

TOWN OF KERNERSVILLE



BUDGET FISCAL YEAR 2015-2016

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May 8, 2015

The Honorable Mayor and Board of Alderman
Town of Kernersville

Dear Mayor and Alderman:

As required by the Local Government Budget and Fiscal Control Act, as amended; enclosed you will find a balanced budget recommendation for all funds of the Town of Kernersville for the Fiscal Year 2015-2016. The public hearing date for the FY 15-16 budget has been set for June 2, 2015 and notice of submission of this budget to the Board of Aldermen will be published in accordance with all the requirements of G.S. 159-12; as well as other State and Federal requirements. A copy of this budget has been placed on file with the Town Clerk, and in the Paddison Memorial Library for public inspection.

BUDGET PREPARATION

For the past several years the Town has experienced the difficulties of the recession just like all other municipalities and households. These difficulties included increased fixed operating expenses, lower revenue from sales tax and a nominal growth in the tax base. Citizens and companies were facing difficult times and therefore were limiting the spending and expansion. Kernersville was fortunate though that there was some growth occurring and this, coupled with holding the line on expenses, allowed the Town to continue moving forward in a progressive manner. Though times were difficult the Town did not fall far behind.

Our optimism started increasing with the budget in FY14-15 when we saw a slight increase in tax base and some increase in the Sales and Use tax. We were optimistic that while FY14-15 would still be difficult, maybe FY15-16 would be the year when things started to improve and we could notice an improvement in the economy and operations of the Town. There were several municipalities around us in the State that had a good FY14-15 and it appeared as though we may see the same in FY15-16.

In preparing the budget for FY15-16 our assumptions turned out to be mostly true. So far, this is a better budget year than the previous years. In this budget we have been able to include some equipment that is needed and some additional personnel that are needed. Perhaps the biggest items we are recommending are some infrastructure improvements that have been delayed for many years. By no means have we been able to include all of the equipment or infrastructure improvements but we are ahead of where we have been the last few budget years.

In preparing this budget we have made some assumptions similar to those of last year. The biggest assumption made is on the revenue side. We have assumed that the Sales and Use Tax will not be changed by the State in FY15-16. This has been a major topic in the General Assembly but from what we can tell it will not change until FY16-17

or beyond. If this assumption is incorrect then we could fall short in our revenue projections.

FY 2014-2015 Budget Highlights

I. REVENUE

The revenues for FY15-16 are estimated to be \$27,899,877 (**See Exhibit A**). This is an increase from the \$27,411,608 that was approved in FY14-15. There are slight revenue increases projected in most every category for FY15-16. The biggest increases are in Ad Valorem Taxes and Unrestricted Intergovernmental Revenues.

Ad Valorem Taxes

The largest revenue source for the Town is Ad Valorem Taxes (property taxes), which are derived from the tax base of the Town. In the last four or five years the growth in the tax base has been small, thus the revenue derived from the tax base has only slightly increased. The growth has averaged 1-2% for the last few years. We were optimistic during the year that all of the growth taking place would translate into more tax revenue for FY15-16. The tax base for FY15-16 is projected to be \$2,523,373,304. That is an increase of \$77,858,054 from FY14-15. This increase in tax revenue for FY15-16 is approximately \$464,481.

Unrestricted Governmental Revenue

The Unrestricted Governmental Revenues source is the second largest revenue source for the Town. These are revenues that are collected by the State on our behalf and then passed through to us. The revenues that make up this category are the ABC Tax, Sales and Use Tax, Telecom Sales Tax, Utility Franchise Tax, Video Programming Tax, Rental Vehicle Tax and the Solid Waste Disposal Tax. The largest revenue source in this category is the Sales and Use Tax, as it accounts for more than half of the revenue generated by the category. This category is projected to increase this year over what was approved for FY14-15.

Sales and Use Tax

This revenue source increased steadily from 1998-2007, seeing increases ranging from 4-15%. From 2007 to 2010 the revenues either decreased or remained flat. Beginning in FY11-12 we observed a slight annual increase in the Sales and Use Tax revenues. The revenues have increased between 2-3.5% since then.

The NCLM has followed the Sales and Use Tax closely this year and they are forecasting a larger increase than in previous years. This is due directly to the increase in the economy and an increase in sales. We have also discussed this with several of the municipalities around us and they are projecting the same thing. For FY15-16 we are projecting an 8% increase over what was budgeted for FY14-15.

As a warning, there are talks again this year in the NC General Assembly of revising the tax code. The consensus seems to be that the new method of distributing Sales and Use Tax revenue will be the Per Capita method and not the Point of Sale method. This will significantly impact Kernersville and our revenues from this source. We are anticipating that this will not occur this year and will not impact our projections for FY15-16.

Utility Franchise Tax

The revenue received from these sources remains constant for the most part. This year we are projecting an increase of about 30% (about \$320,000) in the Utility Franchise Tax over what was approved for FY14-15. This is the first time in several years that there has been a large increase in this revenue source.

Functionally Related Revenue

Rent from Town Property

The Town currently collects rent on the following property: the communications tower at Public Services, tower land leases, the Library, the Recycling Center, Allegacy Federal Credit Union, the Chamber of Commerce building and the buildings on South Main Street (115-141S.Main) that were purchased in FY11-12. These properties are a good source of revenue for the Town and they increase slightly every year.

For FY15-16 we are projecting the amount of rent on Town property to be \$470,904. This is a good source of revenue and it is equal to almost 2 cents on the tax rate. Though the Town definitely does not need to be in the rental business, the Town is fortunate that it can generate revenues off the investments it has made for the future. All of the buildings that the Town owns are generating enough rent to pay for themselves and still produce positive income. Currently we have leases in place that will extend through this year for all of the properties. The only property we anticipate changing in the future is the library. The Town will lose the rental revenue from the library once the new facility is open.

Interfund Transfers

Interfund transfers are revenue sources that occur when funds are transferred from any funds outside the General Fund into the General Fund. These transfers are not uncommon and are a normal part of the budget. In previous years there have been a lot of transfers from the Stormwater Fund to the General Fund. That is not the case this year because of new accounting procedures. Instead of transferring the money from the Stormwater Fund, we have calculated the expenses and reduced these in the respective departments and increased the Stormwater Department's expenses accordingly. All in all, the expenses being incurred by the Stormwater Fund for the Public Services and

Community Development Departments is about the same as it has been in previous years.

Unassigned Fund Balance

The Unrestricted General Fund is broken out into several categories. The Unassigned Fund Balance portion should be used as a “rainy day” fund and to cover expenses that occur mid-year that are not budgeted at the beginning of the year. The Town has always been conservative in its appropriation of the Unassigned Fund Balance and thus has maintained a healthy Fund Balance throughout the years.

For the last several years, beginning with FY09-10, the Town has initially budgeted a large amount from the unassigned fund balance of the General Fund to help cover the shortfall in the budget. In FY09-10 there was \$600,000 budgeted at the beginning of the year. At the end of the fiscal year \$437,000 was appropriated from the fund balance. In FY10-11 there was \$700,000 budgeted at the beginning of the year and none appropriated from fund balance at the end of the fiscal year. For FY11-12 we budgeted \$302,000 and spent \$1.4 million. However, \$1.2 million of that was for the property on South Main Street and was put back into the unassigned fund balance once the loan was finalized. In FY12-13 \$500,000 was appropriated from the fund balance but none was spent. However, those expenditures were carried over to FY13-14. The amount of fund balance appropriated for FY13-14 was \$397,654. In FY14-15 the Town was conservative in the appropriation of Fund Balance and only appropriated \$226,126. However, much more than this will be spent because there have been some large expenses that were not budgeted for. Some of these are the lights at Bagley Field and Swaim Complex, repairs to a building on South Main St. and the HVAC system at Town Hall that was paid for rather than financed.

Though we always hate to appropriate any money from the Fund Balance, we are recommending an appropriation of \$270,507 for FY15-16. This amount is in line with what was appropriated last year and what would have been spent last year if the unexpected expenditures did not occur. The amount recommended for this year will also keep the balance above the policy set by the Board of Alderman and will not jeopardize our standing with the Local Government Commission. We do caution the Board that the Fund Balance cannot be used to always balance the budget, as it indicates the Town is essentially operating at a deficit.

II. EXPENSES

The Town of Kernersville is a full service community, which means that we provide a full array of services to the citizens. The Town currently has nine departments that provide services to the citizens: Governing Body, Administration, Fire/Rescue, Police, Public Services, Parks & Recreation, Community Development, Human Resources, Finance, and Information Systems. Through these departments the Town offers services to the citizens and businesses ranging from permits and inspections to four full time Fire/Rescue stations.

The three largest departments are Police, Public Services and Fire/Rescue, in that order. Together they account for about 70% of the entire operating budget. These three departments also account for more than 75% of the employees of the Town.

The cost of the services provided by all these departments makes up the expenses of the Town. All of the services that the citizens enjoy are provided by one of these departments. These departments also provide many services that some citizens may never use. Compared to other services and amenities that they may pay for, the citizens are definitely getting a great value for their investment. An analysis was conducted three years ago that compares other average monthly expenses to an average monthly tax bill. This comparison was based on the median priced home in Kernersville. Utilizing a similar comparison with updated data for FY15-16 that is based on the FY14-15 tax rate, the data once again reflects that the citizens are actually getting a lot of services for their tax dollars (**See Exhibit B**).

Operating Expenses

The expenses of the Town basically fall into two categories: Operating Expenses and Capital Expenses. The Operating Expenses are mainly made up of two categories: personnel related and operating/maintenance related. Both of these are necessary to perform the daily operations of the Town. This is usually the largest portion of the budget. Exhibit C shows the General Fund expenditures by department (**See Exhibit C**).

Personnel Related Operating Expenses

The employees are the Town's greatest asset as they provide the manpower for the services that all citizens enjoy. The Town has always operated with a smaller staff than many surrounding municipalities. FY10-11 marked the first time in many years that a reduction in force was necessary. This reduction in force was repeated in FY11-12 and again in FY12-13. By the end of FY12-13, the workforce had been reduced by nearly 10%.

Last year was the first year since FY10-11 that we did not recommend any changes to the workforce. This year we are recommending adding some badly needed positions to our workforce. These positions are necessary for us to keep pace with the increasing workload that is occurring because of the growth. Exhibit D gives a summary of the recommended positions (**See Exhibit D**).

Code Inspector

We are recommending adding a new code inspector in the Community Development Department. This position was eliminated when the economy slowed down in FY11-12. At that time most new construction had stopped, thus forcing us to eliminate a position in Inspections. We told the Board at the time that once the economy turned around we would need to add this position back to the department. We anticipated that we would need to add the position back in FY14-15.

New development has increased and we are seeing a lot of new plans for building. We currently have three inspectors and they are no longer able to do plan reviews and inspections in a timely manner. At the end of FY14-15 we had to contract with an outside firm so that we could keep pace with the inspections and plan reviews that were coming into the department. We expect that trend to continue and it is crucial that we hire an inspector to keep up with this growth. This is a good problem to have however, as the more inspections we have the more revenue we generate. The revenue generated from inspections is projected to top \$300,000 for FY15-16, the highest it has been since FY08-09.

Park Maintenance Worker

There are currently four full-time park maintenance workers in the Parks and Recreation Department. The workload for this department has increased significantly in the last few years and will continue to increase. We have added six new fields and several new areas to mow and maintain and there has not been a new full-time position added. However, it is now time to add a new position so that we can maintain these areas to the standards that the citizens expect. Our current staff can no longer keep up with the increased demands.

Weekend Park Maintenance Worker

This position is being added because of the agreement with Kernersville Little League to use their fields for weekend tournaments. When discussing the deal with KLL to use their fields for tournaments, the Board of Alderman was informed that we would need to add someone to work the weekend tournaments at Swaim Complex. The cost of a weekend employee was taken into consideration when we were determining the number of weekends we would need the fields. Therefore the cost of this person is covered with the revenue we generate from the tournaments.

Building Maintenance Technician

This is a new position being recommended for the General Services Division. We currently maintain fourteen buildings with just one person. There is no way that this one individual can do all of the maintenance and repairs that are necessary and we are forced to contract out a lot of jobs that we could otherwise do if we had the manpower. This new position will have the responsibility of maintaining the HVAC systems at the different locations, as we will cancel our contract with an outside vendor that has been doing this maintenance. They will also replace the VAV controls for the system at Town Hall. If we contract this out it will cost about \$78,000. So this position will pay for itself for two years just by doing the VAV replacements. While this position will not completely eliminate the need for outside contractors it will reduce it greatly.

While this is a new position, we are eliminating a position in Public Services Administration and replacing it with the Building Maintenance Technician. Therefore, there will not be any new expense for this employee.

Solid Waste Equipment Operator

This position is being recommended in the budget as an operator for the new truck that is being recommended. Two years ago the Board was presented with information that detailed how close the Town was on reaching its capacity to pick up solid waste and recyclables with the current number of trucks and personnel. Once that capacity was reached it would be necessary to add another truck and operator.

We have now reached that capacity for grass clippings/recycling operations and we are recommending a new truck (later in the message) and a new operator. Without these two we will not be able to collect all of the items that we currently collect. This new person will not impact the General Fund operating budget because we have moved a position from Solid Waste into Stormwater and opened up this position in Solid Waste. Therefore the net impact on the operating budget is zero.

Information Technology Business Analyst

We are recommending a new position in the Information Systems Department for FY15-16. This position is recommended to begin January 1st so it will only be half of the salary for FY15-16. This position will be primarily responsible for all of the software that is used by the Town and the position will also be responsible for the website.

The amount of software that is used in the organization has increased tremendously over the last few years. We now have as many software related issues as we do hardware related issues. We do not have anyone on staff that is specifically trained and assigned to address these problems. Also, the software is constantly changing and upgrading and we have to address these changes. Many times we use an outside consultant for these jobs. This is more costly and slower than if we did it with a staff person. The new position will be responsible for the testing and training of the different applications and they will be responsible for making sure they operate as needed for the different departments.

The Town's website is currently out of date. Though it is still a good website it needs to be updated so that it is more user friendly and easier for the departments to use. It also needs to be designed so that it is actually mobile friendly and people can navigate it when using a mobile device. We have taken quotes for updating our website and the price ranges from \$37,000-\$40,000. The current website was designed by an outside vendor and we are very limited in what we can do with it. The new person will be responsible for updating the website and managing the website. This will allow us to have a much better web presence and a site that is much more user friendly for both the citizens and the departments. We will be able to push more information out to the citizens and have a better transparent organization overall.

Benefits and Salaries

The employees are the most critical part of the Town operations. Our employees constantly go above and beyond the call of duty when providing services to the citizens. Their dedication to the Town and their job shows in everything they do. For this reason,

it is important that we offer competitive wages and benefits so that we can retain them. We are always in competition with other municipalities and employers in the private sector to attract and retain good employees. As the economy continues to improve and jobs become more available we will experience an increase in turnover. We have noticed this starting to occur already. The Town employees have always taken pride in their work and they have always done what was asked and more. The Town constantly receives compliments on its workforce and they always make the Town look good.

COLA and Merit Increases/401K Contribution

FY13-14 marked the first time in several years that the employees received a merit increase, as an increase of 2% was given. There was not a merit increase or cost of living (COLA) increase given in FY14-15. There was a 1% 401K contribution given to the employees in FY14-15. This was the first time since FY09-10 that a 401K contribution was given.

This year we are recommending a 2% COLA increase for all employees. This will be the first time in six years that we have given a COLA. We feel that it is important to do this, as most private employers and municipal employers are giving one or have given one since we last did. This will help move our pay scale slightly and will allow us to remain competitive in the hiring salaries.

Health Insurance

The benefit package that the Town offers is competitive with other municipalities around us. The Town offers insurance coverage to the employee and the employee's family. For many years the employee did not have to pay for any of their coverage but they did pay a percentage of the dependent coverage. This changed in FY11-12 when the employees began paying for a portion of their insurance along with any dependent coverage expense.

Beginning in FY12-13 the employee contribution for their coverage was \$30/month if they participated in the wellness programs and \$45/\$60 month if they did not. The employees also paid about 50% of the premium for spouse coverage or child coverage. They paid about 40% for family coverage.

Beginning in FY14-15 the employees started contributing even more toward the premiums. They began paying \$40/\$55/\$70 monthly for employee only coverage. The amount they paid depended on their participation level in the wellness program. For employee and spouse coverage the employee began paying 50% of the premium with the Town paying the other 50%. This increased the employee's portion by \$12/month. For employee/child coverage the employee began paying 50% of the premium and the Town paid the remaining 50%. This resulted in an increase of \$33/month. The biggest change in the health insurance coverage in FY14-15 was in the family coverage. We recommended that the employee begin paying 50% of the coverage and the Town the remaining 50%, which would result in an increase of \$158/month for the employee. To make this more bearable for the employee we only implemented \$79/month last year, with the remaining \$79/month to be implemented in FY15-16.

This year we are recommending a slight change in the amount the employee pays for employee only coverage. We are recommending that these amounts increase to \$20/\$60/\$100. The amount the employee pays will still depend on their participation in the wellness program. We have found out that the employees who participate in this program have fewer claims and are overall healthier, which reduces our insurance costs. So to encourage participation we are offering a lower contribution for those employees that participate fully in the wellness program. For those that do not the contribution is more than in previous years.

Health insurance is an area that is ever changing. We always anticipate it increasing every year. The Town has been fortunate that over the past few years we have experienced minimal increases when compared to other municipalities and private sector companies. We will continue to work to keep these costs low.

Overtime

Almost every department utilizes overtime throughout the year, from a few hundred dollars to over one-hundred thousand dollars for different departments. Beginning in FY11-12 we recommended that the majority of overtime be eliminated from all of the departments except the Fire/Rescue Department and the Police Department. We required compensatory time to be used as compensation for overtime. We did allocate a minimal amount of money for working special events.

We are recommending this again for FY15-16. However, we are recommending some overtime in the Police Department, Fire/Rescue Department and the Street Division because it is extremely difficult to offset all of the overtime using compensatory time. This year we are also recommending a small amount of overtime for the Administration Division of Public Services. This is due to the fact that we are recommending eliminating the Operations Specialist position and replacing it with the Building Maintenance Technician. Doing this will force the current staff to work overtime on some days during the busy season.

Salary Study/Developmental Pay

Developmental Pay adjustments and the salary study were started in 2000. This pay plan is derived from the average salary range for like jobs in other municipalities our size. Developmental pay is designed so that an employee will be at the mid-point of the salary range within five years of being hired. An employee will receive pay adjustments each year if necessary to help move the salary closer to the mid-point.

Under the salary study we review 1/3 of the workforce every year and make adjustments to the salary grades as necessary. This is designed to make sure that the Town's salaries remain competitive with others. Through the salary study we make pay grade adjustments for employees and we also make pay adjustments for their positions. This helps retain the employees that are above mid-point or maximum for their respective pay grade. This program has been very successful so far and has given the Town a competitive pay plan for most positions. This year the Fire/Rescue Department was studied and a few positions in Public Services were studied.

The salary study and developmental pay plan have decreased the amount of turnover for the Town and helped improve employee morale. Therefore, we are recommending no changes to this process. Also, it is not possible to eliminate developmental pay for just one year because of the way the plan is structured. If it is eliminated this year then only the departments that are currently being studied will be impacted. To be fair to all employees, developmental pay would have to be eliminated for three years so that all Town employees are treated equally. This would then put us about three years behind in the adjustment of the pay scale and would cause our salaries to be out of line with other municipalities. This would result in having a tremendous increase all at once in order to bring our salaries in line with where they need to be. This is something that Greensboro and Winston-Salem have experienced the last couple of years.

Operating/Maintenance Related Operating Expenses

The staff has held the line on operating/maintenance expenses for the last several years. During this time the increase in these expenses has ranged from 3-5%. This year the increase is 4.9%. This is extremely good because we experienced an increase of at least 3% in power and gas and more in water/sewer. The Town also experienced an increase in materials and supplies for daily operations and in parts for the vehicles. Staff will continue to be vigilante and will continue to strive to keep the increase as low as possible.

Capital Expenses

Capital Expenses primarily consist of capital equipment purchases and infrastructure improvements. While this is a large expense these items are usually purchased on an installment purchase plan and financed over a four year period or longer. This negates the need for a large one-time payment.

Equipment

The Town has a five year Capital Improvement Plan in place that projects the equipment that should be replaced each fiscal year. This plan takes into account the age of the equipment, the useful life of the equipment and the maintenance and repair expenses associated with a piece of equipment as it gets older. The Town strives to replace equipment before it becomes totally worn out, but the Town did fall behind in equipment replacement and upgrades because of the struggling economy and tight budgets in the last few years.

There are several new pieces of equipment recommended in this year's budget. The equipment being recommended for replacement is either beyond its useful life, is mandated to be replaced, or is equipment we need to do the jobs more effectively and efficiently. The pieces of Capital Equipment discussed in the following sections will be purchased using the installment purchase method. Exhibit E shows the recommended Capital Purchases for FY15-16 and the justifications for each **(See Exhibit E)**.

Fire Rescue Equipment

This year we are recommending some new equipment for the Fire/Rescue Department. Some of this equipment is necessary to meet NFPA Standards and some is to replace equipment that is beyond its useful life.

We are recommending replacing half of the Self Contained Breathing Apparatus units (SCBA) that the firefighters use daily. The units we are currently using are packs that were built to meet the 1997 NFPA standards. There have been upgrades to these standards and packs in 2002, 2007 and 2013. We have not replaced ours to meet these upgrades. The packs we are recommending will be 2013 compliant.

We are also recommending replacing the Chief's vehicle and purchasing a vehicle for the Training Officer. The Chief's vehicle is currently a Crown Victoria that was originally used by the Police Department. The Training Officer was given an old truck when he started and that truck became inoperable after about six months. He is now using an F350 Dually truck as his vehicle. This vehicle is extremely expensive to operate on a daily basis and is very impractical.

Police Equipment

The Town has a program in place to replace vehicles in the Police Department every year. The number of vehicles replaced varies from five vehicles to as many as ten. The average life cycle for a vehicle in the Police Department is about eight to nine years and 110,000 miles. These vehicles are at the end of their useful life cycle by the time they are replaced.

This year we are recommending replacing five patrol vehicles and one canine vehicle. We are anticipating purchasing Tahoe's this year for the patrol vehicles. These vehicles are larger with more room in them for the officers and their required materials. They also retain their value better and will bring more money when we sell them at auction in the future.

There is also a recommendation in the budget this year for a rescue vehicle. This vehicle will have the capability of functioning in many different situations. This vehicle can be used in various ways for the following situations: during weather related occurrences (tornados, ice storm, heavy snow, etc.), law enforcement issues (hostage situations, shootings, disorderly protest, SWAT deployment, etc.), and other issues that may arise involving the Police Department or any department at the Town. The Town does not currently have any vehicle with these capabilities and in the past we have had to request the use of one from surrounding municipalities. At this point it is a good idea for Kernersville to have one of its own to use when necessary. This vehicle will be paid for using forfeiture funds for the first two years so there will not be any impact to the General Fund budget this year. We are optimistic that we can make more of the future payments using the forfeiture funds.

We are recommending a firearms training simulator in this budget. Our officers currently utilize the firing range for all firearms training. While this is definitely a great

resource to have and use, there are limitations with it. The range has limited use on inclement weather days, we use live ammunition at the range, and the range is limited in the number of scenarios that the officers can practice. The simulator offers the officers the opportunity to practice many different scenarios that they may encounter. The simulator can also be used regardless of the weather conditions and we do not use any live ammunition.

We are also recommending purchasing twenty (20) in-car radios this year. We tried using just the hand-held portable radios that the officers wear and not have in car radios but we have found that these do not work as well in the car. The in-car radio is easier to use while driving and while in the car. Also, when in the car the in-car radio also transmits and receives better than the portable radios.

There is also a new recording system recommended for this year and a new barcoding system. The recording system will replace the old one that is broken. We must purchase another one. The barcoding system will be used in the evidence room and will allow us to more efficiently and effectively enter property into evidence and track it.

We are also recommending the purchase of two canine units this year. These two dogs will replace two dogs that are currently in service. The current dogs are becoming older and nearing the end of their duty as a service dog. These dogs will be retired when the new dogs are placed into service.

Parks and Recreation Vehicles/Equipment

Last year we were able to replace most of the mowers that are used in Parks and Recreation and one of the vehicles. This year we are recommending the purchase of a new landscaping truck. This truck will replace the 1994 pick-up truck that is currently used. The new truck that is being recommended is much more suited for the job. It has a flat dump bed that will allow the crew to haul material and spread it. They do not have that capability with the current pick-up truck. The recommended new truck is also four wheel drive.

We are also recommending a wireless camera system at Fourth of July Park. We have experienced a tremendous amount of vandalism the last three years at the park and we feel that the camera system will help us in reducing that vandalism. We have added automatic locks to the bathrooms already and this is the next step in the process. These cameras will also help make the park safer for the citizens that utilize it on a daily basis. Studies have shown that cameras are a major deterrent for crime and vandalism.

Public Services Equipment- Solid Waste Division

This year we are recommending a new front load recycling truck for the Solid Waste Division. This truck is used to collect the commercial recyclables. This truck is needed because the current truck has reached its useful life and is now costing more to operate than what we can purchase a new one for. If we continue to operate the current truck it will fail at some point during the year and leave us without a truck to collect the

commercial recycling. This truck in essence produces \$70,000 a year in revenue so it more than pays for itself.

Public Services Equipment- Street Division

We are also recommending the purchase of a salt storage unit this year for the Street Division. Our current storage unit is badly rusted and we lose a portion of our salt every year. The new unit will allow us to store our salt year round and have more on hand for use during the winter. A portion of this expense is being paid for using Stormwater funds.

Public Services Equipment- Stormwater Division

There is also some equipment recommended for the Stormwater Division for FY15-16. We are recommending purchasing a new boom truck to replace the current truck. The current truck has been out of service numerous times during the last two years and the repair expenses are very high. We have had numerous problems with the boom arm and the truck no longer functions on a consistent basis without repairs. Because this activity is a core component of our Stormwater plan, we will use Stormwater funds to pay for the truck. The expense for this truck will not impact the General Operating budget.

We are also recommending a new automated truck for this division. This truck will be added to the fleet that collects grass clippings, recyclables, etc. We have reached our capacity for collecting these items and if the Town is to continue providing this service like it currently does then a new truck is required. We have recommended a new position to operate the truck as well. The truck will be paid for from the Stormwater Fund and will not impact the General Fund.

Human Resources

It is not very often that we purchase capital equipment for the Human Resources Department. However, this year we are recommending purchasing an update to the software package that they currently use. This will complement the first phase of the package that was purchased in FY14-15. The current software being used by HR is nearly 20 years old, is very out of date and is unsupported by the software vendor. It has not been very reliable in the last few years and HR has spent a lot of time on double entry of information. The new system will eliminate that, lessen errors and move us to a paperless format with regards to evaluations and various employment actions. It will allow HR to query and produce information required by the Federal and State Government in a quicker and more efficient manner.

Information Systems

This year we are recommending replacing the two host servers that host all of the Town's virtual servers. The lifespan of these type servers is five years, and these servers are nearing the end of their fifth year. While we have pushed the use of other servers to six years we do not recommend it for these because they are the main two servers for the Town. We do not want to run the risk of them failing because of their age.

Community Development- Inspections Division

This year we are recommending a new vehicle for the Inspections Division. When we eliminated the inspector in FY11-12 we sold the oldest vehicle in the Division (it was an old Crown Victoria). We currently only have three good vehicles for this division so we need another for the new inspector. The other vehicles are all ten years old or older and will need to be replaced in the future as well.

Infrastructure Improvements

The most expensive items that a Town faces are usually the improvements to infrastructure or the construction of new infrastructure. The Town has a lot of infrastructure to maintain and repair on an evolving basis. Most of these major improvements have been delayed for the last five years because of the slow economy. However, we feel that there is an opportunity to do a few major improvements this year and therefore we are recommending a few in this budget. Exhibit F gives a summary of the recommended infrastructure improvements (**See Exhibit F**).

Public Services Facility

We are recommending improvements to the parking lot at Public Services. It has been more than twenty years since a major repair has been done on this lot and it is deteriorating badly. It is now past the point of patching. There is a lot of traffic at Public Services on a daily basis so it is critical that the lot is usable. This item has been requested for the last three or four years in the budget but has been eliminated every year. It is now time to do it because we do not think it will last much longer.

Ivey M. Redmon Complex

We are also recommending paving the two main parking lots at Ivey M. Redmon Sports Complex. This complex is the most used park in Kernersville and possibly the County. It attracts visitors from all over North Carolina and the Southeast. The parking lots are currently gravel and have never been paved. They are expensive to maintain and it has reached the point that adding new gravel is almost pointless. While this is a large expense, we feel that now is the time to do it. It will improve the park and will reduce expenses associated with the maintenance of the park.

We are also recommending some field improvements at Ivey M. Redmon Sports Complex. We are recommending rebuilding two of the softball/baseball fields at Ivey M. Redmon. These fields were first opened in 2002 and they have not been rebuilt since then. The fields are no longer level in either the outfield or the infield, and one field is almost unplayable. These fields are one of the top revenue producers for the Town and it is important to have them in top shape. We recommend rebuilding two fields this year and will recommend rebuilding the remaining field next year. We are also recommending adding some chain link fencing and vinyl fencing in the area up top at the lacrosse fields. We currently have some makeshift PVC piping and netting in this area and it looks bad and is not effective at all. The recommended fencing will greatly improve the appearance of the complex and will be much more effective than the current fencing.

