Fiscal Control Act, as amended; enclosed you will find a balanced budget recommendation for all funds of the Town of Kernersville for the Fiscal Year 2011-2012. The public hearing date for the FY 11-12 budget has been set for June 7, 2011 and notice of submission of this budget to the Board of Aldermen will be published in accordance with all the requirements of G.S. 159-12; as well as other State and Federal requirements. A copy of this budget has been placed on file with the Town Clerk, and in the Paddison Memorial Library for public inspection.

BUDGET PREPARATION

Budget preparation for the last two budgets has been a very difficult task. The revenues have fluctuated and there has not been any predictable pattern of growth or decline. For the most part, one has to assume that the revenues will remain flat or at the very best see some small increase this year.

We were very hopeful that the experts were correct and the recession had ended. If this was true then FY11-12 should turn out to be a year where the Town operations start to return to normal. However, we were skeptical that this was true and our skepticism was confirmed when we started the budget preparations for FY11-12.

Though it is better than FY10-11, this fiscal year is still far from the way things were several years ago. The revenues are again basically flat and expenses continue to increase. Cuts will be required to balance the budget, and we will be faced with many new constraints and challenges this year. Unfortunately, it does not appear as though the economy is going to rebound as quickly as the experts thought and this could be the new normal for municipalities.

FY 2011-2012 Budget Highlights

I. REVENUE

The revenues for FY11-12 are estimated to be \$27 million (**See Figure A**). At first glance this appears to be an increase over the approved revenues for FY10-11. However, it must be taken into consideration that there is about \$2.4 million in revenue being transferred from the Transportation Capital Project Ordinance (TCPO) into the General Fund so that the TCPO fund can be closed. There will also be more revenue this year provided by City-County Utilities Commission for Town projects. We are also recommending some new fees as well as an increase in some existing fees for FY11-12. When all of this is taken into consideration the increase in revenues is estimated to be about \$300,000 over the approved revenues for FY10-11.

Ad Valorem Taxes

The largest revenue source for the Town is Ad Valorem Taxes (property taxes), which are derived from the tax base of the Town. The tax base for this fiscal year is projected to be \$2,537,083,000. The tax base for Forsyth County is actually down this year while the tax base for Guilford County has increased slightly. This increase is due mainly to the FedEx Ground Hub and some new houses in the Kentland Ridge subdivision.

The increase in tax base allows us to forecast an increase in Ad Valorem Taxes. For FY10-11 the revenue from this source was approved at \$12,270,119. This year it is projected to be \$12,369,548. We are hopeful that this revenue source will increase again next year as more of the tax base from FedEx Ground is realized.

Sales and Use Tax

The other main source of revenue for the Town is proceeds from the Sales and Use Tax. This revenue source increased steadily from 1998-2007, seeing increases ranging from 4-15%. However, beginning in FY08-09 this revenue source has decreased or at best remained flat. Last year we recommended a revenue decrease from the previous fiscal year and it appears that this will be the case when the year ends.

Even though we are expecting the Sales and Use Tax revenue for FY10-11 to be less than FY09-10, we are seeing an increase in the quarterly amounts collected for this year. Based on this and the projections from the North Carolina League of Municipalities (NCLM), we feel like there will be a slight increase in the Sales and Use Tax revenue for FY11-12. The NCLM has projected an increase of 3.5-4% for this revenue source for FY11-12. We have followed their recommendations and are recommending a 3.5% increase over estimated FY10-11 revenues. We are estimating Sales and Use Tax revenue to be \$3,673,156 for FY11-12.

Unrestricted Governmental Revenue

The revenues that make up this category are ABC Tax, Sales Tax, Telecom Sales Tax, Utility Franchise Tax, Video Programming Tax and the Solid Waste Disposal Tax. These revenue sources account for more than \$6 million of revenue, with over half of this coming from the Sales and Use Tax. These revenues have seen a slight increase the last few years and we are projecting a slight increase again for FY11-12. However, this depends greatly on the Sales and Use Tax because it is the largest Unrestricted Governmental Revenue source that the Town receives.

New Revenue Sources/Increases

There are several new changes being recommended to the Schedule of Fees/Revenues for FY11-12. This year we are proposing an increase in the Commercial Solid Waste collection and rental fees. We are recommending a \$6 increase per month in the collection fees and \$7 per month in the rental fees. This increase will allow us to still remain lower than our competitors by \$2-\$5 per month and will generate an estimated \$80,000.

There is also a recommended annual fee for yard waste cart service. We currently only charge a one-time fee when the citizen initially gets the carts. Beginning in FY11-12 we are recommending charging an annual fee of \$60, which will generate an estimated \$100,000 annually. This is in line with what other surrounding municipalities charge for these carts and service.

We are also recommending a charge for any additional roll-out trash carts the citizens may want. The Town provides one roll-out cart to each citizen but there are many citizens that have two or more carts. We are recommending that they pay \$50 a year for each additional cart that they have. Based on the extra cans already in service this will generate approximately \$10,000 a year.

The Town currently picks up full truck loads or half loads of branches and limbs using the boom truck at no cost to the citizen. This service has a direct cost to the Town for the fuel, manpower and truck usage. For FY11-12 we are recommending charging \$30 for a half pile pick-up and \$60 for a full pile pick-up. This will cover the cost of the service.

Fund Balance Appropriated

The Fund Balance of a municipality is to be used as a “rainy day” fund and to cover expenses that occur mid-year that are not budgeted at the beginning of the year. The Town has always been conservative in its appropriation of Fund Balance and thus has maintained a healthy Fund Balance throughout the years.

For the last several years, beginning with FY09-10, the Town has appropriated a large amount from the Fund Balance to help cover the shortfall in the budget. In FY09-10 there was \$600,000 appropriated and in FY10-11 there was \$700,000 appropriated.

Because of large appropriations the two previous years we are not recommending appropriating a very large amount of Fund Balance this year. It is recommended that only about \$300,000 be appropriated from the Fund Balance for FY11-12. This amount could change depending on what happens with the State budget. If any of the revenues for the Town are withheld or decreased in the final adjustments then it may be necessary to appropriate more Fund Balance to cover the loss.

II. EXPENSES

The expenses of the Town basically fall into two categories: Operating Expenses and Capital Expenses. The Operating Expenses are made up of several different areas and all of these are necessary for the daily operations of the Town. This is usually the largest portion of the budget. Figure B shows the General Fund expenditures by department (**See Figure B**).

The Capital Expenses are made up of capital purchases and this usually consist of equipment, infrastructure, and infrastructure improvements. While this is a large expense these items are usually purchased on an installment purchase plan and they are financed over a four year period or longer. This negates the need for a large one-time payment.

Operating Expenses

Personnel

The employees are the Town's greatest asset. They provide the manpower for the services that all citizens enjoy. The Town has always operated with a smaller staff than many surrounding municipalities. Last year marked the first time in many years that a reduction in force was necessary. There were three occupied positions eliminated, four vacant positions frozen, two vacant positions eliminated through restructuring and one position eliminated by transferring the employee to another department. In total there were ten positions that were eliminated or frozen in the budget for FY10-11.

With such a drastic impact occurring in FY10-11 we were hopeful that another reduction in force could be avoided for FY11-12. However, this is not possible and we are again recommending another reduction in force using various methods (**See Exhibit A**).

Positions Eliminated

This year we are recommending the elimination of four full-time occupied positions. These positions are: Construction Inspector-Transportation Division, Code Inspector I-Inspections Division, Sanitation Collector-Sanitation Division and an Administrative Support Assistant II (ASA II)-Stormwater Division. All of these positions have experienced a reduction in workload and this will continue throughout FY11-12, thus necessitating the elimination of the positions.

We are also recommending eliminating the Public Information Officer position in the Police Department. However, there is a vacant position for an Officer and the person currently serving as the PIO will be transferred into the vacant position.

The Transportation Project Engineer position is also being recommended for elimination this year. The individual in this position will be transferred to the Stormwater

Division. The salary will be funded through the Stormwater Enterprise Fund and not the General Fund for FY11-12.

We are also recommending that the ASA II position that is currently shared between Human Resources (HR) and Public Services be changed. The position will still spend a half day in HR but will no longer spend a half day in Public Services-Sanitation Division. Instead of Public Services, the position will be moved to the Stormwater Division for half the day and will perform the work of the position that is being recommended for elimination in that division. Half of the salary for this position will be funded by the Stormwater Enterprise Fund and the other half by the General Fund. Previously the position was funded entirely by the General Fund.

Position Freezes

There is also one position that will be frozen for FY11-12. We are recommending that one of the vacant Police Officer positions be frozen. If this is approved there will be a total of three frozen Officer positions, two from FY10-11 and one from FY11-12.

New Positions

There are two new positions being recommended for this year. We are recommending a new Accounting Operations Manager position in Finance. This position will not be filled until January 2012. This position will help to relieve the work-load back-up, improve efficiencies in the department and allow for succession planning. Currently, this position does not exist, and significant overtime and part-time expense are being incurred by the Finance Department to operate. With the addition of this position the overtime will be drastically reduced and the part-time salary will be eliminated completely. These two together are about the same as the salary for the new position so there will not be much additional cost to adding this position.

The second new position being recommended is for a part-time Athletic Programmer in Parks and Recreation. There has been a drastic increase in the amount of programs offered and the amount of participants since moving into the new building. It is critical that we hire someone to help keep up with this demand. Otherwise, we may have to cut back on some of the program offerings and this would impact the positive increase that has been taking place.

Benefits and Salaries

The employees are the most critical part of the Town operations. Our employees constantly go above and beyond the call of duty when providing services to the citizens. Their dedication to the Town and their job shows in everything they do. For this reason, it is important that we offer competitive wages and benefits so that we can retain them. Even with the tough economic climate we are in an ongoing battle with other municipalities and employers in the private sector to attract and retain good employees. For the last three years and with the upcoming fiscal year, the employees have been asked to do more with less. This has increased even more because of the reductions in

force. The expectations and services do not decrease in proportion to the decrease in manpower. However, the employees have answered this call and they are willing to answer it again.

Last year the benefits and salaries of the employees saw some major changes. The Cost of Living Adjustment (COLA) was not given, no merit pay was given, thirty five hours of furloughs were implemented for ALL employees and there was not a Town contribution to the 401K plan. One of our main focuses for this year was to eliminate the furloughs and give a small merit increase to the employees.

COLA and Merit Increases

For FY11-12 we are not recommending any COLA. However, we are recommending a small merit increase of up to 2% per employee. This is a difficult recommendation to make because of the reduction in force that was implemented again this year. But, we feel like it is a good recommendation because of the fact that no raises have been given for two years and the employees are going to be required to pay a portion of their health insurance. The reduction in force is necessary because of the decreased workload for those particular positions. However, the workload of the remaining employees is still the same or greater and they should receive a merit increase for their extra efforts the last few years.

Health Insurance

The benefit package that the Town offers is competitive with other municipalities around us and many of the private sector employees. The Town offers insurance coverage to the employee and the employee's family. In previous years the employee did not have to pay for any of their coverage and only paid a percentage of the family/spouse coverage.

This year we are recommending that the employees pay a small portion of their health coverage. The increasing cost of health care over the years has made it necessary for the Town to begin charging the employee. For FY11-12 we are recommending that the employee pay \$60 monthly for their coverage. However, this will be offset for this year by wellness incentives and the employee will only have to pay \$30 monthly. Beginning in FY12-13 the employee will have to pay the full amount of \$60 monthly if they do not participate in the wellness incentives. At this time we are not recommending any change to the amount the employee's pay for family/spouse coverage.

401K Contribution

For many years the Town contributed to a 401K plan for every employee. Beginning in FY08-09 this amount was 2%. However, this benefit was eliminated in FY10-11. We are not able to recommend a 401K contribution for FY11-12 either. We are hopeful that when the economy improves the employees can be given a 401K contribution.

Overtime

Almost every department spends money on overtime throughout the year, from a few hundred dollars to over one hundred thousand dollars for different departments. For FY11-12 we are recommending that the majority of overtime be eliminated from all of the departments except the Fire/Rescue Department. The Fire/Rescue employees accrue overtime as a result of their shift structure. For FY 11-12 when an employee works overtime they will be required to use compensatory time as compensation for the overtime. A minimal amount of money will still be allocated to the departments that work special events.

Developmental Pay

We are recommending that the Town continue the developmental pay adjustments that were started in 2000. This plan creates a pay plan for Kernersville based on the average salary range for like jobs in other municipalities our size. Under this plan we review 1/3 of the workforce every year and make adjustments to the salary grades. This program is designed to bring employees to mid-point of the salary scale and also as a way to keep the salaries of those employees that are above mid-point competitive. This program has been very successful so far and has given the Town a competitive pay plan for most positions. The developmental pay has decreased the amount of turnover for the Town and has helped improve employee morale, and therefore, we are recommending no changes to this plan. Also, it is not possible to eliminate developmental pay for just one year because of the way the plan is structured. If it is eliminated this year then only the departments that are in the pay study will be impacted. To be fair to all employees, developmental pay would have to be eliminated for three years so that all Town employees are treated equally. This would then put us about three years behind in the pay scale.

Other operating expenses

These are the expenses that make up the daily operations of the Town (supplies, utilities, telephone/postage, travel, training, etc.). This area saw drastic reduction in FY10-11 as \$689,000 was eliminated from the original requests of the departments. This area has been cut again in FY11-12. The operational cuts for FY11-12 are slightly over \$400,000. While this is not as much as last year, it is still a significant cut because it comes after two years of other operational cuts **(See Exhibit B)**.

We are also recommending a change in service that will impact the operating expenses of the Town. Currently the Town offers bulky item pick-up on a daily basis. However, this is a very labor intensive operation and it is not a cheap service to provide. For this reason we are recommending that beginning in FY11-12 bulky item pick-up will occur one time every quarter. This allows us to continue offering the service on a frequent basis and still offer the other services provided by Public Services. With a reduction in force it is not possible to offer the full array of services as they have been offered in the past.

Capital Expenses

Equipment

The Town started replacing a lot of its equipment in FY 06-07 and continued this plan for several years. The Town has been very fortunate to have a good maintenance division that enables us to get the maximum amount of use out of every piece of equipment. A lot of the old, worn out equipment has been replaced but there are still some pieces that need replacing. Because of budget constraints the amount of equipment replaced has decreased the last two years.

Despite another difficult budget this year we are recommending purchasing several new pieces of equipment and doing several major repairs to our buildings/infrastructure. These are necessary now because waiting will cost us more in the future. The pieces of equipment that are discussed in the following section are capital expenses to be purchased under the installment purchase method. These items meet the requirements for an installment purchase because of their value (over \$5000) and their useful life. Exhibit C shows the recommended Capital Purchases for FY11-12 **(See Exhibit C)**.

Police Vehicles

For about the last ten years, the Town has tried to replace five Police vehicles a year so that the fleet does not have too many vehicles with over 100,000 miles. However, this amount was reduced for several years because of the tight budget. This year fifteen new vehicles were requested, with fourteen of these having over 100,000. We are recommending purchasing ten of these vehicles. We will replace the vehicles that have the highest mileage or the highest maintenance cost.

Even after replacing ten vehicles this year we will still be behind in the Police Car replacement program. However, we will not be as far behind as we have been the past several years and we will be in a better position to get caught up in the upcoming years.

Public Service Vehicles

We are recommending the purchase of two vehicles in the Public Services Department. Both of these vehicles will be for the Sanitation Division. We are recommending purchasing a Front End Loader Collection Truck and a Set Truck. These two vehicles will replace vehicles that are ten years old and older and are not reliable. These vehicles have been eliminated from the budget for the past three years and their condition has deteriorated during this time. We do not feel that it is wise to delay the purchase another year because their condition will worsen and the maintenance cost may very well be more than the yearly payment of a new vehicle.

Parks and Recreation Vehicles/Equipment

This year we are recommending two new pieces of equipment for the Parks and Recreation Department. We are recommending a new gator and a self contained spray unit. The gator will replace one of the gators that is currently used by the department.

The current gator is old and unreliable. It is crucial that there is a reliable gator to use because this equipment is used every day in field preparation and park maintenance. The self contained spray unit will be used for spraying fields, park grounds and the grounds around Town buildings. Purchasing this sprayer will eliminate the need for a private company contract which is higher than the payment on the sprayer.

Fire Rescue Equipment

The equipment that is being recommended for the Fire Rescue Department this year is being recommended because it is either not manufactured anymore, or it is time to replace it per the Federal regulations. We will be purchasing new gas detection equipment to replace our current equipment that is both old and obsolete. The manufacturer of our equipment has ceased production of it.

We are recommending replacing one-third of the breathing air cylinders this year as well. Federal guidelines mandate the replacement cycle on these and we are required to have all new ones by 2015. We will replace one-third of ours every year so that we are in compliance with the regulations.

Information Services Vehicle

This year we are recommending a vehicle for the Information Services Department (IS). The IS director is on call 24 hours a day and has to return to work after hours many times a year. The current vehicle for that department is worn out and not very reliable, and it has broken down numerous times. We are also recommending that the new vehicle be an SUV so that more items can be transported and to make it easier to transport these items.

Building and Infrastructure Improvements

There are many building and infrastructure improvements recommended for this year. The large number of improvements this year is because they were eliminated in previous years. These improvements are critical and need to be done to ensure the continued integrity of the Town's infrastructure.

Driveway Repairs

We are recommending two driveway repairs this year. One of these repairs is at Fire Station 42. The current driveway has cracked and started forming large potholes. It could possibly do damage to the vehicles if it is not repaired. The other driveway repair is at the Public Services yard. This driveway is also cracking, starting to form potholes and becoming a hazard. There has not been any major repair done to either of these driveways in the last twenty years so their repair is badly needed.

Roof Repairs

We are also recommending two roof repairs this year. The first of these is to the roof and gutters at Town Hall. The roof has several bad spots in it and the gutters are starting to pull away from the building and sag. There are leaks throughout Town Hall and if repairs are not made the situation will only worsen and become more expensive

to repair in the future. The other roof repair is for the Public Services Administration building. This roof needs a complete replacement because it is beyond the state of repair.

Tennis Courts

Another infrastructure repair being recommended this year is for the tennis courts at Fourth of July Park. The lower courts are washing out underneath the playing surface and the surface is starting to crack. The courts are also forming low spots. This makes it dangerous and difficult to play tennis on them. Because of this, the good courts are being used more frequently, causing them to wear out sooner than expected.

Other Requested Capital Purchases/Road Resurfacing

Although there are many Capital Purchases recommended for this year, there are still several new requests that are not being recommended. These pieces of equipment are needed but we feel like they are lower in priority than the ones being recommended. Hopefully we will be able to purchase these pieces of equipment in a future year. Exhibit D shows a list of Capital Purchase requests that are not being recommended (**See Exhibit D**).

Also, we are not recommending any road resurfacing to take place in FY11-12. We have been very aggressive in the last two years about resurfacing our roads and most of them have been improved. We feel like we can eliminate the resurfacing this year and not fall behind with road quality.

III. RECOMMENDATION FOR FY 11-12

In order to meet the needs of the citizens and continue providing the high quality services they are accustomed to, we are recommending a tax rate of **49.75 cents per \$100 valuation**.

The recommendation of no tax increase again for this fiscal year was made because of the struggling economy and the effect this is having on the citizens and businesses in Kernersville. A tax increase would place an additional hardship on the citizens and businesses. However, as mentioned earlier in the message there are recommendations for minor changes to some services offered by the Town and minor increases in some service fees. We feel that this is a better option than raising taxes because a tax increase impacts all of the citizens that own property and a service change or fees only impacts the citizens that use the service. Also, the service changes are minor and will not place a heavy burden on the citizens.

The Board of Alderman has done an excellent job planning the future growth of Kernersville. Kernersville has remained competitive in the marketplace by keeping a low tax rate and still providing high quality services. It is critical that Kernersville does all it can to remain competitive in this economy. The tax rate that is being proposed for

FY11-12 allows Kernersville to remain competitive in attracting and retaining business in these tough economic times.

IV. Financial Position of the Town

The Town has always strived to maintain a strong financial position. Previous Board's have worked hard to make sure that the Town is not burdened with heavy long-term debt and low cash reserves. Because of these continued efforts, the fund balance has always been strong and the debt load of the Town has remained fairly low for many years. Recognizing the Town's very strong fund balance and low debt burden, the Standard and Poor's rating agency recently upgraded the Town's general obligation bond rating from AA- to AA. There are several indicators used to measure the financial position of municipalities, three of which are highlighted below.

Solvency

The solvency is a measure of the Town's ability to meet long-term obligations. This measure is calculated by determining the amount of fund balance available as a percentage of expenditures. Over the last 5 years the Town's solvency has ranged from a low of 26% in 2006 to a high of almost 38% in 2008. It is currently at 30.87%, which is very good considering the last two tough economic years. The Local Government Commission requires the Fund Balance to be at least 8%; however they prefer that the Town is within the range of its peer municipalities. The range for our peer municipalities is 30-35%.

Financing Obligation

The financing obligation of a Town is the amount of Town expenditures committed to annual debt service. This indicator is measured by the debt service ratio of the Town, which is debt service divided by total expenditures. For the Town this consists mainly of the installment purchase payments for the yearly capital purchases and also the long-term debt related to infrastructure projects.

The debt service ratio for the Town has ranged from 8% to 11% over the last five years. The highest of these was 2009 at 11% and the lowest was 2006 at 8%. The variance is mainly dependent upon the amount of equipment purchased that year. The debt service ratio for 2010 decreased to 10% because of retired debt and a low amount of purchases. The bond rating agencies have cited a benchmark of not more than 20% for a local government so we are well within their requirements.

Dependency

The indicator of dependency shows the extent to which a local government relies on other governments (Federal, State) for resources. Dependency is analyzed using the intergovernmental ratio, which is intergovernmental revenue divided by total revenue. This takes into account the unrestricted government revenue sources and some of the grants that the Town receives. If a municipality is heavily dependent upon other governments for resources then it may be hit very hard if funding agencies face difficult economic times and are not able to provide the same amount of revenue.

The intergovernmental ratio for the Town is about 30%. This means that 30% of our total revenue comes from other government resources. While this is not very high and is in line with other municipalities, it indicates that a significant portion of our revenues are beyond our control. Because of the uncertainty of funding from other government sources it is always good to have this ratio as low as possible. We will monitor this ratio and if it becomes too high we will alert the Board of Alderman.

Overall the Town is strong financially. We are well within the benchmarks that are set by the State and the bond rating agencies. We will continue to monitor our position on an ongoing basis and recommend any changes to the Board of Alderman.

V. FUTURE CONCERNS

This section was included in the Budget Message the last two years to address some concerns that we have about the future. Some of the concerns that we had are no longer major concerns, but we still have some concerns about the future.

The biggest concern again this year is for the Town's two largest revenue sources: Sales and Use Tax and the Ad Valorem Tax. While we feel that these revenues have most likely reached their low point, we remain worried about the rate of recovery. We are estimating a slight increase in both Sales and Use Tax and Ad Valorem Tax this year. We are worried that the increase in tax base may take longer than the experts once thought, thus slowing the increase in Ad Valorem Taxes. We are hopeful that there will be some future growth in Triad Business Park and the hospital area. If so, we may see a larger increase than expected.

We are also concerned about the Unrestricted Governmental Revenues that the Town receives. These revenues can be withheld by the State to balance their budget. While we do not believe the State will withhold all of them it is very possible that they will withhold a portion of them. The Sales and Use Tax Hold Harmless is the unrestricted revenue that we are concerned the most about. This source generates about \$700,000 for the Town. However, it is scheduled to be eliminated at the end of FY12-13. If it is eliminated and no replacement revenue is offered by the State the Town will face a major deficit. It will take almost a 4 cent tax increase to offset this revenue loss.

There are also some expenses that we have concerns about. The biggest of these is the health insurance. This year we are recommending that the employees pay a portion of their insurance to help offset the insurance cost. This will allow us to offset some of the previous increases. However, future increases may place an even greater burden on the Town. Another expense that we are worried about is the increasing contribution to the State Retirement System. The contribution increased this year by .53% and it is expected to increase every year for the next five years. There is no way to avoid these increases that have a significant impact on the Town's operating expenses.

We completely understand the situation that the Town and the citizens are in because of the economy and we are hopeful that it will get better soon. Like last year's budget, we feel as though the budget being recommended for this year is one that is as lean as possible. We are again recommending eliminating and freezing positions, reducing and changing benefits and reducing operating costs. We have implemented minor service changes, but none that will significantly impact the quality the citizens expect and receive. Obviously we are doing all we can with the equipment and personnel we have, but at some point if revenues do not increase a tax increase or drastic service cuts will be necessary. As in all previous years, we will do everything possible to prevent this from happening. Kernersville is strong and vibrant and will continue to be so.