Change in Service

As is the case every year, all services offered by the Town are periodically evaluated to determine if they can be offered in a way that is more beneficial to the citizens and the organization. Several service changes have occurred the last six years as a result of this analysis. However, this year we did not find any service that could be modified to save money while maintaining the high quality service our citizens deserve. Therefore, we are not recommending any changes in service in this year's budget.

III. RECOMMENDATION FOR FY 15-16

In order to meet the needs of the citizens and continue providing the high quality services they deserve and desire, we are recommending a tax rate of **54.25 cents per \$100 valuation for FY15-16**. Exhibit G shows the Town's tax rate from 1995-2015 (**See Exhibit G**).

The recommendation of a 54.25 cent tax rate keeps the tax rate the same and will not cost the citizens any more money for the Kernersville portion of their tax bill. The tax rate was increased in FY14-15 and we feel like it is not necessary to increase it again this year. We have experienced some growth in the tax base and in the Sales/Use Tax and that will allow us to do some of the things we need to do and purchase some of the equipment we need.

The Board of Alderman has done and continues to do an excellent job planning for the future growth of Kernersville. Kernersville has remained competitive in the marketplace by keeping a low tax rate while providing high quality services. This has allowed us to increase our tax base during the last ten years. During this time we have been fortunate to have the following companies either build or expand: FedEx Ground, FFF, Columbiana, Deere Hitachi, Veterans Administration, and South Park Industrial Park. This growth and expansion has occurred at a difficult time, but it occurred because of the atmosphere that Kernersville offers. It is critical that Kernersville continues to remain competitive. The tax rate being proposed for FY15-16 allows Kernersville to remain competitive in attracting and retaining business both now and in the future, while providing high-quality services that the citizens enjoy and deserve. In FY14-15 Kernersville had one of the lowest tax rates among the larger municipalities in the surrounding area. The tax rate being recommended for FY15-16 will continue that trend. It is anticipated that Winston-Salem will recommend a tax increase this year. If this does happen Kernersville will have the lowest tax rate among the full-service municipalities. Exhibit H shows the tax rate of surrounding municipalities (**See Exhibit H**).

IV. Financial Position of the Town

The Town has always strived to maintain a strong financial position. Previous Boards worked hard to ensure that the Town is not burdened with heavy long-term debt and low cash reserves. Because of these continued efforts, the Unassigned Fund Balance of the Unrestricted General Fund has always been strong and the debt load fairly

low for many years. Recognizing the Town's very strong fund balance and low debt burden, the Standard and Poor's rating agency upgraded the Town's general obligation bond rating from AA- to AA several years ago. We were upgraded again to an AA+ at the end of 2013. There are several indicators used to measure the financial position of municipalities, six of which are highlighted below. Exhibit I shows these indicators and the trend since 2008. The most recent indicators are based on FY13-14 information (**See Exhibit I**).

Service Obligation

The service obligation of a town measures whether or not a government can pay for its annual operations through using its annual revenues. This measurement is done using an operations ratio, which is total revenues divided by total expenditures. Kernersville's operations ratio for FY13-14 was 95%. This means that we did not pay for all of our expenses with the revenue we collected. This was due to some mid-year expenditures from the Fund Balance.

Dependency

The indicator of dependency shows the extent to which a local government relies on other governments (i.e. Federal, State) for resources. Dependency is analyzed using the intergovernmental ratio, which is intergovernmental revenue divided by total revenue. This takes into account the unrestricted government revenue sources and some Town grants. If a municipality is heavily dependent upon other governments for resources, it may be hit very hard if funding agencies face difficult economic times and lower or eliminate financial support.

The intergovernmental ratio for the Town for FY13-14 was 30%, meaning that 30% of our total revenue comes from other government resources. Our dependency decreased slightly for FY13-14 which is good

Because of the uncertainty of funding from other government sources, a low ratio is preferred. An example of this is the Sales Tax Hold Harmless revenue. We depended on the revenue from this source for many years. When it was eliminated at the end of FY12-13 we were forced to balance the budget for FY13-14 without it. This left a big hole in the budget, but it could have been much worse if the Town was dependent on multiple sources that were eliminated. The more dependent we are on other government resources the larger the potential shortfall may be in the future. We will continue to monitor this ratio and if it increases significantly we will alert the Board of Alderman.

Financing Obligation

The financing obligation of a Town is the amount of Town expenditures committed to annual debt service. This indicator is measured by the debt service ratio of the Town, which is debt service divided by total expenditures. For the Town this consists mainly of the installment purchase payments for the yearly capital purchases and also the long-term debt related to infrastructure projects.

The debt service ratio for the Town has ranged from 8% to 11% over the last eight years. The highest of these was FY08-09 at 11% and the lowest was FY05-06 at 8%. The variance is mainly dependent upon the amount of equipment purchased that year. The debt service ratio decreased to 9% in FY10-11 and remained at 9% through FY12-13. In FY13-14 it dropped to 8%. This is due to a combination of debt retirement and less capital purchases. The bond rating agencies have cited a benchmark of no more than 20% for a local government. We are well within their requirements.

Liquidity

The liquidity measures the Town's ability to meet its short-term obligations and is determined by using a quick ratio, which is cash and investments divided by current liabilities. The Town's quick ratio is currently 6.49, which is a little lower than in previous years. This is due to the fact that we have spent some money from Fund Balance and also took on some increased debt in FY13-14. However, the Town is still in excellent shape as far as our liquidity is concerned. The Town is in a good position to meet all of its short-term obligations.

Solvency

The solvency is a measure of the Town's ability to meet long-term obligations and is calculated by determining the amount of fund balance available as a percentage of expenditures. When doing this calculation the entire General Fund is used in the calculations, not just the Unassigned portion of the General Fund. Over the last eight years the Town's solvency has ranged from a low of 26% in FY05-06 to a high of almost 43% in FY12-13, which is very good considering the recent economic downturn. Our solvency percentage for FY13-14 is 32.53%. This initially appears to be a significant decrease but it actually is not. The change comes from the Town borrowing money for equipment in FY12-13 but not actually buying the equipment until FY13-14. Doing this increased the cash assets of the Town for one period with no offsetting expenditures. Then when the money was spent the cash decreased and the expenses increased, causing our solvency to decrease.

The Local Government Commission requires the available fund balance to be at least 8%; however they prefer that the Town is within the range of its peer municipalities, which is between 30-35%. In doing this calculation, only the Unassigned portion of the General Fund is used. The Town is currently at about 29%, which is well above the 8% and within range of our peer group.

Leverage

The Town's leverage measures the extent to which we rely on tax-supported debt and it is calculated by dividing the tax-supported, long-term debt by the assessed value. From FY09-10 - FY12-13, the leverage has ranged from 20-23%. The leverage in FY12-13 was 23%. It decreased just slightly to 22% for FY13-14.

Overall the Town is strong financially. We are well within the benchmarks that are set by the State and the bond rating agencies. We will continue to monitor our position on an ongoing basis and recommend any changes to the Board of Alderman.

V. FUTURE CONCERNS

Beginning in FY09-10, this section was included in the Budget Message to inform the Board of Alderman of concerns regarding future Town budgets. Many of the past concerns have been addressed and they are no longer a major concern. However, some of them still remain.

For the last three years the biggest concern has been the revenues of the Town. The biggest foreseeable concern in the future still deals with the revenues. We did see an increase this year in Property Tax revenues and Sales and Use Tax revenues. However, our revenues were still not quite enough to completely cover our expenses because money is being appropriated from the Fund Balance. We are more optimistic however that future growth will increase the tax base and thus our tax revenue. This may be enough to eliminate the need to appropriate money from Fund balance.

We are concerned that the State may change the way it distributes the Sales/Use Tax revenue. If this happens then we could possibly lose a significant amount of revenue. The projection right now is that we could lose \$700,000 or more by FY18-19. If this occurs we will be forced to eliminate services or implement a tax increase. Neither of these is an ideal solution.

Another big concern is the health insurance situation and Obamacare. We anticipate the cost of health insurance to continue increasing. The Town has been fortunate the past three years because we have not experienced as much of an increase as other municipalities. We were forced to change the amount employees pay for insurance but this was a small price compared to what it could have been. As mentioned last year, the Town has been told that by 2018 the cost of providing health care through an outside provider may be too much for the Town to bear. If this is the case, the Town will have to look at alternative ways to provide health care for the employees. We are not sure what this coverage will cost or what the plan will look like but we are planning for it to be different in many ways. We will continue to work to provide good coverage to the employees for the best price possible and will make necessary adjustments in the future.

While we are recommending several new pieces of equipment this year and three infrastructure improvements, we remain concerned about our aging fleet and our aging infrastructure. The Town still must replace the communications system that is currently used by the PD. This expenditure will be \$2.3 million or more, and it is something that must be done in order to continue providing 911 services in the future. The current system is no longer supported and if it fails then we will be forced to do an emergency replacement. We also still need to replace Fire Station 42. We have needed to move this station for the last several years and this need has become more urgent with the new development in the southern area of Kernersville. This expense will be \$5 million or more. We are recommending improving two parking lots this year but that will still leave at least two that need to be improved in the future. These two are at Town Hall. There may also be some at other Town facilities. Also, like many previous years, we did not include any money in the FY15-16 budget for resurfacing of Town roads. We did spend \$350,000 on

resurfacing in FY14-15 but that is minimal and did not resurface a lot. The new pavement rating study that was recently conducted shows that our roads are continuing to deteriorate. We must start spending money on resurfacing or they will cost more to repair in the future. There are many more projects and equipment in the CIP that need to be done and purchased and we must find ways to do this.

Another concern that we have is the continued appropriation of the Unassigned Fund Balance of the General Fund to help balance the budget. We have been fortunate that the budgeted appropriation has not been spent in its entirety every year but we have drawn down the fund balance the last few years. The appropriation being recommended this year is not that great and we are hopeful that we will actually spend even less than is being recommended

The Board needs to be aware and understand that while we are experiencing growth and increased revenues, our fixed operating costs are increasing by almost the same percentage. This does not leave the Town much revenue to address the large infrastructure needs and equipment needs facing the Town. There is a very strong chance that a recommendation will be made by Staff to have a bond referendum on the ballot for either the May 2016 primary or the November 2016 general election. This bond referendum will allow the citizens to vote on whether or not they are willing to pay a little more to improve the services that the Town offers. We have not yet created a list of the items that will be recommended for the bond but we will do that with guidance from the Board of Alderman in the summer/fall of 2015.

Kernersville is continuing to prosper and move forward. We are looking forward to another good year in FY15-16.

Respectfully submitted,



Curtis L. Swisher
Town Manager

On June 23rd, 2015 the Board of Alderman adopted the budget with the following changes to the draft budget that was presented on May 27th and June 2nd 2015. These changes are reflected in the Manager Recommended and Board Approved columns of the budget.

Expenses

- Added \$20,000 for the Kernersville Museum to the Governing Body Department.
- Added \$25,600 to the Contracted Services line item in the Community Development-Inspections Department. This is for scanning old documents and is necessary because we need to move the file cabinets out to make more office space after Engineering was moved to the Community Development area.
- Added \$80,000 to the Non-Capital Equipment (Installment Purchase) line item in the Fire Department. This allows the Town to purchase all of the SCBA gear at one time. This will be done on an installment purchase. The payment will be increase from \$45,579 to \$62,538 a year for 5 years, an increase of \$16,959.
- Added \$44,000 to the Capital Improvements line item for Improvements at Ivey Redmon Park. This is for the construction of a new dog park at Ivey Redmon Park. This will be done as a ten year installment purchase with the new total payment for improvements being \$86,700 for year one. The old payment was \$82,300.
- Decreased the Equipment Replacement line item in Information Systems from \$24,400 to \$0. This was a duplicate purchase in the draft budget.
- Decreased the LEO Retirement Expense in the PD from \$257,557 to \$248,520 due to the percentage of contribution required changing after the draft budget was printed.
- Decreased the 401K Retirement Expense in Public Services-Sanitation Department from \$39,995 to \$5,997. The amount in the draft budget was copied from another cell and was incorrect.
- In Exhibit D, change the justification for the Training Officers Vehicle. The original justification stated that the vehicle was no longer operable and needs to be replaced. This was accurate when the budget message was written as the vehicle was not running and was in the shop and there was no definite answer about what was wrong with it. After the message was written the vehicle was put back into service. However, the vehicle is still old, unreliable and has problems. Therefore it is still being recommended for replacement.

Revenue

- Reduce the Fund Balance Appropriation from \$270,507 to \$253, 144.

EXHIBIT A

GENERAL FUND REVENUES BY TYPE FISCAL YEAR 2015-16

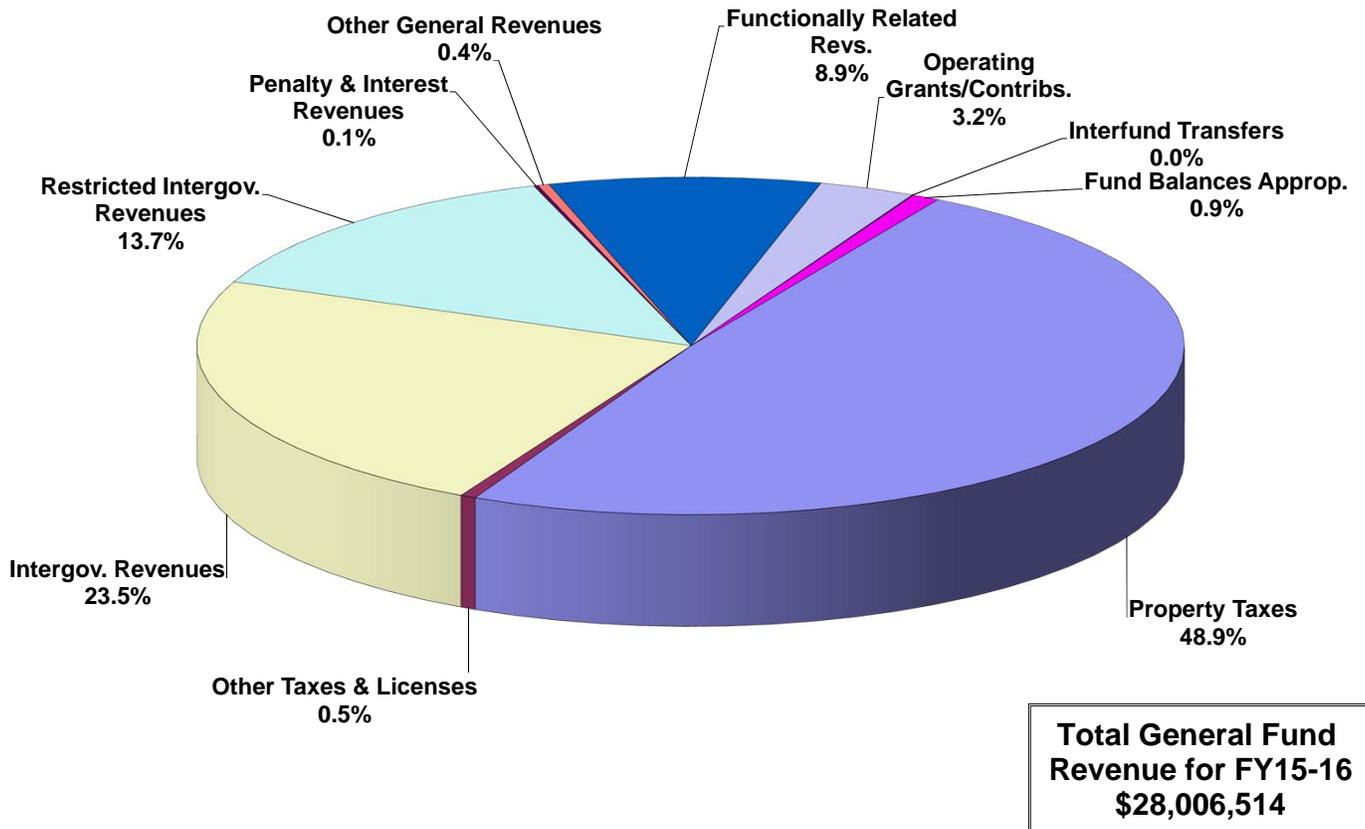


Exhibit B: Comparison of Monthly Bills

Possible Resident Monthly Bills	Amount
Internet (Centurylink Highspeed)	\$ 39.95
Home Phone (Centurylink)	\$ 56.00
Cell Phone (Verizon-1 line with Unlimited Minutes and Messages, 1GB Data)	\$ 60.00
Current Town Tax Bill (Median Single Family Owner @ 54.25 cent)	\$ 65.58
Time Warner Cable (Digital TV, 1 HD DVR Box and Service)	\$ 90.27
YMCA Membership (Kernersville Branch-Household w/ dependents)	\$ 91.00
Duke Power (all Electric-average of 900 kwh)	\$ 121.52
City of W-S Water/Sewer Usage (\$276 bi-monthly)	\$ 138.00
Gas for Car (30 miles/day, 25 mpg, \$2.48/gallon)	\$ 89.28
Car Payment (5 year loan on 2015 Honda Civic Sedan @ \$18,500 @ 2.66%)	\$ 329.63
House Payment (30 yr Fixed at 3.75% for \$145,000, 20% down)	\$ 535.87

EXHIBIT C

GENERAL FUND EXPENDITURES BY FUNCTION FISCAL YEAR 2015-16

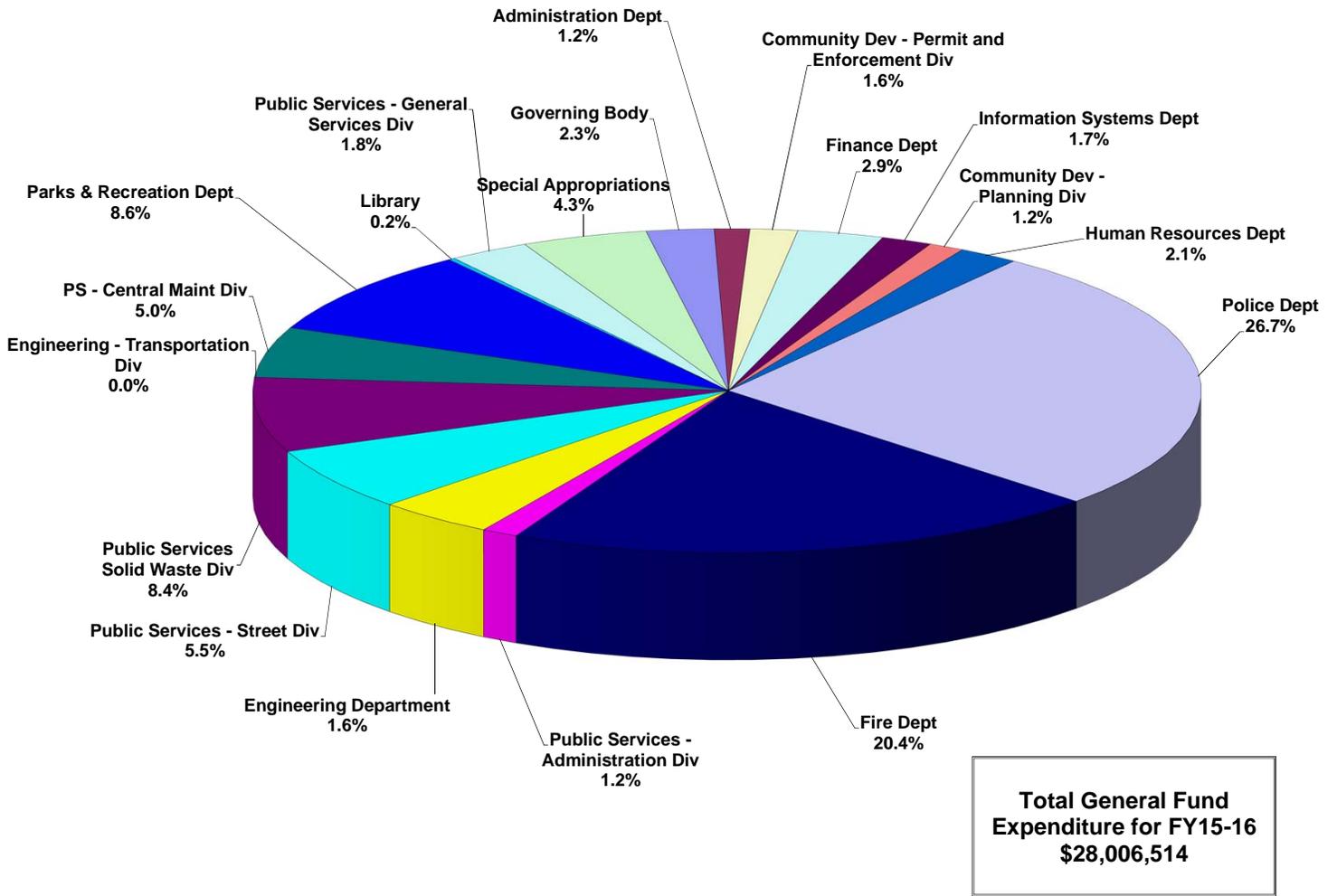


Exhibit D: New Positions Recommended For FY15-16

Position	Salary Range	Justification
Code Inspector	\$59,910	This position was eliminated in FY11-12. The workload in the department has increased and we can no longer review plans and do inspections in a timely manner. We had to contract with an outside firm at the end of FY14-15 to keep up with the demand.
Park Maintenance Worker	\$22,132	The current workforce is four full time park maintenance workers. We have added 6 fields since the last person was added. We can no longer keep up with the workload.
Building Maintenance Technician	\$32,560	There is currently one person that is responsible for all of the building maintenance. The workload has always been more than one person can do and it has now increased. This position will help reduce that workload and will save us money on using outside contractors. This position will also be responsible for the HVAC systems and will initially save us \$71,000 because we will replace all of the VAV valves and not contract it to an outside company. There will be no extra cost associated with this position because we are eliminating a position to add this one.
Solid Waste Equipment Operator	\$25,011	This position is necessary to operate the new automated truck that we are recommending to add to the fleet. This position and truck are a must if we want to continue providing the services as we currently provide them.
Weekend Park Maintenance Worker	\$5,700	This position is part of the agreement with KLL and using their fields for tournaments. We must have someone at the facility on the weekends we host tournaments.

Exhibit D: New Positions Continued

Information Technology Business Analyst	\$40,742 Starting January 1, 2016 1 st Year \$20,371	The Town relies heavily on software for everyday business operations. The requests for help that are software related are increasing and will continue to rise. It is imperative that we purchase, use, and customize software that is the most beneficial to the Town. We do not currently have anyone on staff with all of these capabilities. Also, this position will be responsible for the updating of the website and making it more user friendly for both the citizens and the Town departments. They will also maintain the website and keep it current with new technology so that we can provide the best possible product to the citizens and others interested in the Town.
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Exhibit E: Recommended Capital Purchases For FY15-16

Department/Purchase	Cost	Justification
Police - 5 Patrol Vehicles	\$160,000/\$33,919 p/yr/5yrs	These vehicles will replace older vehicles in the fleet with high mileage and excessive maintenance costs. We are recommending purchasing Tahoes this year because they offer more room for the officers and the equipment. They also depreciate less than the cars and will have a better resale value.
Police - Canine Vehicle	\$32000/\$6,784 p/yr/5 yrs	This will be a Tahoe or another type SUV and it will replace one of the canine vehicles that is currently a car. The current vehicle has excess miles on it and is scheduled to be replaced. The SUV's are a much easier vehicle to use with the canines.
Police - Recording System	\$65,000/\$13,780 p/yr/5 yrs	One of our current recording systems is broken and we are in need of another. The other system was more than ten years old.
Police - Barcoding System	\$17,000/\$3,605 p/yr/5yrs	We currently do not have a barcoding system to use in our Evidence/Property room. This system will allow us to code all of the property when it comes in and will allow us to track it while it is in our possession. This is much better and more efficient than the current method.
Police - 20 In-Car Radios	\$65,000/\$13,780 p/yr/5 yrs	The officers are currently using portable, hand-held radios and do not have in-car radios. We wanted to try this a few years ago when it was time to replace the in-car radios to see if it was feasible. We have found that the hand-held radios are difficult to use while driving and they do not have the reception quality of the in-car radios when the officers are in the car.

Exhibit E: Recommended Capital Purchases Continued

<p>Police - Firearms Simulator</p>	<p>\$50,000/\$10,600 p/yr/5 yrs</p>	<p>All of our officers currently do firearm training at the outdoor range the Town owns. This is great for our officers and allows them to have training but it has some limitations. It is not ideal for training on inclement weather days and it is restricted in the scenarios that can be used. This recommended simulator will be used indoors in the training room and allows the officers to train using many different scenarios. Also, there is no ammunition used so we will cut down on that expense. The simulator will be paid for using State Forfeiture Funds so there will be no impact to the operating budget.</p>
<p>Police - Rescue Vehicle</p>	<p>\$335,000/ \$71,018 p/yr/5yrs</p>	<p>This vehicle will be utilized as a rescue vehicle by the Police Department. This vehicle will have the capabilities of assisting the PD during law enforcement events (hostage situations, shootings, disorderly protest, crowd control, etc.) and it will also help the PD and other departments during weather related occurrences (ice storms, snow storms, tornados, etc.).</p>
<p>Police - 2 Canine Units</p>	<p>\$28,000</p>	<p>These two dogs will replace two that are currently in service but have reached the end of their service life.</p>
<p>Fire Rescue - Chief Vehicle</p>	<p>\$32,000/\$6,784 p/yr/5 yrs</p>	<p>This vehicle will replace the current Chief's vehicle, which is a Crown Victoria that was removed from service in the Police Department.</p>
<p>Fire Rescue - Training Officer Vehicle</p>	<p>\$35,000/\$7,420 p/yr/5 yrs</p>	<p>This position was added to the department last year. The vehicle initially used was a Dodge Truck. When it became inoperable the Training Officer started using an F350 Dually for daily driving. This is not cost effective to use on a daily basis and is not practical for daily use. This vehicle will be a four door truck with a camper or an SUV and it will replace the F350 Dually. The Dually will be returned to its original use.</p>

Exhibit E: Recommended Capital Purchases Continued

Fire Rescue - SCBA Equipment	\$215,000 \$45,579 p/yr/5 yrs	The current packs we are using meet the 1997 NFPA Standards. These standards have been upgraded three times since 1997 and we are still using the old ones. We are recommending replacing half of the existing packs this year and the remainder next year. The new packs will meet the current standards.
Public Services – Street Division Salt Storage Unit	\$50,000/\$10,600 p/yr/5 yrs	We are recommending a new salt storage unit. The current unit has a lot of rust on it and we lose salt during the year. The recommended unit will also be larger, allowing us to store more salt year round and have more salt on hand during the snow/ice events. A portion of the expense will be paid for by the Stormwater Department.
Public Services – Sanitation Division Front Load Recycling Truck	\$257,000/\$54,483 p/yr/5 yrs	Our current front load recycling truck has reached the end of its useful life, and actually exceeded it by a few years. The truck is no longer reliable and maintenance costs are continuing to increase. This truck is used by our commercial division and generates about \$70,000 year in revenue. It is crucial that we replace the current truck this year.
Public Services – Stormwater Division Boom Truck	\$140,000	This truck will replace the current truck we are using. The current truck has exceeded its useful life and needs to be replaced. This truck will be paid for using Stormwater Funds and will not impact the General Operating Budget.
Public Services – Stormwater Division Automated Collection Truck	\$262,000	This truck will be added to our fleet of automated collection trucks. We are requesting this truck because we have reached the limits of our collection capabilities. If we are to continue collecting the items as we currently do then we must have another truck. This truck will be paid for by Stormwater Funds and the expense will not impact the General Operating Budget.

Exhibit E: Recommended Capital Purchases Continued

<p>Parks & Recreation – Landscaping Truck</p>	<p>\$28,000/\$5,936 p/yr/5 yrs</p>	<p>This truck will replace the 1994 model that we are currently using. The current truck is old and unreliable, and when it is in service it is not very practical for our uses. We currently use the truck and a trailer to haul the materials (mulch, sand, pine needles, etc.) that we need in the parks and other areas we maintain. We cannot haul a large quantity nor can we spread it quickly and efficiently. The proposed truck has a large dump bed and will allow us to haul more and to spread it quicker and more efficiently.</p>
<p>Parks & Recreation – Wireless Camera System at Fourth of July Park</p>	<p>\$52,000/\$11,024 p/yr/5 yrs</p>	<p>This system is being recommended to help make the park safer for the citizens and to help reduce the vandalism that is taking place. The amount of vandalism has increased significantly over the last three years and this will help reduce it significantly. National studies have shown that camera systems are a major deterrent for crime and vandalism in parks. We feel that this is necessary to help prevent this from occurring.</p>
<p>Human Resources – Sage Software Upgrade</p>	<p>\$30,000/\$6,360 p/yr/5 yrs</p>	<p>The current software being used by HR is 20 years old. It is out of date and no longer supported by the vendor. It has not been reliable and now is making staff do a lot of double entry. The recommended software will complement the software that was purchased in FY14-15 and it will eliminate the double entry of information and will move us to a paperless format with regards to evaluations and employment actions.</p>
<p>Information Systems – Two Host Servers</p>	<p>\$24,400/\$5,173 p/yr/5yrs</p>	<p>These are the two host servers for the Town. These two servers host all of the other virtual servers that run the Towns system. These units have a useful life of five years and these units are nearing the end of the sixth year. It is critical that we replace these units and keep them current because if they go down the operations of the Town will severely be impacted until they are back in operation.</p>

Exhibit E: Recommended Capital Purchases Continued

Community Development - Inspections Division New Vehicle	\$23,000/\$4,876 p/yr/5yrs	We eliminated an Inspector in FY11-12 and moved that vehicle to an Inspector that was driving an old Crown Victoria. We are now proposing that we purchase a new vehicle for the Inspections Department. We are recommending a new Inspector in FY15-16 so there is a need for another vehicle in the department.
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Exhibit F: Recommended Infrastructure Improvements FY15-16

Improvement	Cost/Payment	Justification
Public Services Parking Lot	\$230,000/\$28,357 for 10 years	The current lot has not been completely resurfaced in 20 years or more. It has deteriorated beyond repair and we will lose it completely if we don't do something now.
Two Main Parking Lots at Ivey M. Redmon Sports Complex	\$600,000/\$73,975 for 10 years	The two main lots at Ivey M. Redmon Sports Complex have never been paved. This facility attracts more visitors than any park in Kernersville and possibly the County. We need to pave these lots to enhance the park and lower the maintenance costs associated with the current lots.
Ball Field Improvements at Ivey M. Redmon Sports Complex	\$223,000/\$20,959 for 10 years	These improvements include renovating two of the existing baseball fields and adding fencing to the existing lacrosse fields. The two baseball fields have not been renovated since they were opened in 2002. During this time these two fields have generated in excess of \$560,000 in revenue. If we want to continue generating this revenue we must renovate the fields. The fencing will be used for the lacrosse fields in the upper portion of the park. We currently have a makeshift PVC fence with netting that is neither effective nor appealing.

Exhibit G: Kernersville's Tax Rate FY 1995-96 to Current

Tax Year	FY End	Tax Rate
1995	1996	0.56
1996	1997	0.56
1997*	1998	0.52
1998	1999	0.52
1999	2000	0.52
2000	2001	0.54
2001*	2002	0.47
2002	2003	0.495
2003	2004	0.495
2004	2005	0.525
2005*	2006	0.525
2006	2007	0.55
2007	2008	0.55
2008	2009	0.55
2009*	2010	0.4975
2010	2011	0.4975
2011	2012	0.4975
2012	2013	0.4975
2013*	2014	.5275
2014	2015	.5425
2015	2016	.5425 (proposed)

* Revaluation Year

Exhibit H: Current Tax Rate of Surrounding Municipalities

Jurisdiction	Tax Rate
Guilford County	0.77
Reidsville	0.74
Forsyth County	0.7168
High Point	0.664
Greensboro	0.6325
Asheboro	0.63
Eden	0.6090
Lexington	0.60
Burlington	0.58
Thomasville	0.56
Kernersville	0.5425 (proposed)
Winston Salem	0.54

EXHIBIT I KERNERSVILLE'S FINANCIAL POSITION

North Carolina Financial Condition Analysis

Key: **KERNERSVILLE** ■

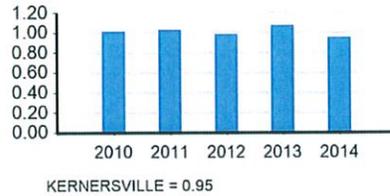
General Fund

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Resource Flow

Service Obligation

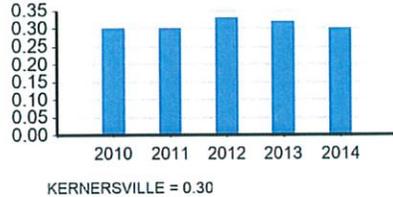
Operations ratio



Service obligation measures whether or not a government's annual revenues were sufficient to pay for annual operations. The operations ratio is calculated as total revenues divided by total expenditures (plus transfers to debt service fund).

Dependency

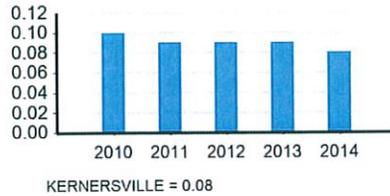
Intergovernmental ratio



Dependency measures the extent to which a government relies on other governments for resources. The intergovernmental ratio is calculated as total intergovernmental revenue divided by total revenue.

Financing Obligation

Debt service ratio

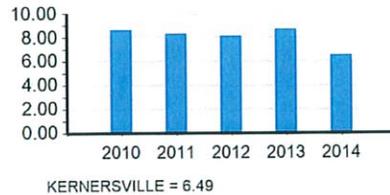


Financing obligation addresses service flexibility or the amount of expenditures committed to annual debt service. The debt service ratio is calculated as debt service divided by total expenditures (plus transfers to debt service fund).

Resource Stock

Liquidity

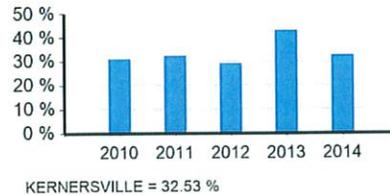
Quick ratio



Liquidity measures a government's ability to meet its short-term obligations. The quick ratio is calculated as cash & investments divided by current liabilities.

Solvency

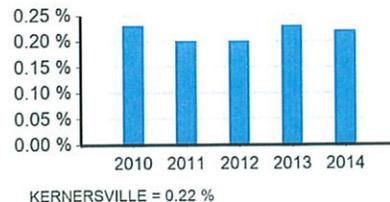
Fund balance available as percentage of expenditures



Solvency measures a government's ability to meet long-term obligations. Fund balance as a percentage of expenditures is calculated as available fund balance divided by expenditures plus transfers out.

Leverage

Debt as percentage of assessed value



Leverage measures the extent to which a government relies on tax-supported debt. The ratio of debt as a percentage of assessed value is calculated as tax-supported, long-term debt divided by assessed value.

General Fund Revenues

Revenues Detailed
2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Property Taxes							
Ad Valorem Taxes - Current Yr.	12,976,348	\$13,041,383	\$13,041,383	\$12,515,000	\$12,480,855	\$12,480,855	\$12,480,855
NC Vehicle Tax - Current Yrs.	0	\$0	\$0	\$750,493	\$1,025,009	\$1,025,009	\$1,025,009
Ad Valorem Taxes - Prior Yrs.	175,554	211,000	211,000	175,500	175,500	175,500	175,500
Subtotal Property Taxes	13,151,902	13,252,383	13,252,383	13,440,993	13,681,364	13,681,364	13,681,364
Other Taxes & Licenses							
Local Vehicle Fee - Current Yr.	53,302	89,000	89,000	3,000	3,000	3,000	3,000
Local Vehicle Fee - NC Vehicle Tax System	0	0	0	88,656	85,500	85,500	85,500
Local Vehicle Fee - Prior Yrs.	10,017	11,100	11,100	4,500	4,500	4,500	4,500
Cable/Video Programming Revs.	48,780	52,000	52,000	48,500	50,000	50,000	50,000
Subtotal Other Fees	112,099	152,100	152,100	144,656	143,000	143,000	143,000
Unrestricted Intergov'tal Revs.							
Alcoholic Bev. Tax - County	294,663	278,353	278,353	295,053	300,950	300,950	300,950
Alcoholic Bev. Tax - State	104,209	98,848	98,848	107,335	109,500	109,500	109,500
Rental Vehicle Fees	60,957	45,000	45,000	59,500	55,000	55,000	55,000
Sales Tax Hold Harmless	330,716	0	0	0	0	0	0
Sales and Use Tax - Quarterly	3,751,318	3,976,572	3,976,572	4,032,666	4,354,327	4,354,327	4,354,327
Telecom Sales Tax	241,753	260,700	260,700	238,126	235,982	235,982	235,982
Utility Franchise Tax	984,368	924,041	924,041	1,230,460	1,255,069	1,255,069	1,255,069
Video Program	253,504	252,499	252,499	253,039	250,918	250,918	250,918
Solid Waste Disposal Tax	14,556	24,000	24,000	15,211	15,439	15,439	15,439
Subtotal Unrestricted IG Revs.	6,036,044	5,860,013	5,860,013	6,231,390	6,577,185	6,577,185	6,577,185
Restricted Intergovernmental Revenues							
CCUC Bond Reimbursement	0	0	0	0	0	0	0
CCUC Rate Differential Reimbursement	0	0	0	0	0	0	0
Loan for Installment Purchases	1,364,750	1,584,650	1,584,650	1,584,650	1,220,400	2,262,400	2,262,400
Federal Emergency Mgmt.	0	0	0	0	0	0	0
Federal Homeland Safety-Fire	0	0	0	0	0	0	0
Federal Homeland Safety-FF-32101	0	0	0	0	0	0	0
Federal Bullet Proof Vest Partnership	6,771	2,000	2,000	1,620	2,000	2,000	2,000
Gov. Highway Safety Program	0	0	0	0	0	0	0
Gov. Hwy Safety Grant-Forsyth CO.DWI	41,534	28,348	28,348	8,288	9,768	9,768	9,768
Gov. Hwy Safety Grant	15,278	0	0	0	0	0	0
Gov. Crime Commission - Rifle Replacement	0	0	11,235	11,109	14,980	14,980	14,980
GHSP - Traffic Crash Reconstruction	0	0	6,285	5,815	0	0	0
Org. Crime Drug Enf. Task Force	4,669	1,500	1,500	4,179	1,500	1,500	1,500
Immigration Customs Enforcement Grant	1,061	0	0	0	0	0	0
Gov. Crime Commission Grant	9,570	0	0	0	0	0	0
Gov. Crime Commission Grant-GREAT	1,198	0	0	0	0	0	0
Powell Bill	642,857	649,286	649,286	647,548	641,073	641,073	641,073
DENR- Urban & Comm. Forestry Grant	0	0	0	0	0	0	0
DENR- Urban & Comm. Forestry Grant #2	0	0	0	0	0	0	0
NC Dept. of Pollution Grant	32,500	0	0	0	0	0	0
Due fr. NCDOT	2,050	0	0	0	0	0	0
Due fr. NCDOT - School St Sidewalk	0	0	0	0	0	0	0
Due fr. NCDOT - Piney Grove Widening	141,146	370,000	1,000,000	940,892	0	0	0
Due fr. NCDOT - Union Cross Turn-Ln	0	0	0	0	0	0	0
Due fr. NCDOT - W. Mountain Turn Lane/Sidewalk	0	170,604	170,604	0	0	0	0
Due fr. NCDOT - Roundabout Og/Emt	0	0	0	0	0	0	0
Due fr. NCDOT - Bus 40 Interchange	0	0	0	0	0	0	0
Due fr. NCDOT - N. Cherry Sidewalk	0	0	0	0	0	0	0
Due fr. NCDOT - S. Main/Century Place Sidewalk	0	55,884	55,884	0	37,564	37,564	37,564
Due fr. NCDOT - Senior Shuttle	0	29,700	29,700	25,189	28,000	28,000	28,000
Due from Metro Planning Org.	0	0	0	0	0	0	0
Due from MPO-Reedy Fork	0	47,500	47,500	0	47,500	47,500	47,500
Due fr. CCUC - Project Reimbursement	0	0	0	41,867	0	0	0
Due fr. CCUC - Sanitary Sewer	0	128,000	128,000	103,700	100,000	100,000	100,000
Due fr. CCUC - Sanitary Sewer Brookford Rd/Hospita	-1,777	671,000	671,000	0	680,000	680,000	680,000
Due fr. CCUC - Wastewater Treat. Plant Durham St.	0	0	0	0	0	0	0
Due fr. CCUC - Duffield Court	0	0	0	0	0	0	0
Due fr. Pope Co/Angel Rd	0	0	0	0	0	0	0
City of W-S Grants - S. Main Traffic Study	40,276	0	0	0	0	0	0
Due fr. Forsyth County - Reedy Fork	0	0	0	0	0	0	0
Due fr. WS/FC School - School St Sidewalk	0	0	0	0	0	0	0
Subtotal Restricted IG Revs.	2,301,883	3,738,472	4,385,992	3,374,857	2,782,785	3,824,785	3,824,785
Penalty & Interest Revenues							
Interest on Escrow	1,659	350	350	1,500	350	350	350
Interest on Investments	6,287	10,300	10,300	6,250	8,000	8,000	8,000
Interest/Penalties Property taxes	8,751	21,000	21,000	31,500	30,000	30,000	30,000
Interest on Powell Bill funds	45	567	567	50	100	100	100
Subtotal Pen. & Interest Revs.	16,742	32,217	32,217	39,300	38,450	38,450	38,450
Other General Revenues							
Miscellaneous Revenues	8,283	30,000	30,000	10,000	30,000	30,000	30,000
Miscellaneous Reclass	0	0	0	0	0	0	0
Sale of Fixed Assets	60,030	75,000	75,000	100,500	75,000	75,000	75,000
Sale of Unclaimed Property	0	0	0	0	0	0	0
Subtotal Other General Revs.	68,313	105,000	105,000	110,500	105,000	105,000	105,000

Continued on next page

General Fund Revenues							
Revenues Detailed, continued							
Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Functionally Related Revs.							
Miscellaneous - Police Dept.	\$3,137	\$2,000	\$2,000	\$3,000	\$2,000	\$2,001	\$2,001
Miscellaneous - Solid Waste	96,943	90,400	90,400	91,835	104,000	104,000	104,000
Parking Fines	215	100	100	200	100	100	100
Fire Code	0	0	0	0	0	0	0
Zoning Fines	10,897	0	0	277	0	0	0
Building Inspections	331,035	235,000	235,000	303,000	320,000	320,000	320,000
Commercial Industrial Collection	705,630	717,000	717,000	717,540	723,000	723,000	723,000
Commercial Industrial Late Fee	2,040	3,600	3,600	4,500	3,600	3,600	3,600
Court Facility Fees	21,042	16,000	16,000	20,000	16,000	16,000	16,000
Court Officer Fees	10,405	7,000	7,000	11,300	7,000	7,000	7,000
Special Occ. Permit-Precious Metals	672	650	650	1,025	650	650	650
Driveway Permits	2,305	1,700	1,700	1,350	1,200	1,200	1,200
Environmental Compliance Fees	0	3,000	3,000	1,500	1,500	1,500	1,500
Fire Dept Revenue/Inspection Fees	43,229	36,000	36,000	30,000	36,000	36,000	36,000
Homeowner Recovery Fee	45	39	39	45	45	45	45
Off-Duty Police Officer Fee	49,184	55,000	55,000	43,500	43,500	43,500	43,500
Peddler License	1,516	200	200	328	200	200	200
Recreation Revenues	239,096	240,000	269,075	284,294	299,900	299,900	299,900
Recycling Fees - Current Year	206,227	209,142	209,142	209,560	209,560	209,560	209,560
Recycling Fees - Prior Years	2,134	1,250	1,250	1,300	1,400	1,400	1,400
Rent on Dumpsters	71,332	74,800	74,800	78,045	79,345	79,345	79,345
Rent on Recycling Dumpsters	8,045	8,100	8,100	8,250	8,800	8,800	8,800
Rent on Town Property	158,274	169,007	169,007	169,007	169,819	169,819	169,819
Rent on Library - Forsyth Co.	68,802	84,600	84,600	84,600	86,742	86,742	86,742
Rent on Communication Towers	215,855	194,500	194,500	220,588	214,343	214,343	214,343
Road Development Fees (Single Family)	2,932	2,932	2,932	3,700	2,932	2,932	2,932
Road Development Fees	0	0	0	31,167	0	0	0
Recreational Land Fees	879	1,172	1,172	1,172	1,172	1,172	1,172
Street Lighting Reimbursements	3,425	5,364	5,364	5,364	5,364	5,364	5,364
Street Signs	52	1,400	1,400	1,400	2,800	2,800	2,800
Subdivision Fees	0	1,000	1,000	2,950	1,000	1,000	1,000
External Plan Reviews	0	0	0	0	0	0	0
Annual Yard Waste Cart Fee	77,940	108,420	108,420	113,500	110,000	110,000	110,000
Utility Access Fees (Calebs Creek)	6,149	2,928	2,928	7,500	5,856	5,856	5,856
Utility Cut Permits	100	4,000	4,000	1,000	1,500	1,500	1,500
Watershed Fees	6,375	3,000	3,000	3,500	3,000	3,000	3,000
Yard Waste Container Sales	3,420	4,500	4,500	2,875	1,500	1,500	1,500
Extra Solid Waste Containers Sales	0	0	0	0	0	0	0
Zoning Fees	49,128	25,000	25,000	39,500	25,000	25,000	25,000
Subtotal Other General Rev.	2,398,460	2,308,804	2,337,879	2,498,672	2,488,828	2,488,829	2,488,829
Operating Grants/Contribs.							
Medical Loss Ratio Rebate	25,656	0	0	0	0	0	0
Contribution - Recreation Program	573	0	0	1,450	0	0	0
Contribution - Police Dept.	0	0	0	0	0	0	0
Contribution - Community Appearance	0	0	0	0	0	0	0
Contribution - Fire Dept.	0	350	350	350	500	500	500
Community Development Grants	55	0	0	695	0	0	0
Contribution - Recreation	0	0	0	0	0	0	0
Due fr. - Medical Self-Ins. Fund	0	0	0	0	0	0	0
Contracted Fire Services	0	9,500	9,500	9,500	9,500	9,500	9,500
Due fr. Forsyth Co. Sch. Res. Officer	297,290	378,000	378,000	425,677	376,397	376,397	376,397
Due fr. CCUC - N. Main St.	0	0	0	0	0	0	0
Due fr. CCUC - Revolve. Loan	525,840	506,480	506,480	506,480	496,800	496,800	496,800
Subtotal Operating Grants	849,414	894,330	894,330	944,152	883,197	883,197	883,197
Interfund Transfers							
Trans. fr. Stormwater Fund - Street	133,410	133,410	133,410	133,410	0	0	0
Trans. fr. Stormwater Fund - San.	168,500	168,500	168,500	168,500	0	0	0
Trans. Fr. Stormwater Fund - Eng.	20,000	124,000	124,000	124,000	0	0	0
Trans. Fr. Stormwater Fund - Rent	25,000	25,000	25,000	25,000	0	0	0
Trans. Fr. Stormwater Fund - Com. Devel.	51,000	51,000	51,000	51,000	0	0	0
Trans fr. JAG Fund Equity	0	0	0	79	0	0	0
Trans fr. TET Fund Equity	0	0	0	0	0	0	0
Trans. Fr. SWEF - Central Maintenance	0	0	0	0	0	0	0
Trans fr. Capt. Reserve I.O.I.	118	0	0	50	50	50	50
Trans fr. Capt. Reserve Fund - Transportation	351,900	56,622	56,622	56,622	0	0	0
Trans. Fr. CRF - Group Insurance Expense	0	79,928	79,928	79,928	0	0	0
Trans. fr. Occup. Tax - Recreation	35,000	26,510	26,510	26,510	11,510	11,510	11,510
Trans fr. LLEFSL-GHSP MATCH	0	0	0	0	0	0	0
Trans. fr. TCPO Fund - Project Labor	34,666	0	0	0	0	0	0
Trans. fr. Stormwater	0	0	0	0	0	0	0
Trans fr. Kerner Mill Greenway CPO - Project La	0	120,000	120,000	0	0	0	0
Subtotal Interfund Transfers	819,594	784,970	784,970	665,099	11,560	11,560	11,560
Fund Balances Approp.							
Fund Balance Appropriated	0	226,126	663,789	0	0	253,144	253,144
* Fund Balance Unassigned	7,178,931	6,952,805	6,515,142	8,350,987	8,350,987	8,097,843	8,097,843
* Not Included In Totals							
Totals	25,754,450	27,354,415	28,468,673	27,449,620	26,711,369	28,006,514	28,006,514

General Fund Expenditures							
2015-16 Annual Budget							
By Department							
Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Governing Body	\$547,977	\$597,224	\$602,624	\$597,178	\$633,422	643,041	643,041
Administration Department	808,988	1,001,387	1,001,387	408,538	337,191	337,306	337,306
Community Dev - Permit/Enforcement Division	298,579	324,338	324,338	334,951	439,128	452,038	452,038
Finance Department	724,030	769,262	775,762	779,146	823,614	819,602	819,602
Information Systems Department	478,782	409,321	409,321	411,548	500,202	482,750	482,750
Community Development - Planning Division	341,434	361,974	366,374	369,153	367,275	337,793	337,793
Human Resources Department	599,132	661,352	677,583	683,623	575,326	577,006	577,006
Police Department	6,525,891	7,174,127	7,255,304	7,229,989	7,564,027	7,478,979	7,478,979
Fire Department	6,027,406	5,709,965	5,764,328	5,833,825	5,749,281	5,714,329	5,714,329
Engineering Department	198,082	1,519,662	1,519,662	529,631	1,217,867	1,121,805	1,121,805
Public Services - Street Division	1,937,912	2,178,533	2,604,113	2,494,083	2,873,833	1,752,799	1,752,799
Public Services - Solid Waste Division	1,829,542	1,746,973	1,751,973	1,739,683	2,000,671	2,086,863	2,086,863
Engineering - Transportation Division	1,221,955	0	0	0	0	0	0
Parks & Recreation Department	1,244,868	1,241,771	1,659,071	1,714,914	2,430,127	2,421,376	2,421,376
Public Services - Library	44,601	59,332	59,332	53,102	60,291	60,291	60,291
Public Services - General Services Division	471,205	456,847	555,155	557,989	718,058	766,364	766,364
Special Appropriations	1,361,585	1,288,459	1,288,459	1,210,444	1,197,069	1,197,069	1,197,069
Public Services - Administration Division	329,147	390,529	390,529	373,130	397,425	347,040	347,040
Public Services - Central Maintenance Division	1,351,454	1,463,359	1,463,359	1,407,993	1,461,359	1,410,063	1,410,063
Totals	26,342,569	27,354,415	28,468,674	26,728,920	29,346,166	28,006,514	28,006,514

GOVERNING BODY

GOALS & OBJECTIVES FY 2015-16

It is the mission of the Governing Body of the Town of Kernersville to continue to improve the quality of life for each citizen through proper planning and growth and by providing excellent service and protection at a cost affordable to all.

Goals and Objectives for Fiscal Year 2015-2016:

1. Continue to maintain the high quality of life currently enjoyed by our citizens by providing a high level of services and to seek ways to enhance these services to improve the quality of life.
2. Have planned and managed quality growth and development.
3. Pursue and support economic development opportunities by increasing the tax base, maintaining a stable tax rate, and working with developers to develop Kernersville.
4. Continue to actively pursue improvements to the Transportation system in and around the Town to relieve the existing and future pressures on our current road network. Work with NCDOT for possible grant funding.
5. Continue to follow the CIP as closely as possible in order to ensure quality equipment and infrastructure for the future.
6. Continue to offer funding assistance to non-profit organizations.
7. Analyze options for beginning several large infrastructure related projects.
8. Continue to foster a good working relationship with officials and representatives from other agencies and municipalities.
9. Continue to provide transparency of Town government by following best practices and procedures throughout the organization.

Governing Body

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Fees Paid to Elected Officials	\$17,000	\$16,800	\$16,800	\$16,800	\$16,800	\$16,800	\$16,800
Expense Allowance	6,375	6,300	6,300	6,300	6,300	6,300	6,300
FICA tax expense	1,788	1,767	1,767	1,768	1,768	1,768	1,768
Group Insurance Expense	6,254	5,891	5,891	6,681	6,681	6,027	6,027
Unemployment Insurance	182	168	168	168	0	0	0
Subtotal Personnel	31,599	30,926	30,926	31,717	31,549	30,895	30,895
Operating and Maintenance							
Professional Services	0	500	500	500	500	500	500
Legal Expense	234,239	170,000	170,000	170,000	170,000	170,000	170,000
Telephone & Postage	65	400	400	400	400	400	400
Printing	237	550	550	550	550	550	550
Travel	4,285	4,916	4,916	4,916	5,316	5,316	5,316
Election Expense	9,930	10,266	10,266	10,500	10,500	10,500	10,500
Advertising	6,224	2,500	2,500	6,000	6,000	6,000	6,000
Departmental Sup. & Mat.	916	1,500	1,500	1,500	1,500	1,500	1,500
Contracted Services	4,450	3,700	3,700	4,100	3,200	3,200	3,200
Contracted Services - Christmas	10,113	10,000	10,000	10,000	10,000	10,000	10,000
Dues - Council of Government	4,994	5,003	5,003	5,003	5,003	5,003	5,003
Dues - Institute of Government	2,640	2,723	2,723	2,723	2,823	2,823	2,823
Dues - NLC and NCLM	19,553	20,968	20,968	20,997	22,254	22,254	22,254
Dues - Piedmont Partnership	3,780	0	0	0	0	0	0
Insurance and Bonds	5,866	6,172	6,172	6,172	6,527	16,800	16,800
Miscellaneous	5,608	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Operating	312,901	241,198	241,198	245,361	246,573	256,846	256,846
Other Improvements							
Capital Outlay - Economic Development	0	0	0	0	0	0	0
Econ. Develop. - Chamber	31,250	31,250	31,250	31,250	31,250	31,250	31,250
Econ. Develop. - Downtown	0	0	0	0	0	0	0
Econ. Develop TBP/Infr. Reimb.	50,783	55,000	55,000	50,000	50,000	50,000	50,000
Econ. Develop Deere Hitachi/Infr. Reimbursement	0	110,000	110,000	110,000	125,000	125,000	125,000
Subtotal Capital Outlay	82,033	196,250	196,250	191,250	206,250	206,250	206,250
Special Appropriations							
Community Appearance	9,978	2,600	8,000	2,600	3,600	3,600	3,600
Arts Council Grant	750	750	750	750	750	750	750
War Memorial Foundation Grant	0	0	0	0	0	0	0
Kernersville Cares for Kids Grant	4,750	6,500	6,500	6,500	6,500	6,500	6,500
Kernersville Museum	0	0	0	0	20,000	20,000	20,000
Housing Grant Match	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Shepherd Center Grant	11,000	15,000	15,000	15,000	15,000	15,000	15,000
Sister City Program Expense	1,530	2,100	2,100	2,100	2,100	2,100	2,100
Senior Services	0	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal Other	30,008	38,950	44,350	38,950	59,950	59,950	59,950
Installment Purchase							
Installment Purchase	91,436	89,900	89,900	89,900	89,100	89,100	89,100
Subtotal Installment Purchase	91,436	89,900	89,900	89,900	89,100	89,100	89,100
Totals	547,977	597,224	602,624	597,178	633,422	643,041	643,041

Governing Body Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Administrative Buildings	Third of fifteen annual payments	\$89,100
Subtotal Installment Purchase		89,100
Capital Outlay - Infrastructure (I.P.) *		
Subtotal Capital Outlay - Infrastructure (I.P.) *		0
Capital Outlay - Land (I.P.)		
Subtotal Capital Outlay - Land (I.P.)		0

* Item(s) is being paid for under installment purchase financing.

ADMINISTRATION DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

The Town of Kernersville is dedicated to ensuring the health, safety and well-being of our citizens. This mission is accomplished by managing the Town's resources efficiently and effectively in the provision of services for a growing, thriving community.

The Administration Department serves to develop an organization that is responsive to the desires of the Board of Aldermen and the needs of the citizens. Emphasis is placed upon formal and informal communication with the citizens, Governing Body, Department Heads and employees to assure that organizational goals are established and met.

The Administration Department is composed of: Town Manager, Assistant to the Town Manager/ Town Clerk and Deputy Town Clerk.

Goals and Objectives for Fiscal Year 2015-2016:

1. Aid the Board of Aldermen in determining priorities necessary to prepare the Town for the short-term and long-term future.
2. Monitor the Town's finances in order to maintain a healthy financial position.
3. Continue to provide an open and transparent government to the citizens at all levels.
4. Assist the Mayor and the Board of Aldermen through the Appointments Process, working closely with the Board of Aldermen Nominations Committee, to encourage wide citizen participation in local government policy-making and goal setting.
5. Continue to ensure the historical and legal integrity of Town records through preservation and archival of official records into a central database that can be accessed by Town Officials and citizens.
6. Work with the Board of Aldermen on a potential bond referendum for 2016.
7. Work with all departments to further expand and improve the annual benchmarking and performance measurement report.
8. Continue to work with other departments in seeking ways to improve efficiencies in operations.