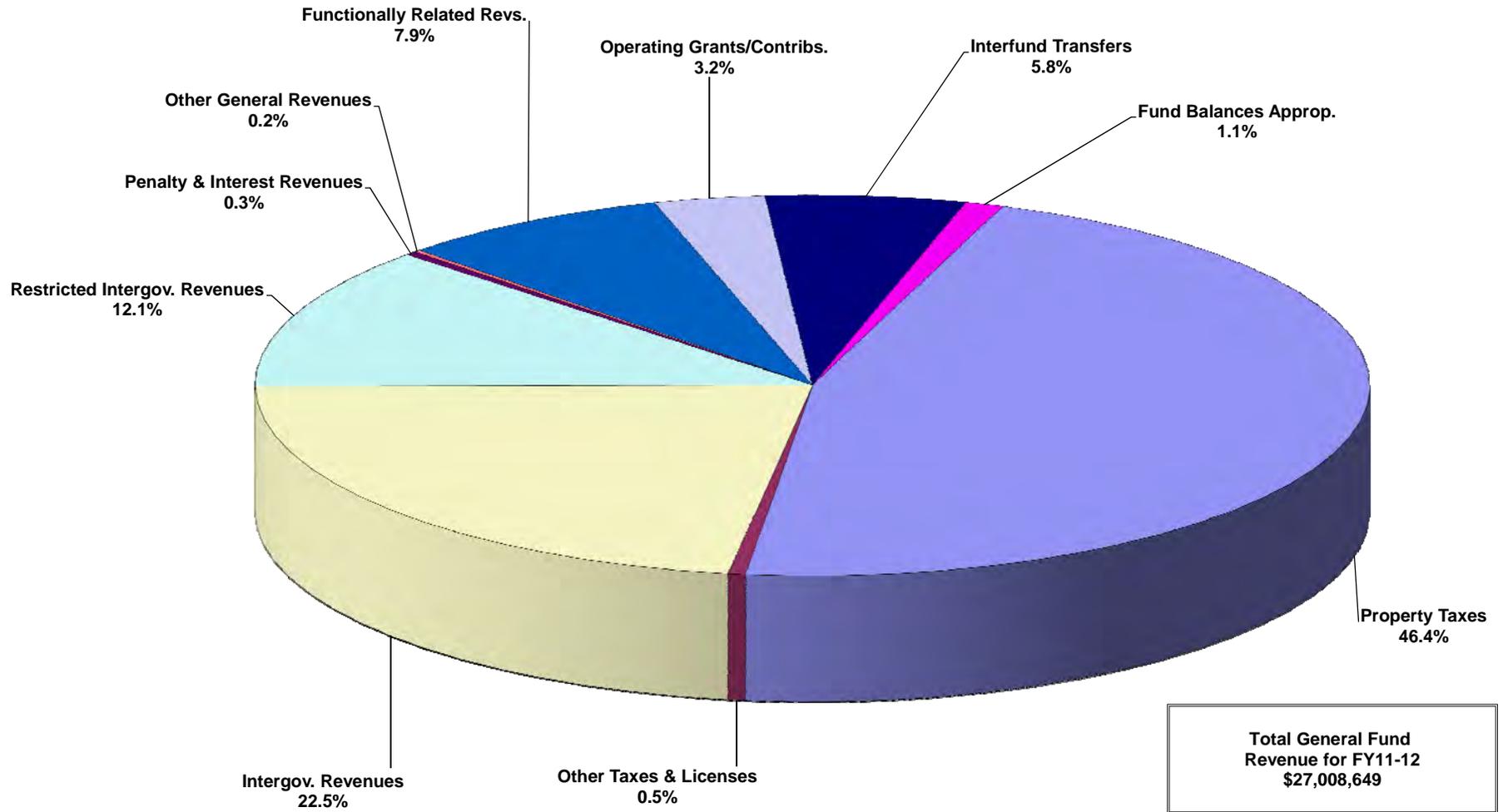
Respectfully submitted,



Curtis L. Swisher
Town Manager

FIGURE A

**GENERAL FUND REVENUES BY TYPE
FISCAL YEAR 2011-12**



**FIGURE B
GENERAL FUND EXPENDITURES BY FUNCTION
FISCAL YEAR 2011-12**

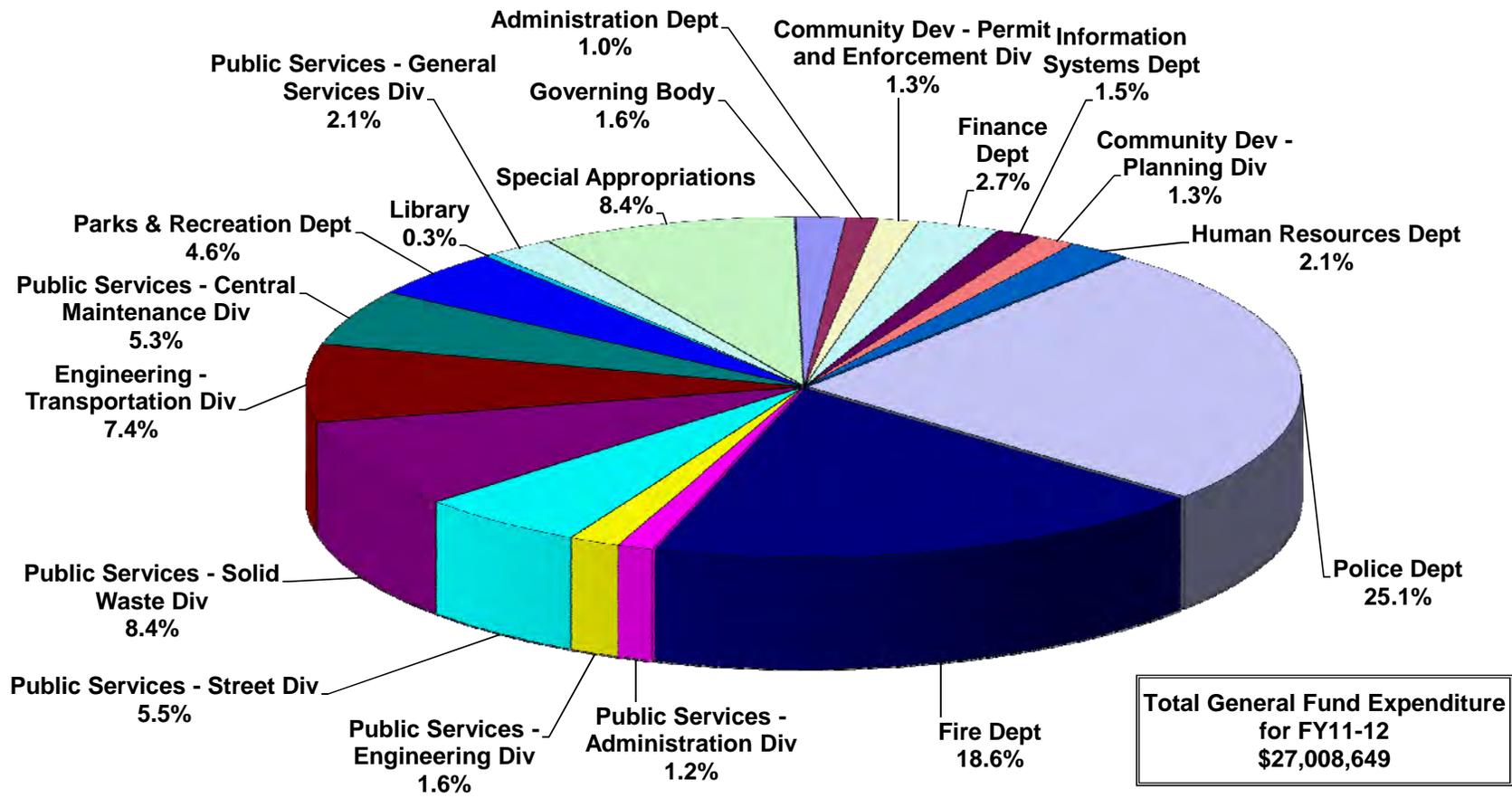


EXHIBIT A

Personnel Changes FY 11-12

Department	Position	Outcome	Status of Position
Engineering- Transportation Div	Transp. Engineer	Eliminated - Employee transf. to Stormwater	Occupied
Engineering- Transportation Div	Construction Inspector	Eliminated	Occupied
Engineering- Stormwater Division	ASA II	Eliminated	Occupied
Community Dev. Inspections	Code Inspector I	Eliminated	Occupied
PS- Sanitation Div.	Sanitation Collector	Eliminated	Occupied
PS- Sanitation Div.	½ time ASA I	Eliminated - Employee transf. to Stormwater	Occupied
Finance	Part-time Accountant	Eliminated	Occupied
Police Dept.	Public Info Officer	Eliminated - Employee transferred to patrol	Occupied
Police Dept.	Police Officer	Frozen	Vacant
Finance	Acct.Services Personnel	New Hire	Recommended
Parks and Recreation	Part-time Athletic Programmer	New Hire	Recommended

EXHIBIT B

RECOMMENDED OPERATIONAL CUTS

HR DEPT.

Personnel & Professional

Training	2000
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Operating and Maintenance

Travel	1500
Professional Services	7000
Wellnes Program	7100
Miscellaneous	1000
Employee Self Service	9755

POLICE DEPT.

Personnel & Professional

Training	6600
Overtime-Sworn	36195
Overtime-Non-Sworn	15000

Operating and Maintenance

Dept.Supplies	28330
Travel	5000
Maint/radio (new cars)	5500
Maint rep/other	8000

FINANCE DEPT.

Personnel & Professional

Overtime	28000
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Operating and Maintenance

Dept.Supplies	2000
Postage/Internet	840

COMMUNITY DEV-PLANNING

Personnel & Professional

Temp Wages	4300
Training	1000

Operating and Maintenance

Professional Services	40000
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COMMUNITY DEV-INSP.

Personnel & Professional

Temp/PT	1500
Overtime	2921

Operating and Maintenance

Contracted Services	10000
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FIRE/RESCUE DEPT.

Operating and Maintenance

Maint/Rep Bldg	5000
Maint/Rep Other	7000

PUBLIC SERVICES-ADMIN

Personnel & Professional

Training	4000
Overtime	920

PUBLIC SERVICES-SANITATION

Personnel & Professional

Overtime	8500
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Operating and Maintenance

Dept.Supplies	5000
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PUBLIC SERVICES-STREETS

Personnel & Professional

Overtime	9000
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PUBLIC SERVICES DEPT-CENT.MAINT

Personnel & Professional

Overtime	2500
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Operating and Maintenance

Highway Use Tax	5650
Tires	1205
Diesel Fuel	2302
Subcontracted Veh Rep	2500

PUBLIC SERVICES DEPT-GEN.SVCS.

Personnel & Professional

Overtime	1500
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Operating and Maintenance

Dept.Supplies	5000
Maint/Rep Bldg	29800
Contracted Services	16000

PARKS AND RECREATION DEPT.

Personnel & Professional

Overtime 4000

Operating and Maintenance

Special Mktg. 1200

Wildlife Maint 3000

Dept.Supplies 3000

ENGINEERING DEPT-ENGINEERING DIV

Personnel & Professional

Overtime 300

ENGINEERING DEPT.-TRANSPORTATION

Personnel & Professional

Training 1500

Overtime 5000

Operating and Maintenance

ROW Purchase-Transp 10000

Minor Transp Imp 50000

INFORMATION SYSTEMS

Personnel & Professional

Overtime 600

EXHIBIT C

RECOMMENDED CAPITAL & INFRASTRUCTURE PURCHASES

	Cost	Payment
POLICE DEPARTMENT		
10 Cars	220000	47078
FIRE/RESCUE DEPARTMENT		
Gas Detection Equipment	30000	6420
Breathing Air Cylinders	35000	7490
Resurface Driveway	72000	15407
PUBLIC SERVICES DEPT.-SANITATION		
Front End Loader	238000	50930
Set Truck	90000	19259
PUBLIC SERVICES DEPT.-GEN.SVCS		
Roof /Gutter Repairs -Town Hall	21000	4494
Roof Repairs-PS Admin Bldg	43500	9309
A/C-PS Bldg	9600	2054
Resurface Driveway-PS	45000	9630
PARKS & RECREATION DEPT.		
Gator	12000	2568
Self Contained Spray Unit	23000	4922
Tennis Courts	60000	12839
INFORMATION SYSTEMS		
Vehicle	24000	5136
ENGINEERING DEPT.-TRANSPORTATION		
Angel Drive	201300	43077
FINANCE DEPT.		
Munis Software	26860	5740
TOTAL CAPITAL PURCHASES/INFRASTRUCTURE IMPROVEMENTS		
	1151260	246353

EXHIBIT D

RECOMMENDED CAPITAL PURCHASE CUTS

POLICE DEPARTMENT

5 Cars 106000

FIRE/RESCUE DEPARTMENT

Asst. Fire Marshall Vehicle 31000

PUBLIC SERVICES DEPT.-STREETS

Service Truck 32000

Dump Truck 55000

PUBLIC SVCS.DEPT-SANITATION

Swap Body Truck 125000

PARKS & RECREATION DEPT

Landscape Truck 25000

15 Passenger Vans 84000

COMMUNITY DEV.DEPT-PLANNING

Vehicle 17500

Wayfinding Signage 9000

ENG.DEPT.-TRANSPORTATION

Construction Insp.Vehicle 25500

Construction Insp.Vehicle 18500

PUBLIC SVCS.-STREETS

Resurfacing 450000

General Fund Revenues

Revenues Detailed
2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Property Taxes							
Ad Valorem Taxes	12,415,397	\$12,270,119	\$12,270,119	12,778,336	\$12,369,548	\$12,369,548	\$12,369,548
Ad Valorem Taxes - Prior Yrs.	134,817	150,000	150,000	146,878	150,000	150,000	150,000
Subtotal Property Taxes	12,550,215	12,420,119	12,420,119	12,925,214	12,519,548	12,519,548	12,519,548
Other Taxes & Licenses							
Local Vehicle Fee	87,653	62,000	62,000	81,472	82,287	82,287	82,287
Local Vehicle Fee - Prior Yrs.	7,732	7,700	7,700	7,800	8,000	8,000	8,000
Cable/Video Programming Revs.	44,277	42,000	42,000	44,000	45,000	45,000	45,000
Subtotal Other Fees	139,661	111,700	111,700	133,272	135,287	135,287	135,287
Unrestricted Intergov'tal Revs.							
Alcoholic Bev. Tax - County	210,088	244,800	244,800	204,404	214,000	214,000	214,000
Alcoholic Bev. Tax - State	31,903	98,900	98,900	65,433	65,433	65,433	65,433
Rental Vehicle Fees	21,172	14,000	14,000	15,993	21,150	21,150	21,150
Sales Tax Hold Harmless	694,989	694,500	694,500	754,970	700,000	700,000	700,000
Sales and Use Tax	3,462,757	3,464,313	3,464,313	3,548,943	3,673,156	3,673,156	3,673,156
Telecom Sales Tax	293,680	309,500	309,500	277,895	275,116	275,116	275,116
Utility Franchise Tax	803,412	753,000	753,000	809,983	786,331	844,826	844,826
Video Program	273,209	309,500	309,500	266,541	265,000	265,000	265,000
Solid Waste Disposal Tax	18,866	15,700	15,700	15,700	18,500	18,500	18,500
Subtotal Unrestricted IG Revs.	5,810,076	5,904,213	5,904,213	5,959,862	6,018,686	6,077,181	6,077,181
Restricted Intergov'tal Revs.							
CCUC Bond Reimbursement	0	0	0	0	0	0	0
Loan for Installment Purchases	396,300	646,200	646,200	646,200	1,151,260	1,151,260	1,151,260
Federal Emergency Mgmt.	0	0	0	0	0	0	0
Federal Homeland Safety-Fire	136,135	0	0	91,380	63,085	63,085	63,085
Federal Homeland Safety-FF-32101	17,703	0	0	0	0	0	0
Federal Bullet Proof Vest Partnr	5,879	5,950	5,950	8,925	2,850	2,850	2,850
Gov. Highway Safety Program	0	0	3,300	2,475	0	0	0
Gov. Hwy Safety Grant-Forsyth CO.DWI	0	0	104,475	104,475	0	0	0
Org. Crime Drug Enf. Task Force	1,901	1,500	1,500	8,100	1,500	1,500	1,500
Gov. Crime Commission Grant	4,192	0	0	0	0	0	0
Gov. Crime Commission Grant-GREAT	45,227	47,488	47,488	47,488	47,488	0	0
Powell Bill	579,110	580,000	580,000	569,526	600,617	600,617	600,617
State Reimbursement - DENR	0	0	0	0	0	0	0
DENR- Urban & Comm. Forestry Grant	0	0	5,938	5,938	0	0	0
NC Dept. of Pollution Grant	0	25,000	25,000	25,000	25,000	25,000	25,000
State Energy Grant	0	0	82,125	82,125	0	0	0
Due fr. NCDOT	0	25,000	25,000	25,000	0	0	0
Due fr. NCDOT - School St Sidewalk	0	0	0	0	100,000	100,000	100,000
Due fr. NCDOT - Piney Grove Widening	0	0	0	0	924,000	924,000	924,000
Due fr. NCDOT - Union Cross Turn-Ln	0	0	0	0	110,578	110,578	110,578
Due fr. NCDOT - W. Mountain Sidewalk	0	0	0	0	30,000	30,000	30,000
Due from Metro Planning Org.	0	0	0	0	0	0	0
Due fr. Duke Energy	0	0	3,490	3,490	0	0	0
Due fr. CCUC - Project Reimbursement	0	0	65,000	80,500	260,000	260,000	260,000
City of W-S Grants - S. Main Traffic Study	0	0	0	0	0	0	0
Due from Metro Planning Org.	0	0	0	0	0	0	0
Subtotal Restricted IG Revs.	1,186,447	1,331,138	1,595,466	1,700,622	3,316,378	3,268,890	3,268,890
Penalty & Interest Revenues							
Interest on Escrow	1,147	200	200	300	300	300	300
Interest on Investments	39,923	35,000	35,000	30,000	35,000	35,000	35,000
Interest/Penalties Property taxes	56,512	14,000	14,000	14,000	56,500	55,000	55,000
Interest on Powell Bill funds	620	500	500	500	500	500	500
Subtotal Pen. & Interest Revs.	98,202	49,700	49,700	44,800	92,300	90,800	90,800
Other General Revenues							
Miscellaneous Revenues	74,360	35,000	89,194	33,425	35,000	35,000	35,000
Sale of Fixed Assets	39,292	12,500	12,500	35,200	12,500	12,500	12,500
Sale of Unclaimed Property	0	0	0	0	0	0	0
Subtotal Other General Revs.	113,652	47,500	101,694	68,625	47,500	47,500	47,500
continued on next page							

General Fund Revenues

Revenues Detailed
2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Functionally Related Revs.							
Miscellaneous - Police Dept.	6,566	\$4,000	\$4,000	8,963	5,000	5,000	5,000
Miscellaneous - Solid Waste	69,275	62,000	62,000	62,000	79,740	111,740	111,740
Parking Fines	2,341	1,000	1,000	6,465	1,000	1,000	1,000
Zoning Fines	5,500	0	0	2,000	0	0	0
Assessments	0	0	0	0	0	0	0
Building Inspections	142,124	127,543	127,543	130,000	145,000	145,000	145,000
Commercial Industrial Collection	646,153	690,000	690,000	658,000	673,620	751,620	751,620
Commercial Industrial Late Fee	2,892	3,600	3,600	3,600	3,600	3,600	3,600
Court Facility Fees	21,443	23,000	23,000	17,850	21,000	21,000	21,000
Court Officer Fees	10,375	9,000	9,000	8,400	9,000	9,000	9,000
Special Occ. Permit-Precious Metals	0	900	900	710	873	873	873
Driveway Permits	905	720	720	700	900	900	900
Environmental Compliance Fee	0	0	0	0	0	0	0
Fire Inspection Fees	13,106	12,000	12,000	10,840	17,500	17,500	17,500
Homeowner Recovery Fee	36	36	36	36	36	36	36
Off-Duty Police Officer Fee	96,487	66,000	66,000	114,400	130,000	130,000	130,000
Peddler License	235	200	200	200	200	200	200
Recreation Revenues	184,631	258,900	258,900	258,900	220,000	220,000	220,000
Recycling Fees - Current Year	202,521	200,880	200,880	200,800	209,000	209,000	209,000
Recycling Fees - Prior Years	1,542	0	0	1,250	1,250	1,250	1,250
Rent on Dumpsters	38,265	37,620	37,620	37,620	44,160	44,160	44,160
Rent on Recycling Dumpsters	2,884	3,120	3,120	3,120	3,360	3,360	3,360
Rent on Town Property	102,357	106,000	106,000	107,278	107,278	107,529	107,529
Rent on Library - Forsyth Co.	74,797	76,667	76,667	76,667	76,667	76,667	76,667
Rent on Communication Towers	54,272	104,374	104,374	162,394	163,642	108,097	108,097
Road Development Fees	0	0	0	0	0	0	0
Road Development Fees (Single Far	2,420	0	0	0	0	0	0
Recreational Land Fees	968	0	0	0	0	0	0
PM Development Recreation Fee	0	0	0	0	0	0	0
Street Lighting Reimbursements	5,364	5,364	5,364	5,364	5,364	5,364	5,364
Decorative Street Lighting	0	0	0	0	0	0	0
Street Signs	330	0	0	1,200	700	700	700
Subdivision Fees	300	0	0	0	2,400	2,400	2,400
Annual Yard Waste Cart Fee	0	0	0	0	122,940	108,000	108,000
Utility Access Fees	4,840	3,630	3,630	3,500	3,000	3,000	3,000
Utility Cut Permits	400	1,500	1,500	500	500	500	500
Watershed Fees	100	3,000	3,000	250	900	900	900
Yard Waste Container Sales	13,175	9,400	9,400	9,400	10,000	10,000	10,000
Extra Solid Waste Containers Sales	0	0	0	0	0	10,200	10,200
Zoning Fees	27,687	22,000	22,000	20,000	22,000	22,000	22,000
Subtotal Other General Rev.	1,734,291	1,832,454	1,832,454	1,912,407	2,080,630	2,130,596	2,130,596
Operating Grants/Contribs.							
GHSG - Forsyth Co - DWI Task Force	0	0	0	104,475	54,967	54,967	54,967
Contrib. - Police Dept.	0	0	0	0	0	0	0
Contri. - Community Appearance	0	0	0	0	0	0	0
Contrib. - Fire Dept.	0	0	0	0	0	0	0
Due fr. - Medical Self-Ins. Fund	0	0	0	0	0	0	0
Due fr. Forsyth Co. Sch. Res. Officer	274,002	270,551	270,551	271,316	279,535	279,535	279,535
Due fr. CCUC - N. Main St.	0	0	0	0	0	0	0
Due fr. CCUC - Revolve. Loan	554,880	545,200	545,200	545,200	535,520	535,520	535,520
Subtotal Operating Grants	828,882	815,751	815,751	920,991	870,022	870,022	870,022
Interfund Transfers							
Trans. fr. Stormwater Fund - Street	108,500	133,410	133,410	133,410	133,410	133,410	133,410
Trans. fr. Stormwater Fund - San.	157,500	172,800	172,800	172,800	157,500	157,500	157,500
Trans. fr. Stormwater Fund - Loan	100,000	100,000	100,000	100,000	0	0	0
Trans. Fr. Stormwater Fund - Eng.	0	0	0	37,011	24,022	24,022	24,022
Trans. fr. Occup. Tax - Recr.	65,323	37,823	37,823	37,823	35,000	35,000	35,000
Trans fr. JAG Fund Equity	50	0	0	0	0	0	0
Trans fr. TET Fund Equity	1,420	0	0	0	0	0	0
Trans fr. Capt. Reserve I.O.I.	0	0	0	0	0	200	200
Trans. fr. TCPO Fund - Project Labo	438,966	470,276	470,276	470,276	0	0	0
Trans fr. KMG CPO - Project Labor	0	0	0	0	34,667	34,667	34,667
Trans. fr. TCPO - Fund Equity	0	0	0	0	1,181,689	1,181,689	1,181,689
Subtotal Interfund Transfers	871,759	914,309	914,309	951,320	1,566,288	1,566,488	1,566,488
Fund Balances Approp.							
Fund Balance Appropriated	0	700,000	984,052	1,000,000	500,000	302,337	302,337
* Fund Balance Unappropriated	8,962,159	8,255,922	8,255,922				
* Not Included In Totals							
Totals	23,333,184	24,126,884	24,729,458	25,617,113	27,146,639	27,008,649	27,008,649

General Fund Expenditures

By Department

2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Governing Body	379,909	\$394,893	\$394,893	\$394,943	\$398,953	\$435,948	\$435,948
Administration Department	266,523	259,370	259,370	261,017	282,689	281,342	281,342
Community Dev - Permit/Enforcement Division	410,498	404,465	432,884	440,554	465,945	356,215	356,215
Finance Department	660,998	683,212	683,212	672,298	768,815	726,373	726,373
Information Systems Department	274,510	410,638	410,638	407,967	379,779	393,435	393,435
Community Development - Planning Division	333,335	326,098	326,098	324,820	401,226	338,437	338,437
Human Resources Department	419,555	487,051	492,651	495,335	595,868	560,126	560,126
Police Department	6,690,870	7,146,966	7,275,472	6,960,266	7,254,128	6,780,535	6,780,535
Fire Department	4,823,579	4,775,674	4,878,428	4,848,055	5,198,109	5,036,235	5,036,235
Engineering Department	249,610	193,576	258,576	273,140	449,576	444,164	444,164
Public Services - Street Division	1,508,538	1,500,483	1,533,621	1,484,122	2,081,995	1,481,004	1,481,004
Public Services - Solid Waste Division	2,026,293	1,907,541	1,935,341	1,913,335	2,536,108	2,272,963	2,272,963
Engineering - Transportation Division	407,616	413,451	418,051	427,840	2,225,031	2,000,842	2,000,842
Parks & Recreation Department	1,128,636	1,178,326	1,165,614	1,158,269	1,390,963	1,233,827	1,233,827
Public Services - Library	93,505	80,863	80,863	80,641	82,628	82,628	82,628
Public Services - General Services Division	313,152	279,139	307,437	310,299	611,727	574,830	574,830
Special Appropriations	2,075,911	2,101,727	2,205,274	2,242,031	2,321,505	2,256,505	2,256,505
Public Services - Administration Division	497,701	302,340	315,904	311,532	327,017	313,984	313,984
Public Services - Central Maintenance Division	1,205,376	1,281,071	1,372,131	1,353,439	1,469,625	1,439,256	1,439,256
Totals	23,766,116	24,126,884	24,746,458	24,359,904	29,241,686	27,008,649	27,008,649

GOVERNING BODY

GOALS & OBJECTIVES FY 2011-12

It is the mission of the Governing Body of the Town of Kernersville to continue to improve the quality of life for each citizen through proper planning and growth and by providing excellent service and protection at a cost affordable to all.

Goals and Objectives for Fiscal Year 2011-2012:

1. Continue to maintain the quality of life currently enjoyed by our citizens by providing a high level of services.
2. Have planned and managed quality growth and development.
3. Pursue and support economic development opportunities by increasing the tax base and maintaining a stable tax rate.
4. Continue to actively pursue improvements to the Transportation system in and around the Town to relieve the existing and future pressures on our current road network.
5. Continue the multi-year program to address street maintenance needs.
6. Subject to funding restrictions and projected work programs, the continuation of grants and contributions will be administered as follows:
 - A. The Kernersville Chamber of Commerce for economic development activities.
 - B. The Senior Enrichment Center, the Shepherd's Center of Kernersville, by contributing funds and space for operating a senior center.
 - C. The Community Appearance Commission to continue beautification efforts for the Town.
 - D. Rehabilitation of houses through the HOME Program, administered by Forsyth County Housing Services Department.
 - E. The Kernersville Cares for Kids to assist with its implementation of a program that provides a drug abuse prevention program in our local schools.
 - F. The Kernersville Downtown Preservation & Development Council for the purpose of preserving and developing our Downtown as recommended by the Downtown Task Force.
 - G. The Sister City Commission to assist with developing relationships with similar towns in other countries.
7. Pursue the redesign of the Public Services Complex needs.
8. Continue to enhance the Christmas decorations in the Downtown.
9. Continue to foster Public/Private Partnerships for the development of Beeson Park.
10. Continue to promote the Town to developers and citizens.

Governing Body							
Expenditures Detailed							
2011-12 Annual Budget							
Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Fees Paid to Elected Officials	\$16,800	\$16,800	\$16,800	\$16,800	\$16,800	\$16,800	\$16,800
Expense Allowance	6,300	6,300	6,300	6,300	6,300	6,300	6,300
Professional Services	0	900	900	900	900	900	900
Legal Expense	166,646	170,000	170,000	170,000	170,000	170,000	170,000
FICA tax expense	1,767	1,767	1,767	1,767	1,767	1,767	1,767
Group Insurance Expense	5,726	7,910	7,910	7,910	9,186	7,641	7,641
Subtotal Personnel	197,239	203,677	203,677	203,677	204,953	203,408	203,408
Operating and Maintenance							
Telephone & Postage	2,930	4,000	4,000	4,000	4,000	2,020	2,020
Printing	299	600	600	600	600	600	600
Travel	7,147	5,450	5,450	6,000	9,000	9,000	9,000
Election Expense	33,951	27,500	27,500	27,500	27,500	27,500	27,500
Advertising	2,172	3,500	3,500	3,500	3,500	3,500	3,500
Departmental Sup. & Mat.	1,458	2,800	2,800	2,800	2,500	2,500	2,500
Contracted Services	1,644	5,900	5,900	5,900	5,400	5,550	5,550
Contracted Services - Christmas	8,112	10,000	10,000	10,000	10,000	10,000	10,000
Dues - Council of Government	3,953	4,055	4,055	4,055	4,055	4,055	4,055
Dues - Institute of Government	2,352	2,450	2,450	2,450	2,450	2,450	2,450
Dues - NLC and NCLM	15,152	15,694	15,694	15,694	15,694	15,694	15,694
Dues - Piedmont Partnership	3,780	3,780	3,780	3,780	3,780	3,780	3,780
Insurance and Bonds	3,774	6,150	6,150	6,150	6,384	6,384	6,384
Miscellaneous	5,126	5,050	5,050	5,050	5,350	5,350	5,350
Subtotal Operating	91,849	96,929	96,929	97,479	100,213	98,383	98,383
Capital Outlay							
Capital Outlay - Land	0	0	0	0	0	0	0
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - Econ. Dev.	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Other							
Econ. Develop. - Chamber	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Econ. Develop. - Downtown	47,500	47,500	47,500	47,000	47,000	47,500	47,500
Econ. Develop TBP/Infr. Reimb.	0	0	0	0	0	39,870	39,870
Community Appearance	2,734	4,700	4,700	4,700	4,700	4,700	4,700
Arts Council Grant	0	1,500	1,500	1,500	1,500	1,500	1,500
Kernersville Cares for Kids Grant	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Housing Grant Match	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Shepherd Center Grant	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Sister City Program Expense	2,087	2,087	2,087	2,087	2,087	2,087	2,087
Subtotal Other	90,821	94,287	94,287	93,787	93,787	134,157	134,157
Totals	379,909	394,893	394,893	394,943	398,953	435,948	435,948

ADMINISTRATION DEPARTMENT

GOALS & OBJECTIVES FY 2011-12

The Town of Kernersville is dedicated to ensuring the health, safety and well being of our citizens. This mission is accomplished by managing the Town's resources efficiently and effectively in the provision of services for a growing, thriving community.

The Administration Department serves to develop an organization that is responsive to the desires of the Board of Aldermen and the needs of the citizens. Emphasis is placed upon formal and informal communication with the citizens, Governing Body, Department Heads and employees to assure that organizational goals are established and met.

The Administration Department is composed of: Town Manager, Assistant to the Town Manager/ Town Clerk and Deputy Town Clerk.

Goals and Objectives for Fiscal Year 2011-2012:

1. Aid the Board of Aldermen in determining priorities necessary to prepare the Town for the short-term and long-term future.
2. Monitor the Town's finances in order to maintain a healthy financial position.
3. Continue to provide a professional level of administrative support services in a timely manner to the Mayor, Board of Aldermen, Town Departments and the citizens of Kernersville.
4. Assist the Mayor and the Board of Aldermen through the Appointments Process, working closely with the Board of Aldermen Nominations Committee, to encourage wide citizen participation in local government policy-making and goal setting.
5. Continue to ensure the historical and legal integrity of Town records through preservation and archival of official records into a central database that can be accessed by Town Officials and citizens.
6. Review and update Code of Ordinances.
7. Continue to identify and develop processes that provide better communication between the citizens and the Town.
8. Continue to work closely with Information Systems Department to maintain and enhance the Town's website as a user-friendly tool for all users.
9. Implement practices and policies that ensure an open and transparent government.
10. Pursue the next Level of the Green Challenge as presented by the North Carolina League of Municipalities.
11. Continue to seek and evaluate programs and awards that would bring recognition to the Town.

Administration Department							
Expenditures Detailed							
2011-12 Annual Budget							
Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	\$187,632	\$180,427	\$180,427	\$180,427	\$188,174	\$192,774	\$192,774
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
Automobile Allowance	6,000	6,000	6,000	6,000	6,000	6,000	6,000
FICA Tax Expenses	14,553	14,262	14,262	14,262	14,854	15,206	15,206
Group Insurance Expenses	25,553	23,730	23,730	23,730	27,558	22,923	22,923
Retirement Expense - Reg.	8,800	11,457	11,457	11,457	12,946	13,263	13,263
Retirement Expense - 401K	3,667	0	0	0	0	0	0
Employee Training	2,865	1,500	1,500	2,700	4,515	4,515	4,515
Subtotal Personnel	249,070	237,376	237,376	238,576	254,048	254,681	254,681
Operating and Maintenance							
Departmental Supplies/Mat.	912	2,600	2,600	2,600	6,200	6,200	6,200
Telephone & Postage	3,629	3,900	3,900	3,900	3,900	1,920	1,920
Professional Services	0	0	0	0	0	0	0
Printing	2,011	3,316	3,316	3,316	3,400	3,400	3,400
Travel	3,101	2,670	2,670	2,670	6,200	6,200	6,200
Maintenance/Repair - Other	75	300	300	300	300	300	300
Advertising	0	0	0	0	0	0	0
Contracted Services	1,250	2,700	2,700	2,700	1,200	1,200	1,200
Dues & Subscriptions	1,819	1,998	1,998	1,998	2,276	2,276	2,276
Insurance & Bonds	3,488	3,710	3,710	4,157	4,165	4,165	4,165
Miscellaneous Expenses	1,168	800	800	800	1,000	1,000	1,000
Subtotal Operating	17,452	21,994	21,994	22,441	28,641	26,661	26,661
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	266,523	259,370	259,370	261,017	282,689	281,342	281,342

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVE FY 2011-12

The ***Community Development Department*** includes the *Planning Division* and *Permit & Enforcement Division*. The combined divisions allow the Town of Kernersville to have a one-stop office for all development needs. This enables the Department to work with an individual or company in finding developable property and/or assisting them in permitting, all the way through construction.

The ***Community Development Department*** is responsible for working towards maintaining a balance between attracting developments and regulating developments. That balance is achieved by the ***Community Development Department*** undertaking four broad community development activities:

1. Develop, recommend, and implement growth management plans.
2. Prepare, recommend, and administer growth management regulations.
3. Enforce Town ordinances and State Building Codes.
4. Undertake economic development activities to retain existing companies and attract new quality developments.

Growth management plans and regulations are designed to pursue the community's quality of life and development goals. They protect Kernersville's peaceful residential areas; enhance the commercial and industrial areas; protect the environment; create attractive highway corridors; and build a strong tax base. Code enforcement ensures that on-going compliance is followed. Business retention and attracting new developments are important elements in establishing Kernersville as a "unique high quality community within the Triad" and enhancing Kernersville's "small town atmosphere".

Goals and Objectives for Fiscal Year 2011-2012:

1. Continue revising the *Kernersville Development Plan*. The *Development Plan* provides the growth management guidelines on how the community maintains and enhances its quality of life. The *Kernersville Development Plan* currently consists of the *Land Use Plan*, *Corridors Plan*, *Thoroughfare & Street Plan*, *Parks & Recreation Plan*, *Pedestrian and Bicycle Plan* and several area plans.
 - a. Continue to facilitate the preparation of the "Thoroughfare and Street Plan Study".
 - b. Continue the preparation of the "fiscal impact analysis" of Kernersville's future growth to its fixed city limits to gain an understanding of future revenue, service cost, and capital improvements. Based on the finding of issues and opportunities, modify the community's plans.
2. Continue pursuing economic development activities to promote our private developments and coordinate with economic development partners that include Winston-Salem Business Incorporated, Greensboro Economic Development Alliance, Piedmont Triad Partnership, Kernersville Chamber of Commerce, and Kernersville Downtown Preservation Development Council.
 - a. Continue refining and updating the inventory of available industrial, office, commercial, and residential properties. During previous economic recoveries, inventories have been a valuable resource of matching prospective developers and businesses with available property.

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2011-12

- a. Finalize marketing material that compliments and coordinates with Winston-Salem Business Incorporated, Greensboro Economic Development Alliance, Piedmont Triad Partnership, Kernersville Chamber of Commerce, and Kernersville Downtown Preservation Development Council.
 - b. Continue to enhance the website to meet developer's needs.
3. Administer and enforce the *Unified Development Ordinance (UDO)*. The *UDO* is the primary growth management tool that the Town has in guiding its growth towards a better future.
 - a. Update the *UDO* to include State Statute changes and review CCPB changes to consider for adoption.
4. Facilitate the Town's development review process and implement the Town's building and zoning inspection program. As Kernersville grows, so does the complexity of development issues. The development review process needs to assure that the public and developers are provided a fair and timely review process.
 - a. Continue the implementation of the 1st phase of the new building permit software by introducing it to the Town's development review staff and improving the functions of the software.
5. Provide staff support to the Town Manager, Board of Aldermen, Planning Board, Board of Adjustment, Community Appearance Commission, Pedestrian and Bicycle Advisory Board, Downtown Preservation and Development Council, and Chamber of Commerce in growth management issues. In a growing and dynamic community, responding to special project requests is a constant activity.
 - a. Continue assisting the boards and commissions as requested.
6. Continue to develop an in-house *Geographic Information System (GIS)*. This computerized mapping and data capability is enhancing the Town's ability to better prepare growth management plans, promote economic development, administer the Unified Development Ordinance, and provide additional services to the public and developers.
 - a. Continue implementing the GIS Manual.
 - b. Continue to refine data for GISConnect.
 - c. Work towards placing on the web the GIS inventory of available industrial, office, and commercial properties.
7. Continue to work towards developing an electronic office. An electronic office will include efficient and accurate staff reviews of developments and electronic public access to the community data files, Unified Development Ordinance, application forms, zoning maps, plans, and development review files.
 - a. Continue developing a work program for the 2nd phase of the new building permit software to allow citizens and developers electronic access to the development review process.
 - b. Continue electronic communication, such as "e-mail newsletters" to inform the citizens and developers of community development topics.
 - c. Continue revising website pages based on user comments.

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2011-12

8. Continue to implement *Kernersville 2020* Goals by:
 - a. **Downtown:** Continue to provide planning and community development staff support to KDPDC in the implementation of the *Downtown Strategic Plan*.
 - b. **Economic Development:** Continue to provide economic development support to existing and potential businesses in coordination with Winston-Salem Business Incorporated, Greensboro Economic Development Alliance, Piedmont Partnership, and NC Department of Commerce.
 - c. **Greenways:** Continue to facilitate the implementation of the *Pedestrian and Bike Plan*.
 - d. **Housing:** Continue to monitor and study the housing market supply and demands to allow housing information to be disseminated to the appointed and elected boards.
 - e. **Quality Development:** Continue to undertake thorough reviews of rezoning requests to assure the developer creates quality developments such as Triad Business Park, Carrollton, and Medical Business Park.
 - f. **Traffic:** Continue to monitor traffic patterns and draft growth management plans and regulations to address traffic issues and opportunities.
 - g. **Thoroughfare and Street Plan:** Continue to update the *Plan*.
 - h. **Marketing:** Continue to develop marketing programs to promote the current I-40 developments of Triad Business Park, Medical Business Park, Carrollton, and other potential developments.

9. Continue to address blighted properties by enforcing the Town's codes that pertain to dilapidated buildings, junk vehicles, and junk storage to protect the health, safety, and welfare of residents and businesses.

Community Development Department - Planning Division

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	\$226,651	\$224,774	\$224,774	\$224,774	\$234,795	\$234,795	\$234,795
Salaries & Wages - Temp/PT	5,599	0	1,314	1,314	4,800	500	500
FICA Tax Expenses	17,592	17,195	17,195	17,296	18,329	18,000	18,000
Group Insurance Expenses	24,242	31,640	31,640	29,367	36,744	30,564	30,564
Retirement Expense - Reg.	10,622	14,273	14,273	14,273	16,154	16,154	16,154
Retirement Expense - 401K	4,426	0	0	0	0	0	0
Employee Training	500	2,000	2,000	1,899	3,000	2,000	2,000
Subtotal Personnel	289,632	289,882	291,196	288,923	313,822	302,013	302,013
Operating and Maintenance							
Office Supplies	1,330	800	800	800	1,300	1,300	1,300
Departmental Supplies/Mat.	15,771	2,000	2,000	2,000	6,000	6,000	6,000
Professional Services	4,799	7,500	6,186	6,186	40,000	0	0
Telephone & Postage	5,541	7,016	7,016	7,016	5,900	3,920	3,920
Printing	3,178	4,000	4,000	4,000	6,000	6,000	6,000
Travel	1,174	2,000	2,000	2,000	3,300	3,300	3,300
Maintenance/Repair - Radio	350	329	329	329	329	329	329
Maintenance/Repair - Other	1,196	1,200	1,200	2,195	2,195	2,195	2,195
Advertising	777	1,200	1,200	1,200	1,500	1,500	1,500
Contracted Services	3,000	0	0	0	0	3,000	3,000
Dues and Subscriptions	1,388	1,700	1,700	1,700	1,700	1,700	1,700
Insurance and Bonds	5,198	5,371	5,371	5,371	6,980	6,980	6,980
Miscellaneous Expenses	0	100	100	100	200	200	200
Subtotal Operating	43,703	33,216	31,902	32,897	75,404	36,424	36,424
Capital Outlay							
Sidewalk Construction/Repair	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	3,000	3,000	3,000	12,000	0	0
Subtotal Capital Outlay	0	3,000	3,000	3,000	12,000	0	0
Totals	333,335	326,098	326,098	324,820	401,226	338,437	338,437

Community Development Dept. - Permit and Enforcement Division

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	268,649	282,664	282,664	284,562	293,912	246,210	246,210
Salaries & Wages - Temp/PT	4,410	1,500	1,500	1,500	1,500	0	0
Salaries & Wages - Overtime	4,712	2,884	2,884	1,000	2,921	0	0
FICA Tax Expenses	20,786	21,959	21,959	21,960	22,822	18,835	18,835
Group Insurance Expenses	50,057	47,460	47,460	55,130	55,116	38,205	38,205
Retirement Expense - Reg.	12,846	18,132	18,132	18,133	20,422	16,939	16,939
Retirement Expense - 401K	5,353	0	0	0	0	0	0
Employee Training	4,317	3,000	3,000	2,984	3,700	3,700	3,700
Subtotal Personnel	371,129	377,599	377,599	385,269	400,394	323,889	323,889
Operating and Maintenance							
Office Supplies	373	500	500	500	700	700	700
Departmental Supplies/Mat.	1,283	1,500	1,500	1,500	6,500	6,500	6,500
Professional Services	3,114	1,815	18,844	18,844	2,000	2,000	2,000
Telephone & Postage	6,867	7,140	7,140	7,140	6,276	4,296	4,296
Printing	797	1,100	1,100	1,100	1,100	1,100	1,100
Travel	1,377	3,000	3,000	3,000	3,600	3,600	3,600
Maintenance/Repair - Other	0	300	300	300	300	300	300
Advertising	979	0	0	0	500	500	500
Uniforms and Accessories	1,055	1,200	1,200	1,200	1,200	1,200	1,200
Contracted Services	80	0	0	0	10,000	0	0
Dues and Subscriptions	486	900	900	900	900	900	900
Insurance and Bonds	9,053	5,755	17,145	17,145	7,474	7,474	7,474
Miscellaneous Expenses	0	100	100	100	200	200	200
Subtotal Operating	25,464	23,310	51,729	51,729	40,750	28,770	28,770
Capital Outlay							
Capital Outlay - Equipment	7,480	0	0	0	0	0	0
Capital Outlay - Equipment (L.P.)		0	0	0	17,500	0	0
Subtotal Capital Outlay	7,480	0	0	0	17,500	0	0
Installment Purchase							
Installment Purchase	6,426	3,556	3,556	3,556	7,301	3,556	3,556
Subtotal Installment Purchase	6,426	3,556	3,556	3,556	7,301	3,556	3,556
Totals	410,498	404,465	432,884	440,554	465,945	356,215	356,215

CD Permit and Enforcement Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Vehicle	Fifth of five annual payments -- lease purchase.	3,556
Subtotal Installment Purchase		3,556
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.) *		
Subtotal Capital Outlay - Equipment (I.P.)		0
* Item(s) is being paid for under installment purchase.		

FINANCE DEPARTMENT

GOALS & OBJECTIVES FY 2011-2012

The Finance Department strives to provide quality financial services to all customers at the highest achievable levels of customer satisfaction. The Department provides sound financial management, financial reporting and cost effective acquisition of goods and services for Town government that is consistent with local, state and federal laws and governmental accounting and regulatory requirements.

The Department manages all the Town's funds, including investment and debt portfolios, plans and administers financial policies and develops long-range financial plans. The Finance department is also responsible for the revenue collections of all amounts due for governmental services, manages installment purchase contracts, and prepares numerous Town, state and federal reports.

Goals and Objectives for Fiscal Year 2011-2012:

1. Ensure complete and accurate accounting of all financial transactions and reporting of financial data in compliance with applicable accounting standards, laws, etc. Obtain another "clean" opinion from the audit of the Town's financial activities and statements. Receive the "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers Association (GFOA) demonstrating the highest form of recognition of governmental accounting and financial reporting.
2. Identify cost saving opportunities by conducting energy audits, evaluating energy consumption and consolidating town purchases.
3. Improve operational efficiencies of financial processes by conducting financial software updates and streamlining financial approval processes such as purchase orders, accounts payable, etc.
4. Conduct financial service surveys internally (Town Departments) and externally (businesses, public) to evaluate customer satisfaction levels and service expectations. Research methods to improve customer satisfaction.
5. Reinforce Town financial stability through succession planning in the Finance Department. Promote the transfer of knowledge and development of leadership skills to accommodate current and future workloads. Continue the development of financial policies and operating procedures to ensure financial service continuity as retirements/vacancies occur.
6. Provide financial support and assistance to other Departments, the Town Manager's office, and the public. Assist the Town Manager in preparing a quality budget document that reflects the activities and financial needs of the Town. Maintain financial accuracy to facilitate the decision-making made by other departments, the Town Manager and Board of Aldermen.
7. Advance employee skills and knowledge-base through training, attending industry and professional conferences to achieve the following: learn new methods of increasing operational efficiencies, increase job knowledge and skills and stay abreast of changes in the regulations and standards of accounting and financial reporting.

Finance Department

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	267,199	267,022	267,022	269,042	279,994	308,994	308,994
Salaries & Wages - Temp/PT	13,276	21,140	21,140	13,945	33,280	5,000	5,000
Salaries & Wages - Overtime	31,891	25,000	25,000	32,831	33,000	5,000	5,000
FICA Tax Expenses	23,946	23,957	23,957	24,160	26,490	24,403	24,403
Group Insurance Expenses	30,886	39,550	39,550	34,318	45,930	42,025	42,025
Retirement Expense - Reg.	14,037	18,543	18,543	19,169	21,534	21,603	21,603
Retirement Expense - 401K	5,849	0	0	0	0	0	0
Employee Training	4,534	5,100	5,100	5,100	6,025	6,025	6,025
Subtotal Personnel	391,618	400,312	400,312	398,565	446,253	413,050	413,050
Operating and Maintenance							
Office Supplies	1,706	2,750	2,750	2,750	3,150	3,150	3,150
Departmental Supplies/Mat.	4,121	6,688	6,688	6,688	9,900	7,900	7,900
Professional Services	79,924	87,460	87,460	80,000	75,460	75,460	75,460
Telephone & Postage	7,096	8,000	8,000	7,455	7,500	4,680	4,680
Printing	4,222	3,500	3,500	3,500	4,500	4,500	4,500
Travel	9,401	7,600	7,600	7,600	12,530	12,530	12,530
Maintenance/Repair - Other	1,280	2,000	2,000	1,750	2,420	2,420	2,420
Maintenance/Repair - EDP	20,332	24,380	24,380	22,750	26,000	26,000	26,000
Advertising	616	650	650	0	650	650	650
Contracted Services	129,593	127,222	127,222	127,222	128,000	128,000	128,000
Banking Services	1,591	4,000	4,000	5,300	5,900	5,900	5,900
Penalties/Interest	14	0	0	0	0	0	0
Dues and Subscriptions	855	900	900	945	950	950	950
Insurance and Bonds	6,794	7,550	7,550	7,529	8,325	8,325	8,325
Miscellaneous Expenses	162	200	200	244	250	250	250
Shortage/Overage	0	0	0	0	0	0	0
Subtotal Operating	267,707	282,900	282,900	273,733	285,535	280,715	280,715
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	30,500	26,860	26,860
Subtotal Capital Outlay	0	0	0	0	30,500	26,860	26,860
Installment Purchase							
Installment Purchase	1,672	0	0	0	6,527	5,748	5,748
Subtotal Installment Purchase	1,672	0	0	0	6,527	5,748	5,748
Totals	660,998	683,212	683,212	672,298	768,815	726,373	726,373

Finance Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
MUNIS software upgrades	First of five annual payments	\$5,748
Subtotal Installment Purchase		5,748
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.) *		
MUNIS software upgrades	New Request	\$26,860
Subtotal Capital Outlay - Equipment (I.P.)		26,860
* Item(s) is being paid for under installment purchase.		

INFORMATION SYSTEMS DEPARTMENT

GOALS & OBJECTIVES FY 2011-2012

Directs and coordinates local and wide area network (LAN/WAN) activities by performing the duties personally or through other employees or contracted services. Installs, configures, modifies, and troubleshoots client and server hardware and software, providing technical assistance and training to users and peers so as to support all departmental services provided to the citizens. Provides enterprise wide direction for all technology related projects.

This department strives to provide for the availability of data, exchange of information and protection of the information assets while maintaining a reasonable budget and complying with industry standard practices and regulations. The purpose of this department is to serve as an advisor to the Board of Alderman, Town Manager and to all other departments and staff within the organization in the management and use of information technology.

Goals and Objectives for Fiscal Year 2011-2012:

1. Provide 100% uptime for all network services supporting public safety and other departments.
2. Continue to build infrastructure to support all present networking functions and provide the base that future systems will be built upon.
3. Implement desktop virtualization pilot program
4. Purchase and implement enterprise wide voice over IP telephone system to eliminate monthly recurring costs for telephone leased lines.
5. Deploy point-to-point wireless back haul in an effort increase network speeds between all facilities.
6. Deploy external wireless infrastructure to increase police department video upload speeds.
7. Maintain existing personal industry standard certifications and add certifications when appropriate by taking advantage of cost effective continuing education.
8. Enhance professional education by attending local and national industry trade shows and education development meetings.
9. Continue to implement a regular technology refresh plan to keep the Town's equipment at an acceptable age level thereby reducing the annual repair costs and reducing user frustration and downtime.
10. Support all departments in their departmental specific projects.
11. Perform audits of existing phone hardware and computer hardware.
12. Lead strategic change and achieve operational results.

Information Systems Department

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	160,742	160,263	160,263	160,263	179,210	179,210	179,210
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	750	600	600	600	600	0	0
FICA Tax Expenses	12,318	12,306	12,306	12,306	13,755	13,710	13,710
Group Insurance Expenses	21,009	23,730	23,730	23,730	27,558	22,923	22,923
Retirement Expense - Reg.	7,545	10,215	10,215	10,215	12,371	12,330	12,330
Retirement Expense - 401K	3,144	0	0	0	0	0	0
Employee Training	3,603	13,935	13,935	13,500	6,535	6,535	6,535
Subtotal Personnel	209,111	221,049	221,049	220,614	240,029	234,707	234,707
Operating and Maintenance							
Departmental Supplies/Mat.	976	1,150	1,150	1,100	1,300	1,300	1,300
Equipment Replacement	11,127	0	0	0	4,000	4,000	4,000
Professional Services	6,585	7,400	7,400	5,000	0	0	0
Telephone & Postage	3,626	3,960	3,960	3,782	17,400	40,020	40,020
Travel	1,626	6,900	6,900	5,705	6,900	6,900	6,900
Maintenance/Repair - Network	21,320	33,000	33,000	62,510	35,000	35,000	35,000
Software Lic. Renewals/Updates	15,011	51,600	51,600	24,490	22,000	22,000	22,000
Dues and Subscriptions	62	200	200	208	200	200	200
Insurance and Bonds	4,717	5,319	5,319	5,319	5,811	5,811	5,811
Miscellaneous Expenses	349	300	300	225	300	300	300
Subtotal Operating	65,399	109,829	109,829	108,339	92,911	115,531	115,531
Capital Outlay							
Capital Outlay - Equipment	0	0					
Capital Outlay - Equipment (I.P.)	0	65,700	65,700	64,954	27,000	24,000	24,000
Subtotal Capital Outlay	0	65,700	65,700	64,954	27,000	24,000	24,000
Installment Purchase							
Installment Purchase	0	14,060	14,060	14,060	19,838	19,196	19,196
Subtotal Installment Purchase	0	14,060	14,060	14,060	19,838	19,196	19,196
Totals	274,510	410,638	410,638	407,967	379,779	393,435	393,435

Information Systems - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Host B	Second of five annual payments - lease purchase.	\$1,969
10.8 Terabyte SAN Storage	Second of five annual payments - lease purchase.	\$12,091
Vehicle	First of five annual payments - lease purchase.	\$5,136
Subtotal Installment Purchase		19,196
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.) *		
Vehicle	New Request	\$24,000
Subtotal Capital Outlay - Equipment (I.P.)		24,000
* Item(s) is being paid for under installment purchase.		