Administration Department

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$201,779	\$211,420	\$217,220	\$212,148	\$223,357	\$223,357	\$223,357
Salaries & Wages - Temp/PT	28	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
Automobile Allowance	6,000	6,000	6,000	6,000	6,000	6,000	6,000
FICA Tax Expenses	15,415	16,633	16,633	16,691	17,554	17,554	17,554
Group Insurance Expenses	25,677	26,482	26,482	26,482	27,271	27,271	27,271
Retirees Insurance Expense	0	0	0	0	6,774	6,368	6,368
Retirement Expense - Reg.	13,903	14,947	14,947	14,999	14,898	14,898	14,898
Employee Appreciation	0	0	0	35	105	105	105
Unemployment Insurance	1,237	642	642	642	0	0	0
Retirement Expense - 401K	0	994	994	2,122	2,234	2,234	2,234
Employee Training	2,895	4,650	3,050	3,700	5,150	5,150	5,150
Subtotal Personnel	266,934	281,768	285,968	282,819	303,343	302,937	302,937
Operating and Maintenance							
Professional Services	28	0	0	0	0	0	0
Telephone & Postage	999	800	800	800	800	800	800
Printing	1,940	3,200	2,000	2,000	1,950	1,950	1,950
Travel	4,569	6,200	4,700	4,700	5,950	5,950	5,950
Maintenance/Repair - Building	0	0	-1,200	0	0	0	0
Maintenance/Repair - Other	0	200	200	200	200	200	200
Departmental Supplies/Mat.	1,341	4,000	3,700	3,700	3,700	3,700	3,700
Contracted Services	1,500	2,200	2,200	14,300	10,635	10,635	10,635
Dues & Subscriptions	2,144	2,336	2,336	2,336	2,673	2,673	2,673
Insurance & Bonds	4,895	6,883	6,883	6,883	7,140	7,661	7,661
Miscellaneous Expenses	804	800	800	800	800	800	800
Subtotal Operating	18,220	26,619	22,419	35,719	33,848	34,369	34,369
Capital Outlay							
Capital Outlay - Land	0	0	0	0	0	0	0
Capital Outlay - Buildings	523,170	630,000	630,000	90,000	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	523,170	630,000	630,000	90,000	0	0	0
Special Appropriations							
Property Tax Expense	664	0	0	0	0	0	0
Subtotal Special Appropriations	664	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	63,000	63,000	0	0	0	0
Subtotal Installment Purchase	0	63,000	63,000	0	0	0	0
Totals	808,988	1,001,387	1,001,387	408,538	337,191	337,306	337,306

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVE FY 2015-16

The **Community Development Department** includes the functional budget sections of *Planning, Engineering* and *Inspections*. It is the responsibility of the Community Development Department to promote the health, safety, and welfare of our citizens and businesses by providing services that relate to economic development, planning, engineering, transportation, zoning, building codes, GIS, watershed regulations, surveying and regulatory enforcement. A major responsibility of the Community Development Department is the daily review and permitting of developments. Along with that responsibility, the Department also undertakes numerous long range planning projects to accomplish the adopted Kernersville Development Plan goals of enhancing Kernersville's "small town atmosphere"; establishing Kernersville as a "unique high quality community within the Triad"; developing a "progressive planning program"; and improving the "natural environment".

The Community Development Department has restructured the office to create two teams. Those two teams are *Development Services Division*, and *Planning & Engineering Division*. The goals of the restructuring is to:

1. **Development Services** - Enhance the Town's development review services by placing all Community Development staff dealing with development reviews under one team to improve the efficiency and customer service to our citizens and development clientele.
2. **Planning & Engineering** - Focus our land use, sewer and transportation long range planning and projects under one team to better coordinate those crucial community development efforts into addressing the Town's future challenges and opportunities.

Goals and Objectives for Fiscal Year 2015-2016

Planning & Engineering Division

1. Land Use Plan

- a. Continue the preparation of a land use, corridor, and development study of the downtown area between East Mountain St., South Main St., Salisbury St., Pineview St. and NC 66.

2. Transportation

- a. Begin undertaking the work program for implementing the recommendations of the *Thoroughfare and Street Plan*.
- b. Continue to work with NCDOT on finalizing the design and right-of-way acquisition for the South Main Street / Old Winston Road intersection improvements.
- c. Design, and begin right-of-way acquisition for South Main / Century Blvd Place sidewalk.
- d. Complete the base mapping for a "traffic management study" that would identify current and future traffic congestion and safety issues to allow for transportation projects to be identified to address issues.
- e. Continue operation of the senior shuttle service.
- f. Finalize the feasibility study of the Piedmont Greenway– Triad Park Reedy Fork Section.

3. Staff Support to Boards:

- a. Provide staff support to the Town Manager, Board of Aldermen, Planning Board, Board of Adjustment, Community Appearance, and Chamber in growth management activities.

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

1. **Economic Development:**

- a. Continue updating the current inventory of available developable land and buildings.
- b. Continue refining the marketing material that compliments and coordinates with Winston-Salem Business Incorporated, Greensboro Economic Development Alliance, and Kernersville Chamber of Commerce.
- c. Continue to enhance the website to meet citizens and developer's needs.

2. **Unified Development Ordinance (UDO):**

- a. Undertake amendment to the UDO as State Statutes and development practices change regarding growth management regulations.

3. **Geographic Information System (GIS):**

- a. Prepare the 2015 Growth and Traffic Data Report.
- b. Continue examining business practices for other departments and develop recommended areas for applying GIS to daily tasks as applicable.

4. **Sewer**

- a. If agreements are reached with property owners, complete the right-of-way acquisition and begin the sewer line construction to serve the Brookford Rd / Medical Parkway area.
- b. Begin implementing the recommendations of the *Strategic Sewer Investment Plan* that would extend sewer lines to promote economic development, and potentially lower the Town's current sewer rate.

Development Services Division

1. **Development and Permit Reviews:**

- a. Enhance the review process through automation and information technology systems in managing the development review process and implementation and records management systems for division operations.
- b. Continue building and maintaining a strong professional working relationships with the business and development communities.
- c. Actively promote collaboration on multiple levels between Development Services, and the other Town Departments including the outside agency of North Carolina Department of Transportation, and City County Utilities Commission.
- d. Evaluate efficiency and effectiveness of division operations, procedures and use of resources; implement improvements.

2. **Permit and Enforcement Software:**

- a. Continue to evaluate the proposed updates to the current permit and enforcement software in order to improve customer services and efficiencies.

3. **Inspections:**

- a. Staff to obtain additional building inspection certifications.

Community Development Department - Planning Division

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$244,963	\$247,066	\$247,066	\$247,066	\$244,718	\$223,640	\$223,640
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
FICA Tax Expenses	17,927	18,901	18,901	18,909	18,732	17,120	17,120
Group Insurance Expenses	32,461	34,335	34,335	34,335	31,127	31,127	31,127
Retirement Expense - Reg.	16,889	17,468	17,468	17,468	16,323	14,917	14,917
Employee Appreciation	0	0	0	105	140	140	140
Unemployment Insurance	1,660	856	856	856	0	0	0
Retirement Expense - 401K	0	1,211	1,211	2,471	2,448	2,237	2,237
Employee Training	1,851	2,000	2,000	2,000	2,500	2,500	2,500
Subtotal Personnel	315,750	321,836	321,836	323,210	315,988	291,681	291,681
Operating and Maintenance							
Professional Services	500	2,000	4,500	4,500	4,500	4,500	4,500
Telephone & Postage	1,599	3,920	3,920	3,920	3,920	3,920	3,920
Printing	3,772	6,000	6,000	6,000	6,000	6,000	6,000
Travel	2,155	2,000	2,000	2,000	2,000	2,000	2,000
Maintenance/Repair - Other	2,595	2,595	2,595	2,600	2,600	2,600	2,600
Advertising	1,278	1,100	1,100	2,500	2,500	2,500	2,500
Office Supplies	819	1,000	1,000	1,000	1,000	1,000	1,000
Departmental Supplies/Mat.	2,033	4,400	4,400	4,400	9,350	9,350	9,350
Contracted Services	2,991	2,000	3,900	3,900	3,900	3,900	3,900
Contracted Services-B40	0	0	0	0	0	0	0
Dues and Subscriptions	1,114	1,200	1,200	1,200	1,200	1,200	1,200
Insurance and Bonds	6,799	13,873	13,873	13,873	14,267	9,092	9,092
Miscellaneous Expenses	29	50	50	50	50	50	50
Subtotal Operating	25,684	40,138	44,538	45,943	51,287	46,112	46,112
Capital Outlay							
Sidewalk Construction/Repair	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	341,434	361,974	366,374	369,153	367,275	337,793	337,793

Community Development Dept. - Permit and Enforcement Division

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$207,296	\$214,523	\$214,523	\$222,414	\$251,837	\$258,290	\$258,290
Salaries & Wages - Temp/PT	1,583	2,000	2,000	2,800	2,800	2,800	2,800
Salaries & Wages - Overtime		0	0	0	0	0	0
FICA Tax Expenses	14,812	16,564	16,564	17,232	19,491	19,987	19,987
Group Insurance Expenses	39,953	49,977	49,977	49,977	51,737	58,098	58,098
Retirees Insurance Expense	0	0	0	0	6,774	6,368	6,368
Retirement Expense - Reg.	14,204	15,167	15,167	15,725	16,798	17,228	17,228
Employee Appreciation	0	0	0	35	140	175	175
Unemployment Insurance	1,664	856	856	127	0	0	0
Retirement Expense - 401K	0	1,052	1,052	2,225	2,519	2,583	2,583
Employee Training	1,627	2,600	2,600	2,600	3,250	3,250	3,250
Subtotal Personnel	281,139	302,739	302,739	313,135	355,346	368,779	368,779
Operating and Maintenance							
Professional Services	378	500	500	700	1,500	1,500	1,500
Telephone & Postage	2,983	3,970	3,970	3,970	4,730	4,730	4,730
Printing	326	600	600	600	600	600	600
Travel	652	2,000	2,000	2,000	2,000	2,000	2,000
Advertising	0	0	0	0	500	500	500
Office Supplies	619	650	650	650	650	650	650
Departmental Supplies/Mat.	3,197	3,200	3,200	3,200	4,500	4,500	4,500
Uniforms and Accessories	996	1,000	1,000	1,000	1,250	1,250	1,250
Contracted Services	0	600	600	600	30,600	30,600	30,600
Dues and Subscriptions	786	700	700	700	875	875	875
Insurance and Bonds	7,502	8,329	8,329	8,329	8,651	8,128	8,128
Miscellaneous Expenses	0	50	50	67	50	50	50
Subtotal Operating	17,440	21,599	21,599	21,816	55,906	55,383	55,383
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (I.P.)	0	0	0	0	23,000	23,000	23,000
Subtotal Capital Outlay	0	0	0	0	23,000	23,000	23,000
Installment Purchase							
Installment Purchase	0	0	0	0	4,876	4,876	4,876
Subtotal Installment Purchase	0	0	0	0	4,876	4,876	4,876
Totals	298,579	324,338	324,338	334,951	439,128	452,038	452,038

CD Permit and Enforcement Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Inspector Truck	First of five annual payments	4,876
Subtotal Installment Purchase		4,876
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.) *		
Inspector Truck	New Request - Replacement	23,000
Subtotal Capital Outlay - Equipment (I.P.)		23,000
* Item(s) is being paid for under installment purchase financing.		

Community Development Dept. - Engineering Department

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$133,148	\$225,332	\$185,332	\$185,332	\$183,208	\$111,801	\$111,801
Salaries & Wages - Overtime		0	0	0	0	0	0
FICA Tax Expenses	9,880	17,238	17,238	14,178	14,024	8,561	8,561
Group Insurance Expenses	12,326	29,307	29,307	29,307	26,155	15,151	15,151
Retirement Expense - Reg.	9,449	15,931	15,931	13,103	12,220	7,458	7,458
Employee Appreciation	0	0	0	0	105	105	105
Unemployment Insurance	846	856	856	856	0	0	0
Retirement Expense - 401K	0	1,108	1,108	1,108	1,833	1,119	1,119
Employee Training	150	2,400	2,400	2,400	2,400	2,400	2,400
Subtotal Personnel	165,799	292,172	252,172	246,284	239,945	146,595	146,595
Operating and Maintenance							
Professional Services	0	17,500	57,500	57,500	57,500	57,500	57,500
Professional Services - Duffield Ct	0	0	0	0	0	0	0
Prof. Serv. Sanitary Sewer Study	0	128,000	128,000	103,200	100,000	100,000	100,000
Prof. Serv. Eng Plan Brookford/Hospital	17,443	20,000	20,000	20,000	20,000	20,000	20,000
Prof. Serv. W. Mountain St. Turn Ln/Sidewalk	0	176,000	176,000	0	0	0	0
Prof. Serv. Reedy Fork Creek Greenway	0	50,000	50,000	50,000	0	0	0
Prof. Serv. S. Main/Century Blvd. Sidewalk	0	46,200	46,200	0	46,955	46,955	46,955
Telephone & Postage	350	1,050	1,050	200	200	200	200
Printing	213	600	600	600	600	600	600
Travel	536	2,000	2,000	2,000	2,000	2,000	2,000
Maintenance/Repair - Other	1,162	1,200	1,200	1,200	1,200	1,200	1,200
Advertising	0	500	500	0	0	0	0
Advertising - Brookfork/Hospital	0	1,000	1,000	0	1,000	1,000	1,000
Advertising - W. Mountain St. Turn Ln/Sidewalk	0	755	755	0	0	0	0
Advertising - Reedy Fork Creek Greenway	0	0	0	0	0	0	0
Advertising - S. Main/Century Blvd. Sidewalk	0	755	755	0	755	755	755
Office Supplies	354	1,000	1,000	1000	1,000	1,000	1,000
Departmental Supplies/Mat.	4,892	7,000	7,000	7,000	9,787	9,787	9,787
Contracted Services	0	0	0	0	0	0	0
Contracted Services - Transit	2,200	33,000	33,000	30,000	33,000	33,000	33,000
Dues and Subscriptions	184	1,883	1,883	1000	1,000	1,000	1,000
Insurance and Bonds	4,522	9,297	9,297	9,297	9,675	6,963	6,963
Miscellaneous Expenses	429	350	350	350	350	350	350
Subtotal Operating	32,283	498,090	538,090	283,347	285,022	282,310	282,310
Capital Outlay							
CO - ROW: W. Mountain St. Turn Ln/Sidewalk	0	36,500	36,500	0	0	0	0
CO - ROW: Reedy Fork Creek Greenway	0	0	0	0	0	0	0
CO - ROW: S. Main/Century Place Sidewalk	0	22,900	22,900	0	22,900	22,900	22,900
CO- ROW: Brookford/Hospital	0	70,000	70,000	0	70,000	70,000	70,000
Capital Outlay - Gen Improvements	0	0	0	0	0	0	0
Capital Outlay - Gen Impr. Brookford/Hospital	0	600,000	600,000	0	600,000	600,000	600,000
CO - GI S. Main/Old Winston Intersection	0	0	0	0	0	0	0
CO - GI Century Blvd. Sidewalk	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	729,400	729,400	0	692,900	692,900	692,900
Installment Purchase							
Installment Purchase		0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Totals	198,082	1,519,662	1,519,662	529,631	1,217,867	1,121,805	1,121,805

Com. Development Dept. - Engineering Dept. - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Subtotal Installment Purchase		0
Capital Outlay - Gen Improvements: ROW		
S. Main/Century Place Sidewalk	ROW needed for sidewalk at S.Main St/Century Place	22,900
Brookford Rd./Medical Parkway	ROW needed for Brookford Road Sewer Project	70,000
Subtotal Cap. Outlay - Gen Improvements: ROW		92,900
Capital Outlay - Gen Improvements		
Brookford Rd./Medical Parkway	Sewer Extension for along Brookford Road to Medical Pkwy	600,000
Subtotal Capital Outlay - Gen Improvements		600,000
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equip.		0

Community Development Dept. - Transportation Department

Expenditures Detail 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$104,231	\$0	\$0	\$0	\$0	\$0	\$0
Salaries & Wages - Temp/PT	1,068	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
FICA Tax Expenses	7,324	0	0	0	0	0	0
Group Insurance Expenses	22,657	0	0	0	0	0	0
Retirement Expense - Reg.	7,222	0	0	0	0	0	0
Retirement Expense - 401K	846	0	0	0	0	0	0
Employee Training	5,654	0	0	0	0	0	0
Subtotal Personnel	149,001	0	0	0	0	0	0
Operating and Maintenance							
Professional Services	24,785	0	0	0	0	0	0
Prof. Services - Piney Grove	0	0	0	0	0	0	0
Prof. Services - S. Main Traffic Study	0	0	0	0	0	0	0
Reedy Fork Greenway Feasibility	0	0	0	0	0	0	0
Telephone & Postage	873	0	0	0	0	0	0
Printing	591	0	0	0	0	0	0
Printing-School Street Sidewalk	0	0	0	0	0	0	0
Printing-Piney Grove	349	0	0	0	0	0	0
Printing-Union Cross	0	0	0	0	0	0	0
Printing-W Mountain Sidewalk	0	0	0	0	0	0	0
Printing-N Cherry Sidewalk	0	0	0	0	0	0	0
Printing-Angel Road	0	0	0	0	0	0	0
Departmental Utilities	1,860	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Maint & Repair-Building	165	0	0	0	0	0	0
Maint & Repair-Other Equipment	152	0	0	0	0	0	0
Building Equipment Rental	0	0	0	0	0	0	0
Advertising-School St	0	0	0	0	0	0	0
Advertising-Piney Grove	0	0	0	0	0	0	0
Advertising-Union Cross	0	0	0	0	0	0	0
Advertising-N Cherry Sidewalk	0	0	0	0	0	0	0
Advertising-Angel Rd	0	0	0	0	0	0	0
Office Supplies	362	0	0	0	0	0	0
Departmental Supplies/Mat.	4,599	0	0	0	0	0	0
Uniforms & Accessories	449	0	0	0	0	0	0
Contracted Services	2,463	0	0	0	0	0	0
Contracted Services-School St	0	0	0	0	0	0	0
Contracted Services-Piney Grove	0	0	0	0	0	0	0
Contracted Services-Union Cross	14,501	0	0	0	0	0	0
Contracted Services-N Cherry	0	0	0	0	0	0	0
Contracted Services-Angel Rd	0	0	0	0	0	0	0
Cont. Services-Roundabout	0	0	0	0	0	0	0
Contracted Service WS Transit	0	0	0	0	0	0	0
Dues and Subscriptions	0	0	0	0	0	0	0
Insurance and Bonds	0	0	0	0	0	0	0
Miscellaneous Expenses	512	0	0	0	0	0	0
Transportation Street Improvements	8,152	0	0	0	0	0	0
Transp. Improvements - N Cherry	83	0	0	0	0	0	0
Subtotal Operating	59,897	0	0	0	0	0	0

Continued on next page.

FINANCE DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

The Finance Department strives to provide quality financial services to all customers at the highest achievable levels of customer satisfaction. In a spirit of integrity, excellence, and dedication, the Finance Department is committed to providing timely, accurate, clear, and complete financial information and support to other Departments, elected officials, and citizens. The Department provides sound financial management, financial reporting and cost effective acquisition of goods and services for Town government that is consistent with local, state and federal laws and governmental accounting and regulatory requirements.

The Department manages all the Town's funds, including investment and debt portfolios, plans and administers financial policies and develops long-range financial plans. The Finance Department is also responsible for the revenue collections of all amounts due for governmental services, manages installment purchase contracts, and prepares numerous Town, state and federal reports.

Goals and Objectives for Fiscal Year 2015-16:

1. Implement the ability for the public to make online payments for Town services and permits through the Citizen Self Service Module.
2. Analyze and maintain performance measures and benchmarks to show progression and identify areas where performance can be increased.
3. Update the Finance Policy to include the handling of collection of outstanding debts owed to the Town.
4. Maintain high levels of professional accounting and financial reporting standards worthy of the Government Finance Officers Association (GFOA) "Certificate of Achievement for Excellence in Financial Reporting" Program.
5. Increase the timeliness and efficiency of vendor payments through electronic funds transfer.
6. Maximize inter-departmental accuracy and controls through utilization of program specific accounting software additions.
7. Continuously review departmental financial activities and processes to ensure proper internal controls relating to cash transactions, purchasing and payroll.
8. Implement a town-wide purchasing card program to increase purchasing accountability, flexibility, and efficiency.
9. To ensure that all purchases for the Town are made in accordance with the procurement laws of the state of North Carolina and the Finance Policies and procedures of the Town.
10. Implement the electronic approval of accounts payable invoices and provide training to all departments.

FINANCE DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

11. To provide accurate and timely financial information to Mayor, Board of Aldermen, Town Manager, and third-party agencies in order to comply with laws governing municipalities accounting and regulatory practices.
12. Advance employee skills and knowledge-base through training, attending industry and professional conferences to increase operational efficiencies, job knowledge and skills. Stay abreast of changes in the regulations and standards of accounting and financial reporting.

Finance Department

Expenditures Detailed

2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$306,878	\$334,268	\$334,268	\$333,135	\$343,337	\$343,375	\$343,375
Salaries & Wages - Temp/PT	0	0	0	0	\$0	\$0	\$0
Salaries & Wages - Overtime	1,110	2,500	2,500	2,485	\$2,750	\$2,750	\$2,750
FICA Tax Expenses	23,217	25,763	25,763	25,689	26,492	26,495	26,495
Group Insurance Expenses	35,467	42,996	42,996	42,996	49,308	45,871	45,871
Retirees Insurance Expense	0	0	0	0	6,414	5,408	5,408
Retirement Expense - Reg.	21,202	23,809	23,809	23,729	23,085	23,087	23,087
Employee Appreciation	0	0	0	175	210	210	210
Unemployment Insurance	2,093	1,284	1,284	0	0	0	0
Retirement Expense - 401K	0	1,639	1,639	3,357	3,461	3,462	3,462
Employee Training	15,995	11,225	11,225	11,075	13,843	13,843	13,843
Subtotal Personnel	405,962	443,484	443,484	442,641	468,900	464,501	464,501
Operating and Maintenance							
Professional Services	76,230	78,960	78,960	82,930	82,435	82,435	82,435
Telephone & Postage	2,095	8,350	8,350	7,950	8,048	8,048	8,048
Printing	2,260	4,900	4,900	4,350	4,210	4,210	4,210
Travel	4,411	11,375	11,375	10,971	13,662	13,662	13,662
Maintenance/Repair - Other	152	0	0	0	0	0	0
Software Maintenance Fees	30,987	31,585	31,585	31,585	38,530	38,530	38,530
Advertising	1,006	0	0	0	0	0	0
Office Supplies	1,800	3,000	3,000	3,020	3,000	3,000	3,000
Departmental Supplies/Mat.	11,562	8,000	14,500	13,250	18,984	18,984	18,984
Contracted Services	149,028	136,840	136,840	138,500	142,300	142,300	142,300
Banking Services	20,690	22,000	22,000	23,310	22,350	22,350	22,350
Penalties/Interest	588	0	0	0	0	0	0
Dues and Subscriptions	2,413	1,650	1,650	1,549	1,640	1,640	1,640
Insurance and Bonds	9,279	13,323	13,323	13,323	13,735	14,122	14,122
Miscellaneous Expenses	0	225	225	219	250	250	250
Shortage/Overage	0	0	0	-20	0	0	0
Subtotal Operating	312,500	320,208	326,708	330,937	349,144	349,531	349,531
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	5,568	5,570	5,570	5,568	5,570	5,570	5,570
Subtotal Installment Purchase	5,568	5,570	5,570	5,568	5,570	5,570	5,570
Totals	724,030	769,262	775,762	779,146	823,614	819,602	819,602

Finance Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
MUNIS software upgrades	Fifth of five annual payments	\$5,570
Subtotal Installment Purchase		5,570
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.) *		
Subtotal Capital Outlay - Equipment (I.P.)		0
* Item(s) is being paid for under installment purchase financing.		

INFORMATION SYSTEMS DEPARTMENT

GOALS & OBJECTIVES FY 2015-2016

Directs and coordinates local and wide area network (LAN/WAN) activities by performing the duties personally or through other employees or contracted services. Installs, configures, modifies, and troubleshoots client and server hardware and software, providing technical assistance and training to users and peers so as to support all departmental services provided to the citizens. Provides enterprise wide direction for all technology related projects.

This department strives to provide for the availability of data, exchange of information and protection of the information assets while maintaining a reasonable budget and complying with industry standard practices and regulations. The purpose of this department is to serve as an advisor to the Board of Alderman, Town Manager and to all other departments and staff within the organization in the management and use of information technology.

Goals and Objectives for Fiscal Year 2015-2016:

1. Provide 100% uptime for all network services supporting public safety and other departments.
2. Provide for basic network and remote/automatic door access controls for 4th July Park.
3. Implement new surveillance cameras and software for supporting PR and PD at 4th July Park.
4. Replace aging computer equipment as budget allows.
5. Continue development and delivery of TOK University training program.
6. Continue producing a Catalog of Services document that includes inventory of services, software, hardware and networking equipment.
7. Replace/upgrade aging networking equipment.
8. Replace out of warranty virtual host servers that support the entire bank of virtual servers.
9. Begin process to redevelop toknc.com website presenting more department specific info.
10. Add staff to department in support of website development and department software integration.
11. Complete software implementations of Financial and Human Resources software.

Information Systems Department

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	189,645	\$193,792	\$193,792	\$193,792	\$200,974	\$221,345	\$221,345
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
Auto Allowance Expense	0	0	0	0	0	0	0
FICA Tax Expenses	14,336	14,810	14,810	14,831	15,383	16,944	16,944
Group Insurance Expenses	20,623	21,603	21,603	21,603	24,802	27,401	27,401
Retirement Expense - Reg.	13,028	13,880	13,880	13,702	13,405	14,764	14,764
Employee Appreciation	0	0	0	70	105	140	140
Unemployment Insurance	1,269	642	642	0	0	0	0
Retirement Expense - 401K	0	950	950	1,938	2,010	2,214	2,214
Employee Training	4,346	4,600	4,600	4,600	5,050	5,050	5,050
Subtotal Personnel	243,247	250,277	250,277	250,536	261,729	287,858	287,858
Operating and Maintenance							
Professional Services	0	0	0	12	37,000	2,000	2,000
Telephone & Postage	37,257	41,960	41,960	42,800	46,340	46,340	46,340
Travel	4,491	3,600	3,600	4,425	4,500	4,500	4,500
Maintenance/Repair - Network	64,017	37,000	37,000	36,905	63,000	63,000	63,000
Departmental Supplies/Mat.	1,023	1,200	1,200	1,200	1,200	1,200	1,200
Equipment Replacement	0	0	0	0	0	0	0
Software Lic. Renewals/Updates	27,739	34,367	34,367	34,608	20,600	20,600	20,600
Dues and Subscriptions	300	650	650	800	800	800	800
Insurance and Bonds	6,389	8,657	8,657	8,657	9,023	9,329	9,329
Miscellaneous Expenses	200	200	200	195	200	200	200
Subtotal Operating	141,416	127,634	127,634	129,602	182,663	147,969	147,969
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (I.P.)	63,139	0	0	0	24,400	24,400	24,400
Subtotal Capital Outlay	63,139	0	0	0	24,400	24,400	24,400
Installment Purchase							
Installment Purchase	30,980	31,410	31,410	31,410	31,410	22,523	22,523
Subtotal Installment Purchase	30,980	31,410	31,410	31,410	31,410	22,523	22,523
Totals	478,782	409,321	409,321	411,548	500,202	482,750	482,750

Information Systems - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Vehicle	Five of five annual payments.	5,000
Computer Storage and Backup System	Third of five annual payments.	12,350
Host Servers Replacement	First of five annual payments	5,173
Subtotal Installment Purchase		22,523
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.) *		
Host Servers Replacement	New Request	\$24,400
Subtotal Capital Outlay - Equipment (I.P.)		24,400
* Item(s) is being paid for under installment purchase financing.		

HUMAN RESOURCES DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

The mission of the Human Resources Department is to provide effective Human Resource, Safety, and Risk Management through creation, by development and implementation of policies, programs, and services which contribute to the attainment of management and employee goals. Our goals for FY 2015-2016, many of which define what we continually strive to accomplish, include:

Goals and Objectives for Fiscal Year 2015-2016

Recruiting and Hiring

Our continuing goal is to hire the most qualified employees by: pre-planning staffing needs; ensuring an effective internal interview process; increasing organizational visibility in the employment marketplace; identifying the best and most cost effective recruitment sources, conducting thorough reference checks, and actively participating in the onboarding process at the Department level for all new hires.

Employee Retention

While hiring quality employees is one of our primary goals, equally important is our ongoing goal of retaining our valued employees which we succeed by: assuring effective leadership qualities in our managers; furnishing technical, interpersonal, and career development training and coaching; conducting exit and stay interviews to supply relevant feedback to management; enhancing two-way communication between employees and management; and providing a safe workplace environment. We are also charged with providing competitive wages and benefits for our employees by conducting annual market pay studies for employee groups and securing cost effective, high quality benefits.

Legal Compliance

To accomplish this continuing goal, we must ensure that the Town has an inclusive workforce that is allowed to work in a safe and discrimination/harassment free environment by: maintaining compliance with employment laws and government regulations, developing policies and procedures and providing pertinent training for managers and employees.

Training and Development

To successfully attain this goal, we will continue to grow effective leadership skills and ensure career development of employees, by annually monitoring departmental workforce succession plans and providing training in the area of employment law, government regulations and litigation avoidance.

Safety and Risk Management

We continually utilize Risk Management practices to provide quality and cost-effective coverage while implementing programs to assist in the reduction of property and liability claims as well as reducing employee workplace injuries. This is accomplished by aggressively managing our safety programs, thoroughly conducting accident and injury investigations as well as liability claims, to develop a successful safety culture. This, in turn, will limit exposures to employees and property.