HUMAN RESOURCES DEPARTMENT

GOALS & OBJECTIVES FY 2011-12

The mission of the Human Resources Department is to provide effective Human Resource and Safety Management by developing and implementing policies, programs, and services which contribute to the attainment of management and employee goals:

Goals and Objectives for Fiscal Year 2011-2012:

1. Properly balancing the needs of the employees and the needs of Town management through training, review of policies & procedures, and one-on-one counseling.
2. Ensuring a diverse workforce in a safe and discrimination/harassment free environment by: maintaining compliance with employment laws and government regulations; providing management and employee training and developing policies and procedures.
3. Managing the Town's Risk Management programs so that the Town will have quality and cost-effective coverage while implementing programs to help reduce the Town's liability for losses.
4. Providing training and development that enables effective leadership and career development of employees,, monitor workforce succession plan. Provide training in the area of employment law and government regulation and litigation avoidance.
5. Hiring the most qualified employees by: pre-planning staffing needs; ensuring an effective internal interview process; increasing organizational visibility in the employment marketplace; identifying the best and most cost effective recruitment sources, and conducting thorough reference checks.
6. Retaining our valued employees by: assuring effective leadership qualities in our managers; furnishing technical, interpersonal, and career development training and coaching; conducting exit interviews and supplying relevant feedback to management; and enhancing two-way communication between employees and management.
7. Providing competitive wages and benefits for our employees by conducting annual market pay studies for employee groups and securing cost effective high quality benefits.
8. Completing the integration of the Human Resources Information System with the Finance Department's Information System to enhance the HR/Payroll processing in order to eliminate duplicate processing.
9. Implementing basic automated HR self-service assistance for employee utilization purposes.

Human Resources Department

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	166,336	183,028	183,028	183,829	194,147	194,147	194,147
Salaries & Wages - Temp/PT	5,873	0	0	0	0	0	0
FICA Tax Expenses	13,196	14,002	14,002	14,063	14,852	14,852	14,852
Group Insurance Expenses	13,524	27,685	27,685	25,902	32,151	26,744	26,744
Retiree's Insurance Expense	78,831	91,901	91,901	104,696	96,440	96,440	96,440
Retirement Expense - Reg.	7,808	11,622	11,622	11,673	13,357	13,357	13,357
Employee Appreciation	19,149	21,690	21,690	17,109	21,230	13,130	13,130
Unemployment Insurance	1,793	25,920	25,920	21,121	67,000	67,000	67,000
Retirement Expense - 401K	3,254	0	0	0	0	0	0
Employee Training	7,307	5,700	5,700	5,307	16,515	14,515	14,515
Subtotal Personnel	317,072	381,548	381,548	383,700	455,693	440,186	440,186
Operating and Maintenance							
Office Supplies	1,551	1,600	1,600	1,600	1,600	1,600	1,600
Departmental Supplies/Mat.	1,168	1,600	1,600	1,600	23,510	13,755	13,755
Professional Services	64,204	68,000	73,600	72,051	78,150	71,150	71,150
Telephone & Postage	4,657	5,859	5,859	8,306	5,019	3,039	3,039
Printing	155	200	200	116	200	200	200
Travel	1,560	1,000	1,000	322	4,865	3,365	3,365
Maintenance/Repair - Other	9,563	1,400	1,400	1,387	1,400	1,400	1,400
Maintenance/Repair - EDP	0	10,000	10,000	10,480	10,900	10,900	10,900
Advertising	0	0	0	0	0	0	0
Contracted Services	7,750	7,750	7,750	7,750	7,750	7,750	7,750
Dues and Subscriptions	619	1,005	1,005	935	955	955	955
Insurance and Bonds	4,818	5,116	5,116	5,116	5,526	5,526	5,526
Miscellaneous Expenses	319	300	300	300	300	300	300
Subtotal Operating	96,363	103,830	109,430	109,963	140,175	119,940	119,940
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	6,121	1,673	1,673	1,672	0	0	0
Subtotal Installment Purchase	6,121	1,673	1,673	1,672	0	0	0
Totals	419,555	487,051	492,651	495,335	595,868	560,126	560,126

POLICE DEPARTMENT

GOALS & OBJECTIVES FY 2011-2012

The Kernersville Police Department is responsible for maintaining the trust and confidence of our citizens through the deployment and utilization of highly trained, professional police personnel. The Department continues to be mindful of our economic environment and the challenges this may present to the Community. The members of this Department will remain dedicated to the delivery of outstanding police service.

Goals and Objectives for Fiscal Year 2011-2012 :

1. "Make the Difference" in our interactions with the public, coworkers and the larger community.
2. Replace high mileage, maintenance intensive, vehicles with safe, economical and more fuel efficient models.
3. Enhance community safety through participation in regional intelligence, enforcement and prosecutorial efforts including the Forsyth County DWI Taskforce, Chronic Offender Accountability Group, Sexual Offender Taskforce and Drug Enforcement Administration Taskforce.
4. Equip employees with computer and wireless technologies that improve their effectiveness and efficiency.
5. Reduce the impact of gangs and graffiti in Kernersville through education, enforcement and eradication strategies including the expansion of the G.R.E.A.T Program to all Kernersville elementary and middle schools.
6. Reduce fuel consumption and improve community relationships through continuation of the Officer Foot Patrol Program.
7. Continue to develop, maintain and enhance community partnerships that improve the quality of life for individuals, families, neighborhoods and Kernersville.
8. Improve motorist safety through the use of speed surveys, enforcement, environmental design and public education.
9. Continue to develop and implement strategies to recruit, develop and retain a professional, ethical and diverse workforce.

Police Department

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'l Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	\$720,381	\$707,008	\$707,008	696,830	\$738,852	\$738,853	\$738,853
Salaries & Wages - Reg. (Sworn)	\$3,096,851	3,047,025	3,076,719	3,036,159	3,238,540	3,166,036	3,166,036
Salaries & Wages - Off-Duty	\$87,659	60,000	104,000	104,000	75,000	75,000	75,000
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	26,519	29,760	29,760	25,239	28,224	13,224	13,224
Salaries & Wages - O.T. (Sworn)	23,420	75,160	31,160	27,359	76,195	40,000	40,000
Retirement Incentive	15,000	0	0	0	0	0	0
Salaries & Wages - Off-Duty OT	0	0	0	0	0	0	0
Clothing Allowance Expense	7,200	6,600	6,600	6,600	7,700	7,700	7,700
FICA Tax Expenses	302,480	299,800	302,072	297,553	317,996	308,533	308,533
Group Insurance Expenses	659,077	672,350	681,448	682,061	789,996	641,844	641,844
Retirement Expense - Reg.	34,238	46,785	46,785	45,851	52,775	51,743	51,743
Retirement Expense - LEO	148,728	200,132	201,978	196,372	233,357	225,705	225,705
Retirement Expense - 401K Reg	14,266	0	0	0	0	0	0
Retirement Exp. - 401K (Sworn)	153,013	156,109	157,549	153,176	165,737	160,302	160,302
Retirement Supplemental	49,051	67,754	67,754	67,325	67,325	67,325	67,325
Employee Training	12,712	22,125	22,125	12,934	28,465	21,865	21,865
Subtotal Personnel	5,350,595	5,390,608	5,434,958	5,351,459	5,820,162	5,518,130	5,518,130
Operating and Maintenance							
Office Supplies	10,926	17,000	17,000	15,000	17,000	17,000	17,000
Departmental Supplies/Mat.	79,577	100,888	104,888	94,921	122,176	93,846	93,846
Departmental Supplies/Mat. - DWI Grant	0	0	32,473	32,473	0	0	0
Gov Hwy Safety Materials	0	0	4,400	3,300	0	0	0
Professional Services	40,807	15,705	23,336	20,941	28,345	28,345	28,345
Telephone & Postage	26,111	41,720	41,720	33,194	36,450	30,690	30,690
Printing	1,084	3,850	3,850	1,854	3,750	3,750	3,750
Departmental Utilities Expense	10,239	12,640	12,640	11,262	12,840	12,840	12,840
Travel	7,904	23,495	23,495	15,253	25,995	20,995	20,995
Travel - FC - DWI Grant	0	0	100	93	1,400	1,400	1,400
Maintenance/Repair - Comm Tower	0	0	25,500	23,556	0	0	0
Maintenance/Repair - Radio	46,562	76,387	76,387	61,905	75,580	70,080	70,080
Maintenance/Repair - Other	30,691	70,952	70,952	70,952	100,890	92,890	92,890
Advertising	180	1,980	1,980	1,500	1,480	1,480	1,480
Uniforms & Accessories	26,194	40,076	48,076	45,418	48,500	48,500	48,500
Uniforms & Accessories - DWI Grant	0	0	5,000	4,200	0	0	0
Equipment Lease Expense	43,713	31,190	31,190	25,689	32,532	32,532	32,532
Dues and Subscriptions	1,847	2,860	2,860	2,860	3,190	3,190	3,190
Insurance and Bonds	72,660	75,122	75,122	85,160	84,134	84,134	84,134
Miscellaneous Expenses	8,241	7,040	7,040	7,040	2,140	2,140	2,140
Forsyth Co.- Park Fine, Unclaim	0	0	0	0	0	0	0
Information & Ammo Expense	31,955	36,000	36,000	36,000	41,450	41,450	41,450
Subtotal Operating	438,693	556,905	644,009	592,572	637,852	585,262	585,262
Capital Outlay							
Capital Outlay - General Improve.	0	25,500	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment - DWI Grant	0	0	22,552	22,552	0	0	0
Capital Outlay - Equipment (I.P.)	316,103	531,000	531,000	532,893	318,000	220,000	220,000
Subtotal Capital Outlay	316,103	556,500	553,552	555,445	318,000	220,000	220,000
Other							
K-9 costs	0	3,775	3,775	3,775	4,950	4,950	4,950
Subtotal Other	0	3,775	3,775	3,775	4,950	4,950	4,950
Installment Purchase							
Installment Purchase	585,478	639,178	639,178	457,015	473,164	452,193	452,193
Subtotal Installment Purchase	585,478	639,178	639,178	457,015	473,164	452,193	452,193
Totals	6,690,870	7,146,966	7,275,472	6,960,266	7,254,128	6,780,535	6,780,535

Police Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
In-car digital camera system	Seventh of seven annual payments	56,135
Radio Encryption Equipment	Five of five annual payments	5,381
Motorcycle Traffic Enforce. Unit	Five of five annual payments	11,673
Narcotic Vehicle Replacement	Five of five annual payments	6,024
Patrol Car Replacement Prog.	Five of five annual payments	32,494
Smartnet Radio System	Five of five annual payments	84,464
Five Patrol Cars	Four of five annual payments	26,998
Digital CCTV System	Three of five annual payments	2,160
Enhancement In-Car Computer Program	Three of five annual payments	33,759
6 - Patrol Car Replacements	Three of five annual payments	32,398
4 - Police Car Replacements	Two of five annual payments	16,263
Police In-Car Camera System Upgrade	Two of five annual payments	97,366
10 - Patrol Car Replacements - New Request	One of five annual payments	47,078
Subtotal Installment Purchase		452,193
Capital Outlay - General Improvement		
Subtotal General Improvement		0
Capital Outlay - Equipment		
Subtotal for Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.) *		
Vehicle Replacement Program (10 Cars)	Replace older higher maintenance vehicles with safer more fuel efficient models.	220,000
Subtotal Capital Outlay - Equipment (I.P.)		220,000

* Item(s) is being paid for under installment purchase.

FIRE DEPARTMENT

GOALS & OBJECTIVES FY 2011-12

The Kernersville Fire Rescue Department provides a number of emergency services to the people of this community. From the department's four stations, this agency provides fire, medical, rescue and hazardous materials services to the Kernersville community. In 2010, the department answered 2608 calls for service; 67% of which were medical in nature. The department responded to 131 fire related incidents through the year. Whenever called on to provide assistance, this department is dedicated to rapid response and quality service. Our response time goal continues to be having an emergency crew arrive on-scene in less-than four (4) minutes of the time the alarm sounds. The Fire Rescue department's overall average emergency response time in 2010 was 3:20. In order to consistently provide a 4 minute average response to all parts of the community, the department must attempt to stay ahead of the town's growth. With that in mind and with an on-going commitment to provide the Kernersville community with the best fire, medical and rescue protection possible, this department will continue to seek appropriate locations for future station projects. However, while seeking locations for future stations, it remains important to keep our current stations in good condition to provide a safe work and living environment for our personnel.

The department will continue to stress safety and strive for consistency in our operations. The goals included in the FY 11/12 budget request reflects the department's desire to keep our personnel safe while providing a high level of service to the town's citizens.

Goals and Objectives for Fiscal Year 2011-2012:

1. *Continued development of the training program so that it better serves the needs of a professional fire rescue department and a growing community.* The addition of a full-time Training/Safety Officer would serve to provide focus and continuity to the department's training program. The position also gives the department a person who will develop and track safety programs and requirements.
2. *Maintain efforts to select sites for future fire station projects.* In an effort to continue to meet the department's 4-minute response goal, future station sites will need to be selected as soon as possible so the purchase of the location(s) may be planned in coming fiscal year budgets.
3. *Conduct needed repairs to Station 42's driveway.* The budget request includes repairs for the rear driveway at Fire Station 42. Portions of the asphalt at the rear of the station have become badly damaged and needs to be repaired to prevent further degradation or damage to apparatus.
4. *Replace gas detection equipment.* Replacement of the department's gas detection equipment has become necessary due to current equipment's manufacturer leaving the industry. This equipment is used to safely monitor and detect a range of combustible or toxic environments.
5. *Begin a 3-year replacement cycle of breathing air cylinders.* DOT regulations set the life of breathing air cylinders at 15 years. The department's budget request includes provisions for initiating a 3-year cycle of replacement of this equipment to conclude prior to 2015 (when all of the department's current cylinders age-out).
6. *Replacement of a Fire Prevention vehicle.* The requested budget includes the replacement of a vehicle to be assigned to the Fire Prevention Division. The current vehicle is an older model sedan that has high mileage and escalating repair costs.

Fire Department

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	2,806,685	\$2,908,583	2,908,583	\$2,903,755	\$3,020,766	\$3,020,766	\$3,020,766
Salaries & Wages - Temp/PT	30,196	0	0	0	0	0	0
Salaries & Wages - Overtime	191,193	164,546	164,546	158,249	203,814	203,814	203,814
Retirement Incentive	15,000	0	0	0	0	0	0
FICA Tax Expenses	228,647	235,094	235,094	234,243	246,680	246,680	246,680
Group Insurance Expenses	555,476	545,790	545,790	572,480	643,020	527,229	527,229
Retirement Expense - Reg.	139,275	195,144	195,144	194,437	221,851	221,851	221,851
Retirement Expense - 401K	58,032	0	0	0	0	0	0
Employee Training	13,242	20,415	20,415	18,245	23,000	23,000	23,000
Subtotal Personnel	4,037,746	4,069,572	4,069,572	4,081,410	4,359,131	4,243,340	4,243,340
Operating and Maintenance							
Fire Truck Supplies	0	0	0	0	0	0	0
Office Supplies	3,104	3,500	3,500	3,131	3,500	3,500	3,500
Professional Services	16,757	21,125	21,125	18,500	21,125	21,125	21,125
Departmental Supplies/Mat.	55,709	54,167	134,167	131,960	60,525	60,525	60,525
Departmental Supplies/Mat. Grant	17,287	0	0	0	0	0	0
Fire Grant Supplies & Materials	0	0	0	0	0	0	0
Telephone & Postage	18,931	24,230	24,230	22,892	27,350	15,494	15,494
Printing	1,056	0	0	494	1,500	1,500	1,500
Departmental Utilities Expense	48,674	68,748	68,748	50,804	64,248	64,248	64,248
Travel	4,068	5,250	5,250	4,271	4,000	4,000	4,000
Maintenance/Repair - Bldg.	23,060	25,200	25,200	23,736	27,000	22,000	22,000
Maintenance/Repair - Bldg.	0	0	13,854	0	0	0	0
Maintenance/Repair - Radio	9,430	13,900	13,900	11,944	12,100	12,100	12,100
Maintenance/Repair - Other	7,562	9,850	9,850	8,770	15,500	8,500	8,500
Maintenance/Repair - Fire Truck	7,479	20,000	20,000	20,000	20,000	20,000	20,000
Advertising	0	1,500	1,500	0	1,500	1,500	1,500
Uniforms & Accessories	88,183	44,730	44,730	44,772	85,000	85,000	85,000
Equipment Lease Expense	1,307	2,100	2,100	1,118	1,600	1,600	1,600
Contracted Services	20,236	25,000	25,000	22,619	24,165	24,165	24,165
Dues and Subscriptions	5,166	8,344	8,344	6,776	8,070	8,070	8,070
Insurance and Bonds	66,599	65,985	65,985	73,669	73,933	73,933	73,933
Miscellaneous Expenses	1,214	1,500	1,500	1,356	1,500	1,500	1,500
Public Educ./Fire Prevention	394	5,850	5,850	5,810	4,000	4,000	4,000
Subtotal Operating	396,216	400,979	494,833	452,622	456,616	432,760	432,760
Capital Outlay							
Capital Outlay - Land	0	0	0	0	0	0	0
Capital Outlay - Bldgs.	0	0	0	0	0	0	0
Capital Outlay - Improvements (I.P.)	0	0	0	0	72,000	72,000	72,000
Capital Outlay - Equipment	8,895	0	8,900	8,900	0	0	0
Capital Outlay - Equipment (IP)	25,960	43,500	43,500	43,500	96,000	65,000	65,000
Subtotal Capital Outlay	34,855	43,500	52,400	52,400	168,000	137,000	137,000
Other							
Fire Protection Contracts	10,330	7,500	7,500	7,500	7,500	7,500	7,500
Subtotal Other	10,330	7,500	7,500	7,500	7,500	7,500	7,500
Installment Purchase							
Installment Purchase	344,433	254,123	254,123	254,123	206,862	215,635	215,635
Subtotal Installment Purchase	344,433	254,123	254,123	254,123	206,862	215,635	215,635
Totals	4,823,579	4,775,674	4,878,428	4,848,055	5,198,109	5,036,235	5,036,235

Fire Department - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Pumper Apparatus	Seven of seven annual payments - lease purchase.	59,065
Quint Equipment	Fourth of five annual payments - lease purchase.	12,959
Chief Officer Vehicle	Fourth of five annual payments - lease purchase.	5,508
Quint Ladder Truck	Fourth of seven annual payments - lease purchase.	91,917
HazMat Vehicle	Third of five annual payments	7,560
Fire Inspector Vehicle	Second of five annual payments	9,309
Station 42 driveway repair	First of five annual payments	15,407
Gas detection equipment replacemant	First of five annual payments	6,420
Breathing air cylinder replacement	First of five annual payments	7,490
Subtotal Installment Purchase		215,635
Cap. Outlay - Improvements (I.P.)		
Station 42 driveway repair	New Request	72,000
Subtotal Cap. Outlay - Bldg.		72,000
Capital Outlay - Equipment (I.P.) *		
Gas detection equipment replacemant	New Request	30,000
Breathing air cylindar replacement	New Request	35,000
Subtotal Capital Outlay - Equipment (I.P.)		65,000
* This item(s) is being paid for under installment purchase.		

ENGINEERING DEPT - ENGINEERING DIVISION

GOALS & OBJECTIVES FY 2011-12

The Engineering Division is responsible for the design of public improvements, plan reviews, land surveying, watershed management and various tasks associated with engineering and official Town mapping. Other services consist of assisting consulting engineers, architects, developers and the general public with technical information on streets, storm drainage, property lines, right-of-ways, construction standards, etc.

Goals and Objectives for Fiscal Year 2011-2012:

Department Administration:

1. The primary goal for program development is to initiate comprehensive planning for meeting current and future Town of Kernersville transportation, storm water, and water and sewer needs.
2. Identify and develop additional revenues to support the Town's needs and functions of the Department.
3. Provide ongoing leadership within the new Engineering Department for planning, organizing, staffing, and controlling the functions and activities of the Engineering Department.
4. In conjunction with the Finance Department, revise the budgetary process for transportation.

Engineering Division:

1. Assist the Director in the departmental functions.
2. Produce plans and contract documents, in house, for one, or more, projects with revenue producing potential.
3. Develop filing system that insures quick access to engineering, surveying and Construction related documents.
4. Develop and maintain a database for engineers/designers, construction cost tabulations, contractors and suppliers which are relevant to infrastructure projects.

Engineering Department

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	182,932	\$138,955	\$138,955	\$138,908	\$145,846	\$145,846	\$145,846
Salaries & Wages - Overtime	0	300	300	45	300	0	0
FICA Tax Expenses	13,843	10,653	10,653	10,630	11,180	11,157	11,157
Group Insurance Expenses	21,574	15,820	15,820	15,861	18,370	15,282	15,282
Retirement Expense - Reg.	8,408	8,843	8,843	8,824	10,055	10,034	10,034
Retirement Expense - 401K	3,504	0	0	0	0	0	0
Employee Training	567	1,200	1,200	950	1,500	1,500	1,500
Subtotal Personnel	230,828	175,771	175,771	175,217	187,251	183,819	183,819
Operating and Maintenance							
Office Supplies	52	300	300	282	350	350	350
Departmental Supplies/Mat.	5,272	2,200	2,200	2,200	3,850	3,850	3,850
Professional Services	0	350	65,350	80,500	350	350	350
Prof. Serv. Sanitary Sewer Study	0	0	0	0	150,000	150,000	150,000
Prof. Serv. Eng Plan Brookford/Hospital	0	0	0	0	50,000	50,000	50,000
Prof. Serv. Env. Study WWTP	0	0	0	0	40,000	40,000	40,000
Telephone & Postage	2,956	2,250	2,250	3,650	3,800	1,820	1,820
Printing	0	150	150	0	1,075	1,075	1,075
Travel	372	800	800	725	900	900	900
Maintenance/Repair - Other	75	1,200	1,200	336	1,200	1,200	1,200
Advertising	0	175	175	0	175	175	175
Dues and Subscriptions	528	375	375	280	600	600	600
Insurance and Bonds	3,857	4,085	4,085	4,005	4,005	4,005	4,005
Miscellaneous Expenses	0	250	250	275	350	350	350
Subtotal Operating	13,112	12,135	77,135	92,253	256,655	254,675	254,675
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	5,669	5,670	5,670	5,670	5,670	5,670	5,670
Subtotal Installment Purchase	5,669	5,670	5,670	5,670	5,670	5,670	5,670
Totals	249,610	193,576	258,576	273,140	449,576	444,164	444,164

Engineering Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Survey Vehicle	Fifth of five annual payments - lease purchase.	\$5,670
Subtotal Installment Purchase		5,670

PUBLIC SERVICES-STREET DIVISION

GOALS & OBJECTIVES FY 2011-12

The Street Division provides three primary services for the Town: street maintenance, right-of-way maintenance, and emergency response. These services include roadway and drainage repairs, minor construction, asphalt resurfacing, mowing and landscaping along the public roadways, and emergency services such as snow removal, storm debris cleanup, assistance to the Police and Fire Departments in emergency street closures, and accident cleanup. The primary emphasis during this Fiscal Year will be the continuation of our pavement maintenance program. Other priorities also include the sign retroreflectivity and handicap ramp upgrades.

Goals and Objectives for Fiscal Year 2011-2012:

1. Implement the Status Reporting System that will track the monthly operations of the Division. Much of this data will provide the basis for the annual Performance Management Report.
2. Conduct Training IAW: The Tree Commissions Ordinance.
3. Implement sign inventory, maintenance and reflectivity assessment IAW: FHWA regulation.
4. Retrofit 10% of ADA ramps with truncated domes.
5. Update Snow and Ice Control Plan.
6. Identify critical roadways, i.e. major thoroughfares, economic, operational and emergencies corridors, etc. Then create a maintenance and resurfacing system which will seek to maintain these roadways at or above a C rating on the pavement condition survey.

Public Services Street Division

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	531,287	\$529,777	\$529,777	\$518,074	\$557,618	\$557,618	\$557,618
Salaries & Wages - Temp/PT	0	5,500	5,500	0	0	0	0
Salaries & Wages - Overtime	25,781	18,500	18,500	18,500	18,500	9,500	9,500
FICA Tax Expenses	42,274	42,364	42,364	41,048	44,073	43,385	43,385
Group Insurance Expenses	116,317	134,470	134,470	134,470	156,162	129,897	129,897
Retirement Expense - Reg.	26,164	34,816	34,816	34,072	39,637	39,018	39,018
Retirement Expense - 401K	10,901	0	0	0	0	0	0
Employee Training	3,402	3,850	3,850	3,800	3,850	3,850	3,850
Subtotal Personnel	756,125	769,277	769,277	749,964	819,840	783,267	783,267
Operating and Maintenance							
Office Supplies	859	900	900	850	900	900	900
Departmental Supplies/Mat.	14,854	12,000	12,000	11,900	15,150	15,150	15,150
Professional Services	2,271	5,500	5,500	2,000	6,400	6,400	6,400
Street Supplies and Materials	88,789	70,000	81,500	81,500	80,190	80,190	80,190
Telephone & Postage	4,952	6,986	6,986	6,986	7,400	5,600	5,600
Printing	883	600	600	600	1,150	1,150	1,150
Street Lighting	324,575	340,200	340,200	320,000	340,200	340,200	340,200
Decorative Street Lighting	0	5,364	5,364	5,364	5,364	5,364	5,364
Departmental Utilities Expense	13,548	10,644	10,644	10,644	5,364	5,364	5,364
Travel	200	975	975	530	1,135	1,135	1,135
Maintenance/Repair - Bldg.	2,430	1,000	1,000	909	0	0	0
Maintenance/Repair - Other	221	500	500	500	700	700	700
Building/Equipment Rental	3,594	0	0	0	0	0	0
Advertising	0	500	500	0	500	500	500
Signs	28,039	21,000	21,850	21,850	20,097	20,097	20,097
Uniforms & Accessories	7,382	7,620	7,620	8,220	8,424	8,424	8,424
Equipment Lease Expense	6,683	11,550	11,550	8,000	3,347	3,347	3,347
Landfill Tipping Fees	0	24,000	24,000	24,000	24,000	24,000	24,000
Contracted Services	61,112	69,420	88,858	88,858	69,175	69,175	69,175
Dues and Subscriptions	275	275	275	275	333	333	333
Insurance and Bonds	40,354	42,317	42,317	42,317	44,574	44,574	44,574
Miscellaneous Expenses	2,340	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Operating	603,360	633,351	665,139	637,303	636,403	634,603	634,603
Capital Outlay							
Street Improvements	0	0	0	0	0	0	0
Capital Outlay - Building	0	0	0	0	0	0	0
General Improvements	0	0	0	0	462,000	5,000	5,000
Sidewalk Construction/Repair	10,375	15,000	16,350	14,000	13,000	13,000	13,000
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (IP)	0	0	0	0	87,000	0	0
Subtotal Capital Outlay	10,375	15,000	16,350	14,000	562,000	18,000	18,000
Installment Purchase							
Installment Purchase	138,677	82,855	82,855	82,855	63,752	45,134	45,134
Subtotal Installment Purchase	138,677	82,855	82,855	82,855	63,752	45,134	45,134
Totals	1,508,538	1,500,483	1,533,621	1,484,122	2,081,995	1,481,004	1,481,004

PS Street Division - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Track Loader	Fifth of five annual payments	41,228
Side-arm Mower	Fifth of five annual payments	3,906
Subtotal Installment Purchase		45,134
Capital Outlay - General Improvement		
W. Mountain Street Drainage Project		5,000
Subtotal Capital Outlay - General Improvement		5,000
Sidewalk construction		
Sidewalk construction/repair	General sidewalk construction and repair.	13,000
Subtotal Sidewalk Constr.		13,000
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (IP) *		
Subtotal Capital Outlay - Equipment (IP)		0
* Item(s) is being paid for under installment purchase.		

PUBLIC SERVICES- SOLID WASTE DIVISION

GOALS & OBJECTIVES FY 2011-12

The Solid Waste Division is responsible for the promotion of a healthy and clean environment through the timely collection and disposal of solid waste. However, a priority of this Division is not just disposal, but rather re-purposing of this material through an effective recycling program. The Division also provides special services to include, white good and bulky item collections, yard waste collections and public education programs.

Goals and Objectives for Fiscal Year 2011-2012:

1. Implement the Status Reporting System that will track the monthly operations of the Division. Much of this data will provide the basis for the annual Performance Management Report.
2. Implement Phase II of the Commercial Recycling Program. This Phase will bring another 100 Business Accounts into the recycling program.
3. With the proposed price increase to the Solid Waste Commercial Division, maintain 97% of existing commercial accounts.
4. Conduct a detailed operational cost analysis of the residential recycling program. This research will be focused on program cost reduction.
5. Continue to implement programs designed to achieve the waste reduction goals outlined in the recently modified Forsyth County 10-year Solid Waste Plan and follow the mandates of NC Legislation.
6. Update the Town's Solid Waste Policy.

Public Services Solid Waste Division

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	694,644	\$729,355	\$729,355	\$716,628	\$772,840	\$731,708	\$731,708
Salaries & Wages - Temp/PT	24,032	4,960	10,960	11,800	7,680	7,680	7,680
Salaries & Wages - Overtime	11,509	18,500	18,500	18,027	18,500	10,000	10,000
FICA Tax Expenses	55,253	57,590	57,590	57,104	61,125	57,328	57,328
Group Insurance Expenses	151,467	185,885	185,885	185,885	215,871	168,118	168,118
Retirement Expense - Reg.	33,088	47,489	47,489	46,651	54,444	51,030	51,030
Retirement Expense - 401K	13,787	0	0	0	0	0	0
Employee Training	886	2,010	2,010	1,955	2,160	2,160	2,160
Subtotal Personnel	984,665	1,045,789	1,051,789	1,038,049	1,132,620	1,028,024	1,028,024
Operating and Maintenance							
Office Supplies	3,274	2,000	2,000	1,987	2,000	2,000	2,000
Departmental Supplies/Mat.	12,911	16,465	36,465	36,465	49,065	44,065	44,065
Departmental Supplies/Recycle	10,623	22,900	24,700	26,500	62,868	62,868	62,868
Professional Services	9,140	11,200	11,200	11,200	11,100	11,100	11,100
Telephone & Postage	6,435	7,488	7,488	7,488	7,700	5,900	5,900
Printing	8,694	8,915	8,915	8,875	10,760	10,760	10,760
Departmental Utilities Expense	28	0	0	0	0	0	0
Travel	730	1,280	1,280	1,125	1,280	1,280	1,280
Advertising	2,746	2,806	2,806	2,806	2,800	2,800	2,800
Uniforms & Accessories	8,663	9,738	9,738	9,695	9,738	9,738	9,738
Landfill Tipping Fees	435,043	448,985	448,985	439,500	443,072	443,072	443,072
Solid Waste Fees Expense	36,666	15,700	15,700	15,700	18,500	18,500	18,500
Contracted Services	43,288	40,710	40,710	40,410	45,310	45,310	45,310
Recycling Expense	0	0	0	0	0	0	0
Dues and Subscriptions	432	780	780	750	747	747	747
Insurance and Bonds	38,257	36,310	36,310	36,310	38,806	38,806	38,806
Miscellaneous Expenses	749	1,500	1,500	1,500	1,500	1,500	1,500
Subtotal Operating	617,678	626,777	648,577	640,311	705,246	698,446	698,446
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (IP)	0	0	0	0	453,000	328,000	328,000
Subtotal Capital Outlay	0	0	0	0	453,000	328,000	328,000
Installment Purchase							
Installment Purchase	423,950	234,975	234,975	234,975	245,242	218,493	218,493
Subtotal Installment Purchase	423,950	234,975	234,975	234,975	245,242	218,493	218,493
Totals	2,026,293	1,907,541	1,935,341	1,913,335	2,536,108	2,272,963	2,272,963

PS Solid Waste Division- Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Leaf Truck	Fifth of five annual payments	27,342
Recycling Truck	Fifth of five annual payments	39,276
Residential Automated Truck	Fourth of five annual payments	49,396
Rear Loader	Fourth of five annual payments	32,290
Front End Loader Refuse Collection Truck	First of five annual payments	50,930
Container Collection/Set Truck	First of five annual payments	19,259
Subtotal Installment Purchase		218,493
Capital Outlay - Equipment (I.P.)		
Front End Loader Refuse Collection Truck		238,000
Container Collection/Set Truck		90,000
Subtotal Capital Outlay - Equipment (I.P.)		328,000
* Item(s) is being paid for under installment purchase.		

ENGINEERING DEPT - TRANSPORTATION DIVISION

GOALS & OBJECTIVES FY 2011-12

The Transportation Division is responsible for ensuring the Town's transportation needs are served through the planning, design and construction of multi-modal transportation improvements as well as improving the safety and operational efficiency of the existing transportation network.

Goals and Objectives for Fiscal Year 2011-2012:

1. Assist the Director in managing the Transportation Program.
2. Implement the transportation element of the CIP from design and right-of-way acquisition through project management and construction contract administration.
3. Develop and maintain a Comprehensive Transportation Plan that addresses all modes of travel, prioritizes the Town's short, mid and long-term transportation needs, and coordinates that plan with the three area MPOs and NCDOT.
4. Review and improve the safety and operational efficiency of the existing transportation network.
5. Keep the citizens informed and involved on all Town and State transportation projects depending on the situation with on-site signage, citizen coordination, public meetings, press releases, mailings, and website updates.
6. Secure and administer State and Federal funds available for local government transportation needs and insure compliance of all funding requirements.

Engineering Department - Transportation Division

Expenditures Detail 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	278,991	\$294,286	\$294,286	\$293,581	\$306,388	\$205,586	\$205,586
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	8,205	5,000	5,000	1,700	5,000	0	0
FICA Tax Expenses	21,399	22,895	22,895	22,589	23,821	15,727	15,727
Group Insurance Expenses	59,327	47,460	47,460	62,377	55,110	30,564	30,564
Retirement Expense - Reg.	13,298	19,005	19,005	18,750	21,423	14,144	14,144
Retirement Expense - 401K	5,541	0	0	0	0	0	0
Employee Training	1,849	3,245	3,245	2,957	7,700	6,200	6,200
Subtotal Personnel	388,610	391,891	391,891	401,954	419,443	272,222	272,222
Operating and Maintenance							
Office Supplies	583	600	600	580	1,715	1,715	1,715
Departmental Supplies/Mat.	5,194	4,000	8,600	8,508	6,750	6,750	6,750
Professional Services	0	100	100	0	22,750	22,750	22,750
Telephone & Postage	2,586	2,984	2,984	2,461	2,580	2,580	2,580
Printing	243	250	250	400	1,700	1,700	1,700
Printing-School Street	0	0	0	0	200	200	200
Printing-Angel Road	0	0	0	0	200	200	200
Departmental Utilities	0	0	0	0	3,000	3,000	3,000
Travel	981	1,330	1,330	1,348	2,715	2,715	2,715
Maint & Repair-Building	0	0	0	0	1,000	1,000	1,000
Maint & Repair-Other Equipment	0	0	0	0	1,000	1,000	1,000
Building Equipment Rental	0	0	0	0	10,200	10,200	10,200
Advertising	295	0	0	0	0	0	0
Advertising-Piney Grove	0	0	0	0	500	500	500
Advertising-Union Cross	0	0	0	0	500	500	500
Advertising-School St	0	0	0	0	500	500	500
Advertising-Angel Rd	0	0	0	0	500	500	500
Uniforms & Accessories	314	750	750	700	800	800	800
Contracted Services	0	0	0	0	15,000	15,000	15,000
Contracted Services-Piney Grove	0	0	0	0	65,000	65,000	65,000
Contracted Services-Union Cross	0	0	0	0	5,000	5,000	5,000
Dues and Subscriptions	782	773	773	706	798	798	798
Insurance and Bonds	4,279	6,746	6,746	7,569	7,085	7,085	7,085
Miscellaneous Expenses	133	100	100	0	250	250	250
Minor Transportation Improvements	0	0	0	0	50,000	0	0
Subtotal Operating	15,390	17,633	22,233	22,272	199,743	149,743	149,743
Capital Outlay							
Capital Outlay - Land	0	0	0	0	16,300	0	0
Piney Grove Road Widening	0	0	0	0	1,027,000	1,027,000	1,027,000
Union Cross Turn Lane	0	0	0	0	178,500	178,500	178,500
School Street Sidewalk	0	0	0	0	129,000	129,000	129,000
Capital Outlay - Equipment	0	0	0	0	44,000	0	0
Capital Outlay - Infrastructure (I.P.)	0	0	0	0	201,300	201,300	201,300
Subtotal Capital Outlay	0	0	0	0	1,596,100	1,535,800	1,535,800
Installment Purchase							
Installment Purchase	3,616	3,927	3,927	3,614	9,745	43,077	43,077
Subtotal Installment Purchase	3,616	3,927	3,927	3,614	9,745	43,077	43,077
Totals	407,616	413,451	418,051	427,840	2,225,031	2,000,842	2,000,842

Engineering Dept. Transportation Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Angel Road	First of five annual payments	43,077
Subtotal Installment Purchase		43,077
Capital Outlay - Land		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Improvements		
Piney Grove Road Widening	Widen Piney Grove Rd from north of Nelson St to N Main St Intersection	1,027,000
Union Cross Turn Lane	Left turn lane construction on Union Cross Rd at Glennwood	178,500
School Street Sidewalk	Construct sidewalk along School Street	129,000
Subtotal Capital Outlay - Improvements		1,334,500
Capital Outlay - Infrastructure (I.P.)*		
Angel Drive	Reconstruction of existing roadway.	201,300
Subtotal Capital Outlay - Infrastructure (I.P.)*		201,300
* Item(s) is being paid for under installment purchase.		

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2011-12

“Kernersville Parks and Recreation strives to improve the quality of life & Safety for its citizens & employees by offering diverse quality programs, activities, parks & Town facilities, while also protecting the environment.”

The goal of Kernersville Parks and Recreation Department is to live up to its mission statement within a quality community. This goal can be achieved through the implementation of the Parks and Recreation Comprehensive Master Plan. Kernersville Parks and Recreation is a leader for generating economic revenues due to tourism. Beeson Road Park is one of the county’s strongest tourism generators due to the high number of tournaments hosted in 2010.

The Department operates eight current facilities (Kernersville Community Recreation Center, Fourth of July Park, Harmon Park, Civitan Park, Old Kernersville Lake Park, Beeson Road Park, Century Lake Park & Vivian F. Bennett Memorial Dog Park). The Department currently produces 123 special events and programs, upholds 35+ corporate accounts, achieved numerous sponsorships, maintains a high media presence, and preserves and manicures 166 acres of active parks and open space. Current staff is composed of 8 full-time and 9 seasonal part-time staff for a total of 17 total staff members.

Goals and Objectives for Fiscal Year 2011-2012:

1. Continue searching for external funding opportunities for facility and program offerings to the citizens.
2. Create and institute a tiered sponsorship package for Beeson Park in an attempt to establish regular annual revenue streams.
 - a) Successfully secure a corporate naming sponsor for the Park.
 - b) Seek and acquire field sponsors with multi-year agreements
 - c) Seek and acquire a Softball/Baseball Complex Sponsor with a multi-year agreement
 - d) Create and promote a special memorial program at Beeson for shelters, benches, and playgrounds.
3. Improve existing park facilities.
 - a) Improve the quality of turf grass and playing conditions on all athletic fields.
 - b) Strive to establish a more pure stand of fescue in the parks and reduce the percentage of weed population.
 - c) Continue to implement new standards and expectations under the new Parks Maintenance & Landscaping policies manual.
 - d) Maintain and improve entry landscapes at all parks & facilities.
 - e) Establish and enact an effective inspection and reporting procedure for all the playgrounds, parks, and facilities in order to ensure quality.
 - f) Seek funding for the much needed repair and replacement of the Tennis courts at Fourth of July Park and Civitan Park.

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2011-12

4. Continue with the self assessment portion of C.A.P.R.A accreditation process.
 - a) Continue to author, authorize, and implement needed policies and procurers.
 - b) Continue to educate the staff of what our new standards for the department.
 - c) Complete the Self-Assessment of C.A.P.R.A. and submit report.

5. Reduce total number of days lost due to accident, injury, and, down equipment.
 - a) Encourage a safe and accident free workplace through proper training. Training will include: equipment usage, risk management, and, safety.
 - b) Inspect and maintain vehicles and equipment to operations standards.
 - c) Maintain a clean and organized workshop and work spaces.
 - d) Have and maintain first aid kits, personal protective equipment, and, literature on potential job-related hazards.

6. Continue to provide and expand well-organized programs, athletics, and special events to meet the needs of the citizens
 - a) Recruit and contract 75 quality independent instruction and vendors.
 - b) Offer 15 community special events
 - c) Offer 12 new programs, teams, or leagues
 - d) Maintain a cancellation rate of below 15%
 - e) Contract at least 3 new providers to offer ½ day specialty camps in addition to current summer camp offerings.

7. Maintain positive and effective avenues of departmental communications.
 - a) Obtain corporate sponsorship for at least 7 major special events
 - b) Design and distribute at least 3 departmental programming brochures
 - c) Maintain routine updates of the department web page, Facebook page, community calendars, and, print media.
 - d) Participate in trade shows.
 - e) Maintain a positive working relationship with the local media.
 - f) Continue to promote and effectively use the REAL list tool.

Parks & Recreation Department

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	346,890	\$364,456	\$313,576	\$313,576	\$324,704	\$324,704	\$324,704
Salaries & Wages - Temp/PT	105,258	99,395	99,395	99,395	115,761	110,961	110,961
Salaries & Wages - Overtime	4,297	8,000	12,000	12,000	8,000	4,000	4,000
Retirement Incentive	15,000	0	0	0	0	0	0
FICA Tax Expenses	35,686	36,097	32,581	32,510	34,308	33,634	33,634
Group Insurance Expenses	60,333	71,190	63,280	63,280	73,488	61,128	61,128
Retirement Expense - Reg.	16,416	23,651	23,651	20,674	22,890	22,614	22,614
Retirement Expense - 401K	6,840	0	0	0	0	0	0
Employee Training	1,245	4,450	4,450	4,450	4,230	4,230	4,230
Subtotal Personnel	591,966	607,239	548,933	545,885	583,381	561,271	561,271
Operating and Maintenance							
Office Supplies	2,346	3,800	3,800	3,800	3,500	3,500	3,500
Departmental Supplies/Mat.	25,826	40,000	43,000	43,000	46,400	43,400	43,400
Departmental Supplies/Mat.	0	0	5,938	5,938	0	0	0
Landscaping Supplies/Mat.	6,004	10,000	10,000	10,000	14,660	14,660	14,660
Concession Supplies/Mat.	2,524	2,000	2,000	2,000	2,000	2,000	2,000
Professional Services	6,829	11,030	11,030	11,030	35,800	35,800	35,800
Telephone & Postage	16,625	19,700	19,700	19,700	20,480	12,140	12,140
Printing	79	500	500	500	500	500	500
Departmental Utilities Expense	47,145	74,700	74,700	74,700	60,100	60,100	60,100
Travel	120	3,000	3,000	3,000	3,190	3,190	3,190
Maintenance/Repair - Bldg.	50,795	50,000	56,000	56,000	49,500	49,500	49,500
Maintenance/Repair - Bldg. Energy Grant	0	0	12,698	8,772	0	0	0
Maintenance/Repair - Radio	212	225	225	225	225	225	225
Maintenance/Repair - Other	3,147	22,800	22,800	22,800	4,800	4,800	4,800
Building & Equipment Rental	13,828	52,000	52,000	52,000	60,100	60,100	60,100
Advertising	0	500	500	500	500	500	500
Uniforms & Accessories	2,597	2,600	2,600	2,600	3,400	3,400	3,400
Equipment Lease Expense	1,149	1,800	1,800	1,800	1,800	1,800	1,800
Special Events	18,739	19,000	19,000	19,000	26,500	26,500	26,500
Athletic Expenses	30,893	53,000	53,000	53,000	56,370	56,370	56,370
Recreational Activities - Gen Prog	21,695	16,000	36,598	36,598	22,000	22,000	22,000
Recreational Camps	0	29,700	26,200	26,200	27,580	27,580	27,580
Wildlife Maintenance	0	900	900	900	3,400	400	400
Marketing Activities	10,705	12,950	13,810	13,810	15,550	14,350	14,350
Contracted Services	8,437	9,400	9,400	9,400	4,000	4,000	4,000
Contracted Services-Landscape	0	0	0	0	0	0	0
Contracted Services-KSA	13,875	19,800	19,800	19,800	0	0	0
Dues and Subscriptions	1,487	1,785	1,785	1,785	1,945	1,945	1,945
Insurance and Bonds	14,568	14,627	14,627	14,627	15,197	15,197	15,197
Miscellaneous Expenses	1,011	1,000	1,000	1,000	1,000	1,000	1,000
Subtotal Operating	300,635	472,817	518,411	514,485	480,497	464,957	464,957
Capital Outlay							
Capital Outlay - Land	0	0	0	0	0	0	0
Capital Outlay - Buildings	59,380	0	0	0	0	0	0
Capital Outlay - Improvements (I.P.)	0	0	0	0	60,000	60,000	60,000
Capital Outlay - Equipment	43,971	0	0	0	0	0	0
Capital Outlay - Equipment (I.P.)	41,977	6,000	6,000	6,000	144,000	35,000	35,000
Subtotal Capital Outlay	145,328	6,000	6,000	6,000	204,000	95,000	95,000
Installment Purchase							
Installment Purchase	90,707	\$92,270	\$92,270	91,898	123,085	112,599	112,599
Subtotal Installment Purchase	90,707	92,270	92,270	91,898	123,085	112,599	112,599
Totals	1,128,636	1,178,326	1,165,614	1,158,269	1,390,963	1,233,827	1,233,827

Parks & Recreation Department - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Community Pool	Twelve of fifteen annual payments	60,000
John Deere Gator	Five of five annual payments	2,604
Top Dressing Machine	Five of five annual payments	3,906
Tractor with Backhoe	Five of five annual payments	4,774
Maintenance Utility Truck	Five of five annual payments	5,208
Reel Mower	Five of five annual payments	4,774
Service Truck	Three of five annual payments	4,536
Hustler Mowers	Three of five annual payments	5,184
Infield dragging Leveller	Second of five annual payments	1,284
John Deere Gator- Beeson Ballfeilds	First of five annual payments	2,568
Self Contained Spray Unit	First of five annual payments	4,922
Fourth of July Park - Tennis Courts	First of five annual payments	12,839
Subtotal Installment Purchase		112,599
Capital Outlay - Improvements (I.P.)		
Fourth of July Park - Tennis Courts	Resurfacing & Repairing Tennis Courts	60,000
Subtotal Capital Outlay - General Improvements		60,000
Capital Outlay - Equipment (I.P.) *		
John Deere Gator- Beeson Ballfeilds	New Request	12,000
Self Contained Spray Unit	New Request	23,000
Subtotal Capital Outlay - Equipment (I.P.)		35,000
* Item(s) is being paid for under installment purchase.		

PADDISON MEMORIAL LIBRARY

GOALS & OBJECTIVES FY 2011-12

The Paddison Memorial Library is a public gift which has been entrusted to the Town of Kernersville. Therefore, it is our responsibility to manage and maintain this facility in accordance with said Trust. The upper floor of this building is sub-leased to Forsyth County, except the Paddison Room, for the purpose of providing a public library. The lower floor is leased to the Kernersville Shepherd's Center. The Shepherd's Center is using this space to provide a Senior Enrichment Center. However, some of the space is periodically sub-leased to other community groups, when not in use by the Senior Enrichment Center. Expenses associated with this account are for cleaning supplies, electrical, plumbing, HVAC, building maintenance and utilities, as outlined in the lease agreement. Maintenance and custodial services are provided by the General Services Component of the Central Maintenance Division, Public Services Department.

Goals and Objectives for Fiscal Year 2011-2012:

1. Develop KPI's and incorporate them into the Performance Management System.
2. Develop preliminary long-range plans for the use of space should Forsyth County move its operations.
3. Train the Senior Center and Library Staff in the proper use of the Facilities Work Order Software.
4. Paint rear entrance and doors.

Library							
Expenditures Detailed							
2011-12 Annual Budget							
Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Telephone and Postage	223	816	816	816	816	816	816
Departmental Utilities Expense	22,485	40,200	40,200	40,200	40,200	40,200	40,200
Maintenance/Repair - Bldg.	4,800	14,000	14,000	13,998	15,250	15,250	15,250
Maintenance/Repair - Other	755	8,000	8,000	8,000	8,000	8,000	8,000
Departmental Supplies	1,693	\$9,900	\$9,900	\$9,700	\$9,900	\$9,900	\$9,900
Contracted Services	5,076	5,830	5,830	5,830	6,283	6,283	6,283
Insurance and Bonds	1,558	1,817	1,817	1,817	1,879	1,879	1,879
Miscellaneous Expenses	93	300	300	280	300	300	300
Subtotal Operating	36,683	80,863	80,863	80,641	82,628	82,628	82,628
Capital Outlay							
Capital Outlay - Bldgs.	0	0	0	0	0	0	0
Capital Outlay - General Improv.	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	56,822	0	0	0	0	0	0
Subtotal Installment Purchase	56,822	0	0	0	0	0	0
Totals	93,505	80,863	80,863	80,641	82,628	82,628	82,628

PUBLIC SERVICES-GENERAL SERVICES

GOALS & OBJECTIVES FY 2011-12

General Services is one of the operational components of the Central Maintenance Division. This unit is tasked with two primary functions; building maintenance and custodial services. Although these services vary by location, this unit is generally responsible for the following buildings: Town Hall, Stockton Law Enforcement Center, Paddison Library, Senior Center, all Public Services Buildings, Community House, Chamber of Commerce, Recycling Center and the Allegacy Bank Building. This unit also provides maintenance assistance to the Fire Department and the Parks and Recreation Department.

Goals and Objectives for Fiscal Year 2011-2012:

1. Develop KPI's and incorporate them into the Performance Management System.
2. Conduct interior design programming for Town Hall and Court Room.
3. Develop long-term maintenance plans using information from the 2011 facilities inspection and the Interior Design Programming mentioned in Number 2 above.
4. Paint the Recycling Center to protect the integrity of structure.
5. Paint interior offices, bathrooms, hallway and conference room of the Garage.

Public Services Department - General Services Division

Expenditures Detailed
2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	82,375	\$53,623	\$53,623	\$53,623	\$102,539	\$102,539	\$102,539
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	542	1,500	300	288	1,500	0	0
FICA Tax Expenses	6,150	4,217	4,217	4,124	7,959	7,844	7,844
Group Insurance Expenses	20,759	15,820	15,820	15,820	27,558	22,923	22,923
Retirement Expense - Reg.	3,817	3,500	3,500	3,423	7,158	7,055	7,055
Retirement Expense - 401K	1,591	0	0	0	0	0	0
Employee Training	0	0	0	0	525	525	525
Subtotal Personnel	115,233	78,660	77,460	77,279	147,239	140,886	140,886
Operating and Maintenance							
Departmental Supplies/Mat.	14,071	20,000	20,000	20,000	37,240	32,240	32,240
Telephone & Postage	6,992	5,024	5,024	6,940	4,119	2,888	2,888
Printing	0	0	0	0	860	860	860
Departmental Utilities Expense	112,708	102,900	102,900	103,100	151,026	151,026	151,026
Professional Services	0	0	0	0	1,350	1,350	1,350
Travel	44	0	0	0	550	550	550
Maintenance/Repair - Bldg.	21,186	21,852	21,852	21,852	66,478	36,678	36,678
Maintenance/Repair - Bldg.	0	0	29,498	29,498			
Maintenance/Repair - Com House	0	0	0	0	0	0	0
Maintenance/Repair - Chamber	400	0	0	0	0	0	0
Maintenance/Repair - Radio	0	295	295	295	295	295	295
Maintenance/Repair - Other Equip.	17,582	22,800	22,800	22,800	32,710	32,710	32,710
Uniforms & Accessories	756	975	975	984	975	975	975
Equipment Lease Expense	0	0	0	0	0	0	0
Contracted Services	18,834	21,068	21,068	21,988	162,767	23,667	23,667
Insurance and Bonds	5,038	5,365	5,365	5,365	5,818	5,818	5,818
Miscellaneous Expenses	308	200	200	198	300	300	300
Subtotal Operating	197,919	200,479	229,977	233,020	464,488	289,357	289,357
Capital Outlay							
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - Gen Improvements (I.P)	0	0	0	0	0	119,100	119,100
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	119,100	119,100
Installment Purchase							
Installment Purchase	0	0	0	0	0	25,487	25,487
Subtotal Installment Purchase	0	0	0	0	0	25,487	25,487
Totals	313,152	279,139	307,437	310,299	611,727	574,830	574,830

PS General Services Division - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Resurface Public Services Yard	First of five annual payments	9,630
Replace Roof at Public Services Admin Bldg	First of five annual payments	9,309
Replace 2 A/C units at Public Services	First of five annual payments	2,054
Replace Roof and Gutters at Town Hall	First of five annual payments	4,494
Subtotal Installment Purchase		25,487
Capital Outlay - Buildings		
Subtotal Capital Outlay - Buildings		0
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - General Improvements (I.P.)		
Resurface Public Services Yard		45,000
Replace roof @ Public Services Admin		43,500
Replace 2 A/C units @ Public Services		9,600
Roof & Gutter repair @ Town Hall		21,000
Subtotal Capital Outlay - General Improvements (I.P.)		119,100
* Item(s) is being paid for under installment purchase.		