HUMAN RESOURCES DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

1. Complete the implementation of a Human Resources Information System.
2. Finalize a document scanning/disposal policy in accordance to the Department of Cultural Resources to reduce onsite document storage.
3. Pursue a SHARP Public Sector certification through the NC Department of Labor.
4. Partner with management and internal committees to enhance inclusion focus throughout the organization.

Human Resources Department

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	216,969	231,408	231,408	\$227,351	\$237,323	\$237,323	\$237,323
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Medical Loss Ratio Rebate	534	0	0	0	0	0	0
FICA Tax Expenses	16,044	17,703	17,702	17,393	18,156	18,156	18,156
Group Insurance Expenses	28,914	31,620	31,620	29,191	33,879	33,879	33,879
Retiree's Insurance Expense	128,673	164,438	164,438	164,000	0	0	0
Retirement Expense - Reg.	14,874	16,361	16,361	16,600	15,830	15,830	15,830
Employee Appreciation	27,804	29,300	38,031	38,900	43,755	43,755	43,755
Unemployment Insurance	32,907	30,856	30,856	22,560	30,000	30,000	30,000
Retirement Expense - 401K	0	1,134	1,134	1,135	2,374	2,374	2,374
Employee Training	13,110	13,251	18,251	14,400	28,760	23,760	23,760
Subtotal Personnel	479,829	536,070	549,801	531,530	410,077	405,077	405,077
Operating and Maintenance							
Professional Services	77,481	84,500	84,500	88,420	75,500	75,500	75,500
Telephone & Postage	2,113	3,039	3,039	2,271	3,039	3,039	3,039
Printing	200	200	200	205	200	200	200
Travel	2,378	2,825	2,825	2,160	5,170	5,170	5,170
Maintenance/Repair - Building	3,426		2,500	0	0	0	0
Maintenance/Repair - Other	461	1,100	1,100	1,500	1,800	1,800	1,800
Maintenance/Repair - EDP	11,696	12,000	12,000	35,920	56,600	26,600	26,600
Advertising	0	0	0	184	0	0	0
Office Supplies	1,604	1,600	1,600	1,600	1,600	1,600	1,600
Departmental Supplies/Mat.	4,838	1,600	1,600	1,600	2,600	2,600	2,600
Contracted Services	7,750	7,750	7,750	7,750	7,750	7,750	7,750
Dues and Subscriptions	959	1,185	1,185	1,000	1,145	1,145	1,145
Insurance and Bonds	6,134	9,183	9,183	9,183	9,545	9,865	9,865
Miscellaneous Expenses	263	300	300	300	300	300	300
Subtotal Operating	119,303	125,282	127,782	152,093	165,249	135,569	135,569
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	30,000	30,000
Subtotal Capital Outlay	0	0	0	0	0	30,000	30,000
Installment Purchase							
Installment Purchase	0	0	0	0	0	6,360	6,360
Subtotal Installment Purchase	0	0	0	0	0	6,360	6,360
Totals	599,132	661,352	677,583	683,623	575,326	577,006	577,006

Human Resources Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Sage Software Upgrade	First of five annual payments	\$6,360
Subtotal Installment Purchase		6,360
Capital Outlay - Equipment (I.P.) *		
Sage Software Upgrade	New Request	\$30,000
Subtotal Capital Outlay - Equipment (I.P.)		30,000

POLICE DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

The Kernersville Police Department and its personnel envision a community where all citizens enjoy the highest quality of life that is free of crime and disorder. We will accomplish this by providing outstanding police services in a legal, ethical, and professional manner. The Kernersville Police Department will enhance its reputation and practice of delivering “A Higher Level Of Service”.

Goals and Objectives for Fiscal Year 2015-2016:

1. Deliver the best possible services to our citizens.

We will increase information to, educational activities for, and interaction with our citizens. We will significantly enhance use of the Town Facebook page to include disseminating more information and reviewing and responding to citizen comments.

2. Enhance the overall quality of life for all citizens.

We will implement strategies to reduce problems in the community and increase crime prevention efforts. We will focus on resolving community problems with problem solving focus in each patrol zone.

3. Eliminate criminal activity and the conditions that foster crime and the fear of crime.

We will target crime and criminals relentlessly. We will utilize specialized divisions to focus on trends and support other units. We will expand Neighborhood Watch.

4. Enhance roadway safety.

We will utilize various tactics including enforcement and education to reduce traffic violations, crashes, and DWI offenses.

5. Continually improve agency efficiency and effectiveness.

We will enhance methods and strategies to more efficiently use resources and improve effectiveness through a review a redistribution of tasks with the agency.

6. Provide a great work environment that attracts and retains a diverse cadre of quality personnel, rewards excellence, and enhances the skills of, and opportunities for, all personnel.

We will select the best personnel, and reward and develop them for the benefit of the agency and the community.

Police Department

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	717,974	\$778,689	\$778,689	\$740,972	\$779,049	\$779,049	\$779,049
Salaries & Wages - Reg. (Sworn)	3,235,555	3,416,342	3,416,342	3,405,280	3,474,628	3,447,794	3,447,794
Salaries & Wages - Off-Duty	45,365	55,000	55,000	38,779	55,000	55,000	55,000
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime (Reg)	25,306	20,000	20,000	28,500	35,000	35,000	35,000
Salaries & Wages - Overtime (Sworn)	10,757	35,500	35,500	12,150	35,000	28,000	28,000
Salaries & Wages - Off-Duty OT	0	0	0	0	0	0	0
Clothing Allowance Expense	4,000	5,800	5,800	5,800	6,600	6,600	6,600
FICA Tax Expenses	303,559	329,816	329,817	323,837	335,704	333,116	333,116
Group Insurance Expenses	657,749	709,289	709,289	709,289	736,696	736,696	736,696
Retirees Insurance Expense	0	0	0	0	54,488	51,144	51,144
Retirement Expense - Reg.	51,534	56,467	56,467	54,402	54,298	54,298	54,298
Retirement Expense - LEO	229,630	255,781	255,781	253,232	250,939	248,520	248,520
Employee Appreciation	0	0	0	1,680	3,010	3,010	3,010
Unemployment Insurance	33,732	18,404	18,404	18,404	0	0	0
Retirement Expense - 401K Reg	0	3,817	3,817	7,695	8,141	8,141	8,141
Retirement Exp. - 401K (Sworn)	157,713	167,474	167,474	170,872	175,482	173,790	173,790
Retirement Supplemental	108,095	101,669	101,669	98,812	105,811	105,811	105,811
Employee Training	15,391	20,000	24,230	21,369	60,000	35,000	35,000
Subtotal Personnel	5,596,360	5,974,049	5,978,280	5,891,073	6,169,846	6,100,969	6,100,969
Operating and Maintenance							
Professional Services	31,499	27,651	27,651	47,755	54,260	41,260	41,260
Telephone & Postage	36,663	42,360	42,360	53,800	66,520	66,520	66,520
Printing	319	1,000	1,000	700	3,250	3,250	3,250
Departmental Utilities Expense	11,067	14,200	14,200	13,100	15,720	15,720	15,720
Travel	17,788	14,700	14,700	19,400	33,750	33,750	33,750
Travel - FC - DWI Grant	210	0	0	0	0	0	0
Maintenance/Repair - Comm Tower	0	0	0	0	0	0	0
Maintenance/Repair - Radio	35,247	40,800	40,800	36,329	40,800	40,800	40,800
Maintenance/Repair - Other	80,805	114,400	114,400	82,183	144,500	132,500	132,500
Advertising	1,471	500	500	0	1,500	1,500	1,500
Office Supplies	9,982	10,000	10,000	10,000	15,000	15,000	15,000
Departmental Supplies/Mat.	93,083	54,200	100,730	173,673	147,500	127,500	127,500
Departmental Supplies/Mat. - DWI Grant	0	0	0	0	0	0	0
Gov Hwy Safety Materials	0	0	0	0	0	0	0
GHSP-Saved By The Belt Supplies/Mat.	0	0	0	0	0	0	0
GCC/Materials/Rifle Replacement Grant	0	0	14,980	14,812	14,980	14,980	14,980
GHSP/Materials/Operation Crash Reconstruction	0	0	12,570	11,632	0	0	0
Departmental Supplies/Mat. Gov. Hwy	20,370	0	0	0	0	0	0
Uniforms & Accessories	35,886	55,000	57,866	69,000	48,500	48,500	48,500
Uniforms & Accessories - DWI Grant	0	0	0	0	0	0	0
Equipment Lease Expense	23,469	23,688	23,688	21,850	24,688	24,688	24,688
Dues and Subscriptions	2,182	5,000	5,000	1,920	5,000	5,000	5,000
Insurance and Bonds	127,533	137,843	137,843	137,843	139,940	144,045	144,045
Miscellaneous Expenses	700	1,700	1,700	750	1,700	1,700	1,700
Forsyth Co.- Park Fine, Unclaim	0	0	0	0	0	0	0
Information & Ammo Expense	9,924	15,000	15,000	27,961	45,220	45,220	45,220
Subtotal Operating	538,197	558,042	634,988	722,708	802,828	761,933	761,933
Capital Outlay							
Capital Outlay - General Improve.	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	28,000	28,000
Capital Outlay - Equipment - DWI Grant	0	0	0	0	0	0	0
Capital Outlay - Equipment - GHSP KYS	0	0	0	0	0	0	0
Capital Outlay - Equip. GHSP-SBTB	0	0	0	0	0	0	0
Capital Outlay - Equipment (I.P.)	116,537	150,000	150,000	140,628	274,000	274,000	274,000
Non-Capital - Equipment (IP)	0	203,650	203,650	190,638	65,000	65,000	65,000
Subtotal Capital Outlay	116,537	353,650	353,650	331,266	339,000	367,000	367,000
Special Appropriations							
K-9 costs	2,907	7,650	7,650	7,650	10,450	10,450	10,450
Governor's Crime Commission Grant	8,968	0	0	0	0	0	0
Subtotal Special Appropriations	2,907	7,650	7,650	7,650	10,450	10,450	10,450
Installment Purchase							
Installment Purchase	271,890	280,736	280,736	277,292	241,903	238,627	238,627
Subtotal Installment Purchase	271,890	280,736	280,736	277,292	241,903	238,627	238,627
Totals	6,525,891	7,174,127	7,255,304	7,229,989	7,564,027	7,478,979	7,478,979

Police Department - Capital Outlay		
Item	Remarks	Project Cost
Installment Purchase		
10 - Patrol Car Replacements	Fifth of Five Annual Payments	45,400
5 - Patrol Car Replacements	Four of Five Annual Payments	24,750
5 - Patrol Car Replacements	Third of Five Annual Payments	24,200
Vehicle Replacement Program (6 Cars)	Second of Five Annual Payments	30,710
Commication Radios	Second of Five Annual Payments	17,600
Computers	Second of Five Annual Payments	24,100
5 - Vehicle Replacements	First of Five Annual Payments	33,919
1 - Canine Vehicle (Replacement)	First of Five Annual Payments	6,784
Recording System	First of Five Annual Payments	13,780
Barcoding System - Evidence Room	First of Five Annual Payments	3,604
In-Car Radios (20) - Replacement	First of Five Annual Payments	13,780
Subtotal Installment Purchase		238,627
Capital Outlay - General Improvement		
Subtotal General Improvement		0
Capital Outlay - Equipment		
Two (2) Service Canines	New Request	28,000
Subtotal for Capital Outlay - Equipment		28,000
Capital Outlay - Equipment (I.P.) *		
Vehicle Replacement Program (Five Vehicles)	Replace older higher maintenance vehicles with safer, more fuel efficient models.	160,000
1 - Canine Vehicle (Replacement)	New Request - Replacement	32,000
Recording System	New Request - Replacement older telephone and radio system	65,000
Barcoding System - Evidence Room	New Request - System Current Manual System	17,000
Subtotal Capital Outlay - Equipment (I.P.)		274,000
Non-Capital Outlay - Equipment (I.P.) *		
In-Car Radios (20) - Replacement	New Request - Replacement	65,000
Subtotal Non-Capital Outlay - Equipment (I.P.)		65,000
* Item(s) is being paid for under installment purchase financing.		

FIRE DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

Goals and Objectives for Fiscal Year 2015-2016:

- 1. Continue to evaluate our existing emergency service delivery in order to provide the highest quality of services to our citizens while maintaining the safety of our responders.*

Focus areas include:

- Replacement of equipment, staff vehicles, and fire apparatus that have decreasing reliability and escalating repair costs.
- Enhanced physical fitness training and proficiency training of all personnel.
- Selection of a site for the relocation of South Park Drive Fire Station 42.
- Pursuit of grant options for breathing apparatus and defibrillators that are nearing their end-of-service life.
- Improved coordination of hazard mitigation efforts with other Town departments as well as our neighboring communities.

- 2. Strategically plan for future emergency service delivery based on our changing community as well as a shifting emergency service culture.*

Focus areas include:

- Pursuit of creative options for improved response time and resulting service along the South Main Street corridor, West of Business 40.
- Planning and training for future succession within our department.
- Further training and proficiency with regards to active shooter incidents.
- Evaluating the possibility of expanding our emergency medical capabilities to include higher skill levels and patient transport.

FIRE DEPARTMENT

GOALS & OBJECTIVES FY 2015-16

3. *Expand fire and hazard prevention efforts to include a broader target audience and more diverse education.*

Focus areas include:

- Continuation and expansion of our senior adult program.
 - More organized child safety seat installation sessions.
 - Information dispersal by additional means and media sources.
 - More education targeting our Hispanic population.
 - Improving the quality and positive impact of fire inspections by focusing on education that leads to compliance.
4. *Prepare for the Department of Insurance inspection that issues a rating for fire protection in a community. This rating directly impacts insurance premiums for residents and businesses and is based on criteria such as staffing, equipment, coverage, response, training, water supply and communications.*

Fire Department

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	2,952,659	\$3,025,591	\$3,025,591	3,025,591	3,115,512	3,115,512	3,115,512
Salaries & Wages - Temp/PT	19,908	0	0	18,000	0	0	0
Salaries & Wages - Overtime	195,420	225,000	225,000	225,000	240,120	240,120	240,120
FICA Tax Expenses	229,716	248,670	248,670	250,139	256,894	256,894	256,894
Group Insurance Expenses	577,386	613,901	613,901	613,901	641,002	641,002	641,002
Retirees Insurance Expense	0	0	0	0	57,431	56,261	56,261
Retirement Expense - Reg.	217,412	229,817	229,817	229,817	223,821	223,821	223,821
Employee Appreciation	0	0	0	1,190	2,450	2,450	2,450
Retirement Expense - 401K	28,039	15,446	14,980	32,506	33,557	33,557	33,557
Unemployment Insurance	0	14,980	15,446	15,446	0	0	0
Employee Training	15,144	15,000	15,000	19,500	22,500	18,500	18,500
Subtotal Personnel	4,235,685	4,388,405	4,388,405	4,431,090	4,593,287	4,588,117	4,588,117
Operating and Maintenance							
Professional Services	27,314	20,625	20,625	23,000	25,220	25,220	25,220
Telephone & Postage	9,240	9,500	9,500	7,500	9,500	9,500	9,500
Printing	742	850	850	800	850	850	850
Departmental Utilities Expense	54,186	50,000	50,000	48,000	50,000	50,000	50,000
Travel	5,050	5,000	5,000	5,000	6,000	6,000	6,000
Maintenance/Repair - Bldg.	25,094	10,000	10,000	25,000	28,000	15,000	15,000
Maintenance/Repair - Radio	911	1,000	1,000	950	5,600	4,000	4,000
Maintenance/Repair - Other	9,485	10,000	10,000	9,500	12,000	12,000	12,000
Maintenance/Repair - Fire Truck	21,493	10,000	10,000	30,000	25,000	15,000	15,000
Advertising	765	250	250	250	750	750	750
Supplies/Fire Truck Repairs	-178	0	0	0	0	0	0
Office Supplies	2,150	2,500	2,500	2,250	2,500	2,500	2,500
Departmental Supplies/Mat.	57,699	52,500	92,901	92,000	65,000	60,000	60,000
Departmental Supplies/Mat. Grant	0	0	0	0	0	0	0
Fire Grant Supplies & Materials	0	0	0	0	0	0	0
Uniforms & Accessories	51,555	65,000	75,462	75,000	69,000	69,000	69,000
Equipment Lease Expense	1,132	1,200	1,200	1,200	1,500	1,500	1,500
Contracted Services	16,619	30,850	34,350	30,000	30,850	30,850	30,850
Dues and Subscriptions	8,787	9,895	9,895	9,895	9,895	9,895	9,895
Insurance and Bonds	90,900	115,949	115,949	115,949	118,969	118,787	118,787
Miscellaneous Expenses	1,585	1,500	1,500	1,500	1,500	1,500	1,500
Public Educ./Fire Prevention	3,988	4,000	4,000	4,000	4,500	4,500	4,500
Subtotal Operating	388,516	400,619	454,982	481,794	466,634	436,852	436,852
Capital Outlay							
Capital Outlay - Improvements (I.P.)	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment (IP)	998,382	475,000	475,000	475,000	67,000	67,000	67,000
Non-Capital - Equipment (IP)	121,935	96,000	96,000	96,000	295,000	295,000	295,000
Subtotal Capital Outlay	1,120,317	571,000	571,000	571,000	362,000	362,000	362,000
Special Appropriations							
Fire Protection Contracts	12,500	12,500	12,500	12,500	17,500	17,500	17,500
Subtotal Special Appropriations	12,500	12,500	12,500	12,500	17,500	17,500	17,500
Installment Purchase							
Installment Purchase	270,388	337,441	337,441	337,441	309,860	309,860	309,860
Subtotal Installment Purchase	270,388	337,441	337,441	337,441	309,860	309,860	309,860
Totals	6,027,406	5,709,965	5,764,328	5,833,825	5,749,281	5,714,329	5,714,329

Fire Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Station 42 driveway repair	Fifth of five annual payments	8,300
Gas detection equipment replacemant	Fifth of five annual payments	5,156
Breathing air cylinder replacement (1st year)	Fifth of five annual payments	7,012
Fire Station Land	Third of fifteen annual payments	15,200
Breathing air cylinder replacement (2nd year)	Fourth of five annual payments	7,010
Breathing air cylinder replacement (3rd year)	Third of five annual payments	5,400
Radios and radio equipment	Third of five annual payments	18,700
Aerial apparatus	Third of twelve annual payments	93,910
Communication radios and equipment	Second of five annual payments	20,550
Fire Engine with mounted equipment	First of ten annual payments	51,880
Chief Vehicle - Replacement	First of five annual payments	6,784
SCBA Equipment - Replacement	First of five annual payments	62,538
Training Officer Vehicle	First of five annual payments	7,420
Subtotal Installment Purchase		309,860
Capital Outlay - Equipment (I.P.) *		
Chief Vehicle - Replacement	Replacement of existing vehicle	32,000
Training Officer Vehicle	New Request	35,000
Subtotal Capital Outlay - Equipment (I.P.)		67,000
Non-Capital Outlay - Equipment (I.P.) *		
SCBA Equipment - Replacement	Replacement of existing equipment	295,000
Subtotal Non Capital Equipment (I.P.)		295,000
* Item(s) is being paid for under installment purchase financing.		

PUBLIC SERVICES-STREET DIVISION

GOALS & OBJECTIVES FY 2015-16

The Street Division provides four primary services for the Town: roadway construction, street maintenance, right-of-way maintenance, and emergency response. These services include roadway and drainage repairs, construction project management and inspections, asphalt resurfacing, mowing and landscaping along the public roadways, and emergency services such as snow removal, storm debris cleanup, assistance to the Police and Fire Departments in emergency street closures, and accident cleanup. The primary emphasis during this fiscal year is to start the Kerner Mill Greenway Project.

Goals and Objectives for Fiscal Year 2015-2016:

1. Resurface approximately 8 lane miles of roadway.
2. Update regulatory sign inventory.
3. Construct covered dump area for sweeper.
4. Construct salt storage facility.
5. Perform enhanced drainage maintenance.
6. Develop and implement new pay plan similar to that of Central Maintenance.

Public Services - Street Division

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	549,636	\$671,368	\$671,368	669,000	604,404	605,168	605,168
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	19,082	29,500	29,500	25,000	30,500	30,500	30,500
Auto Allowance Expense	0	0	0	0	0	0	0
FICA Tax Expenses	42,007	53,616	53,616	53,116	48,622	48,680	48,680
Group Insurance Expenses	107,071	140,654	140,654	140,654	124,204	124,204	124,204
Retirees Insurance Expense	0	0	0	0	6,210	12,205	12,205
Retirement Expense - Reg.	39,153	49,551	49,551	49,066	42,349	42,400	42,400
Employee Appreciation	0	0	0	315	665	665	665
Unemployment Insurance	5,365	4,066	4,066	4,066	0	0	0
Retirement Expense - 401K	0	3,291	3,291	6,940	6,350	6,357	6,357
Employee Training	4,365	7,850	7,850	7,000	5,760	5,760	5,760
Subtotal Personnel	766,679	959,897	959,897	955,157	869,064	875,939	875,939
Operating and Maintenance							
Professional Services	3,915	5,300	5,300	5,300	5,300	5,300	5,300
Telephone & Postage	3,259	9,000	9,000	9,000	9,000	9,000	9,000
Printing	0	1,650	1,650	1,500	1,650	1,650	1,650
Street Lighting	375,473	412,339	412,339	412,339	416,753	416,753	416,753
Decorative Street Lighting	0	5,751	5,751	5,751	5,751	5,751	5,751
Departmental Utilities Expense	4,623	8,460	8,460	8,460	8,284	8,284	8,284
Travel	105	1,250	1,250	1,250	2,300	2,300	2,300
Maintenance/Repair - Other	1,032	700	700	700	700	700	700
Advertising	0	1,000	1,000	1,000	1,000	1,000	1,000
Office Supplies	967	1,400	1,400	1,300	1,400	1,400	1,400
Departmental Supplies/Mat.	10,410	12,450	12,450	12,450	26,159	26,159	26,159
Street Supplies and Materials	87,233	76,000	76,000	76,000	43,940	43,940	43,940
Signs	19,709	19,612	19,612	19,000	29,254	24,254	24,254
Uniforms & Accessories	5,733	6,000	6,000	6,000	6,000	6,000	6,000
Equipment Lease Expense	644	12,759	12,759	12,759	12,759	12,759	12,759
Landfill Tipping Fees	24,962	24,000	24,000	24,000	24,000	24,000	24,000
Contracted Services	78,521	100,875	100,875	100,000	69,450	69,450	69,450
Contracted Services	0	0	47,000	0	0	0	0
Dues and Subscriptions	184	1,020	1,020	1,000	1,270	1,270	1,270
Insurance and Bonds	46,463	56,600	56,600	56,600	56,820	56,820	56,820
Miscellaneous Expenses	2,110	2,150	2,150	2,150	2,150	2,150	2,150
Subtotal Operating	665,340	758,316	805,316	756,559	723,940	718,940	718,940
Capital Outlay							
General Improvements	350,000	370,000	0	0	990,000	0	0
General Improvements	0	0	452,000	394,000	0	0	0
General Improvements	0	0	60,000	60,742	0	0	0
General Improvements	0	0	40,000	40,000	0	0	0
Sidewalk Construction/Repair	11,709	13,000	13,000	13,000	25,000	20,000	20,000
Capital Outlay - Equipment	64,725	0	196,580	197,305	0	0	0
Capital Outlay - Equipment (IP)	66,087	0	0	0	188,000	50,000	50,000
Subtotal Capital Outlay	492,521	383,000	761,580	705,047	1,203,000	70,000	70,000
Installment Purchase							
Installment Purchase	13,372	77,320	77,320	77,320	77,829	87,920	87,920
Subtotal Installment Purchase	13,372	77,320	77,320	77,320	77,829	87,920	87,920
Totals	1,937,912	2,178,533	2,604,113	2,494,083	2,873,833	1,752,799	1,752,799

Public Services - Street Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Mini Excavator	Third of five annual payments	\$13,400
Angel Road	Fifth of five annual payments	63,920
Salt Storage Facility	First of five annual payments	10,600
Subtotal Installment Purchase		87,920
Capital Outlay - General Improvement		
Subtotal Capital Outlay - General Improvement		0
Sidewalk construction		
Sidewalk Construction/Repair	New Request	\$20,000
Subtotal Sidewalk Constr.		20,000
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		
Capital Outlay - Equipment (IP) *		
Salt Storage Facility	New Request - Replacement of Existing Facility	\$50,000
Subtotal Capital Outlay - Equipment (IP)		50,000
* Item(s) is being paid for under installment purchase financing.		

PUBLIC SERVICES- SOLID WASTE DIVISION

GOALS & OBJECTIVES FY 2015-16

The Solid Waste Division is responsible for the promotion of a healthy and clean environment through the timely collection and disposal of solid waste. However, a priority of this Division is not just disposal, but rather re-purposing of this material through an effective recycling program. The Division also provides special services to include white good and bulky item collections, yard waste collections and public education programs.

Goals and Objectives for Fiscal Year 2015-2016:

1. Implement Motion Link vehicle tracking and analysis system for all residential services.
2. Analyze and update routing and mapping of the residential leaf programs.
3. Complete the Commercial Client mapping onto Mobile 311.
4. Analyze the Motion Link System to see if this technology could improve Commercial Routing and Customer Service.
5. Continue to implement programs designed to achieve the waste reduction goals outlined in the Forsyth County 10-year Solid Waste Plan.
6. Commercial Supervisor to obtain Public Works Supervisor (PWS) Credential.

Public Services - Solid Waste Division

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	659,461	625,444	625,444	\$634,000	\$573,129	\$590,614	\$590,614
Salaries & Wages - Temp/PT	5,589	7,680	7,680	3,000	2,000	2,000	2,000
Salaries & Wages - Overtime	14,676	9,000	9,000	3,500	9,000	9,000	9,000
FICA Tax Expenses	50,309	49,122	49,122	49,028	44,735	46,075	46,075
Group Insurance Expenses	125,363	122,548	122,548	122,548	128,846	141,980	141,980
Retirees Insurance Expense	0	0	0	0	27,098	25,472	25,472
Retirement Expense - Reg.	46,553	44,855	44,855	45,072	38,829	39,995	39,995
Employee Appreciation	0	0	0	385	630	665	665
Unemployment Insurance	6,318	3,852	3,852	3,852	0	0	0
Retirement Expense - 401K	0	3,066	3,066	6,375	5,822	5,997	5,997
Employee Training	1,588	1,750	1,750	1,750	1,950	1,950	1,950
Subtotal Personnel	909,856	867,318	867,318	869,510	832,039	863,748	863,748
Operating and Maintenance							
Professional Services	55,579	39,500	39,500	39,500	40,700	40,700	40,700
Telephone & Postage	4,081	5,900	5,900	5,200	5,900	5,900	5,900
Printing	10,018	10,760	10,760	10,650	10,760	10,760	10,760
Travel	755	1,800	1,800	1,400	1,575	1,575	1,575
Advertising	2,637	2,800	2,800	2,800	2,800	2,800	2,800
Office Supplies	1,032	2,100	2,100	1,950	2,100	2,100	2,100
Departmental Supplies/Mat.	40,576	41,680	41,680	41,000	32,510	32,510	32,510
Departmental Supplies/Recycle	20,306	28,445	28,445	27,975	30,200	30,200	30,200
Uniforms & Accessories	8,366	9,200	9,200	9,100	9,200	9,200	9,200
Equipment Lease Expense	5,000	0	5,000	2,500	5,000	5,000	5,000
Landfill Tipping Fees	460,279	440,760	440,760	440,760	462,000	462,000	462,000
Solid Waste Fees Expense	16,235	24,000	24,000	23,500	27,000	27,000	27,000
Contracted Services	49,316	47,600	47,600	47,000	56,040	56,040	56,040
Dues and Subscriptions	771	850	850	750	900	900	900
Insurance and Bonds	40,350	45,575	45,575	45,575	46,262	46,262	46,262
Miscellaneous Expenses	1,450	1,500	1,500	1,400	1,500	1,500	1,500
Subtotal Operating	716,752	702,470	707,470	701,060	734,447	734,447	734,447
Capital Outlay							
Capital Outlay - General Improvements	0	0	0	0	0	0	0
Capital Outlay - Equipment	33,821	0	0	0	0	0	0
Capital Outlay - Equipment (IP)	0	0	0	0	257,000	257,000	257,000
Subtotal Capital Outlay	33,821	0	0	0	257,000	257,000	257,000
Installment Purchase							
Installment Purchase	169,113	177,185	177,185	169,113	177,185	231,668	231,668
Subtotal Installment Purchase	169,113	177,185	177,185	169,113	177,185	231,668	231,668
Totals	1,829,542	1,746,973	1,751,973	1,739,683	2,000,671	2,086,863	2,086,863

Public Services - Solid Waste Division- Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Front End Loader Refuse Collection Truck	Fifth of five annual payments	\$50,930
Container Collection/Set Truck	Fifth of five annual payments	19,259
Automated Refuse Collection Truck-Recycle	Fourth of five annual payments	53,498
Automated Refuse Collection Truck-Refuse	Fourth of five annual payments	53,498
Recycling Truck - Front Loader	First of five annual payments	54,483
Subtotal Installment Purchase		231,668
Capital Outlay - Equipment (I.P.)		
Recycling Truck - Front Loader	New Request	257,000
Subtotal Capital Outlay - Equipment (I.P.)		257,000
* Item(s) is being paid for under installment purchase financing.		