SPECIAL APPROPRIATIONS

GOALS & OBJECTIVES FY 2011-12

The items contained in this budget are generally transfer items where the Revenue is generated by the General Fund and the expenditures occur in other budgetary funds. The exceptions are departmental transfers for salary-related expenses and debt service payments for the general obligation bonds for street improvements.

Special Appropriations

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Transfer to Cap Res/future Transp Projects	0	0	0	0	477,050	477,050	477,050
Transfer to Cap Res/future Fire Dept Projects	0	0	65,000	65,000	65,000	0	0
Transfer to Century Lake Pk-Escr	0	0	0	0	0	0	0
Transfer to Century Lake Pk-LP	12,001	0	0	0	0	0	0
Transfer to E911 - Debt Service	0	0	0	0	0	0	0
Transfer to Traffic Enf. Team	0	0	0	0	0	0	0
Transfer to Transportation Fund - Ad Valorem Tax	1,291,875	1,264,798	1,264,798	1,291,875	0	0	0
Transfer to Stormwater Fund - bal.	0	0	38,547	38,547	0	0	0
Transfer to Public Works Facility	0	0	0	0	0	0	0
Transfer to D-CFBB	0	0	0	0	0	0	0
Transfer to Stormwater Fund - GF Stormwater Fee	217,155	212,332	212,332	212,332	212,332	212,332	212,332
Transfer to Contributions - PD	0	0	0	0	0	0	0
Transfer to Kerner Mill Greenway CPO	0	0	0	0	338,806	338,806	338,806
Subtotal Operating	1,521,031	1,477,130	1,580,677	1,607,754	1,093,188	1,028,188	1,028,188
Other							
FY11-12 Reserve - Salaries	0	0	0	0	0	0	0
Reserve - DEVPR	0	26,609	26,609	26,609	26,609	26,609	26,609
Contingency	0	52,788	52,788	52,788	52,788	52,788	52,788
Subtotal Other	0	79,397	79,397	79,397	79,397	79,397	79,397
Debt Service							
Street Bond Payment - Principal	0	0	0	0	400,000	400,000	400,000
Street Bond Payment - Interest	0	0	0	0	213,400	213,400	213,400
Revolving Sewer Loan - Principal	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Revolving Sewer Loan - Interest	154,880	145,200	145,200	154,880	135,520	135,520	135,520
Subtotal Debt Service	554,880	545,200	545,200	554,880	1,148,920	1,148,920	1,148,920
Totals	2,075,911	2,101,727	2,205,274	2,242,031	2,321,505	2,256,505	2,256,505

PUBLIC SERVICES -ADMINISTRATION DIVISION

GOALS & OBJECTIVES FY 2011-12

The purpose of this Division is to provide leadership, planning, operational control, budgeting, training management and administrative support to the three operational divisions of the Department. As a separate function, the Administrative Division also provides various GIS Services to all Town employees and select services to our citizens.

Goals and Objectives for Fiscal Year 2011-2012:

1. Implement, monitor and adjust (as needed), the Status Reporting System; this is a system that will track the monthly operations of all four divisions. Much of this data will provide the basis for the annual Performance Management Report.
2. Deliver the first annual Performance Management Report.
3. Conduct a visioning process that will produce a new departmental vision, core values and mission statement.
4. Develop and execute a marketing plan that will increase the external use of GIS services.
5. Complete the analysis and re-design of the PS Facilities Master Plan and the re-design of the Operations Building.

Public Services Administration Division

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	338,254	\$207,710	\$207,710	\$207,710	\$217,913	\$217,913	\$217,913
Salaries & Wages - Temp/PT	-787	0	0	0	0	0	0
Salaries & Wages - Overtime	266	1,760	1,760	500	920	0	0
FICA Tax Expenses	25,559	16,024	16,025	15,928	16,741	16,670	16,670
Group Insurance Expenses	50,979	31,640	31,640	31,640	36,744	30,564	30,564
Retirement Expense - Reg.	16,008	13,301	13,301	13,221	15,056	14,992	14,992
Retirement Expense - 401K	6,670	0	0	0	0	0	0
Employee Training	2,860	2,640	2,640	1,200	10,209	6,209	6,209
Subtotal Personnel	439,810	273,076	273,076	270,199	297,582	286,349	286,349
Operating and Maintenance							
Office Supplies	936	1,250	1,250	1,250	1,100	1,100	1,100
Departmental Supplies/Mat.	7,847	7,250	7,250	7,250	6,200	6,200	6,200
Professional Services	0	275	275	275	2,075	2,075	2,075
Telephone & Postage	6,977	5,768	5,768	5,768	5,480	3,680	3,680
Printing	1,761	1,800	1,800	1,500	1,000	1,000	1,000
Departmental Utilities Expense	0	0	0	0	0	0	0
Travel	2,835	1,650	1,650	1,550	2,060	2,060	2,060
Maintenance/Repair - Bldg.	1,129	800	800	13,800	0	0	0
Maintenance/Repair - Bldg.	0	0	13,564	0	0	0	0
Building & Equipment Rental	0	0	0	0	0	0	0
Advertising	0	250	250	0	125	125	125
Uniforms & Accessories	1,184	750	750	750	750	750	750
Equipment Lease Expense	0	0	0	0	0	0	0
Contracted Services	17,507	0	0	0	250	250	250
Dues and Subscriptions	1,147	881	881	600	940	940	940
Insurance and Bonds	12,175	7,115	7,115	7,115	7,755	7,755	7,755
Miscellaneous Expenses	818	1,475	1,475	1,475	1,700	1,700	1,700
Subtotal Operating	54,317	29,264	42,828	41,333	29,435	27,635	27,635
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	3,575	0	0	0	0	0	0
Subtotal Installment Purchase	3,575	0	0	0	0	0	0
Totals	497,701	302,340	315,904	311,532	327,017	313,984	313,984

PUBLIC SERVICES-CENTRAL MAINTENANCE DIVISION

GOALS & OBJECTIVES FY 2011-2012

The Central Maintenance Division tasks have three primary functions: fleet/equipment maintenance, building maintenance, and custodial services. However, the top priority of the Division is to maintain the Town's emergency response and critical equipment in an operational state that will insure timely, effective delivery of services. Another priority of the Division is cost reduction of building, vehicle and equipment maintenance through the use of an effective preventive maintenance program. Currently, the Division maintains 350 pieces of equipment and 12 buildings.

Goals and Objectives for Fiscal Year 2011-2012:

1. Implement the Status Reporting System that will track the monthly operations of the Division. Much of this data will provide the basis for the annual Performance Management Report.
2. Conduct training and mentoring associated with two critical position vacancies as indentified in the Workforce Succession Plan.
3. Continue the research, with plans to implement, a Skill Base or Ladder Pay System in FY 12-13.
4. Plan and implement the Paperless Shop.

Public Services Central Maintenance Division

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	\$331,065	\$309,657	\$356,537	\$349,557	\$328,489	\$328,489	\$328,489
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	6,721	4,750	5,950	5,950	4,750	2,250	2,250
Retirement Incentive	15,000	0	0	0	0	0	0
FICA Tax Expenses	26,569	24,052	27,568	27,196	25,493	25,302	25,302
Group Insurance Expenses	69,779	63,280	71,190	71,190	73,488	61,128	61,128
Retirement Expense - Reg.	15,594	19,965	19,965	22,575	22,927	22,755	22,755
Retirement Expense - 401K	6,497	0	0	0	0	0	0
Employee Training	3,046	4,290	4,290	4,285	5,070	5,070	5,070
Subtotal Personnel	474,271	425,994	485,500	480,753	460,217	444,993	444,993
Operating and Maintenance							
Office Supplies	1,252	800	800	785	800	800	800
Departmental Supplies/Mat.	17,915	20,279	20,279	20,250	29,922	29,922	29,922
Professional Services	212	350	350	350	400	400	400
Oil and Lubricant	12,854	12,960	12,960	12,960	13,608	13,608	13,608
Gasoline	173,433	216,883	216,883	218,988	275,683	275,683	275,683
Tires	63,486	66,216	66,216	68,500	75,920	74,715	74,715
Diesel Fuel	172,347	213,026	213,026	214,980	301,506	299,204	299,204
Telephone & Postage	4,116	5,148	5,148	5,148	5,592	3,792	3,792
Printing	779	745	745	745	895	895	895
Departmental Utilities Expense	40,705	42,192	42,192	42,988	0	0	0
Travel	328	1,350	1,350	1,355	3,970	3,970	3,970
Maintenance/Repair - Bldg.	15,816	18,415	31,415	18,415	0	0	0
Maintenance/Repair - Bldg. Energy Grant	0	0	18,554	18,554	0	0	0
Maintenance/Repair - Radio	3,984	7,950	7,950	4,500	7,650	7,650	7,650
Maintenance/Repair - Other	837	1,175	1,175	1,200	4,835	4,835	4,835
Subcontracted Vehicle Repair	71,724	80,750	80,750	80,150	95,300	92,800	92,800
Advertisement	0	0	0	0	0	0	0
Parts & Accessories	114,584	117,190	117,190	117,190	131,002	129,314	129,314
Uniforms & Accessories	4,522	4,800	4,800	4,800	4,800	4,800	4,800
State Hwy Use Tax	5,838	9,120	9,120	5,100	18,750	13,100	13,100
Contracted Services	0	8,100	8,100	8,100	9,850	9,850	9,850
Dues and Subscriptions	90	255	255	255	483	483	483
Insurance and Bonds	16,604	17,810	17,810	17,810	18,879	18,879	18,879
Miscellaneous Expenses	641	460	460	460	460	460	460
Subtotal Operating	722,066	845,974	877,528	863,583	1,000,305	985,160	985,160
Capital Outlay							
Capital Outlay - Bldgs.	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	9,039	9,103	9,103	9,103	9,103	9,103	9,103
Subtotal Installment Purchase	9,039	9,103	9,103	9,103	9,103	9,103	9,103
Totals	1,205,376	1,281,071	1,372,131	1,353,439	1,469,625	1,439,256	1,439,256

PS Central Maintenance Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Service Truck	Fifth of five annual payments	9,103
Subtotal Installment Purchase		9,103
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0

FORFEITURE FUND

GOALS & OBJECTIVES FY 2011-12

The Forfeiture Funds consist of three revenue and expenditure accounts associated with Law Enforcement. The revenue supporting these funds is derived primarily from drug investigations. The funds are utilized to enhance departmental operations; support the Emergency Response Team and enhance drug awareness programs. The utilization of these funds is managed under strict guidelines set by federal and state law. The use of these funds is to enhance law enforcement/criminal justice operations and may not be used to supplant normally budgeted operations.

These funds have most recently been utilized to aid in the implementation of the Mobile Data Program and the enhancement of the in-car camera system.

Goals and Objectives for Fiscal Year 2011-2012:

1. Deploy integrated computer software to meet the Commission on Accreditation for Law Enforcement Agencies (C.A.L.E.A) requirements for statistical analysis, personnel early warning systems and internal affairs management.
2. Support for Drug Awareness and Crime Prevention Programs
3. Support for the Emergency Response Team

Law Enforcement Forfeiture - Federal Justice

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	\$191	\$100	\$100	\$25	\$50	\$50	\$50
Forfeiture Funds - Fed. Justice	59,650	0	0	22,891	0	0	0
Fund Balance Appropriated	0	96,264	97,385	56,977	23,477	23,477	23,477
Fund Balance Unappropriated*	92,096	-4,168	-5,289	35,519	12,042	12,042	12,042
* Not included in totals							
Totals	59,841	96,364	97,485	79,893	23,527	23,527	23,527

Law Enforcement Forfeiture - Federal Justice

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Departmental Supplies/Mat.	\$87,216	\$8,670	\$8,670	\$3,011	\$0	\$0	\$0
Information/Ammo Expense	12,602	29,328	30,449	19,846	23,527	23,527	23,527
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Professional Services	27,400	0	0	0	0	0	0
Uniforms	0	0	0	0	0	0	0
Subtotal Operating	127,218	37,998	39,119	22,857	23,527	23,527	23,527
Capital Outlay							
Capital Outlay - Improvements	0	0	0	0	0	0	0
Capital Outlay - Equipment	87,652	58,366	0	0	0	0	0
Subtotal Capital Outlay	87,652	58,366	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	58,366	56,636	0	0	0
Subtotal Installment Purchase	0	0	58,366	56,636	0	0	0
Totals	214,871	96,364	97,485	79,493	23,527	23,527	23,527

Law Enforcement Forfeiture - US Treasury

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	\$50	\$100	\$100	\$25	\$50	\$50	\$50
Forfeiture Funds - US Treasurer	4,310	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	0	19,950	19,950	19,950
Fund Balance Unappropriated*	26,220	26,220	26,220	26,245	6,295	6,295	6,295
* Not included in totals							
Totals	4,360	100	100	25	20,000	20,000	20,000

Law Enforcement Forfeiture - US Treasury

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500
Departmental Supplies/Mat.	0	100	100	0	0	0	0
Subtotal Operating	0	100	100	0	2,500	2,500	2,500
Capital Outlay							
Capital Outlay - General Improve.	0	0	0	0	0	0	0
Capital Outlay - Equipment	10,872	0	0	0	17,500	17,500	17,500
Subtotal Capital Outlay	10,872	0	0	0	17,500	17,500	17,500
Totals	10,872	100	100	0	20,000	20,000	20,000

Law Enforce. Forfeiture - United States Treasury - Capital Outlay		
Item	Remarks	Item or Project Cost
Capital Outlay - Equipment		
Professional Standards Internal Affairs Software Program	Provision of Statistical Analysis, personnel early warning systems and internal affairs management.	17,500
Subtotal Capital Outlay - Equipment		17,500

Law Enforcement Forfeiture - State/Local

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	157	\$100	\$100	25	\$50	\$50	\$50
Forfeiture Funds - State/Local	1,819	0	0	0	0	0	0
State Unauth. Substance Tax	9,000	0	0	6,380	0	0	0
Fund Balance Appropriated	0	1,650	10,250	2,445	26,800	26,800	26,800
Fund Balance Unappropriated*	60,003	58,353	48,103	57,558	30,758	31,858	31,858
* Not included in totals							
Totals	10,976	1,750	10,350	8,850	26,850	26,850	26,850

Law Enforcement Forfeiture - State/Local

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Employee Training	0	0	0	0	0	0	0
Professional Services	6,600	0	7,500	7,500	5,380	5,380	5,380
Departmental Supplies/Mat.	50,456	1,500	1,500		8,720	8,720	8,720
Travel	8,010	250	250	250	250	250	250
Trans. to GF-GHSP-Grant Match	0	0	1,100	1,100	0	0	0
Subtotal Operating	65,066	1,750	10,350	8,850	14,350	14,350	14,350
Capital Outlay							
General Improvements	0	0	0	0	0	0	0
Capital Outlay - Equipment	50,400	0	0	0	12,500	12,500	12,500
Subtotal Capital Outlay	50,400	0	0	0	12,500	12,500	12,500
Totals	115,466	1,750	10,350	8,850	26,850	26,850	26,850

Law Enforce. Forfeiture -State and Local - Capital Outlay		
Item	Remarks	Item or Project Cost
Capital Outlay - Equipment		
Crime Analysis Module	Provides the ability to pin map events from one or more RMS application modules simultaneously and identify high geographic polygon regions. This product includes several forecasting and time series tools.	12,500
Subtotal Capital Outlay - Equipment		12,500

JUSTICE ASSISTANCE GRANT

GOALS & OBJECTIVES FY 2011-12

The JAG Program, administered by the Bureau of Justice Assistance (BJA), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court, prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, and technology improvement, and crime victim and witness initiatives

The JAG Program continues to be a viable program toward the purchase of law enforcement equipment and supplies for the Department.

Justice Assistance Grant

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal J.A.G.	10,125	0	19,782	19,782	0	0	0
Federal J.A.G.	61,228	0	0	0	0	0	0
Trans. fr. Police Contributions	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	0	1,400	1,400	1,400
Fund Balance Unappropriated*	358	358	358	1,758	358	0	0
* Not included in totals							
Totals	71,353	0	19,782	19,782	1,400	1,400	1,400

Justice Assistance Grant

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Telephone & Postage	\$0	\$0	\$5,227	\$5,227	\$0	\$0	\$0
Departmental Supplies/Mat.	3,025	0	8,055	6,655	1,400	1,400	1,400
Departmental Supplies/Mat. - Grant	60,870	0	0	0	0	0	0
Subtotal Operating	63,896	0	13,282	11,882	1,400	1,400	1,400
Capital Outlay							
Capital Outlay - Equipment	7,100	0	6,500	6,500	0	0	0
Subtotal Capital Outlay	7,100	0	6,500	6,500	0	0	0
Totals	70,996	0	19,782	18,382	1,400	1,400	1,400

CONTRIBUTIONS

GOALS & OBJECTIVES FY 2011-12

The Contributions Fund is comprised of a variety of projects/programs that are supported through private contributions and donations.

The Projects and Programs within this Fund serve to further enhance the quality of life for the Kernersville Community and impact our citizens through the provision of the Police Day Camp; Clean Slate; Teddy Bear Program; Buckle Bear and the Dog Park.

Contributions

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	\$57	\$100	\$100	20	\$50	\$50	\$50
Contributions - Police Dept.	525	0	0	2,000	0	0	0
Contributions - Earth Day	0	0	500	500	500	500	500
Contributions - Explorers Prog.	0	0	0	0	0	0	0
Contributions - Police Day Camp	3,575	3,500	3,500	3,500	3,500	3,500	3,500
Contributions - Protector Prog.	0	500	500	0	0	0	0
Contributions - Teddy Bear	0	0	0	200	0	0	0
Contributions - Buckle Bear	975	150	150	875	200	200	200
Contributions - Dog Park Proj.	133	0	0	0	0	0	0
Transfer fr. GF - Police Contrib.	0	0	0	0	0	0	0
Transfer fr. GF - Fire Contrib.	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	0	2,000	2,000	2,000
Fund Balance Unappropriated*	37,619	37,619	37,619	40,361	38,361	38,361	38,361
* Not included in totals							
Totals	5,265	4,250	4,750	7,095	6,250	6,250	6,250

Contributions

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Departmental Supplies/Mat.	\$247	\$250	\$250	\$203	\$2,000	\$2,000	\$2,000
Police Day Camp Expenses	3,596	3,500	3,500	3,500	3,500	3,500	3,500
Protector Program Expenses	225	500	500	150	500	500	500
FD Buckle Bear	337	0	0	0	0	0	0
Reserve - PD Projects	25,000	0	0	0	0	0	0
Earth Day	0	0	500	500	250	250	250
Subtotal Operating	29,405	4,250	4,750	4,353	6,250	6,250	6,250
Capital Outlay							
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - Equip. - Police	0	0	0	0	0	0	0
Capital Outlay - Equip. - Recr.	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	29,405	4,250	4,750	4,353	6,250	6,250	6,250

E-911 FUND

GOALS & OBJECTIVES FY 2011-2012

The E-911 Fund is supported through general fund revenues and a reimbursement process from Forsyth County, which was obtained thorough a formal agreement between the Town and Forsyth County. The expenditures within this fund include expenses that are allowable as defined by the NC 911 Board and state law.

E-911

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	101	0	0	50	0	0	0
Loan for Installment Purchases	0	0	0	0	0	0	0
Revenue from Telephone Co.	0	0	0	0	0	0	0
Revenue from Tower Rental	34,665	0	0	0	0	0	0
Forsyth County Reimb. E-911	87,281	87,012	87,012	85,136	64,000	64,000	64,000
Trans. from General Fund	0	0	0	0	0	0	0
Fund Balance Appropriated	0	38,391	38,391	901	45,823	45,823	45,823
Fund Balance Unapropriated*	142,112	103,721	103,721	141,211	95,388	95,388	95,388
* Not included in totals							
Totals	122,046	125,403	125,403	86,087	109,823	109,823	109,823

E-911

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Telephone & Postage	\$7,358	\$7,800	\$7,800	\$7,165	\$7,201	\$7,201	\$7,201
Mapping & GIS Expense	0	27,053	27,053	0	27,053	27,053	27,053
Departmental Supplies/Mat.	5,020	0	0	0			
Professional Services	546	1,200	1,200	550	1,200	1,200	1,200
Departmental Utilities	0	0	0	0	0	0	0
Travel	0	120	120	259	300	300	300
Maintenance & Repair - Equip.	24,072	27,503	27,503	27,263	28,088	28,088	28,088
E-911 Equipment Lease	39,116	39,553	39,553	30,150	45,981	45,981	45,981
Subtotal Operating	76,112	103,229	103,229	65,387	109,823	109,823	109,823
Capital Outlay							
Capital Outlay - Gen. Improve.		0	0	0	0	0	0
Capital Outlay - Equipment		0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	20,662	22,174	22,174	20,650	0	0	0
Subtotal Installment Purchase	20,662	22,174	22,174	20,650	0	0	0
Totals	96,774	125,403	125,403	86,037	109,823	109,823	109,823

**WORKERS' COMPENSATION
SELF-INSURANCE FUND**

GOALS & OBJECTIVES FY 2011-12

This fund was established in FY 2000-01 for the purpose of self insuring the Town's Workers' Compensation insurance coverage.

Workers' Compensation Self-Insurance

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	\$393	\$1,000	\$1,000	\$500	\$200	\$200	\$200
Charges for Services	127,570	135,500	135,500	135,500	156,870	156,870	156,870
Fund Balance Appropriated	0	0	100,000	100,500	0	0	0
Fund Balance Unappropriated*	314,325	314,325	214,325	213,825	213,825	213,825	213,825
* Not included in totals							
Totals	127,963	136,500	236,500	236,500	157,070	157,070	157,070

Workers' Compensation Self-Insurance

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Workers' Comp. Claims/Serv.	\$77,039	\$100,000	\$200,000	200,000	120,000	120,000	120,000
Stop loss	27,980	\$28,500	\$28,500	28,500	29,070	29,070	29,070
Subtotal Personnel	105,019	128,500	228,500	228,500	149,070	149,070	149,070
Operating and Maintenance							
Professional Services	7,500	8,000	8,000	7,500	8,000	8,000	8,000
Increase in Reserves	0	0	0	0	0	0	0
Subtotal Operating	7,500	8,000	8,000	7,500	8,000	8,000	8,000
Special Appropriations							
Increase in Reserves		0	0	0	0	0	0
Subtotal Special Approp.	0	0	0	0	0	0	0
Totals	112,519	136,500	236,500	236,000	157,070	157,070	157,070

STORMWATER ENTERPRISE FUND

GOALS & OBJECTIVES FY 2011-12

The Stormwater Division is responsible for the implementation of the NPDES Permit for the discharge of stormwater into the municipal separate storm sewer system located within the jurisdictional area of the Town of Kernersville. Additionally, the Division manages and coordinates the operations and maintenance of the stormwater infrastructure and municipal stormwater activities.

Goals and Objectives for Fiscal Year 2011-2012:

1. Educate our citizens on the importance of clean water and stormwater management through distribution of materials at local events and through activities coordinated with a regional municipality partnership.
2. Identify and remove illegal discharges to the stormwater sewer system through the illicit discharge detection and elimination program, enforcement of water quality ordinances, outfall inspections and management of water quality sampling data.
3. Implement post-construction stormwater management through plan review, ordinance updates and reviews.
4. Promote public involvement and participation with a variety of local programs for different age groups and interests.
5. Oversee the implementation of pollution prevention and good housekeeping for municipal operations, coordinate staff training and assist other Town Departments with stormwater best management practices implementation.
6. Maintain the Stormwater Division operations including a yearly report submitted to the NC Division of Water Quality. Maintain records and data and conduct regular evaluations of relevant Federal, State and other local regulations as needed to ensure full Town compliance.
7. Perform project management for Town stormwater infrastructure repairs through working with contracted entities and staff and maintain a prioritized list of repairs as needed.
8. Review, assess and update as necessary mandated policies, programs and ordinances related to stormwater and watershed management.
9. Maintain a stormwater impervious coverage database that is updated annually to manage the stormwater utility revenue. Coordinate stormwater utility billing with the Forsyth County Tax office annually.