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2015-2016

“Kernersville Parks and Recreation strives to improve the quality of life & safety for its citizens & employees by offering diverse quality programs, activities, parks & town facilities while also protecting the environment.”

Kernersville is a leader when it comes to generating economic revenues due to tourism through the usage of the Ivey M. Redmon Sports Complex and this year through the addition of a use agreement with Kernersville Little League/Swaim Complex. These two facilities translates into hosting 40 state and national level baseball tournaments, larger than we have had in previous years. We also host several large cross-country meets, youth lacrosse leagues, and organize several large adult weeknight athletic leagues per year.

This Department operates nine current facilities. These facilities are Kernersville Recreation Center, Fourth of July, Harmon Park, Civitan Park, Old Lake Park, Ivey M. Redmon Sports Complex, Century Lake Park, and Rotary Park and the newest addition Bagely Sports Complex, a user agreement facility with the Forsyth County School System. The Department also maintains additional acreage of common space turf and landscape beds as well some DOT right of way in addition to the park acreage. The Department currently produces 200 (+) special events and programs per year, upholds 35+ corporate accounts, achieves numerous sponsorships, and maintains a high media presence. Current staff is composed of 9 full-time and roster of seasonal and part-time staff.

Goals and Objectives for Fiscal Year 2015-2016:

1. Continue searching for external funding opportunities that will both advance the departments planning efforts and benefit the Town.
 - a) Seek to apply for North Carolina Parks and Recreation Trust Fund grant & Land Water Conservation Grant for the Civitan Park renovation project.
 - b) Revisit and complete corporate sponsorship policy packages for departmental marketable amenities at KPRD sporting complexes.
2. Continue working towards becoming a more self-sustaining department.
 - a) Each additional fiscal year look to increase department revenues and report increased amount with the department annual report.
 - b) Re-categorize departmental offerings into broader, general title and set cost recovery percentages for each category. Balance offering between full subsidies and full cost recovery based on social benefits to the community.
 - c) Examine each program and find the true cost of doing business. Set fees based on cost recovery by using three pricing methods: Competitive Pricing, Value Pricing, and Market Pricing.
 - d) Continue to monitor our program offerings. Evaluate cost recovery, social benefit, competition in relation to our mission. Begin to exit programming that doesn't fit our purpose and/or find that competitors can do better than us.

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2015-2016

3. Improving & developing park facilities.
 - a) Continue the improvement of turf grass and athletic fields in the parks.
 - b) Continue implementing and refining the standards set forth in the Parks Maintenance and Landscaping policy manual.
 - c) Continue effective inspections, reporting, and, repairs of all system amenities and facilities.
 - d) Continue the process of implementing changes to our facilities to improve our facility inclusion.
 - e) Ask for additional staffing to address current and future department expansions and increased workload.

4. Provide well organized programs, athletics, and special events to meet the needs of the citizens.
 - a) Recruit and contract 75 quality independent instructors and vendors
 - b) Offer at up to 15 community special events
 - c) Contract up to 3 providers to offer ½ day specialty camps in addition to current summer camp offerings

6. Maintain positive and effective avenues of departmental communications.
 - a) Obtain corporate sponsorship for all major events.
 - b) Design and distribute 3 departmental programming brochures.
 - c) Maintain positive working relationship with the local media
 - d) Continue to promote and effectively use the department's listserv and Rec 1 software.
 - e) Expand our cyber presence through YouTube videos to keep the public informed.

Parks & Recreation Department

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	357,063	350,411	350,411	\$350,411	\$372,182	\$372,182	\$372,182
Salaries & Wages - Temp/PT	113,176	124,000	127,000	127,000	136,698	136,698	136,698
Salaries & Wages - Overtime	6,317	6,000	6,000	6,000	6,000	6,000	6,000
FICA Tax Expenses	34,080	36,751	36,752	37,000	39,413	39,416	39,416
Group Insurance Expenses	61,982	64,482	64,482	64,482	77,859	84,051	84,051
Retirees Insurance Expense	0	0	0	0	6,683	6,517	6,517
Retirement Expense - Reg.	24,790	33,965	33,965	34,178	34,343	34,343	34,343
Employee Appreciation	0	0	0	245	315	350	350
Unemployment Insurance	3,899	1,926	1,926	0	0	0	0
Retirement Expense - 401K	0	1,718	1,718	3,565	3,782	3,782	3,782
Employee Training	1,690	4,280	4,280	4,280	2,490	2,490	2,490
Subtotal Personnel	602,996	623,534	626,534	627,161	679,765	685,829	685,829
Operating and Maintenance							
Professional Services	58,675	48,400	48,400	48,400	71,400	56,400	56,400
Telephone & Postage	7,925	8,400	8,400	8,400	8,400	8,400	8,400
Printing	350	500	500	500	500	500	500
Departmental Utilities Expense	62,929	62,020	62,020	92,500	75,700	75,700	75,700
Travel	1,565	3,200	3,200	3,200	2,620	2,620	2,620
Maintenance/Repair - Bldg.	63,440	64,000	71,300	71,300	93,100	93,100	93,100
Maintenance/Repair - Radio	0	0	0	0	0	0	0
Maintenance/Repair - Ballfields	0	0	395,000	395,000	31,000	31,000	31,000
Maintenance/Repair - Other	6,299	7,000	7,000	7,000	6,800	6,800	6,800
Building & Equipment Rental	61,689	64,139	64,139	64,139	70,390	70,390	70,390
Advertising	507	800	800	1,000	800	800	800
Office Supplies	3,338	4,220	4,220	4,220	4,220	4,220	4,220
Departmental Supplies/Mat.	49,508	45,400	45,400	45,400	47,400	47,400	47,400
Landscaping Supplies/Mat.	15,299	12,395	12,395	12,395	14,150	14,150	14,150
Landscaping Supl/Mat. Tree Care	0	0	0	0	0	0	0
Concession Supplies/Mat.	316	2,000	2,000	2,000	2,000	2,000	2,000
Uniforms & Accessories	3,054	3,805	3,805	3,805	3,805	3,805	3,805
Equipment Lease Expense	1,361	28,800	28,800	31,000	29,300	29,300	29,300
Special Events	28,784	28,800	28,800	28,800	32,800	32,800	32,800
Athletic Expenses	64,940	63,122	75,122	75,122	71,722	71,722	71,722
Recreational Activities - Gen Program	44,015	22,000	22,000	44,000	22,500	22,500	22,500
Recreational Camps	23,060	27,580	27,580	27,580	28,190	28,190	28,190
Wildlife Maintenance	0	0	0	0	0	0	0
Special Marketing Activities	17,094	18,000	18,000	18,000	19,705	19,705	19,705
Contracted Services	4,161	4,000	4,000	4,000	4,000	4,000	4,000
Dues and Subscriptions	1,922	1,975	1,975	1,975	2,090	2,090	2,090
Insurance and Bonds	16,280	20,200	20,200	20,200	21,084	21,269	21,269
Miscellaneous Expenses	1,728	1,400	1,400	1,800	1,500	1,500	1,500
Subtotal Operating	538,239	542,156	956,456	1,011,736	665,176	650,361	650,361
Capital Outlay							
Capital Outlay - Land	0	0	0	0	0	0	0
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - General Improvements (I.P.)	0	0	0	0	0	0	0
Capital Outlay - Improvements (I.P.)	0	0	0	0	867,000	867,000	867,000
Capital Outlay - Equipment	4,790	0	0	0	0	0	0
Capital Outlay - Equipment (I.P.)	0	30,000	30,000	29,936	80,000	80,000	80,000
Subtotal Capital Outlay	4,790	30,000	30,000	29,936	947,000	947,000	947,000
Installment Purchase							
Installment Purchase	98,843	46,081	46,081	46,081	138,186	138,186	138,186
Subtotal Installment Purchase	98,843	46,081	46,081	46,081	138,186	138,186	138,186
Totals	1,244,868	1,241,771	1,659,071	1,714,914	2,430,127	2,421,376	2,421,376

Parks & Recreation Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
John Deere Gator	Fifth of five annual payments	1,445
Self Contained Spray Unit	Fifth of five annual payments	5,156
Fourth of July Park - Tennis Courts	Fifth of five annual payments	14,275
Crew Cab Truck	Fourth of five annual payments	5,700
Mower	Fourth of five annual payments	1,800
Admin Vehicle	Second of five annual payments	6,150
Landscaping Truck	First of five annual payments	5,936
Wireless Camera System - Fourth of July Park	First of five annual payments	11,024
General Improvements at Ivey Redmon Sports Complex	First of ten annual payments	86,700
Subtotal Installment Purchase		138,186
Capital Outlay - Improvements (I.P.)		
Subtotal Capital Outlay - General Improvements		
		0
Capital Outlay - Equipment (I.P.) *		
Landscaping Truck	New Request - Replacement	28,000
Wireless Camera System - Fourth of July Park	New Request	52,000
Subtotal Capital Outlay - Equipment (I.P.)		80,000
Capital Outlay - Equipment (I.P.) *		
General Improvements at Ivey Redmon Sports Complex	New Request	867,000
Subtotal Capital Outlay - Equipment (I.P.)		867,000
* Item(s) is being paid for under installment purchase financing.		

PADDISON MEMORIAL LIBRARY

GOALS & OBJECTIVES FY 2015-16

The Paddison Memorial Library is a public gift which has been entrusted to the Town of Kernersville. Therefore, it is our responsibility to manage and maintain this facility in accordance with said Trust. The upper floor of this building is sub-leased to Forsyth County, except the Paddison Room, for the purpose of providing a public library. The lower floor is leased to the Kernersville Shepherd's Center. The Shepherd's Center is using this space to provide a Senior Enrichment Center. However, some of the space is periodically sub-leased to other community groups when not in use by the Senior Enrichment Center. Expenses associated with this account are for cleaning supplies, electrical, plumbing, HVAC, building maintenance and utilities, as outlined in the lease agreement. Maintenance and custodial services are provided by the General Services Component of the Central Maintenance Division, Public Services Department.

Goals and Objectives for Fiscal Year 2015-2016:

1. Analyze use of facility should the County abandon site as an active Library.
2. Analyze remaining lifecycle of HVAC system.

Library

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Departmental Utilities Expense	\$25,262	\$24,432	\$24,432	\$24,432	\$25,200	\$25,200	\$25,200
Maintenance/Repair - Bldg.	6,066	10,000	10,000	8,000	10,000	10,000	10,000
Maintenance/Repair - Other	300	8,000	8,000	6,000	8,000	8,000	8,000
Departmental Supplies	6,492	6,900	6,900	6,900	6,900	6,900	6,900
Contracted Services	4,626	7,230	7,230	5,000	7,230	7,230	7,230
Insurance and Bonds	1,855	2,470	2,470	2,470	2,661	2,661	2,661
Miscellaneous Expenses	0	300	300	300	300	300	300
Subtotal Operating	44,601	59,332	59,332	53,102	60,291	60,291	60,291
Capital Outlay							
Capital Outlay - Bldgs.	0	0	0	0	0	0	0
Capital Outlay - General Improv.	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Totals	44,601	59,332	59,332	53,102	60,291	60,291	60,291

PUBLIC SERVICES-GENERAL SERVICES

GOALS & OBJECTIVES FY 2015-16

General Services is one of the operational components of the Central Maintenance Division. This unit is tasked with two primary functions; building maintenance and custodial services. Although these services vary by location, this unit is generally responsible for the following buildings: Town Hall, Stockton Law Enforcement Center, Paddison Library, Senior Center, all Public Services Buildings, Community House, Chamber of Commerce, Recycling Center, the Allegacy Bank Building and the rental buildings generally referred to as 115, 125, 133 and 141 South Main Street. This unit also provides maintenance assistance to the Fire Department and the Parks and Recreation Department.

Goals and Objectives for Fiscal Year 2015-2016:

1. Replace 40% of HVAC Valve and Actuators.
2. ADA door openers for Town Hall.
3. Resurface Public Services Facility Parking Lot.

Public Services - General Services Division

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$105,443	\$106,026	\$106,026	\$106,026	\$109,925	\$145,478	\$145,478
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
FICA Tax Expenses	7,948	8,111	8,111	8,117	8,418	11,140	11,140
Group Insurance Expenses	17,894	18,785	18,785	18,785	20,480	33,748	33,748
Retirement Expense - Reg.	7,271	7,496	7,496	7,496	7,332	9,704	9,704
Employee Appreciation	0	0	0	70	105	140	140
Unemployment Insurance	976	642	642	642	0	0	0
Retirement Expense - 401K	0	520	520	1,060	1,099	1,455	1,455
Employee Training	129	200	200	150	225	225	225
Subtotal Personnel	139,662	141,780	141,780	142,346	147,584	201,890	201,890
Operating and Maintenance							
Professional Services	22,770	150	150	150	150	150	150
Telephone & Postage	2,876	2,936	2,936	2,900	2,936	2,936	2,936
Printing	146	0	0	0	0	0	0
Departmental Utilities Expense	132,802	159,378	159,378	145,000	140,578	140,578	140,578
Travel	0	450	450	450	450	450	450
Maintenance/Repair - Bldg.	67,948	33,000	131,308	150,000	38,000	38,000	38,000
Maintenance/Repair - Radio	0	295	295	295	295	295	295
Maintenance/Repair - Other Equip.	25,901	31,210	31,210	31,000	29,700	29,700	29,700
Advertising	632	0	0	0	0	0	0
Departmental Supplies/Mat.	27,484	26,800	26,800	25,000	31,800	31,800	31,800
Uniforms & Accessories	1,009	1,700	1,700	1,700	1,700	1,700	1,700
Contracted Services	24,187	31,670	31,670	31,670	36,450	36,450	36,450
Insurance and Bonds	6,156	7,358	7,358	7,358	7,895	7,895	7,895
Miscellaneous Expenses	124	300	300	300	1,700	1,700	1,700
Subtotal Operating	312,035	295,247	393,555	395,823	291,654	291,654	291,654
Capital Outlay							
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - Gen Improvements (I.P)	0	0	0	0	230,000	230,000	230,000
Capital Outlay - Equipment	0	0	0	0	29,000	0	0
Capital Outlay - Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	259,000	230,000	230,000
Installment Purchase							
Installment Purchase	19,508	19,820	19,820	19,820	19,820	42,820	42,820
Subtotal Installment Purchase	19,508	19,820	19,820	19,820	19,820	42,820	42,820
Totals	471,205	456,847	555,155	557,989	718,058	766,364	766,364

Public Services - General Services Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Resurface Public Services Yard	Fourth of five annual payments	\$11,720
Replace Roof at Public Services Admin Bldg	Fourth of five annual payments	4,050
Replace Roof and Gutters at Town Hall	Fourth of five annual payments	4,050
Public Services Facility - Paving	First of ten annual payments	23,000
Subtotal Installment Purchase		42,820
Capital Outlay - Buildings		
Subtotal Capital Outlay - Buildings		0
Capital Outlay - Equipment		
Subtotal Capital Outlay - Equipment		0
Capital Outlay - General Improvements (I.P.)		
Public Services Facility - Paving	New Request	230,000
Subtotal Capital Outlay - General Improvements (I.P.)		230,000
* Item(s) is being paid for under installment purchase financing.		

SPECIAL APPROPRIATIONS

GOALS & OBJECTIVES FY 2015-16

The items contained in this budget are generally transfer items where the Revenue is generated by the General Fund and the expenditures occur in other budgetary funds. The exceptions are departmental transfers for salary-related expenses and debt service payments for the general obligation refunding bonds for street improvements.

Special Appropriations

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Reserve for Future Group Insurance	\$0	\$0	\$0	\$1	\$0	\$0	\$0
Transfer to Cap Res/future Transp Projects	0	0	0	0	0	0	0
Transfer to Cap Res/future Fire Dept Projects	0	0	0	0	0	0	0
Transfer to Cap Res/CRF Development Fee	26,037	0	0	0	0	0	0
Transfer to Cap Res/Future Group Insurance Expense	25,656	0	0	0	0	0	0
Transfer to Cap Res/CRF Utility Access Fee	0	0	0	0	0	0	0
Transfer to Cap Reserve Fund - Future Eng. Projects	0	0	0	0	0	0	0
Transfer to Stormwater Fund for Fees	212,332	216,579	216,579	216,579	216,579	216,579	216,579
Transfer to Stormwater Fund	0	0	0	0	0	0	0
Transfer to Contribution - Recreational Project	0	0	0	0	0	0	0
Transfer to E911 - from General Fund	0	0	0	0	0	0	0
Transfer to E911 - Debt Service	0	0	0	0	0	0	0
Transfer to Self-Med. Loss	0	0	0	0	0	0	0
Transfer to Traffic Enf. Team	0	0	0	0	0	0	0
Transfer to Transportation-Ad Valorem Tax	0	0	0	0	0	0	0
Transfer to Transportation Fund -	0	0	0	0	0	0	0
Transfer to Kerner Mill Greenway CPO	0	0	0	0	0	0	0
Transfer to D-CFBB	0	0	0	0	0	0	0
Transfer to Stormwater Fund -	0	0	0	0	0	0	0
Transfer to Contributions - PD	0	0	0	0	0	0	0
Subtotal Operating	264,025	216,579	216,579	216,580	216,579	216,579	216,579
Other							
FY11-12 Reserve - Salaries							
Reserve - DEVPR	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0
Subtotal Other	0	0	0	0	0	0	0
Debt Service							
Street Bond Payment - Principal	400,000	400,000	400,000	405,000	405,000	405,000	405,000
Street Bond Payment - Interest	181,400	165,400	165,400	82,384	78,690	78,690	78,690
Revolving Sewer Loan - Principal	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Revolving Sewer Loan - Interest	116,160	106,480	106,480	106,480	96,800	96,800	96,800
Subtotal Debt Service	1,097,560	1,071,880	1,071,880	993,864	980,490	980,490	980,490
Totals	1,361,585	1,288,459	1,288,459	1,210,444	1,197,069	1,197,069	1,197,069

PUBLIC SERVICES -ADMINISTRATION DIVISION

GOALS & OBJECTIVES FY 2015-16

The purpose of this Division is to provide leadership, planning, operational control, budgeting, training management and administrative support to the three operational divisions of the Department.

Goals and Objectives for Fiscal Year 2015-2016:

1. Recruit and train replacement Operations Analyst.
2. Transfer duties of Operations Specialist (now the Operations Analyst) to the Customer Service Specialist.
3. Develop environmental educational program for area schools and sustainability training for town employees.
4. Develop a marketing and branding campaign for the department.

Public Services - Administration Division

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$232,934	\$275,740	\$275,740	260,000	266,809	222,972	222,972
Salaries & Wages - Temp/PT	412	0	0	0	0	5,000	5,000
Salaries & Wages - Overtime	0	0	0	0	0	5,000	5,000
Auto Allowance Expense	0	0	0	0	0	0	0
FICA Tax Expenses	17,191	21,094	21,094	19,899	20,425	17,834	17,834
Group Insurance Expenses	32,204	37,907	37,907	37,907	39,481	29,112	29,112
Retirees Insurance Expense	0	0	0	0	13,458	12,885	12,885
Retirement Expense - Reg.	15,885	19,495	19,495	18,382	17,797	15,206	15,206
Employee Appreciation	0	0	0	105	175	140	140
Unemployment Insurance	1,631	1,070	1,070	1,070	0	0	0
Retirement Expense - 401K	0	1,352	1,352	2,600	2,669	2,280	2,280
Employee Training	5,548	2,200	2,200	3,000	4,025	4,025	4,025
Subtotal Personnel	305,805	358,858	358,858	342,963	364,839	314,454	314,454
Operating and Maintenance							
Professional Services	800	275	275	0	275	275	275
Telephone & Postage	1,999	3,350	3,350	3,300	3,350	3,350	3,350
Printing	1,068	1,250	1,250	1,250	1,250	1,250	1,250
Travel	2,463	4,000	4,000	3,000	4,500	4,500	4,500
Advertising	0	125	125	250	125	125	125
Office Supplies	1,278	1,100	1,100	1,100	1,100	1,100	1,100
Departmental Supplies/Mat.	5,072	5,500	5,500	5,400	5,400	5,400	5,400
Uniforms & Accessories	144	650	650	500	750	750	750
Dues and Subscriptions	502	1,354	1,354	1,300	1,354	1,354	1,354
Insurance and Bonds	8,489	12,067	12,067	12,067	12,482	12,482	12,482
Miscellaneous Expenses	1,528	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Operating	23,342	31,671	31,671	30,167	32,586	32,586	32,586
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Totals	329,147	390,529	390,529	373,130	397,425	347,040	347,040

PUBLIC SERVICES-CENTRAL MAINTENANCE DIVISION

GOALS & OBJECTIVES FY 2015-16

The Central Maintenance Division is tasked with three primary functions: fleet/equipment maintenance, building maintenance, and custodial services. However, the top priority of the Division is to maintain the Town's emergency response and critical equipment in an operational state that will insure timely, effective delivery of services. Another priority of the Division is cost reduction of building, vehicle and equipment maintenance through the use of an effective preventive maintenance program. Currently, the Division maintains 350 pieces of equipment and 20 buildings with multiple private and public tenants.

Goals and Objectives for Fiscal Year 2015-2016:

1. One employee to obtain EVT Certification.
2. One employee to obtain Master ASE Certification.
3. Garage to become an ASE certified facility.

Public Services - Central Maintenance Division

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	\$301,011	\$329,796	\$329,796	\$315,000	\$331,606	\$331,697	\$331,697
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	3,380	2,250	2,250	2,250	2,250	2,250	2,250
FICA Tax Expenses	21,882	25,402	25,402	24,275	25,562	25,569	25,569
Group Insurance Expenses	70,380	80,953	80,953	80,953	86,356	86,356	86,356
Retirees Insurance Expense	0	0	0	0	19,044	17,643	17,643
Retirement Expense - Reg.	21,144	23,476	23,476	22,430	22,269	22,275	22,275
Employee Appreciation	0	0	0	70	280	280	280
Unemployment Insurance	2,912	1,712	1,712	1,712	0	0	0
Retirement Expense - 401K	0	1,617	1,617	3,173	3,339	3,340	3,340
Employee Training	3,418	3,435	3,435	3,400	4,110	4,110	4,110
Subtotal Personnel	424,127	468,640	468,640	453,263	494,816	493,520	493,520
Operating and Maintenance							
Professional Services	401	400	400	400	400	400	400
Telephone & Postage	3,598	3,792	3,792	3,700	4,440	4,440	4,440
Printing	324	600	600	600	600	600	600
Departmental Utilities Expense	0	0	0	0	0	0	0
Travel	1,463	2,700	2,700	2,500	2,700	2,700	2,700
Maintenance/Repair - Bldg.	0	0	0	0	0	0	0
Maintenance/Repair - Radio	1,041	5,450	5,450	5,450	5,450	5,450	5,450
Maintenance/Repair - Other	4,031	5,045	5,045	5,000	5,520	5,520	5,520
Subcontracted Vehicle Repair	69,729	70,300	70,300	70,300	94,100	84,100	84,100
Advertising	1,003	250	250	750	0	0	0
Office Supplies	704	800	800	800	800	800	800
Departmental Supplies/Mat.	26,298	16,588	16,588	16,500	16,876	16,876	16,876
Oil and Lubricant	12,892	14,568	14,568	14,568	14,568	14,568	14,568
Gasoline	229,642	274,064	274,064	244,000	233,632	223,632	223,632
Tires	81,125	95,997	95,997	95,997	128,509	108,509	108,509
Diesel Fuel	251,884	308,978	308,978	258,978	218,978	208,978	208,978
Parts & Accessories	138,263	144,674	144,674	184,674	187,898	187,898	187,898
Uniforms & Accessories	5,290	6,000	6,000	6,000	6,000	6,000	6,000
State Hwy Use Tax	8,816	9,450	9,450	9,450	9,718	9,718	9,718
Contracted Services	8,483	9,950	9,950	9,950	9,950	9,950	9,950
Dues and Subscriptions	462	525	525	525	525	525	525
Insurance and Bonds	23,194	23,588	23,588	23,588	24,879	24,879	24,879
Miscellaneous Expenses	243	1,000	1,000	1,000	1,000	1,000	1,000
Subtotal Operating	868,887	994,719	994,719	954,730	966,543	916,543	916,543
Capital Outlay							
Capital Outlay - Bldgs.	0	0	0	0	0	0	0
Capital Outlay - Equipment (IP)	58,440	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	58,440	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
	1,351,454	1,463,359	1,463,359	1,407,993	1,461,359	1,410,063	1,410,063

FORFEITURE FUND

GOALS & OBJECTIVES FY 2015-16

The Forfeiture Funds consist of three revenue and expenditure accounts associated with Law Enforcement. The revenue supporting these funds is derived primarily from drug investigations. The funds are utilized to enhance departmental operations; support the Special Weapons and Tactics Team and enhance drug awareness programs. The utilization of these funds is managed under strict guidelines set by federal and state law. The use of these funds is to enhance law enforcement/criminal justice operations and may not be used to supplant normally budgeted operations.

Goals and Objectives for Fiscal Year 2015-2016

1. Enhance agency capacity and capabilities by using funds to acquire items outside the normal expected budget process of the Town.
2. Enhance officer and citizen safety through by acquiring additional training and equipment.
3. Leverage resources by using funds for the matching portion of various grants.
4. Continue to support drug enforcement and education programs.
5. Support the mission of the Special Weapons and Tactics Team and Narcotics Division.

Law Enforcement Forfeiture - Federal Justice

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Loan for Installment Purchases	\$0	\$0	\$0	\$0	\$335,000	\$335,000	\$335,000
Interest on Investments	7	25	25	3	25	25	\$25
Forfeiture Funds - Fed. Justice	50,780	0	23,652	33,358	0	0	0
Restitution Payments	27,540	0	0	1,945	0	0	0
Fund Balance Appropriated	0	108,810	114,806	29,468	106,993	106,993	106,993
Fund Balance Unappropriated*	187,047	78,237	72,241	157,579	50,586	50,586	50,586
* Not included in totals							
Totals	78,327	108,835	138,483	64,773	442,018	442,018	442,018

Law Enforcement Forfeiture - Federal Justice

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Professional Services	\$3,454	\$0	\$0	\$0	\$0	\$0	\$0
Departmental Supplies/Mat.	0	52,050	75,702	38,660	0	0	\$0
Uniforms and Accessories	0	20,785	20,785	0	0	0	\$0
Information/Ammo Expense	40,756	36,000	41,996	26,113	36,000	36,000	36,000
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Subtotal Operating	44,209	108,835	138,483	64,773	36,000	36,000	36,000
Capital Outlay							
Capital Outlay - Improvements	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	335,000	335,000	335,000
Subtotal Capital Outlay	0	0	0	0	335,000	335,000	335,000
Installment Purchase							
Installment Purchase	0	0	0	0	71,018	71,018	71,018
Subtotal Installment Purchase	0	0	0	0	71,018	71,018	71,018
Totals	44,209	108,835	138,483	64,773	442,018	442,018	442,018

Law Enforcement Forfeiture - Federal Justice - Capital Outlay

Item	Remarks	Item or Project Cost
Capital Outlay - Other Improvements		
Rescue Vehicle	New Request	71,018
Subtotal Capital Outlay - Other Improvements		71,018
Capital Outlay - Equipment		
Rescue Vehicle	New Request	\$335,000
Subtotal Capital Outlay - Equipment		335,000

Law Enforcement Forfeiture - State/Local

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest on Investments	\$4	\$25	\$25	\$3	\$25	\$25	\$25
Forfeiture Funds - State/Local	15,243	0	0	0	0	0	0
State Unauth. Substance Tax	6,389	0	0	3,500	225	225	225
Fund Balance Appropriated	0	225	225	0	10,600	10,600	10,600
Loan for Installment Purchases	0	0	0	0	50,000	50,000	50,000
Fund Balance Unappropriated*	40,488	40,263	40,263	42,616	32,016	32,016	32,016
* Not included in totals							
Totals	21,636	250	250	3,503	60,850	60,850	60,850

Law Enforcement Forfeiture - State/Local

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Professional Services	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	210	250	250	250	250	250	250
Departmental Supplies/Mat.	33,029	0	0	0	0	0	0
Trans. to GF-GHSP-Grant Match	0	0	0	0	0	0	0
Subtotal Operating	40,739	250	250	250	250	250	250
Capital Outlay							
General Improvements							
Capital Outlay - Equipment	0	0	0	0	50,000	50,000	50,000
Subtotal Capital Outlay	0	0	0	0	50,000	50,000	50,000
Installment Purchase	0	0	0	0	10,600	10,600	10,600
Subtotal Installment Purchase	0	0	0	0	10,600	10,600	10,600
Totals	40,739	250	250	250	60,850	60,850	60,850

Law Enforce. Forfeiture -State and Local - Capital Outlay

Item	Remarks	Item or Project Cost
Capital Outlay - Other Improvements		
Fire Arms Simulator	New Request	10,600
Subtotal Capital Outlay - Other Improvements		10,600
Capital Outlay - Equipment		
Fire Arms Simulator	New Request	50,000
Subtotal Capital Outlay - Equipment		

Law Enforcement Forfeiture - US Treasury

Revenues Detailed 2014-15 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest on Investments	\$4	\$25	\$25	\$1	\$25	\$25	\$25
Forfeiture Funds - US Treasurer	6,840	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	22,571	22,571	22,571	22,572	22,572	22,572	22,572
* Not included in totals							
Totals	6,844	25	25	1	25	25	25

Law Enforcement Forfeiture - US Treasury

Expenditures Detailed
2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Departmental Supplies/Mat.	115,214	25	25	0	25	25	25
Subtotal Operating	115,214	25	25	0	25	25	25
Capital Outlay							
Capital Outlay - General Improvements	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	115,214	25	25	0	25	25	25

JUSTICE ASSISTANCE GRANT

GOALS & OBJECTIVES FY 2015-2016

The JAG Program, administered by the Bureau of Justice Assistance (BJA), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court, prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, and technology improvement, and crime victim and witness initiatives.