Stormwater Enterprise Fund

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	\$916	\$1,500	\$1,500	\$157	\$1,500	\$1,500	\$1,500
Interest and Penalties	3,524	0	0	0	0	0	0
Stormwater Fees	942,779	959,000	959,000	939,389	963,350	963,350	963,350
Transfer fr. GF - Trillium Pond Catch Basin	0	0	38,547	38,547	0	0	0
Transfer fr. GF - Town's SW fees	217,155	212,332	212,332	212,332	212,332	212,332	212,332
Fund Balance Appropriated	0	376,316	374,516	33,235	475,382	512,430	512,430
Fund Balance Unappropriated*	757,093	380,777	382,577	723,858	248,476	211,428	211,428
* Not included in totals							
Totals	1,164,375	1,549,148	1,585,895	1,223,660	1,652,564	1,689,612	1,689,612

Stormwater Enterprise Fund

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Personnel & Professional							
Salaries & Wages - Regular	\$228,071	\$232,462	\$232,462	\$227,163	\$248,242	\$283,176	\$283,176
Salaries & Wages - Temp/PT	7,770	8,960	8,960	4,480	8,960	8,960	8,960
Salaries & Wages - Overtime	0	240	240	0	0	0	0
FICA Tax Expenses	17,644	18,487	18,487	17,721	19,676	22,348	22,348
Group Insurance Expenses	30,689	39,550	39,550	33,007	45,925	42,041	42,041
Retirement Expense - Reg.	10,740	14,777	14,777	14,425	17,079	19,483	19,483
Retirement Expense - 401K	4,475	0	0	0	0	0	0
Employee Training	4,880	5,800	5,800	3,212	5,500	5,500	5,500
Subtotal Personnel	304,268	320,276	320,276	300,008	345,382	381,508	381,508
Operating and Maintenance							
Office Supplies	2,045	3,550	3,550	3,150	3,100	3,100	3,100
Departmental Supplies/Mat.	39,125	13,900	18,500	18,500	16,700	17,518	17,518
Professional Services	56,809	97,200	95,400	84,400	295,000	295,000	295,000
Prof. Serv. Cul/Drain Duffield	0	0	0	17,250	60,000	60,000	60,000
Stormwater Fees Expense	16,966	17,400	17,400	16,431	17,400	17,400	17,400
Telephone & Postage	6,788	6,095	6,095	5,699	5,200	5,200	5,200
Printing	4,979	3,800	3,800	3,800	4,500	4,500	4,500
Departmental Utilities	0	0	0	0	3,000	3,000	3,000
Travel	1,652	4,350	4,350	1,350	2,550	2,550	2,550
Maintenance Repair - Other	0	0	0	0	2,000	2,000	2,000
Advertising	2,215	2,125	2,125	2,125	3,000	3,000	3,000
Advert. Cul/Drain Duffield	0	0	0	0	500	500	500
Uniforms	847	2,000	2,000	2,000	1,200	1,200	1,200
Building/Equipment Rental	20,400	20,400	20,400	20,400	10,200	10,200	10,200
Equipment Lease Expense	4,105	0	0	0	2,000	2,000	2,000
Contracted Services	0	72,750	72,750	24,455	44,600	44,600	44,600
Dues and Subscriptions	2,860	2,550	2,550	3,550	3,762	3,762	3,762
Insurance and Bonds	14,890	16,732	16,732	17,164	17,831	17,831	17,831
Miscellaneous Expenses	261	400	400	400	400	400	400
Transfer to GF - Eng	0	0	0	12,011	24,022	24,022	24,022
Transfer to GF - Street	108,500	133,410	133,410	133,410	133,410	133,410	133,410
Transfer to GF - Sanitation	157,500	172,799	172,799	172,799	157,500	157,500	157,500
Transfer to GF - FY 05/06 Loan	100,000	100,000	100,000	100,000	0	0	0
Transfer to PW-CPO	135,000	135,000	135,000	135,000	0	0	0
Subtotal Operating	674,941	804,461	807,261	773,894	807,875	808,693	808,693
Capital Outlay							
Capital Outlay - Gen. Improve.	203,837	385,000	380,400	71,800	400,000	400,000	400,000
Cap Out-Gen Imp Duffield	0	0	0	0	60,000	60,000	60,000
Cap Out-Gen Imp Trillium Pond	0	0	38,547	38,547	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (IP)	0	0	0	0	0	0	0
Capital Outlay - Reserve	0	0	0	0	0	0	0
Subtotal Capital Outlay	203,837	385,000	418,947	110,347	460,000	460,000	460,000
Installment Purchase							
Installment Purchase	42,396	39,411	39,411	39,411	39,411	39,411	39,411
Subtotal Installment Purchase	42,396	39,411	39,411	39,411	39,411	39,411	39,411
Totals	1,225,443	1,549,148	1,585,895	1,223,660	1,652,668	1,689,612	1,689,612

Stormwater Enterprise Fund - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Sweeper	Fourth of five annual payments - lease purchase.	39,411
Subtotal Installment Purchase		39,411
General Improvement		
General Maintenance		50,000
Corjon/Broken Saddle		55,000
Arboretum		200,000
Amylee Trail		65,000
King Street		30,000
Duffield Ct - Special Project Code		60,000
Subtotal Capital Outlay - General Improvement		460,000
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.)		
Subtotal Capital Outlay - Equipment (I.P.)		0
* Item(s) is being paid for under installment purchase.		

OCCUPANCY TAX FUND

GOALS & OBJECTIVES FY 2011-12

This fund was established to control the revenue generated by the tax charged on motel and motel rooms. The revenue generated by this user fee was established in three (3) separate local bills approved by the North Carolina General Assembly.

The revenue generated from the 1983 and 1989 legislation is restricted for expenditures of a Cultural, Recreational, or Economic Development purpose.

The revenue generated from the 1997 legislation is restricted as follows:

- A. Two Thirds (2/3) of the revenue must be expended to “Promote Travel and Tourism”. The legislature defined this as:

Promote Travel and Tourism – To advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travelers to the area; the term includes administrative expenses incurred in engaging in these activities.

- B. One third (1/3) of the revenue must be expended for “Tourism-Related Expenditures.” The legislation defines this as:

Tourism – Related Expenditures – Expenditures that, in the judgment of the entity making the expenditure, are designed to increase the use of lodging and meeting and convention facilities in the area by attracting tourists or business travelers to the area; the term includes tourism-related capital expenditures.

Occupancy Tax

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest Earned on Investments	\$108	\$500	\$500	\$75	\$75	\$75	\$75
Occupancy Tax Proceeds	89,538	85,000	85,000	87,248	84,425	84,425	84,425
Fund Balance Appropriated	0	1,823	1,823	0	0	0	0
Fund Balance Unappropriated*	43,286	41,463	41,463	43,286	43,286	43,286	43,286
* Not included in totals							
Totals	89,647	87,323	87,323	87,323	84,500	84,500	84,500

Occupancy Tax

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Promotional/Printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chamber of Commerce - Tourism	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Tourism Related Expenditures	0	0	0	0	0	0	0
Kerners Folly Grant	30,000	30,000	30,000	30,000	30,000	30,000	30,000
KDPDC Grant	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Transfer to GF - Recreation	65,323	37,823	37,823	37,823	35,000	35,000	35,000
Totals	114,823	87,323	87,323	87,323	84,500	84,500	84,500

TRANSPORTATION CAPITAL PROJECTS ORDINANCE FUND

GOALS & OBJECTIVES FY 2011-12

The Transportation Capital Projects Ordinance Fund was created in response to the considerable road construction and improvement needs of the Town of Kernersville. The fund will be closed in the current fiscal year (2011-12) with the remaining fund equity transferred to the General Fund. This fiscal year and thereafter, transportation-related expenditures and debt service will be accounted for through the General Fund. Revenues associated with transportation construction and improvement projects, such as from the North Carolina Department of Transportation (NCDOT) and contributions made by developers, will occur in the General Fund.

Transportation Capital Project Ordinance

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest Earned on Investments	\$6,794	\$10,000	\$10,000	\$2,600	\$0	\$0	\$0
NCDOT Grants	0	1,250,310	1,250,310	68,140	0	0	0
NCDOT Grant-Spot Safety Funds	0	0	0	0	0	0	0
MPO Grants	0	0	0	0	0	0	0
Due fr. CCUC - Transp. Reimburse	0	0	0	85,614	0	0	0
Due fr. Norfolk Southern RR	0	0	0	0	0	0	0
Due fr. City of Winston-Salem - S. Main	0	0	0	48,000	0	0	0
Due fr. Private Developers	0	0	0	0	0	0	0
1998 Bond Referendum Proceeds	0	0	0	0	0	0	0
Trans. fr. GF - Ad Valorem Tax	1,291,875	1,264,798	1,264,798	1,264,798	0	0	0
Trans. fr. GF - Road Projects	0	0	0	0	0	0	0
Trans. fr. GF - Debt Service	0	0	0	0	0	0	0
Trans. fr. GF - Nonperform Perf.	0	0	0	0	0	0	0
Trans. fr. TF - Fund Equity	0	0	0	0	0	0	0
Trans. fr. GF - N. Main St. Rehab.	0	0	0	0	0	0	0
Sale of Fixed Assets	0	0	0	0	0	0	0
Fund Balance Appropriated	717,492	883,410	883,410	554,889	1,181,689	1,181,689	1,181,689
Fund Balance Unappropriated*	1,736,578	853,168	853,168	1,181,689	0	0	0
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
* Not included in totals							
Totals	2,016,161	3,408,518	3,408,518	2,024,041	1,181,689	1,181,689	1,181,689

Transportation Capital Project Ordinance

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Professional Services	\$60,487	\$0	\$0	93,480	\$0	\$0	\$0
Legal Expenses -- BANS	0	0	0	0	0	0	0
Printing	277	300	300	360	0	0	0
Advertising	1,399	1,800	1,800	0	0	0	0
Departmental Supplies & Materials	101	0	0	0	0	0	0
Demo. Landfill Tipping Fees	0	0	0	0	0	0	0
Contracted Services	8,691	10,000	10,000	2,103	0	0	0
Lease Purchase Expenses	0	0	0	0	0	0	0
Property Taxes -- ROW	701	1,500	1,500	0	0	0	0
Resurfacing & Slurry Seal Program	0	450,000	450,000	440,092	0	0	0
Debt Service - P&I	645,400	629,400	629,400	629,400	0	0	0
Trans. To GF - Fund Equity	0	0	0	0	1,181,689	1,181,689	1,181,689
Trans. to GF - Project Labor	438,966	470,276	470,276	470,276	0	0	0
Subtotal Operating	1,156,022	1,563,276	1,563,276	1,635,711	1,181,689	1,181,689	1,181,689
Capital Outlay							
Capital Outlay - Land ROW	163,038	42,000	42,000	320,000	0	0	0
C. O. Sidewalk Const./Repair	0	0	0	0	0	0	0
Capital Outlay - Improvements	697,101	1,773,000	1,773,000	68,331	0	0	0
C.O.- Infrastructure	0	0	0	0	0	0	0
Subtotal Capital Outlay	860,139	1,815,000	1,815,000	388,331	0	0	0
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals							
	2,016,161	3,378,276	3,378,276	2,024,042	1,181,689	1,181,689	1,181,689

KERNER MILL CREEK CAPITAL PROJECTS ORDINANCE FUND

GOALS & OBJECTIVES FY 2011-12

This fund was created to plan, design and construct a greenway in response to an established greenway plan developed to enhance pedestrian mobility and recreation.

Expenditures associated with the greenway project such as design and construction will be accounted for through this Fund. This Fund's revenues will generally come from inter-fund transfers from the General Fund and grants from the Metropolitan Planning Organization (MPO).

Kerner Mill Creek Greenway Capital Project Ordinance

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest Earned on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NCDOT Grants	0	0			1,040,000	1,040,000	1,040,000
MPO Grants	0	0	0	0	0	0	0
Due fr. CCUC	0	0	0	0	250,000	250,000	250,000
Due fr. Private Developers	0	0	0	0	0	0	0
Trans. fr. GF- Operations	0	0	0	0	338,806	338,806	338,806
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	0	0	0	0	0	0	0
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
* Not included in totals							
Totals	0	0	0	0	1,628,806	1,628,806	1,628,806

Kerner Mill Creek Greenway Capital Project Ordinance

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	130,000	130,000	130,000
Printing	0	0	0	0	300	300	300
Advertising	0	0	0	0	600	600	600
Contracted Services	0	0	0	0	15,000	15,000	15,000
Subtotal Operating	0	0	0	0	145,900	145,900	145,900
Capital Outlay							
Capital Outlay - Land	0	0	0	0	33,333	33,333	33,333
Capital Outlay - Infrastructure	0	0	0	0	1,345,573	1,345,573	1,345,573
Subtotal Capital Outlay	0	0	0	0	1,378,906	1,378,906	1,378,906
Interfund Transfers							
Transfer to GF - Project Labor	0	0	0	0	104,000	104,000	104,000
Subtotal Interfund Transfers	0	0	0	0	104,000	104,000	104,000
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	0	0	0	0	1,628,806	1,628,806	1,628,806

Kerner Mill Creek Greenway Capital Project Ordinance

Item	Remarks	Item or Project Cost
Capital Outlay - Land		
ROW Purchase		33,333
Subtotal Capital Outlay - Land		33,333
Capital Outlay - Infrastructure		
Greenway construction		1,345,573
Subtotal Capital Outlay - Infrastructure		1,345,573

PUBLIC SERVICES FACILITY CAPITAL PROJECTS ORDINANCE FUND

GOALS & OBJECTIVES FY 2011-12

The Public Services Facility Capital Project Ordinance was created in response to the need for an administration/operations building as identified in a master plan developed for all public service facilities.

This facility is scheduled for construction in fiscal year 2013-14 in accordance with the approved Town's Capital Improvement Plan (CIP). This Fund's revenues will generally come from inter-fund transfers from the General Fund. Expenditures associated with the facility such as design and construction will be accounted for through this Fund.

Public Services Facility - CPO

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest on Investments	\$425	\$1,000	\$1,000	\$500	\$500	\$500	\$500
Trans. from General Fund	0	0	0	0	0	0	0
Trans. from Stormwater Fund	135,000	135,000	135,000	135,000	0	0	0
Installment Purchase Proceeds	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	500	82,856	82,856	82,856
Fund Balance Unappropriated*	539,752	539,752	539,752	539,252	456,396	456,396	456,396
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
* Not included in totals							
Totals	135,425	136,000	136,000	136,000	83,356	83,356	83,356

Public Services Facility - Capital Project Ordinance

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Capital Outlay							
Professional Services	\$0	\$0	\$0	\$120,000	\$70,000	\$70,000	\$70,000
Property Tax	0	2,644	2,644	2,644	0	0	0
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - Reserve	0	133,356	133,356	13,356	13,356	13,356	13,356
Subtotal Capital Outlay	0	136,000	136,000	136,000	83,356	83,356	83,356
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	0	136,000	136,000	136,000	83,356	83,356	83,356

Public Services Facility CPO - Capital Outlay		
Item	Remarks	Item or Project Cost
Capital Outlay - General Improvements		
Subtotal Capital Outlay - General Improvements		0
Capital Outlay - Buildings		
Subtotal Capital Outlay - Buildings		0
Capital Outlay - Reserves		
Capital Outlay Reserves		133,356
Subtotal Capital Outlay - Reserves		133,356

CAPITAL RESERVE FUND

GOALS & OBJECTIVES FY 2011-12

The Capital Reserve Fund was established as a mechanism for accumulating funds for large projects that are important to the future of the Town. Funds that accumulate will be dedicated for specific projects such as future transportation projects and fire station land acquisition and construction. Most likely in the future, funds will be accumulated for other large projects as capital needs are identified.

Capital Reserve Fund revenues will primarily come from inter-fund transfers from the General Fund. As identified projects come to fruition, funds will be transferred from the Capital Reserve Fund to either the General Fund or specific capital project ordinance funds to cover project expenditures.

Capital Reserve Fund

Revenues Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Interest Earned on Investments	\$0	\$0	\$0	\$200	\$200	\$200	\$200
Transfer from General Fund	0	0	65,000	65,000	65,000	0	0
Transfer fr General Fund-Transportation	0	0	0	0	477,050	477,050	477,050
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	0	0	65,000	65,200	542,250	477,250	477,250

Capital Reserve Fund

Expenditures Detailed 2011-12 Annual Budget

Classification	Actual FY 09-10	Approved FY 10-11	Revised FY 10-11	Estimated FY 10-11	Dept'al Request FY 11-12	Manager Recom. FY 11-12	Board Approved FY 11-12
Transfer to General Fund - Interest	\$0	\$0	\$0	\$200	\$200	\$200	\$200
Reserved for Fire Department	0	0	0	65,000	65,000	0	0
Reserve Future Transportation Projects	0	0	0	0	477,050	477,050	477,050
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	0	0	0	65,200	542,250	477,250	477,250

O-2011-20

AN ORDINANCE MAKING APPROPRIATIONS FOR THE OVERALL OPERATIONS
OF THE TOWN OF KERNERSVILLE FOR THE YEAR JULY 1, 2011
THROUGH JUNE 30, 2012

WHEREAS, this Board of Aldermen of the Town of Kernersville has received a budget with a recommended plan for the operation of the town government and its activities for the fiscal year 2011-2012 from the Town Manager, and

WHEREAS, after deliberations held in Open Session with the citizens of Kernersville, it is the desire of the Board of Aldermen to adopt said budget to provide for the effective and orderly provision of services to the Town of Kernersville.

NOW, THEREFORE, BE IT ORDAINED:

Section 1. That revenues for the General Fund be established as follows:

General Fund

2011-12 Ad Valorem & Prior Years Taxes	12,519,548
Other Taxes & Fees	135,287
Unrestricted Intergovernmental Revenue	6,077,181
Restricted Intergovernmental Revenue	3,268,890
Penalty and Interest	90,800
Other Revenue	47,500
Functionally Related Revenues	2,130,596
Operating Grants/Contributions	870,022
Interfund Transfers	1,566,488
Fund Balance Appropriated	302,337
Total Anticipated Revenues	27,008,649

Section 2. That expenditures for the General Fund be appropriated as follows:

General Fund

Governing Body	435,948
Administrative Department	281,342
Inspections Permits & Enforcement (Division of Community Development)	356,215
Finance Department	726,373
Information Technology Department	393,435
Planning and Zoning (Division of Community Development)	338,437
Human Resources Department	560,126
Police Department	6,780,535
Fire Department	5,036,235
Engineering Department	444,164
Street (Division of Public Services)	1,481,004
Solid Waste (Division of Public Services)	2,272,963
Engineering-Transportation	2,000,842
Recreation and Parks Department	1,233,827
Paddison Memorial Library Department	82,628
General Services Department	574,830
Special Appropriations Department	2,256,505
Public Services Administration	313,984
Central Maintenance (Division of Public Services)	1,439,256
Total	27,008,649

Section 3. That there is hereby levied a tax rate of forty-nine seventy five cents (\$0.4975) per one hundred dollars assessed valuation on all real property and other applicable property within the Town of Kernersville, such rate based upon an estimated total assessed valuation of property for purposes of taxation of \$2,537,083,000 and an estimated collection rate of 98.00% through June 30, 2012.

Section 4. That anticipated revenues for the Law Enforcement Forfeiture Funds be established as follows:

Other Revenue	150
<u>Fund Balance Appropriated</u>	<u>70,227</u>
Total Anticipated Revenues	70,377

The expenditures for the Law Enforcement Forfeiture Funds shall be authorized as follows:

<u>Law Enforcement Forfeiture Funds Expenses</u>	<u>70,377</u>
Total	70,377

Section 5. That anticipated revenues for the Contributions Fund be established as follows:

Other Revenue	50
Contributions	4,200
<u>Fund Balance Appropriated</u>	<u>2,000</u>
Total Anticipated Revenues	6,250

The expenditures for the Contributions Fund shall be authorized as follows:

<u>Contribution Fund Expenses</u>	<u>6,250</u>
Total	6,250

Section 6. That anticipated revenues for the E-911 Fund be established as follows:

Forsyth County Reimb. E-911	64,000
<u>Fund Balance Appropriated</u>	<u>45,823</u>
Total Anticipated Revenues	109,823

The expenditures for the E-911 Fund shall be authorized as follows:

<u>E-911 Expenses</u>	<u>109,823</u>
Total	109,823

Section 7. That anticipated revenues for the Justice Assistance Grant Fund be established as follows:

Fund Balance Appropriated	1,400
Total Anticipated Revenues	1,400

The expenditures for the Justice Assistance Grant Fund shall be authorized as follows:

Justice Assistance Grant Fund Expenses	1,400
Total	1,400

Section 8. That a Workman's Comp Self-Insurance Fund be established with anticipated revenues as follows:

Other Revenue	200
Charges for Services	156,870
Total Anticipated Revenues	157,070

The expenditures for the Workman's Comp Self-Insurance Fund shall be authorized as follows:

Workman's Comp Self-Insurance Expenses	157,070
Total	157,070

Section 9. That an Stormwater Enterprise Fund be established with anticipated revenues as follows:

Other Revenues	1,500
Stormwater Fees	963,350
Due/fr General Fund - Town's Stormwater Fees	212,332
Fund Balance Appropriated	512,430
Total Anticipated Revenues	1,689,612

The expenditures for the Stormwater Enterprise Fund shall be authorized as follows:

Stormwater Fund Expenses	1,374,680
Transfer to General Fund - Engineering Department	24,022
Transfer to General Fund - Street Department	133,410
Transfer to General Fund - Sanitation Department	157,500
Total	1,689,612

Section 10. That an Occupancy Tax Fund be established with anticipated revenues as follows:

Occupancy Tax Revenue	84,425
Other Revenues	75
<hr/> Total Anticipated Revenues	<hr/> 84,500

The expenditures for the Occupancy Tax Fund shall be authorized as follows:

Occupancy Tax Fund Expenses	49,500
Transfer to General Fund - Recreation	35,000
<hr/> Total	<hr/> 84,500

Section 11. That an Capital Reserve Fund be established with anticipated revenues as follows:

Other Revenues	200
Transfer fr. General Fund- Transportation Projects	477,050
<hr/> Total Anticipated Revenues	<hr/> 477,250

The expenditures for the Capital Reserve Fund shall be authorized as follows:

Transfer to General Fund- for Interest earned on investments	200
Reserve for Transportation Projects	477,050
<hr/> Total	<hr/> 477,250

Section 12. That the Schedule of Fees and Charges be adopted for fiscal year 2011-2012 in accordance with Exhibit A attached and made a part of this Ordinance.

Section 13. That the Town Manager be authorized to establish rates and charges for all other use of Town Facilities and services other than special assessments or other charges regulated by State law or Local Ordinance.

Section 14. That the Town Manager, as Budget Officer, be authorized to make budget amendments to all departments and be required to have such amendments entered into the minutes of the next regular meeting of the Board of Alderman.

Section 15. That the Town Manager, as Budget Officer, be authorized to transfer amounts between line item expenditures within a department without limitation and without a report being required.

Section 16. That this budget ordinance be entered into the minutes of the Board and, within five days after adoption, copies thereof shall be filed with the Finance Officer, Budget Officer and Clerk to the Board of Aldermen.

Section 17. That within funds appropriated for salaries a two percent (2.00%) merit increase is included for each full-time permanent employee that meets the criteria.

Adopted this the 22 day of June, 2011.

Dawn H. Morgan
Dawn H. Morgan, Mayor

Attest:

Dale F. Martin
Dale F. Martin, Town Clerk



Schedule of Fees

July 1, 2011

The Town Manager shall have the authority to set any fee not otherwise listed and shall have authority to make any interpretations of any fee listed on this schedule.

Administration, Finance, and All Departments

Agenda Packet	\$15.00
Agenda Sunshine List – Notice of Special Meetings – Fee set by State Law Annually	\$10.00
Audit Report	\$30.00 *
Auto License Plate – “Kernersville”	\$3.00
Auto License Tax per vehicle	\$5.00
CD	\$1.00
Burn a copy of CD	
Checks (Returned) Processing Fee	\$25.00 *
Code of Ordinances – Supplement Service Annually	\$50.00
Code of Ordinances (with notebook)	\$100.00
Computer Printout Reports (greenbar 8.5" X 15") Per page	\$0.20 *
Documents, Reprints etc. Per page black & white, 8.5" x 11 and 8.5" x 14"	\$0.15
Documents, Reprints etc. Per page color, 8.5" x 11 and 8.5" x 14"	\$0.25
Documents, Reprints, etc. Per page color, 11" x 17"	\$0.30
Documents, Reprints, etc. Per page black & white, 11" x 17"	\$0.20
Handicapped Parking - Sign (Sign and Sticker)	\$45.00
Handicapped Parking - Sign Only	\$35.00
Handicapped Parking Sign - Van Accessible Sign Only	\$20.00
Handicapped Sign - \$250 Sticker Only (sticker for Fine Increase)	\$5.00
Map of Kernersville (Chamber of Commerce)	\$2.16 *
Notary Service – Fee set by State Law	\$5.00
Peddling Sales Permit – Original issue for 60 days	\$10.00
Peddling Sales Permit – Renewal for 60 days	\$5.00
Recycling Fee (includes magazines, junk mail and pasteboard) Billed annually	\$32.40
Solid Waste Bill Late Fee	\$10.00
Street & Alley Closing Applications	\$1,030.50
Taxi Driver Permit Fee	\$15.00
Taxi Driver Renewal Fee	\$15.00
Taxi Franchise Application Fee	\$50.00
Taxi Franchise Renewal	\$50.00
Town Memorabilia: Mayors of Kernersville History Book	\$5.00

Community Development Rezoning Fees

Adjoining Property Owner Letters	\$12.00
General Use District Rezoning	\$884.00 *
Re-Advertising	\$304.00 *
Special Use District Add a Use or Site Change requiring Community Development Dept. Review Only	\$884.00 *

* Fee revised or added FY 11-12

Community Development Rezoning Fees

Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts High Density Project	\$2,032.00 *
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts >1.5 acres	\$1,713.00 *
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts <1.5 acres	\$1,391.00 *
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts Road Improvements/Dedication Reviews	\$2,032.00 *
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts II Phase Zoning: Final Development Plan Review	\$833.00
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts II Phase Zoning: Final Development Plan Review High Density Project	\$1,602.00
Special Use District Residential Single Family excluding PRD >1.5 acres	\$1,264.00 *
Special Use District Residential Single Family excluding PRD >5 acres With Road Improvement/Dedication Reviews	\$2,032.00 *
Special Use District Residential Single Family excluding PRD <1.5 acres	\$495.00 *
Vested Rights/Existing Development Application	\$641.00

Community Development Subdivision Fees

Exempt Subdivisions/Staff Approval	\$128.00
Final Plat - Major	\$256.00
Final Plat - Minor	\$128.00
Preliminary Approval Extension	\$128.00
Preliminary Subdivision Minimum (no Maximum)	\$384.00
Preliminary Subdivision Per lot	\$38.00

Community Development Board of Adjustment Fees

Appeals	\$256.00
Appeals Rehearing	\$256.00
Communication Towers	\$3,842.00
See Special Note #1 at the end of fee schedule.	
Special Use Permits By Board of Adjustment Non-Residential	\$641.00
Special Use Permits By Board of Adjustment High Density Project	\$961.00
Special Use Permits By Board of Adjustment Residential	\$256.00
Variances	\$320.00

Community Development Zoning Fee for Building Permit / Plan Review

Accessory Swimming Pool	\$52.00
Floodplain Development Permit	\$164.00 *

* Fee revised or added FY 11-12

Community Development Zoning Fee for Building Permit / Plan Review

Fuel Tanks, Commercial and Industrial	\$114.00
Industrial and Commercial Unit Upfit Plus \$10 per 1,000 sq. ft.	\$114.00
Industrial, Commercial, Multi family & other Plus \$10 per 1,000 sq. ft.	\$114.00
Residential Additions	\$52.00
Single Family Residential per unit	\$52.00
Single Family, Accessory Building	\$52.00
Zoning Permit (Administrative only, no inspection)	\$52.00
Zoning Permit (requiring plan review on-site inspection)	\$80.00

Community Development Sign Review Business

Ground On/Off Premise Signs 1st sign \$25 each additional	\$85.00
Off Premise Sign Review	\$401.00
Sign Panel Change-Out Only 1st sign, \$10 each add panel	\$52.00
Wall or Projecting Sign 1st sign, \$10 each add sign	\$85.00