Justice Assistance Grant

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal J.A.G.	0	0	0	0	0	0	0
Federal J.A.G. - Grant	0	0	0	0	0	0	0
Trans. fr. Police Contributions	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	599	599	0	0	0
Fund Balance Unappropriated*	599	599	0	0	0	0	0
* Not included in totals							
Totals	0	0	599	599	0	0	0

Justice Assistance Grant

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Telephone & Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Departmental Supplies/Mat.	0	0	0	0	0	0	0
Miscellaneous	0	0	0	520	0	0	0
Departmental Supplies/Mat. - Grant	0	0	0	0	0	0	0
Trans. to General Fund - Fund Equity	0	0	0	79	0	0	0
Subtotal Operating	0	0	0	599	0	0	0
Capital Outlay							
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	0	0	0	599	0	0	0

CONTRIBUTIONS

GOALS & OBJECTIVES FY 2015-16

The Contributions Fund is comprised of a variety of projects/programs that are supported through private contributions and donations.

The Projects and Programs within this Fund serve to further enhance the quality of life for the Kernersville Community and impact our citizens by supporting programs such as the Police Day Camp; Clean Slate Graffiti Eradication Program; Protector Fund; Teddy Bear Program; Buckle Bear and the Dog Park.

Goals and Objectives for Fiscal Year 2015-2016:

1. Leverage funds for the benefit of the Agency and Community.

Contributions

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest on Investments	\$3	\$25	\$25	\$5	\$25	\$25	\$25
Contributions - Park Development	20	0	0	0	0	0	0
Contributions - Police Dept.	0	0	0	1,350	0	0	0
Contributions - Declans Playground	0	0	0	0	0	0	0
Contributions - Fire Department	500	0	0	88	0	0	0
Contributions - Earth Day	500	0	0	660	0	0	0
Contributions - Recreation Special Events	0	0	0	0	0	0	0
Contributions - Police Day Camp	2,500	3,500	3,500	3,500	4,000	4,000	4,000
Contributions - Protector Prog.	0	0	0	0	0	0	0
Contributions - Teddy Bear	0	0	0	0	0	0	0
Contributions - Buckle Bear	1,483	0	0	5	0	0	0
Transfer fr. GF - Police Contrib.	0	0	0	0	0	0	0
Transfer fr. GF - Fire Contrib.	0	0	0	0	0	0	0
Transfer fr. GF-Park Development	0	0	0	0	0	0	0
Fund Balance Appropriated		475	2,075	442	1,125	1,125	1,125
Fund Balance Unappropriated*	85,071	84,596	82,996	84,629	83,504	83,504	83,504
<p>* Not included in totals</p>							
Totals	5,006	4,000	5,600	6,050	5,150	5,150	5,150

Contributions Fund

Expenditures Detailed 2014-15 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Departmental Supplies/Mat.	\$407	\$0	\$0	\$700	\$650	\$650	\$650
Explorers Program Expense	\$0	\$0	1,600	1,600	0	0	\$0
Police Day Camp Expenses	3,172	3,500	3,500	3,500	4,000	4,000	4,000
Protector Program Expenses	0	500	500	250	500	500	500
FD Buckle Bear	300	0	0	0	0	0	0
Reserve - PD Projects	0	0	0	0	0	0	0
Earth Day	385	0	0	0	0	0	0
Departmental Supplies - Park Development	0	0	0	0	0	0	0
Subtotal Operating	4,264	4,000	5,600	6,050	5,150	5,150	5,150
Capital Outlay							
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - Equip. - Police	0	0	0	0	0	0	0
Capital Outlay - Equip. - Recr.	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	4,264	4,000	5,600	6,050	5,150	5,150	5,150

E-911 FUND

GOALS & OBJECTIVES FY 2015-16

The primary purpose of the E-911 fund is to support E-911 call related efforts and activities.

The Kernersville Police Department currently operates a secondary public safety answering point (PSAP). Incoming calls are initially received by either the Forsyth or Guilford County PSAP Centers. The calls are then transferred to KPD Communications for handling and dispatch.

Goals and Objectives for Fiscal Year 2015-2016

1. Continue to process E-911 calls in the most efficient and effective manner possible.
2. Evaluate the possibility and feasibility of becoming a primary PSAP to provide improved services to the Citizens of Kernersville.
3. Evaluate the possibility and feasibility of handling calls for and dispatching Kernersville Fire Rescue resources.

E-911

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan for Installment Purchases	0	0	0	0	0	0	0
Revenue from Telephone Co.	0	0	0	0	0	0	0
Revenue from Tower Rental	0	0	0	0	0	0	0
Forsyth County Reimb. E-911	0	33,033	33,033	26,000	26,000	26,000	26,000
Trans. from General Fund	0	26,359	26,359	31,232	46,433	46,433	46,433
Fund Balance Appropriated	0	8,557	8,557	10,048	0	0	0
Fund Balance Unapropriated*	10,048	1,491	1,491	0	0	0	0
* Not included in totals							
Totals	0	67,949	67,949	67,280	72,433	72,433	72,433

E-911

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Professional Services	\$600	\$1,200	\$1,200	1,200	\$1,200	\$1,200	\$1,200
Telephone & Postage	8,991	10,200	10,200	9,000	10,620	10,620	10,620
Departmental Utilities	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Maintenance & Repair - Other Equip.	12,788	12,941	12,941	12,535	13,185	13,185	13,185
Departmental Supplies/Mat.	0	0	0	1,017	3,900	3,900	3,900
E-911 Equipment Lease	2,516	2,880	2,880	2,800	2,800	2,800	2,800
Mapping & GIS Expense	0	0	0	0	0	0	0
Subtotal Operating	24,894	27,221	27,221	26,552	31,705	31,705	31,705
Capital Outlay							
Capital Outlay - Gen. Improve.	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	40,728	40,728	40,728	40,728	40,728	40,728	40,728
Subtotal Installment Purchase	40,728	40,728	40,728	40,728	40,728	40,728	40,728
Totals	65,622	67,949	67,949	67,280	72,433	72,433	72,433

E911 - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
E911 System	Fifth of Five Annual Payments	40,728
Subtotal Installment Purchase		40,728
Capital Outlay - Equipment		
Subtotal for Capital Outlay - Equipment		0
Capital Outlay - Equipment (I.P.)		
Subtotal Capital Outlay - Equipment (I.P.)		0
<p>* Item(s) is being paid for under installment purchase financing.</p>		

WORKERS' COMPENSATION SELF-INSURANCE FUND

GOALS & OBJECTIVES FY 2015-2016

The Town established this self-insurance fund in FY 2000-01 to provide quality and cost effective medical care for employees with compensable workplace injuries. Utilizing this fund for Workers' Compensation administration ensures an overall savings to the Town and avoids the need to purchase insurance coverage with higher annual premiums. Ongoing training efforts and injury review, along with departmental focus on safety, enables the Town to minimize excessive cost against this fund.

Workers' Compensation Self-Insurance

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest on Investments	\$21	\$100	\$100	\$100	\$100	\$100	\$100
Charges for Services	230,732	303,723	303,723	610,723	311,126	311,126	311,126
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	244,467	224,467	224,467	224,467	244,467	244,467	244,467
* Not included in totals							
Totals		303,823	303,823	610,823	311,226	311,226	311,226

Workers' Compensation Self-Insurance

Expenditures Detailed
2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Workers' Comp. Claims/Serv.	\$144,287	\$235,000	\$235,000	\$541,927	\$235,000	\$235,000	\$235,000
Stop Loss Insurance	53,592	60,023	60,023	60,096	66,106	66,106	66,106
Subtotal Personnel	197,879	295,023	295,023	602,023	301,106	301,106	301,106
Operating and Maintenance							
Professional Services	9,400	8,800	8,800	8,800	10,120	10,120	10,120
Increase in Reserves	114,027	0	0	0	0	0	0
Subtotal Operating	123,427	8,800	8,800	8,800	10,120	10,120	10,120
Special Appropriations							
Increase in Reserves	0	0	0	0	0	0	0
Subtotal Special Approp.	0	0	0	0	0	0	0
Totals	321,306	303,823	303,823	610,823	311,226	311,226	311,226

STORMWATER ENTERPRISE FUND

GOALS & OBJECTIVES FY 2015-16

The Stormwater Division is responsible for the implementation of the NPDES Permit for the discharge of stormwater into the municipal separate storm sewer system located within the jurisdictional area of the Town of Kernersville. Additionally, the Division manages and coordinates the operations and maintenance of the stormwater infrastructure and municipal stormwater activities.

Goals and Objectives for Fiscal Year 2015-2016:

1. Update the Illicit Discharge Detection and Elimination program by incorporating the monitoring and sampling of all streams listed as "Impaired" by the State Division of Water Resources monthly for the parameters of concern.
2. Build a Constructed Wetland in Ivy Redmon Park.
3. Develop a new employee stormwater training presentation and pamphlet for seasonal and permanent staff. Implement plans for good housekeeping BMPs for Town facilities via a Stormwater Pollution Prevention Plan or other similar measures.
4. Stormwater Manager to obtain Certified Stormwater Manager Certification (CSM).
5. Reorganize electronic and paper filing system to match the format of the program and permit.
6. Review impervious surface calculations for all properties within the town limits.

Stormwater Enterprise Fund

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Loan for Installment Purchases	\$0	\$225,000	\$225,000	\$224,081	\$0	\$0	\$0
Interest on Investments	91	225	225	225	225	225	225
Interest and Penalties	4,183	3,000	3,000	3,000	3,000	3,000	3,000
Stormwater Fees	1,009,326	1,052,247	1,052,247	1,031,202	1,062,747	1,062,747	1,062,747
Medical Loss Rebate	524	0	0	0	0	0	0
Transfer fr. GF - Town's SW fees	212,332	216,579	216,579	216,579	220,579	220,579	220,579
Fund Balance Appropriated	0	0	235,000	0	452,549	446,136	446,136
Fund Balance Unappropriated*	1,391,142	1,391,142	1,156,142	1,756,843	1,304,294	1,310,707	1,310,707
* Not included in totals							
Totals	1,226,456	1,497,051	1,732,051	1,475,087	1,739,100	1,732,687	1,732,687

Stormwater Enterprise Fund

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Personnel & Professional							
Salaries & Wages - Regular	290,516	\$167,431	167,431	\$150,000	\$109,848	\$269,534	\$269,534
Salaries & Wages - Reg - Engineering	0	0	0	0	76,666	15,196	15,196
Salaries & Wages - Reg - Inspection	0	0	0	0	19,200	19,200	19,200
Salaries & Wages - Reg - Planning	0	0	0	0	29,157	29,157	29,157
Salaries & Wages - Reg - Sanitation	0	0	0	0	67,091	32,432	32,432
Salaries & Wages - Reg - Streets	0	0	0	0	79,910	16,689	16,689
Salaries & Wages - Temp/PT	4,341	0	0	0	6,000	6,000	6,000
Salaries & Wages - Overtime	0	0	0	0	500	500	500
FICA Tax Expenses	22,405	12,808	12,808	11,475	8,906	21,122	21,122
FICA Tax Expenses - Engineering	0	0	0	0	5,865	1,163	1,163
FICA Tax Expenses - Inspection	0	0	0	0	1,469	1,469	1,469
FICA Tax Expenses - Planning	0	0	0	0	2,231	2,231	2,231
FICA Tax Expenses - Sanitation	0	0	0	0	5,133	2,482	2,482
FICA Tax Expenses - Streets	0	0	0	0	6,114	1,277	1,277
Group Insurance Expenses	31,329	18,886	18,886	18,886	40,930	40,930	40,930
Group Insurance Expenses - Engineering	0	0	0	0	1,814	1,814	1,814
Group Insurance Expenses - Inspection	0	0	0	0	2,156	2,156	2,156
Group Insurance Expenses - Planning	0	0	0	0	3,421	3,421	3,421
Group Insurance Expenses - Sanitation	0	0	0	0	9,009	9,009	9,009
Group Insurance Expenses - Streets	0	0	0	0	2,882	2,882	2,882
Retirement Expense - Reg.	20,151	11,837	11,837	10,605	7,361	18,012	18,012
Retirement Expense - Reg. - Engineering	0	0	0	0	5,114	1,014	1,014
Retirement Expense - Reg. - Inspection	0	0	0	0	1,281	1,281	1,281
Retirement Expense - Reg. - Planning	0	0	0	0	1,945	1,945	1,945
Retirement Expense - Reg. - Sanitation	0	0	0	0	4,475	2,164	2,164
Retirement Expense - Reg. - Streets	0	0	0	0	5,330	1,114	1,114
Employee Appreciation	0	0	0	0	70	70	70
Unemployment Insurance	2,229	642	642	642	0	0	0
Retirement Expense - 401K	0	821	821	1,500	1,104	2,701	2,701
Retirement Expense - 401K - Engineering	0	0	0	0	767	152	152
Retirement Expense - 401K - Inspection	0	0	0	0	192	192	192
Retirement Expense - 401K - Planning	0	0	0	0	292	292	292
Retirement Expense - 401K - Sanitation	0	0	0	0	671	325	325
Retirement Expense - 401K - Streets	0	0	0	0	800	167	167
Employee Training	4,411	4,425	4,425	3,500	4,000	4,000	4,000
Employee Training - Engineering	0	0	0	0	1,008	1,008	1,008
Employee Training - Planning	0	0	0	0	350	350	350
Subtotal Personnel	375,381	216,851	216,851	196,608	513,062	513,451	512,093
Operating and Maintenance							
Professional Services	99,193	28,000	78,000	78,000	75,000	75,000	75,000
Professional Services - Engineering	0	0	0	0	3,274	3,274	3,274
Stormwater Fees Expense	17,628	17,700	17,700	17,747	17,700	17,700	17,700
Telephone & Postage	2,988	4,640	4,640	4,400	5,900	5,900	5,900
Printing	3,993	5,000	5,000	5,000	7,000	7,000	7,000
Departmental Utilities	2,048	2,000	2,000	1,600	2,000	2,000	2,000
Travel	3,945	3,375	3,375	1,000	3,150	3,150	3,150
Travel - Engineering	0	0	0	0	840	840	840
Travel- Planning	0	0	0	0	280	280	280
Maintenance Repair - Other	0	2,000	2,000	1,500	2,000	2,000	2,000
Maintenance Repair - Storm Drains	18,425	65,000	65,000	65,000	200,000	200,000	200,000
Building and Equipment Rental	0	0	0	0	25,000	25,000	25,000
Advertising	0	3,000	3,000	2,500	5,000	5,000	5,000
Advertising - HT Retrofit BMP	2,930	0	0	0	0	0	0
Office Supplies	3,581	3,702	3,702	3,700	3,250	3,250	3,250
Departmental Supplies/Mat.	15,911	15,150	15,150	15,150	16,100	16,100	16,100
Departmental Supplies/Mat. - Engineering	0	0	0	0	4,144	4,144	4,144
Departmental Supplies/Mat.- Planning	0	0	0	0	1,309	1,309	1,309
Departmental Supplies/Mat. - Sanitation	0	0	0	0	10,170	10,170	10,170
Departmental Supplies/Mat. - Streets	0	0	0	0	3,691	3,691	3,691
Street Supplies/Materials	0	0	0	0	10,000	10,000	10,000
Diesel Fuel - Central Maintenance	0	0	0	0	8,000	8,000	8,000
Parts & Accessories - Central Maintenance	0	0	0	0	30,000	30,000	30,000
Uniforms	954	1,200	1,200	1,200	650	650	650

Stormwater Enterprise Fund

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Equipment Lease Expense	0	0		0	5,000	5,000	5,000
Contracted Services	31,363	37,954	37,954	37,000	74,960	74,960	74,960
Dues and Subscriptions	2,853	3,388	3,388	3,300	3,638	3,638	3,638
Insurance and Bonds	19,238	19,383	19,383	19,383	26,115	26,115	26,115
Miscellaneous Expenses	464	1,150	1,150	1,150	2,000	2,000	2,000
Subtotal Operating/Maintenance	225,513	212,642	262,642	257,630	546,171	546,171	546,171
Capital Outlay							
Cap. Outlay - Land-HT Retrofit	0	0	0	0	0	0	0
Capital Outlay - Gen. Improve.	1,695	250,000	350,000	300,000	225,000	225,000	225,000
Cap Out-Gen Imp Duffield	0	0	0	0	0	0	0
Cap Out-Gen Imp HT Retrofit	0	0	0	0	0	0	0
Capital Outlay - Equipment	0	42,500	127,500	82,000	402,000	402,000	402,000
Capital Outlay - Equipment (IP)	0	225,000	225,000	225,000	0	0	0
Subtotal Capital Outlay	1,695	517,500	702,500	607,000	627,000	627,000	627,000
Installment Purchase							
Installment Purchase	0	48,148	48,148	48,148	46,065	46,065	46,065
Subtotal Installment Purchase	0	48,148	48,148	48,148	46,065	46,065	46,065
Totals	602,589	995,141	1,230,141	1,109,386	1,732,298	1,732,687	1,731,329

Stormwater Enterprise Fund - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Street Sweeper	Second of Five Annual Payments	46,065
Subtotal Installment Purchase		46,065
Land		
Subtotal Capital Outlay - Land		0
General Improvement		
Ivy Redmon Constuctive Wetland	New Request	175,000
Salt Storage Bldg (1/2 cost)	New Request	50,000
Subtotal Capital Outlay - General Improvement		225,000
Capital Outlay - Equipment		
Boom Truck	New Request - Replacement of old truck	140,000
Automated Truck-Grass and Clippings Collections	New Request - Replacement of old truck	262,000
Subtotal Capital Outlay - Equipment		402,000
Capital Outlay - Equipment (I.P.)		
Subtotal Capital Outlay - Equipment (I.P.)		0
* Item(s) is being paid for under installment purchase financing.		

OCCUPANCY TAX FUND

GOALS & OBJECTIVES FY 2015-16

This fund was established to control the revenue generated by the tax charged on motel and motel rooms. The revenue generated by this user fee was established in three (3) separate local bills approved by the North Carolina General Assembly.

The revenue generated from the 1983 and 1989 legislation is restricted for expenditures of a Cultural, Recreational, or Economic Development purpose.

The revenue generated from the 1997 legislation is restricted as follows:

- A. Two Thirds (2/3) of the revenue must be expended to “Promote Travel and Tourism”. The legislature defined this as:

Promote Travel and Tourism – To advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travelers to the area; the term includes administrative expenses incurred in engaging in these activities.

- B. One third (1/3) of the revenue must be expended for “Tourism-Related Expenditures.” The legislation defines this as:

Tourism – Related Expenditures – Expenditures that, in the judgment of the entity making the expenditure, are designed to increase the use of lodging and meeting and convention facilities in the area by attracting tourists or business travelers to the area; the term includes tourism-related capital expenditures.

We will continue to disperse these funds to the agencies that promote tourism and economic development. Funding this year will be allocated to the Chamber of Commerce, Paul J. Ciener Botanical Gardens, Korner's Folly and the Parks and Recreation Department.

Occupancy Tax

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest Earned on Investments	\$4	\$10	\$10	\$3	\$10	\$10	\$10
Occupancy Tax Proceeds	106,656	91,000	91,000	102,773	91,000	91,000	91,000
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	16,480	16,480	16,480	28,246	28,246	28,246	28,246
* Not included in totals							
Totals	106,660	91,010	91,010	102,776	91,010	91,010	91,010

PUBLIC SERVICES- KERNER MILL GREENWAY

GOALS & OBJECTIVES FY 2015-16

The Kerner Mill Greenway Capital Project Ordinance was created to fund the design and construction of Phase I of the Kerner Mill Greenway.

Goals and Objectives for Fiscal Year 2015-2016:

1. Complete Right of Way (ROW) acquisition.
2. Begin construction in spring of 2016, if ROW is acquired sooner, then begin construction as soon as possible.

Kerners Mill Creek Greenway Capital Project Ordinance

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 12-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest Earned on Investments	\$116	\$10	\$10	\$10	\$10	\$10	\$10
NCDOT Grants	0	1,040,000	1,040,000	0	1,040,000	1,040,000	1,040,000
MPO Grants	0	0	0	0	0	0	0
Due fr. CCUC	0	250,000	250,000	0	250,000	250,000	250,000
Due fr. Private Developers	0	0	0	0	0	0	0
Trans. fr. GF- Operations	338,806	338,806	338,806	0	0	0	0
Fund Balance Appropriated	0	0	0	0	95,539	95,539	95,539
Fund Balance Unappropriated*	103,132	103,132	103,132	103,132	0	0	0
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
* Not included in totals							
Totals	338,922	1,628,816	1,628,816	10	1,385,549	1,385,549	1,385,549

Kerner Mill Creek Greenway Capital Project Ordinance

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 12-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Operating and Maintenance							
Professional Services	\$128,889	\$130,000	\$130,000	\$2,750	\$0	\$0	\$0
Printing	0	300	300	0	300	300	300
Advertising	0	600	600	0	600	600	600
Contracted Services	1,100	15,000	15,000	4,850	7,543	7,543	7,543
Subtotal Operating	129,989	145,900	145,900	7,600	8,443	8,443	8,443
Capital Outlay							
Capital Outlay - Land	1,800	33,333	33,333	0	31,533	31,533	31,533
Capital Outlay - Infrastructure	0	1,345,573	1,345,573	0	1,345,573	1,345,573	1,345,573
Subtotal Capital Outlay	1,800	1,378,906	1,378,906	0	1,377,106	1,377,106	1,377,106
Interfund Transfers							
Transfer to GF - Project Labor	104,000	104,000	104,000	0	0	0	0
Subtotal Interfund Transfers	104,000	104,000	104,000	0	0	0	0
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	235,789	1,628,806	1,628,806	7,600	1,385,549	1,385,549	1,385,549

PUBLIC SERVICES FACILITY CAPITAL PROJECTS ORDINANCE FUND

GOALS & OBJECTIVES FY 2015-16

The Public Services Facility Capital Project Ordinance was created in response to the need for an administration/operations building as identified in a master plan developed for all public service facilities. This building is only a small portion of the plan and must be completed in order to proceed with other elements.

Goals and Objectives for Fiscal Year 2015-2016:

1. Obtain funding source or commitment to move forward on a specific date. Without this, we will be forced to make repairs and upgrades to existing facilities that are designated for demolition. Thus, wasting valuable resources.

Public Services Facility - CAPITAL PROJECT ORDINANCE FUND

Revenues Detailed
2015-16 Annual Budget

Classification	Actual FY 07-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest on Investments	\$27,134	\$27,076	\$27,076	\$50	\$10	\$10	\$10
Trans. from General Fund	567,326	567,326	567,326	0	0	0	0
Trans. from Stormwater Fund	405,000	405,000	405,000	0	0	0	0
Installment Purchase Proceeds	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	555,692	555,692	555,692	555,742	555,742	555,742	555,742
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
* Not included in totals							
Totals	999,460	999,402	999,402	50	10	10	10

Public Services Facility - Capital Project Ordinance

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 07-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Capital Outlay							
Professional Services	\$441,124	\$441,125	\$441,125	\$2,644	\$0	\$0	\$0
Property Tax	2,644	7,932	7,932	0	0	0	0
Capital Outlay - Buildings	0	0	0	0	0	0	0
Capital Outlay - Reserve	0	0	0	0	0	0	0
Subtotal Capital Outlay	443,768	449,057	449,057	2,644	0	0	0
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	443,768	449,057	449,057	2,644	0	0	0

Public Services Facility CPO - Capital Outlay

Item	Remarks	Item or Project Cost
Capital Outlay - General Improvements		
Subtotal Capital Outlay - General Improvements		0
Capital Outlay - Buildings		
Subtotal Capital Outlay - Buildings		0
Capital Outlay - Reserves		
Capital Outlay Reserves		\$133,356
Subtotal Capital Outlay - Reserves		133,356

CAPITAL RESERVE FUND

GOALS & OBJECTIVES FY 2015-16

The Capital Reserve Fund was established as a mechanism for accumulating funds for large projects that are important to the future of the Town. Funds that accumulate will be dedicated for specific projects such as future transportation projects and fire station land acquisition and construction. Most likely in the future, funds will be accumulated for other large projects as capital needs are identified.

Capital Reserve Fund revenues will primarily come from inter-fund transfers from the General Fund. As identified projects come to fruition, funds will be transferred from the Capital Reserve Fund to either the General Fund or specific capital project ordinance funds to cover project expenditures.

Capital Reserve Fund

Revenues Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'al Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Interest Earned on Investments	\$118	\$10	\$100	\$50	\$50	\$50	\$50
Transfer from General Fund	25,656	0	0	0	0	0	0
Transfer fr Gen Fund-Transportation Projects	0	0	0	0	0	0	0
Transfer fr Gen Fund-Development Fee Projects	26,037	0	0	39,300	39,000	39,000	39,000
Transfer fr Gen Fund-Future Engineering Projects	0	0	0	0	0	0	0
Transfer fr Stormwater Fund-Group Insurance	524	0	0	0	0	0	0
Fund Balance Appropriated	0	136,550	136,550	0	720,565	720,565	720,565
Fund Balance Unappropriated*	821,040	684,480	684,480	723,490	2,925	2,925	2,925
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	52,335	136,560	136,650	39,350	759,615	759,615	759,615

Capital Reserve Fund

Expenditures Detailed 2015-16 Annual Budget

Classification	Actual FY 13-14	Approved FY 14-15	Revised FY 14-15	Estimated FY 14-15	Dept'l Request FY 15-16	Manager Recom. FY 15-16	Board Approved FY 15-16
Reserve for Piney Grove Rd Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve for Future Development Fee Projects	0	0	89,773	89,773	128,773	128,773	128,773
Reserve for Future Group Insurance Expense	0	0	81,560	81,560	1,632	1,632	1,632
Reserved for Fire Department	0	0	65,000	65,000	65,000	65,000	65,000
Reserved for Transportation Projects	0	0	563,501	506,879	506,879	506,879	506,879
Reserved for Future Project - Durham Street	0	0	21,059	57,281	57,281	57,281	57,281
Transfer to General Fund - Transportation Projects	0	56,622	56,622	56,622	0	0	0
Transfer to General Fund - Interest	118	10	110	110	50	50	50
Transfer to General Fund - Medical Insurance Rebate	351,900	79,928	79,928	79,928	0	0	0
This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.							
Totals	352,018	136,560	957,553	937,153	759,615	759,615	759,615

ORDINANCE NO. O-2015-21
AN ORDINANCE MAKING APPROPRIATIONS FOR THE OVERALL OPERATIONS
OF THE TOWN OF KERNERSVILLE FOR THE YEAR JULY 1, 2015
THROUGH JUNE 30, 2016

WHEREAS, this Board of Aldermen of the Town of Kernersville has received a budget with a recommended plan for the operation of the town government and its activities for the fiscal year 2015-2016 from the Town Manager, and

WHEREAS, after deliberations held in Open Session with the citizens of Kernersville, it is the desire of the Board of Aldermen to adopt said budget to provide for the effective and orderly provision of services to the Town of Kernersville.

NOW, THEREFORE, BE IT ORDAINED:

Section 1. That revenues for the General Fund be established as follows:

General Fund

2014-15 Ad Valorem & Prior Years Taxes	13,681,364
Other Taxes & Fees	143,000
Unrestricted Intergovernmental Revenue	6,577,185
Restricted Intergovernmental Revenue	3,824,785
Penalty and Interest	38,450
Other Revenues	105,000
Functionally Related Revenues	2,488,829
Operating Grants/Contributions	883,197
Interfund Transfers	11,560
<u>Fund Balance Appropriated</u>	<u>253,144</u>
Total Anticipated Revenues	28,006,514

Section 2. That expenditures for the General Fund be appropriated as follows:

General Fund

Governing Body	643,041
Administrative Department	337,306
Inspections Permits & Enforcement (Division of Community Development)	452,038
Finance Department	819,602
Information Technology Department	482,750
Planning and Zoning (Division of Community Development)	337,793
Human Resources Department	577,006
Police Department	7,478,979
Fire Department	5,714,329
Engineering Department	1,121,805
Street (Division of Public Services)	1,752,799
Solid Waste (Division of Public Services)	2,086,863
Recreation and Parks Department	2,421,376
Paddison Memorial Library Department	60,291
General Services Department	766,364
Special Appropriations Department	1,197,069
Public Services Administration	347,040
<u>Central Maintenance (Division of Public Services)</u>	<u>1,410,063</u>
Total	28,006,514

Section 3. That there is hereby levied a tax rate of fifty-four point two-five cents (\$0.5425) per one hundred dollars assessed valuation on all real property and other applicable property within the Town of Kernersville, such rate based upon an estimated total assessed valuation of property for purposes of taxation of \$2,523,373,304 and an estimated collection rate of 98.66% through June 30, 2016.