Community Development Miscellaneous Charges

Blue Prints 18" x 24"	\$3.84
Blue Prints 24" x 36"	\$3.84
Blue Prints 30" x 42"	\$6.73
Copier Print - Vellum 36" x any length Per foot	\$2.56
Copier Print 18" x 24"	\$3.84
Copier Print 24" x 36"	\$3.84
Copier Print Roll Feed 36"x any length Per foot	\$1.93
GIS Maps - Custom Minimum plus \$12 per 15 mins after 1st 15 mins	\$19.00
Reinspection after 1st inspection	\$80.00

Other

Application for Unified Development Ordinance Text Amendments	\$768.00
Home Occupation Review	\$65.00
Kernersville Development Plan Amendment	\$768.00
Letter to DMV & ABC	\$65.00
Plan Review by Planning Board	\$641.00
Postage & Mailing Charges	\$8.00
Public Plans No Fee	\$0.00
Research for Zoning Letters	\$65.00
Rezoning Signs - Charges for Sign after 1st Sign	\$65.00
Special Use Permits <1.5 acres	\$1,280.00
Special Use Permits >1.5 acres	\$1,602.00
Special Use Permits High Density Project	\$1,602.00
Special Use Permits Road Improve/Dedication Review	\$1,921.00
Staff Changes or Minor Changes (new plan & review)	\$320.00

* Fee revised or added FY 11-12

BUILDING INSPECTION FEES

NEW RESIDENTIAL SINGLE-FAMILY						
	Building	Electrical	Plumbing	Heating/Air	Energy Eff.	Total
0-2000 sq. ft.	\$319.00	\$128.00	\$128.00	\$128.00	\$128.00	\$831.00
2001-3000	\$340.00	\$193.00	\$193.00	\$193.00	\$128.00	\$1,047.00
3000+	\$377.00	\$256.00	\$256.00	\$256.00	\$128.00	\$1,273.00
Townhouses, Condos, Twin Home Urban Home, Duplex (per unit)	\$353.00	\$128.00	\$128.00	\$128.00	\$128.00	\$865.00
Apt. 1st unit	\$256.00	\$128.00	\$128.00	\$128.00	\$128.00	\$768.00
Each addtl unit	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$325.00
Additions/Remodeling	\$225.00	\$97.00	\$97.00	\$97.00	\$97.00	\$613.00
Garages, workshops, storage bldgs.	\$161.00	\$65.00	\$65.00	\$65.00	\$52.00	\$408.00

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL						
	Building	Electrical	Plumbing	Mechanical	Energy Eff.	Total
Minimum Fee	\$384.00	\$141.00	\$141.00	\$141.00	\$141.00	\$948.00
1st 10,000 sq. ft. Assembly	0.166	0.039	0.039	0.039	0.032	0.315
2nd 10,00 sq. ft. Educational	0.077	0.022	0.022	0.022	0.020	0.163
20,001 + sq. ft. Institutional	0.052	0.027	0.027	0.027	0.010	0.143
1st 10,000 sq.ft. Business/Merchantile	0.166	0.039	0.039	0.039	0.027	0.310
2nd 10,00 sq. ft. Business/Merchantile	0.052	0.027	0.027	0.027	0.020	0.153
20,001 + sq. ft. Business/Merchantile	0.027	0.009	0.009	0.009	0.008	0.062
1st 10,000 sq.ft. Factory/Industrial	0.166	0.052	0.052	0.052	0.020	0.342
2nd 10,00 sq. ft. Factory/Industrial	0.052	0.027	0.027	0.027	0.010	0.143
20,001 + sq. ft. Factory/Industrial	0.027	0.027	0.009	0.009	0.008	0.080
1st 10,000 sq.ft. Hazardous	0.266	0.069	0.052	0.052	0.020	0.459
2nd 10,00 sq. ft. Hazardous	0.103	0.052	0.052	0.052	0.020	0.279
20,001 + sq. ft. Hazardous	0.052	0.039	0.039	0.039	0.010	0.179
1st 10,000 sq. ft. Storage	0.115	0.027	0.027	0.027	0.010	0.206
10,000 + sq. ft. Storage	0.004	0.003	0.003	0.003	0.020	0.033

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL - UPFIT OR RENOVATION						
	Building	Electrical	Plumbing	Mechanical	Energy Eff.	Total
Minimum (or)	\$310.00	\$128.00	\$128.00	\$128.00	\$128.00	\$822.00
per square foot	0.080	0.023	0.023	0.023	0.023	0.172

Building Inspection Fees

1-Miscellaneous Building/Trade Fees

Construction trailers	\$80.00
Daycare / Adult Day Care / Group Home Inspection	\$143.00
Demolition - Commercial/Industrial bldg.	\$114.00
Demolition - Residential buildings only	\$87.00
Foundation only permits (in addition)	\$258.00
Mobile Homes - Double/Triple Wide	\$241.00
Mobile Homes - Single Wide	\$241.00
Modular Homes - Each living unit	\$241.00
Relocation of residence to new foundation	\$285.00

2-Accessory Structures (Minimum Fees)

Carport, patio cover, screened porch	\$97.00
Decks, docks, open porches	\$97.00
Swimming Pools - above ground (includes structural,plumb.,elect. inspec.)	\$80.00
Swimming Pools - underground (includes underground, roughs, final inspec.)	\$172.00
Workshop, storage bldg., pump house	\$97.00

3-Electrical

Additional fee for lighted signs	\$80.00
Commercial service change, relocation, reconnect	\$143.00
Electrical Inspection for vacant structure	\$87.00
Load Controls (each service)	\$58.00
Residential Service change, relocation, reconnect	\$80.00
Service pole with disconnect & meter base	\$80.00
Temporary Power - Gang meters, per gang	\$128.00
Temporary Power - Individual meter	\$97.00

4-Plumbing

Pumps, Sump Pumps, Replacement Fixtures, Sewer Lines, Misc.	\$80.00
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5-Refrigeration Units

0 - 20 hp per system	\$80.00
20+ hp per system	\$319.00
Minimum Fee	\$80.00
Refrigeration lines, per line	\$27.00

6-Mechanical

Exhaust systems, 0-3,000 CFM	\$161.00
Exhaust systems, 3,001- 5,000 CFM	\$193.00
Exhaust systems, 5,001 + CFM	\$641.00
Fuel storage (Installation - above ground) 1 tank 0-10,000 gal.	\$80.00
Heating Units above 25 tons	\$128.00
Hood & Duct Systems (Includes hoods, fans, ducts, fire ext. equip., dampers, grease removal equip.)	\$80.00
Replace furnace/ductwork, fireplace, woodstove, conversion burner, automatic flue damper, swimming pool heater, misc. minimum fee	\$80.00
Tanks & Piping 1- Installation - underground 1 tank	\$80.00
Tanks & Piping 2- Removal - underground 1 tank	\$80.00
Tanks & Piping 3- Each additional tank	\$40.00

* Fee revised or added FY 11-12

Building Inspection Fees

7-Other Fees

All Other Services: A reasonable fee based on cost of installation or square footage will be established by the Director of Inspections for any work not included in this fee schedule

Any permit not listed	\$80.00
Any re-inspection	\$80.00
Cancellation and/or Refunds: Upon written request and prior to the first inspection, permits may be cancelled by Permit Holder	
75% of the permit fee will be refunded with the remaining 25% to be retained by the Town to cover administrative and processing expenses	
Change Out Fee i.e. Inspection after replacing hot water heater	\$100.00
Christmas Tree Lots	\$87.00
Expired Permit Renewal Fee: G.S.153A-358 If work does not commence within 6 months from permit issuance date or work is discontinued for 12 months, all permits shall be revoked	
FULL CALCULATED FEE TO RESTORE PERMITS	
Homeowners Recovery Fund Fee: G.S. 87-15.6 General Contractor shall be responsible for payment of this fee for construction/alteration of new single family homes, condos, and townhomes	\$10.00
Marquees, Canopies, Fixed Awnings (Inspect structural, wind design, clearances)	\$80.00
Printout of monthly permit list/month	\$10.00
Stop Work Order	\$258.00
Temporary CO	\$58.00
Work commencing prior to permit issuance Double Calculated Fees	

8-Green Building Rebates

Geothermal Heat Pumps

Existing Structures Electrical Fee (50% Rebate/\$25 value)

Geothermal Heat Pumps

Existing Structures Mechanical Fee (50% Rebate/\$25 value)

Photovoltaic Energy Systems

Existing Structures Building Fee (50% Rebate/\$40 value)

Photovoltaic Energy Systems

Existing Structures Electrical Fee (50% Rebate/\$40 value)

Gray/Rain Water collection for flushing fixtures

Existing Structures Plumbing Fee (50% Rebate/\$40 value)

Green Building Rebates See Special Note #3 at the end of fee schedule

ICC/NAHB National Green Building Standard Certification (currently in development)

New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)

NAHB Model Green Building Home Guideline Certification

New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)

NC HealthyBuilt Home Certification

New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)

Solar Hot Water Heating

Existing Structures Building Fee (50% Rebate/\$40 value)

Solar Hot Water Heating

Existing Structures Electrical Fee (50% Rebate/\$25 value)

Solar Hot Water Heating

Existing Structures Plumbing Fee (50% Rebate/\$25 value)

USEPA Energy Star Certification

New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)

USGBC Leadership in Energy & Environmental Design (LEED) Certification

* Fee revised or added FY 11-12

Building Inspection Fees

8-Green Building Rebates

New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)

Engineering Division

Blue Prints 18" x 24"	\$3.84
Blue Prints 24" x 36"	\$3.84
Blue Prints 30" x 42"	\$6.73
Copier Print - Roll Feed - 36" x any length Per Foot	\$1.93
Copier Print - Vellum - 36" x any length Per Foot	\$2.56
Copier Prints 18" x 24"	\$3.84
Copier Prints 24" x 36"	\$3.84
Driveway Permit (Inspection required) - All Other Accesses	\$55.00 *
Driveway Permit (Inspection required) - Single Family Residentail (Driveway Apron)	\$45.00 *
Fees for external reviews of infrastructure plans and Traffic Impact Analysis (TIA) To be paid in full by the entity submitting the plans and /or the TIA	
Forsyth County Dial-In Service - Printed Copy	\$3.00
Forsyth County Dial-In Service - Screen Only	\$2.00

Engineering Environmental Compliance Fees

Environmental Buffer Signs	\$75.00
Lower Abbotts Creek & Deep River Sewer Service Area Environmental Review 5 - 10 Acres	\$1,000.00
Lower Abbotts Creek & Deep River Sewer Service Area Environmental Review 10 + Acres	\$1,500.00
Lower Abbotts Creek & Deep River Sewer Service Area Environmental Review Less than One Acre, No Fee	
Lower Abbotts Creek & Deep River Sewer Service Area Environmental Review 1 - 5 Acres	\$500.00

Engineering Preliminary Subdivision Fees

Infrastructure Inspection Fee Per 1,000 ft of Public Street	\$500.00
P W Site Plan Review 1-5 Acres	\$300.00
P W Site Plan Review 5+ Acres	\$500.00
P W Site Plan Review Less than One Acre	\$150.00

Engineering Fees for Watershed/Stormwater Permit Site Plan Review

Common Law Vesting Application	\$500.00
Copy of Watershed Ordinance with Map	\$15.00
Vested Rights Established, Watershed Permit	\$100.00
Watershed Map	\$10.00

High Density Watershed Permit Review by Watershed Administrator

High Density Residential and Multiple Users of High Density BMP's Any Size Parcel	\$1,100.00
Watershed Review Committee, Industrial, Commercial, MH and MF Districts - 5 + Acres	\$950.00
Watershed Review Committee, Industrial, Commercial, MH and MF Districts - Less than one acre	\$500.00

* Fee revised or added FY 11-12

Engineering Fees for Watershed/Stormwater Permit Site Plan Review

High Density Watershed Permit Review by Watershed Administrator

Watershed Review Committee, Industrial, Commercial, MH and MF Districts 1- 5 Acres	\$750.00
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Low Density Watershed Permit Review by Watershed Administrator

Accessory Building

No Fee

Industrial, Commercial, MH and MF Districts - 5 + acres	\$125.00
Industrial, Commercial, MH and MF Districts - Under 5 acres	\$100.00
Low Density Residential 5 + acres	\$100.00
Low Density Residential Under 5 acres	\$50.00

Fire Rescue

Absorbent-Hydrocarbon - Per Bag	\$30.00
Cars/Pickup Per hour	\$50.00
Engine/ladder Per hour	\$100.00
Fire Extinguisher - Per 20#	\$30.00
Foam - Actual cost + 20%	\$0.00
Squad/Brush Units Per hour	\$100.00
Stand By Firefighters Per hour per Firefighter (when required by Fire Official or requested by occupancy)	\$25.00
Straw - Per Bale	\$6.50

Fire Prevention

1st Inspection (Annual, Initial, Primary, First Complaint, or Request Inspection)

No Fee

2nd Inspection (Notice of Compliance Issued)

No Fee

3rd Inspection (This amount plus fines, fined \$100 for each outstanding Fire Code Violation)	\$50.00
4th Inspection (This amount plus fines, fined \$200 for each outstanding Fire Code Violation)	\$100.00
5th Inspection (This amount plus fines; fined \$300 for each o/s Fire Code Violation plus Court Costs)	\$150.00
ABC Permit Inspection	\$100.00
After Hours Inspection/Plans Review (Special Request) Per hour	\$50.00
All other Permits Required by the Fire Prevention Code	\$100.00
Amusement Buildings (Haunted Houses, etc.)	\$100.00
Any other function Requiring Fire Prevention Inspection and Approval Not Previously Listed	\$50.00
Bon Fire Permit	\$10.00
Bowling Pin and Bowling Alley Resurfacing and Refinishing	\$50.00
Carnivals and Fairs	\$50.00
Certificate of Occupancy Inspection (excluding new construction)	\$50.00
Certificate of Occupancy Re-Inspection	\$50.00
Combustible Dust Producing Operations	\$100.00
Cooking Booth	\$10.00
Copies of Fire Report No Charge for First Copy, \$0.25/page for additional copies	\$0.25
Covered Mall Buildings	\$75.00
Day Care Inspection	\$50.00

* Fee revised or added FY 11-12

Fire Prevention

Explosive Materials (Blasting Permits) - 30 Days	\$100.00
Fire Alarm Testing (existing system) Per hour	\$30.00
Fire Flow Test Per site	\$50.00
Fire Lane Violation	\$50.00
Fireworks for Public Display	\$125.00
Fireworks Standby (Fire Dept)	\$100.00
Fixed Fire Suppression Systems (existing)	\$30.00
Foster Homes, Charitable, Non-Profit Governmental Exempt	
Fumigation & Thermal Fogging	\$100.00
General Fire Code Violation Fine	\$100.00
Hazardous Material Spills/Fires Per hour per apparatus plus actual cost + 20%	\$100.00
Keyholder Failure to Respond	\$100.00
Liquid or gas fueled vehicles or equipment in assembly buildings	\$50.00
Matches: Storage or Manufacturer	\$50.00
Open Flame in Public Assembly	\$35.00
Other Inspections by Request	\$50.00
Plans Review Plus .03 per sq. ft.	\$50.00
Pyrotechnics and Special Effects	\$100.00
Removal of stop work order	\$300.00
Residential Custodial Care & Nursing Homes	\$100.00
Special Assembly: (Craft Shows, Gun Shows) Organizer Pays \$25 Permit	\$25.00
Spraying or dipping operations	\$50.00
State License Inspection Fee	\$50.00
Storage of Readily Combustible Material	\$50.00
Tank Installation, Abandonment or Removal Each Additional Tank \$50	\$100.00
Temporary Kiosks or Display for Merchandising	\$10.00
Up-fit Review Plus .03 per sq. ft.	\$50.00
Working without Permit Plus Double Permit Fee	\$100.00
Wrecking Yard, Junk Yard or Waste Handling Plant	\$100.00

Construction Permits

Installation all others not listed but required by N C Fire Code	\$100.00
Installation of Automatic Fire Extinguishing Systems per 24,000 square feet of each floor level	\$100.00
Installation of Compressed gases other related equipment	\$100.00
Installation of Fire Alarm and Detection Systems and related equipment per 24,000 square feet of each floor level	\$100.00
Installation of Fire Pumps and related equipment	\$100.00
Installation of Flammable and Combustible liquids and other related equipment or removal	\$100.00
Installation of Hazardous Materials and other related equipment	\$100.00
Installation of Industrial Ovens	\$100.00
Installation of Private Fire Hydrants	\$100.00
Installation of Spraying and Dipping Systems and other related equipment	\$100.00
Installation of Standpipe Systems (New, Modification or Renovation)	\$100.00

* Fee revised or added FY 11-12

Fire Prevention

Exceptions

Any assembly occupancy violation that is an imminent danger, life safety violation is an automatic \$250 fine per violation and possible evacuation of the occupancy.

Churches exempt from permit fees	
Failure to report unwanted Fire per NC Fire Code per occurrence	\$500.00
Locked or blocked exits are automatically a \$250 fine for first occurrence. Second occurrence within one year shall be a fine of \$500 per door. Third occurrence within one year shall be \$1000 per door.	
Overcrowding \$250 per person in excess of posted occupant load	

Flammable and Combustible Liquids

To dispense liquids into vehicles at a private facility	\$75.00
To engage in the manufacture, blending or refining of fuels	\$200.00
To operate a private fueling dispensing facility	\$75.00
To operate tank vehicles, terminals & bulk fueling stations	\$100.00

Hazardous Chemicals

Production Facilities	\$200.00
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High Piled Combustible Stock

Above 30,000 sq. ft.	\$100.00
Below 29,999 sq. ft.	\$50.00

Permits: Use

Airports, Heliports and Helistops	\$50.00
Cellulose Nitrate Plastic (Pyroxylin), Store, handle or use in assembly	\$50.00
Combustible Fibers	\$100.00
Cryogenic Fluids	\$35.00
Cullulose Nitrate Motion Picture Film	\$50.00
Dry Cleaning Plants: Type I	\$75.00
Dry Cleaning Plants: Type II	\$50.00
Dry Cleaning Plants: Type III	\$50.00
Dry Cleaning Plants: Type IV	\$50.00

Tents, Temporary Membrane & Air Structure

90 days maximum	\$100.00
Per Permit Period	\$50.00

Police Dept

Finger Print Charges Per card	\$10.00
Off Duty Police Officer Fee	\$22.00
Hourly Rate for Off-Duty Officer Employment	
Public Records Research See Special Note #2 at the end of document.	
Taxi Driver Permit Fee	\$15.00
Taxi Driver Renewal Fee	\$15.00
Taxi Franchise Application Fee	\$50.00
Taxi Franchise Renewal	\$50.00
Video Copy, Research and Copy Costs - Police In-Camera Video System Per Video Retrieval & Copies of Other Recordings	\$5.00

Parking Fines

* Fee revised or added FY 11-12

Police Dept

Parking Fines

30 Day Late Fee for Non-Payment of Parking Fine	\$30.00
Assessment of a \$30 late fee for all unpaid parking fines after 30 days	
All Other Parking Violations	\$5.00
Fire Lane Violation	\$50.00
Oversized Vehicle Parking in Violation of CO 9-186	\$50.00
Violation of Certain Vehicles to Be Parked only for loading and unloading	

Precious Metals Dealers Permit Fees

Annual Renewal Permit for Employee	\$3.00
Dealers and Special Occasion Permits	\$142.00 *
Employee Permits	\$10.00

Public Services Sanitation Division

Cardboard Recycling Collection

Bi-Monthly Per Month	\$20.00
Container Lease - 6 & 8 yard Per Month	\$10.00 *
Once per Week Service Per Month	\$35.00

Commercial Sanitation Collection

Collection of one (1) 95 gallon comingle recycle roll out per roll out	\$5.00
Collection of one (1) 95 gallon rollout container (Small Business)	\$40.00
Collection of one (1) refuse dumpster - 2 yard	\$66.00 *
Collection of one (1) refuse dumpster - 4 yard	\$66.00 *
Collection of one (1) refuse dumpster - 6 Yard	\$76.00 *
Collection of one (1) refuse dumpster - 8 Yard	\$88.00 *

Collection: Fees Applicable to those non-residential establishments, restaurants, apartments and mobile home parks which contract solely with the Town of Kernersville for collection of solid waste.

Fees are for once per week collection. Additional weekly collections shall be charged in even multiples.

Each additional 95 gallon roll out up to three (3) per small business per extra roll out	\$20.00
Set Truck Service Per month for three times a week	\$90.00
Set Truck Service Per month for once a week service	\$30.00
Set Truck Service Per month for twice a week service	\$60.00
Special one time collection of one (1) refuse dumpster by special arrangement Each pick up	\$40.00 *

Condominium/Townhouse Collection

2nd weekly collection of (1) 95 gal rollout or 1 dumpster	\$35.00
Cardboard Recycling Collection - Bi Monthly Per Month	\$20.00
Cardboard Recycling Collection - once per week Per Month	\$35.00

* Fee revised or added FY 11-12

Public Services Sanitation Division

Condominium/Townhouse Collection

Container Lease 6 & 8 Yard Per Month	\$5.00
Once per week (1) 95 gallon rollout or (1) dumpster (2, 4, 6, 8 Yard) No Fee	
Refuse Dumpster Lease - 95 gallon rollout No Fee	
Refuse dumpster Lease - 2 yard Per Month	\$22.00 *
Refuse dumpster Lease - 4 yard Per Month	\$22.00 *
Refuse dumpster Lease - 6 yard Per Month	\$22.00 *
Refuse dumpster Lease - 8 yard Per Month	\$27.00 *

Residential Sanitation Collection

Annual Fee for Additional Refuse Cart Collection	\$50.00 *
Annual Fee for Yard Cart Collection	\$60.00 *
Knuckle Boom Truck Service First Load No Fee	
Knuckle Boom Truck Service Each Additional Half Load	\$30.00 *
Once per week collection of 95 Gallon rollout container No Fee	
One Time Lease 32 Gal Recycling Container	\$35.00
One Time Lease 48 Gal Recycling Container	\$40.00
Refuse Cart Purchase Price	\$60.00 *
Request for one time 8 hour use of flat bed truck, delivered & picked up by Town employee Per load	\$75.00
Request for one time use of refuse dumpster for 48 hr period incl drop off and pickup	\$50.00 *
Yard Cart Purchase Price	\$60.00 *

Public Services Street Division

Industrial Street Improvement to Curb & Gutter (per linear foot) Add \$16 per linear foot for sidewalk plus drainage costs	\$118.00
Install Type III Barricades (Permanent Mount) Per unit	\$400.00
Installation of Stop Signs	\$150.00
Installation of Street Name Signs	\$200.00
Mowing Neglected Private Lots Cost + 50% min 1.5 hours	
Removal and Replacement of Failing Utility Patches & other street repairs related to negligence, faulty workmanship, and/or materials by Contractors, Sub-Contractors, Builders, Developers, Utility Companies, etc. Cost + 50%	
Residential Street Improvement to Curb & Gutter (per linear foot) Add \$16 per linear foot for sidewalk plus drainage costs	\$68.00
Street Cleaning @ Construction Sites Cost + 50%	
Street Flushing @ Construction Sites Per trip	\$250.00

* Fee revised or added FY 11-12

Public Services Street Division

Tight Radius/Zero Turn Mower Per hour	\$35.00
Tractor w/Flail Mower Per hour	\$65.00
Tractor w/Rotary Mower Per hour	\$75.00
Tractor w/Side Arm Mower Per hour	\$95.00
Utility Cut Penalty (Excavating in the ROW or cutting the street without a permit)	\$500.00
Utility Installation Permit (inspection required) and Encroachment Permit	\$100.00

Recreation Facility Reservations

Civitan Baseball Field (Non-Resident) Per 1.5 Hours	\$35.00
Civitan Baseball Field (Resident) Per 1.5 hours	\$25.00
Harmon Park Wedding Gazebo Half Day 5 hours	\$150.00
Harmon Park Wedding Gazebo Full Day	\$250.00
Kernersville Recreation Center Per hour	\$25.00
Skate Board Park Annual Pass Per non resident	\$100.00
Skate Board Park Annual Pass Per resident	\$50.00
Skate Board Park Daily Pass (Friday - Sunday) Per non resident	\$10.00
Skate Board Park Daily Pass (Friday - Sunday) Per resident	\$5.00

Recreation Beeson Park Softball Complex

Beeson Park Softball Complex Additional Field Prep	\$25.00
Beeson Park Softball Complex if gate fee charged Per day	\$100.00
Beeson Park Softball Complex Tournament Usage(incl lights,bases,scoreboards,restrms,init field prep) Per day for 3 field complex Fri , Sat & Sun	\$1,000.00
Beeson Park Softball Complex Tournament Usage(incl lights,bases,scoreboards,restrms,init field prep) Per day per field	\$135.00
Beeson Park Softball Complex Tournament Usage(incl lights,bases,scoreboards,restrms,init field prep) Per day for 3 field complex Sat & Sun	\$800.00
Beeson Park Softball Complex Vendor on Site Fee Per weekend tourney or 10% of gross receipts for tournamenets more than 3 days	\$50.00
Beeson Practice Field Wednesday ONLY Per 1.5 hours Non resident	\$45.00
Beeson Practice Field Wednesday ONLY Per 1.5 hours Resident	\$35.00
Beeson Practice Field Wednesday ONLY Per 1.5 hours with Lights Non resident	\$55.00

* Fee revised or added FY 11-12

Recreation Beeson Park Softball Complex

Beeson Practice Field Wednesday ONLY Per 1.5 hours with Lights Resident	\$45.00
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Recreation Park Reservations

Picnic Shelters Full Day	\$40.00
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Picnic Shelters Half Day	\$25.00
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Special Notes:

#1 - Reference Communications Tower Fee: This amount is a surety to cover the cost of the Town's consultant who reviews the electronic technical portion of the submittal. If the review cost is less than \$3000, then a refund will take place. If the review cost is more, additional funds are required prior to final review. **The Special Use Permit fee is a separate fee.**

#2 - Requests for research of public records such as accident statistical data and summary reports on specific locations will be compiled at the cost of 15 cents per copy made plus a special service fee of \$15 per hour for the time involved compiling and researching the request. These requests require extensive use of technology resources and clerical assistance to complete.

#3 - Regular fees must be paid in full at time of plan review or permit issuance. Fee rebates will be refunded upon project completion and certification by a third party inspection agency.

* Fee revised or added FY 11-12