Section 4. That anticipated revenues for the Law Enforcement Forfeiture Funds be established as follows:

Other Revenue	385,300
<u>Fund Balance Appropriated</u>	<u>117,593</u>
Total Anticipated Revenues	502,893

The expenditures for the Law Enforcement Forfeiture Funds shall be authorized as follows:

<u>Law Enforcement Forfeiture Funds Expenses</u>	<u>502,893</u>
Total	502,893

Section 5. That anticipated revenues for the Contributions Fund be established as follows:

Other Revenue	25
Contributions	4,000
<u>Fund Balance Appropriated</u>	<u>1,125</u>
Total Anticipated Revenues	5,150

The expenditures for the Contributions Fund shall be authorized as follows:

<u>Contribution Fund Expenses</u>	<u>5,150</u>
Total	5,150

Section 6. That anticipated revenues for the E-911 Fund be established as follows:

Forsyth County Reimb. E-911	26,000
Transfer from General Fund	46,433
<u>Fund Balance Appropriated</u>	<u>0</u>
Total Anticipated Revenues	72,433

The expenditures for the E-911 Fund shall be authorized as follows:

<u>E-911 Expenses</u>	<u>72,433</u>
Total	72,433

Section 7. That a Workman's Comp Self-Insurance Fund be established with anticipated revenues as follows:

Other Revenue	100
<u>Charges for Services</u>	<u>311,126</u>
Total Anticipated Revenues	311,226

The expenditures for the Workman's Comp Self-Insurance Fund shall be authorized as follows:

<u>Workman's Comp Self-Insurance Expenses</u>	<u>311,226</u>
Total	311,226

Section 8. That a Stormwater Enterprise Fund be established with anticipated revenues as follows:

Other Revenues	3,225
Stormwater Fees	1,062,747
Due/fr General Fund - Town's Stormwater Fees	220,579
<u>Fund Balance Appropriated</u>	<u>446,136</u>
Total Anticipated Revenues	1,732,687

The expenditures for the Stormwater Enterprise Fund shall be authorized as follows:

<u>Stormwater Enterprise Fund Expenses</u>	<u>1,732,687</u>
Total	1,732,687

Section 9. That an Occupancy Tax Fund be established with anticipated revenues as follows:

Occupancy Tax Revenue	91,000
Other Revenues	10
<u>Total Anticipated Revenues</u>	<u>91,010</u>

The expenditures for the Occupancy Tax Fund shall be authorized as follows:

Occupancy Tax Fund Expenses	79,500
<u>Transfer to General Fund - Recreation</u>	<u>11,510</u>
Total	91,010

Section 10. That an Capital Reserve Fund be established with anticipated revenues as follows:

Other Revenues	50
Transfer to General Fund-Development Project Fees	39,000
<u>Fund Balance Approp.</u>	<u>720,565</u>
Total Anticipated Revenues	759,615

The expenditures for the Capital Reserve Fund shall be authorized as follows:

Reserve for Future Development Fee Projects	128,773
Reserve for Future Group Insurance Expense	1,632
Reserved for Fire Department	65,000
Reserved for Transportation Projects	506,879
Reserved for Future Project - Durham Street	57,281
<u>Transfer to General Fund- Interest on investments</u>	<u>50</u>
Total	759,615

Section 11. That the Schedule of Fees and Charges be adopted for fiscal year 2015-16 in accordance with Exhibit A attached and made a part of this Ordinance.

Section 12. That the Town Manager be authorized to establish rates and charges for all other use of Town Facilities and services other than special assessments or other charges regulated by State law or Local Ordinance.

Section 13. That the Town Manager, as Budget Officer, be authorized to make budget amendments to all departments and be required to have such amendments entered into the minutes of the next regular meeting of the Board of Alderman.

Section 14. That the Town Manager, as Budget Officer, be authorized to transfer amounts between line item expenditures within a department without limitation and without a report being required.

Section 15. That within funds appropriated a one percent (1.00%) 401-K contribution has been allocated for regular employees effective July 1, 2015.

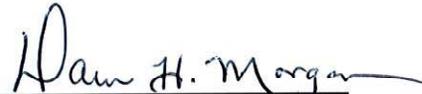
Section 16. That this budget ordinance be entered into the minutes of the Board and, within five days after adoption, copies thereof shall be filed with the Finance Officer, Budget Officer and Clerk to the Board of Aldermen.

Adopted this the 23rd day of June, 2015.

Attest:


Dale F. Martin, Town Clerk




Dawn H. Morgan, Mayor

Schedule of Fees

July 1, 2015

The Town Manager shall have the authority to set any fee not otherwise listed and shall have authority to make any interpretations of any fee listed on this schedule.

Administration, Finance, and All Departments

Agenda Sunshine List – Notice of Special Meetings – Fee set by State Law Annually	\$10.00
Auto License Plate – “Kernersville”	\$3.00
Auto License Tax per vehicle	\$5.00
CD	\$1.00
Burn a copy of CD	
Checks (Returned) Processing Fee	\$25.00
Code of Ordinances – Supplement Service Annually	\$50.00
Code of Ordinances (with notebook)	\$100.00
Computer Printout Reports (greenbar 8.5" X 15") Per page	\$0.20
Documents, Reprints etc. Per page color, 8.5" x 11 and 8.5" x 14"	\$0.25
Documents, Reprints etc. Per page black & white, 8.5" x 11 and 8.5" x 14"	\$0.15
Documents, Reprints, etc. Per page color, 11" x 17"	\$0.30
Documents, Reprints, etc. Per page black & white, 11" x 17"	\$0.20
Handicapped Parking - Sign (Sign and Sticker)	\$45.00
Handicapped Parking - Sign Only	\$35.00
Handicapped Parking Sign - Van Accessible Sign Only	\$20.00
Handicapped Sign - \$250 Sticker Only (sticker for Fine Increase)	\$5.00
Notary Service – Fee set by State Law	\$5.00
Peddling Sales Permit – for 6 month period	\$50.00
Recycling Fee (includes magazines, junk mail and pasteboard) Billed annually	\$32.40
Solid Waste Bill Late Fee	\$10.00
Street & Alley Closing Applications	\$1,250.00
Taxi Driver Permit Fee	\$15.00
Taxi Driver Renewal Fee	\$15.00
Taxi Franchise Application Fee	\$50.00
Taxi Franchise Renewal	\$50.00

Community Development Rezoning Fees

Adjoining Property Owner Letters	\$12.00
General Use District Rezoning	\$884.00
Re-Advertising	\$304.00
Special Use District Add a Use or Site Change requiring Community Development Dept. Review Only	\$884.00
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts <1.5 acres	\$1,391.00
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts Road Improvements/Dedication Reviews	\$2,032.00
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts >1.5 acres	\$1,713.00

* Fee revised or added FY 15-16

Community Development Rezoning Fees

Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts High Density Project	\$2,032.00
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts II Phase Zoning: Final Development Plan Review	\$833.00
Special Use District Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts II Phase Zoning: Final Development Plan Review High Density Project	\$1,602.00
Special Use District Residential Single Family excluding PRD <1.5 acres	\$495.00
Special Use District Residential Single Family excluding PRD >1.5 acres	\$1,264.00
Special Use District Residential Single Family excluding PRD >5 acres With Road Improvement/Dedication Reviews	\$2,032.00
Vested Rights/Existing Development Application	\$641.00

Community Development Subdivision Fees

Exempt Subdivisions/Staff Approval	\$128.00
Final Plat - Major	\$256.00
Final Plat - Minor	\$128.00
Preliminary Approval Extension	\$128.00
Preliminary Subdivision Per lot	\$38.00
Preliminary Subdivision Minimum (no Maximum)	\$384.00

Community Development Board of Adjustment Fees

Appeals	\$256.00
Appeals Rehearing	\$256.00
Communication Co-Location	\$320.00
Communication Towers	\$3,842.00
See Special Note #1 at the end of fee schedule.	
Special Use Permits By Board of Adjustment High Density Project	\$961.00
Special Use Permits By Board of Adjustment Non-Residential	\$641.00
Special Use Permits By Board of Adjustment Residential	\$256.00
Variances	\$320.00

Community Development Zoning Fee for Building Permit / Plan Review

Accessory Swimming Pool	\$52.00
Floodplain Development Permit	\$164.00
Fuel Tanks, Commercial and Industrial	\$114.00
Industrial and Commercial Unit Upfit Plus \$10 per 1,000 sq. ft.	\$114.00
Industrial, Commercial, Multi family & other Plus \$10 per 1,000 sq. ft.	\$114.00
Residential Additions	\$52.00
Single Family Residential per unit	\$52.00
Single Family, Accessory Building	\$52.00
Zoning Permit (Administrative only, no inspection)	\$52.00

* Fee revised or added FY 15-16

Community Development Zoning Fee for Building Permit / Plan Review

Zoning Permit (requiring plan review on-site inspection)	\$80.00
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Community Development Sign Review Business

Ground On/Off Premise Signs 1st sign \$25 each additional	\$85.00
Off Premise Sign Review	\$401.00
Sign Panel Change-Out Only 1st sign, \$10 each add panel	\$52.00
Wall or Projecting Sign 1st sign, \$10 each add sign	\$85.00

Community Development Miscellaneous Charges

Blue Prints 18" x 24"	\$3.84
Blue Prints 24" x 36"	\$3.84
Blue Prints 30" x 42"	\$6.73
Copier Print - Vellum 36" x any length Per foot	\$2.56
Copier Print 18" x 24"	\$3.84
Copier Print 24" x 36"	\$3.84
Copier Print Roll Feed 36"x any length Per foot	\$1.93
GIS Maps - Custom Minimum plus \$12 per 15 mins after 1st 15 mins	\$19.00
Reinspection after 1st inspection	\$80.00

Other

Application for Unified Development Ordinance Text Amendments	\$768.00
Home Occupation Review	\$65.00
Kernersville Development Plan Amendment	\$768.00
Letter to DMV & ABC	\$65.00
Plan Review by Planning Board	\$641.00
Postage & Mailing Charges	\$8.00
Public Plans No Fee	\$0.00
Research for Zoning Letters	\$65.00
Rezoning Signs - Charges for Sign after 1st Sign	\$65.00
Special Use Permits <1.5 acres Non Board of Adjustment	\$1,280.00
Special Use Permits >1.5 acres Non Board of Adjustment	\$1,602.00
Special Use Permits High Density Project Non Board of Adjustment	\$1,602.00
Special Use Permits Road Improve/Dedication Review Non Board of Adjustment	\$1,921.00
Staff Changes or Minor Changes (new plan & review) Non Board of Adjustment	\$320.00

Building Inspection Fees**1-Miscellaneous Building/Trade Fees**

Construction Trailers	\$80.00
Daycare / Adult Day Care / Group Home Inspection	\$143.00
Demolition - Commercial/Industrial bldg.	\$114.00

* Fee revised or added FY 15-16

Building Inspection Fees

1-Miscellaneous Building/Trade Fees

Demolition - Residential buildings only	\$87.00
Foundation only permits	\$258.00
Mobile Homes - Double/Triple Wide	\$321.00
Mobile Homes - Single Wide	\$241.00
Modular Homes - Building	\$241.00
Each Additional Trade is \$80.00	
Relocation of residence to new foundation building permit	\$241.00
Each Additional Trade is \$80.00	

2-Accessory Structures (Minimum Fees)

Carport, patio cover, screened porch	\$97.00
Decks, docks, open porches	\$97.00
Misc/Basic Building Permit	\$80.00
Swimming Pools - above ground (includes structural,plumb.,elect. inspec.)	\$80.00
Swimming Pools - underground (includes underground, roughs, final inspec.)	\$172.00
Workshop, storage bldg., pump house	\$97.00

3-Electrical

Additional fee for lighted signs	\$80.00
Commercial service change, relocation, reconnect	\$143.00
Electrical Inspection for vacant structure	\$87.00
Load Controls (each service)	\$58.00
Misc/Basic Electrical Permit	\$50.00
Residential Service change, relocation, reconnect	\$80.00
Service pole with disconnect & meter base	\$80.00
Temporary Power - Gang meters, per gang	\$128.00
Temporary Power - Individual meter	\$97.00

4-Plumbing

Electric Water Heater Replacement Plus Additional \$50 Electrical Fee	\$50.00
Gas Water Heater Replacement	\$80.00
Misc/Basic Plumbing Permit	\$50.00
Pumps, Sump Pumps, Replacement Fixtures, Sewer Lines, Misc.	\$80.00
Tankless Water Heater Additional Fee for Electrical	\$80.00

5-Refrigeration Units

0 - 20 hp per system	\$80.00
20+ hp per system	\$319.00
Minimum Fee	\$80.00
Refrigeration lines, per line	\$27.00

6-Mechanical

Exhaust systems, 0-3,000 CFM	\$161.00
Exhaust systems, 3,001- 5,000 CFM	\$193.00
Exhaust systems, 5,001 + CFM	\$641.00
Fuel storage (Installation - above ground) 1 tank 0-10,000 gal.	\$80.00
Heating Units above 25 tons	\$128.00
Hood & Duct Systems (Includes hoods, fans, ducts, fire ext. equip., dampers, grease removal equip.)	\$80.00

* Fee revised or added FY 15-16

BUILDING INSPECTION FEES

NEW RESIDENTIAL SINGLE-FAMILY					
	Building	Electrical	Plumbing	Heating/Air	Energy Eff.
0-2000 sq. ft.	\$319.00	\$128.00	\$128.00	\$128.00	\$128.00
2001-3000	\$340.00	\$193.00	\$193.00	\$193.00	\$128.00
3000+	\$377.00	\$256.00	\$256.00	\$256.00	\$128.00
Townhouses, Condos, Twin Home Urban Home, Duplex (per unit)	\$353.00	\$128.00	\$128.00	\$128.00	\$128.00
Apt. 1st unit	\$256.00	\$128.00	\$128.00	\$128.00	\$128.00
Each addt'l unit	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
Additions/Remodeling/Sunroom	\$225.00	\$97.00	\$97.00	\$97.00	\$97.00
Garages, workshops, storage bldgs. 575 sq. ft. and below	\$161.00	\$80.00	\$80.00	\$80.00	\$80.00
Garages, workshops, storage bldgs. Above 575 sq. ft. See standard new residential construction fees.					
COMMERCIAL, INDUSTRIAL, INSTITUTIONAL					
	Building	Electrical	Plumbing	Mechanical	Energy Eff.
Minimum Fee	\$384.00	\$141.00	\$141.00	\$141.00	\$141.00
1st 10,000 sq. ft. Assembly	0.166	0.039	0.039	0.039	0.032
2nd 10,00 sq. ft. Educational	0.077	0.022	0.022	0.022	0.020
20,001 + sq. ft. Institutional	0.052	0.027	0.027	0.027	0.010
1st 10,000 sq.ft. Business/Merchantile	0.166	0.039	0.039	0.039	0.027
2nd 10,00 sq. ft. Business/Merchantile	0.052	0.027	0.027	0.027	0.020
20,001 + sq. ft. Business/Merchantile	0.027	0.009	0.009	0.009	0.008
1st 10,000 sq.ft. Factory/Industrial	0.166	0.052	0.052	0.052	0.020
2nd 10,00 sq. ft. Factory/Industrial	0.052	0.027	0.027	0.027	0.010
20,001 + sq. ft. Factory/Industrial	0.027	0.027	0.009	0.009	0.008
1st 10,000 sq.ft. Hazardous	0.266	0.069	0.052	0.052	0.020
2nd 10,00 sq. ft. Hazardous	0.103	0.052	0.052	0.052	0.020
20,001 + sq. ft. Hazardous	0.052	0.039	0.039	0.039	0.010
1st 10,000 sq. ft. Storage	0.115	0.027	0.027	0.027	0.010
10,000 + sq. ft. Storage	0.004	0.003	0.003	0.003	0.020
COMMERCIAL, INDUSTRIAL, INSTITUTIONAL - UPFIT OR RENOVATION					
	Building	Electrical	Plumbing	Mechanical	Energy Eff.
Minimum (or)	\$310.00	\$128.00	\$128.00	\$128.00	\$128.00
per square foot	0.080	0.023	0.023	0.023	0.023

Building Inspection Fees

6-Mechanical

Multiple Unit Change Out (Per Trade)	\$80.00
Replace furnace, boiler, air handler, duct heater, ductwork, fireplace, woodstove, conversion burner, automatic flue damper, swimming pool heater, misc. minimum fee	\$80.00
Spray Booth	\$97.00
Tanks & Piping 1- Installation - underground 1 tank	\$80.00
Tanks & Piping 2- Removal - underground 1 tank	\$80.00
Tanks & Piping 3- Each additional tank	\$40.00

7-Other Fees

All Other Services: A reasonable fee based on cost of installation or square footage will be established by the Director of Inspections for any work not included in this fee schedule

Any permit not listed Minimum Fee	\$80.00
Any re-inspection	\$80.00
Cancellation and/or Refunds: Upon written request and prior to the first inspection, permits may be cancelled by Permit Holder 75% of the permit fee will be refunded with the remaining 25% to be retained by the Town to cover administrative and processing expenses	
Change Out Fee i.e. Inspection after replacing hot water heater	\$100.00
Christmas Tree Lots	\$87.00
Expired Permit Renewal Fee: G.S.153A-358 If work does not commence within 6 months from permit issuance date or work is discontinued for 12 months, all permits shall be revoked FULL CALCULATED FEE TO RESTORE PERMITS	
Homeowners Recovery Fund Fee: G.S. 87-15.6 General Contractor shall be responsible for payment of this fee for construction/alteration of new single family homes, condos, and townhomes	\$10.00
Marquees, Canopies, Fixed Awnings (Inspect structural, wind design, clearances)	\$80.00
Printout of monthly permit list/month	\$10.00
Signs	\$80.00
Stop Work Order	\$258.00
Temporary CO	\$58.00
Work commencing prior to permit issuance Double Calculated Fees	

8-Green Building Rebates

Geothermal Heat Pumps Existing Structures Mechanical Fee (50% Rebate/\$25 value)	
Geothermal Heat Pumps Existing Structures Electrical Fee (50% Rebate/\$25 value)	
Gray/Rain Water collection for flushing fixtures Existing Structures Plumbing Fee (50% Rebate/\$40 value)	
Green Building Rebates See Special Note #3 at the end of fee schedule	
ICC/NAHB National Green Building Standard Certification (currently in development) New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)	
NAHB Model Green Building Home Guideline Certification New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)	
NC HealthyBuilt Home Certification New Structures 25% Rebate of Blanket Permit Fee (Not to exceed \$500)	
Photovoltaic Energy Systems Existing Structures Electrical Fee (50% Rebate/\$40 value)	
Photovoltaic Energy Systems Existing Structures Building Fee (50% Rebate/\$40 value)	

* Fee revised or added FY 15-16

Building Inspection Fees

8-Green Building Rebates

Solar Hot Water Heating	
Existing Structures Electrical Fee (50% Rebate/\$25 value)	
Solar Hot Water Heating	
Existing Structures Plumbing Fee (50% Rebate/\$25 value)	
Solar Hot Water Heating	
Existing Structures Building Fee (50% Rebate/\$40 value)	
USEPA Energy Star Certification	
New Structures 25% Rebate of Blanket Permit Fee	(Not to exceed \$500)
USGBC Leadership in Energy & Environmental Design (LEED) Certification	
New Structures 25% Rebate of Blanket Permit Fee	(Not to exceed \$500)

Engineering Division

Blue Prints 18" x 24"	\$3.84
Blue Prints 24" x 36"	\$3.84
Blue Prints 30" x 42"	\$6.73
Copier Print - Roll Feed - 36" x any length Per Foot	\$1.93
Copier Print - Vellum - 36" x any length Per Foot	\$2.56
Copier Prints 18" x 24"	\$3.84
Copier Prints 24" x 36"	\$3.84
Driveway Permit (Inspection required) - All Other Accesses	\$55.00
Driveway Permit (Inspection required) - Single Family Residential (Driveway Apron)	\$45.00
Fees for external reviews of infrastructure plans and Traffic Impact Analysis (TIA) To be paid in full by the entity submitting the plans and /or the TIA	
Forsyth County Dial-In Service - Printed Copy	\$3.00
Forsyth County Dial-In Service - Screen Only	\$2.00

Engineering Environmental Compliance Fees

Environmental Buffer Signs	\$75.00
Lower Abbots Creek & Deep River Sewer Service Area Environmental Review 1 - 5 Acres	\$500.00
Lower Abbots Creek & Deep River Sewer Service Area Environmental Review 5 - 10 Acres	\$1,000.00
Lower Abbots Creek & Deep River Sewer Service Area Environmental Review 10 + Acres	\$1,500.00
Lower Abbots Creek & Deep River Sewer Service Area Environmental Review Less than One Acre, No Fee	

Engineering Preliminary Subdivision Fees

Engineering Site Plan Review 1-5 Acres	\$300.00
Engineering Site Plan Review 5+ Acres	\$500.00
Engineering Site Plan Review Less than One Acre	\$150.00
Infrastructure Inspection Fee Fee Per Linear Foot of Public Street	\$1.00

Engineering Fees for Watershed/Stormwater Permit Site Plan Review

Common Law Vesting Application	\$1,000.00
Copy of Watershed Ordinance with Map	\$15.00
Vested Rights Established, Watershed Permit	\$100.00

* Fee revised or added FY 15-16

Engineering Fees for Watershed/Stormwater Permit Site Plan Review

Watershed Map	\$10.00
High Density Watershed Permit Review by Watershed Administrator	
High Density Residential and Multiple Users of High Density BMP's Any Size Parcel	\$1,100.00
High Density Watershed Permit Without Pond Review	\$65.00
Watershed Review Committee, Industrial, Commercial, MH and MF Districts - 5 + Acres	\$950.00
Watershed Review Committee, Industrial, Commercial, MH and MF Districts - Less than one acre	\$500.00
Watershed Review Committee, Industrial, Commercial, MH and MF Districts 1- 5 Acres	\$750.00
Low Density Watershed Permit Review by Watershed Administrator	
Accessory Building No Fee	
Industrial, Commercial, MH and MF Districts - 5 + acres	\$125.00
Industrial, Commercial, MH and MF Districts - Under 5 acres	\$100.00
Low Density Residential 5 + acres	\$100.00
Low Density Residential Under 5 acres	\$50.00

Fire Rescue

Absorbent-Hydrocarbon - Per Bag	\$30.00
Cars/Pickup Per hour	\$50.00
Engine/ladder Per hour	\$100.00
Fire Extinguisher - Per 20#	\$30.00
Foam - Actual cost + 20%	\$0.00
Squad/Brush Units Per hour	\$100.00
Stand By Firefighters Per hour per Firefighter (when required by Fire Official or requested by occupancy)	\$25.00
Straw - Per Bale Actual Cost plus 20%	

Fire Prevention

1st Inspection (Annual, Initial, Primary, First Complaint, or Request Inspection) No Fee	
2nd Inspection (Notice of Compliance Issued) No Fee	
3rd Inspection (This amount plus fines, fined \$100 for each outstanding Fire Code Violation)	\$50.00
4th Inspection (This amount plus fines, fined \$200 for each outstanding Fire Code Violation)	\$100.00
5th Inspection (This amount plus fines; fined \$300 for each o/s Fire Code Violation plus Court Costs)	\$150.00
ABC Permit Inspection	\$100.00
After Hours Inspection/Plans Review (Special Request) Per hour	\$50.00
All other Permits Required by the Fire Prevention Code	\$100.00
Amusement Buildings (Haunted Houses, etc.)	\$125.00
Any other function Requiring Fire Prevention Inspection and Approval Not Previously Listed	\$50.00
Bon Fire Permit	\$20.00
Bowling Pin and Bowling Alley Resurfacing and Refinishing	\$50.00
Carnivals and Fairs	\$50.00
Certificate of Occupancy Inspection (excluding new construction)	\$50.00
Certificate of Occupancy Re-Inspection	\$50.00

* Fee revised or added FY 15-16

Fire Prevention

Combustible Dust Producing Operations	\$100.00
Cooking Booth	\$10.00
Copies of Fire Report	\$0.25
No Charge for First Copy, \$0.25/page for additional copies	
Covered Mall Buildings	\$75.00
Day Care Inspection	\$50.00
Explosive Materials (Blasting Permits) - 30 Days	\$100.00
Fire Alarm Testing (existing system) Per hour	\$30.00
Fire Flow Test Per site	\$50.00
Fire Lane Violation	\$50.00
Fireworks for Public Display	\$125.00
Fireworks Standby (Fire Dept.)	\$100.00
Fixed Fire Suppression Systems (existing)	\$30.00
Foster Homes, Charitable, Non-Profit Governmental Exempt	
Fumigation & Thermal Fogging	\$100.00
General Fire Code Violation Fine	\$100.00
Hazardous Material Spills/Fires Per hour per apparatus plus actual cost + 20%	\$100.00
Keyholder Failure to Respond	\$100.00
Liquid or gas fueled vehicles or equipment in assembly buildings	\$50.00
Matches: Storage or Manufacturer	\$50.00
Open Flame in Public Assembly	\$35.00
Other Inspections	\$50.00
Plans Review Plus .03 per sq. ft.	\$50.00
Pyrotechnics and Special Effects	\$100.00
Removal of stop work order	\$300.00
Residential Custodial Care & Nursing Homes	\$100.00
Special Assembly: (Craft Shows, Gun Shows) Organizer Pays \$25 Permit	\$25.00
Spraying or dipping operations	\$50.00
State License Inspection Fee	\$50.00
Storage of Readily Combustible Material	\$50.00
Tank Installation, Abandonment or Removal Each Additional Tank \$50	\$150.00
Temporary Kiosks or Display for Merchandising	\$10.00
Up-fit Review Plus .03 per sq. ft.	\$50.00
Working without Permit Plus Double Permit Fee	\$100.00
Wrecking Yard, Junk Yard or Waste Handling Plant	\$100.00
Construction Permits	
Installation all others not listed but required by N C Fire Code	\$100.00
Installation of Automatic Fire Extinguishing Systems per 24,000 square feet of each floor level	\$100.00
Installation of Compressed gases other related equipment	\$100.00
Installation of Fire Alarm and Detection Systems and related equipment per 24,000 square feet of each floor level	\$100.00
Installation of Fire Pumps and related equipment	\$100.00
Installation of Flammable and Combustible liquids and other related equipment or removal	\$100.00
Installation of Hazardous Materials and other related equipment	\$100.00

* Fee revised or added FY 15-16

Fire Prevention

Construction Permits

Installation of Industrial Ovens	\$100.00
Installation of Private Fire Hydrants	\$100.00
Installation of Spraying and Dipping Systems and other related equipment	\$100.00
Installation of Standpipe Systems (New, Modification or Renovation)	\$100.00

Exceptions

Any assembly occupancy violation that is an imminent danger, life safety violation is an automatic \$250 fine per violation and possible evacuation of the occupancy.

Churches exempt from permit fees	
Failure to report unwanted Fire per NC Fire Code per occurrence	\$500.00
Locked or blocked exits are automatically a \$250 fine for first occurrence. Second occurrence within one year shall be a fine of \$500 per door. Third occurrence within one year shall be \$1000 per door.	
Overcrowding \$250 per person in excess of posted occupant load	

Flammable and Combustible Liquids

To dispense liquids into vehicles at a private facility	\$75.00
To engage in the manufacture, blending or refining of fuels	\$200.00
To operate a private fueling dispensing facility	\$75.00
To operate tank vehicles, terminals & bulk fueling stations	\$100.00

Hazardous Chemicals

Production Facilities	\$200.00
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High Piled Combustible Stock

Above 30,000 sq. ft.	\$100.00
Below 29,999 sq. ft.	\$50.00

Permits: Use

Airports, Heliports and Helistops	\$50.00
Cellulose Nitrate Motion Picture Film	\$50.00
Cellulose Nitrate Plastic (Pyroxylin), Store, handle or use in assembly	\$50.00
Combustible Fibers	\$100.00
Cryogenic Fluids	\$35.00
Dry Cleaning Plants: Type I	\$75.00
Dry Cleaning Plants: Type II	\$50.00
Dry Cleaning Plants: Type III	\$50.00
Dry Cleaning Plants: Type IV	\$50.00

Tents, Temporary Membrane & Air Structure

90 days maximum	\$100.00
Per Permit Period	\$50.00

Police Dept

Finger Print Charges Per card	\$10.00
Off Duty Police Officer Fee	\$25.00
Hourly Rate for Off-Duty Officer Employment	
Public Records Research See Special Note #2 at the end of document.	
State Finger Print Processing Fee	\$38.00
Taxi Driver Permit Fee	\$15.00
Taxi Driver Renewal Fee	\$15.00

* Fee revised or added FY 15-16

Police Dept

Taxi Franchise Application Fee	\$50.00
Taxi Franchise Renewal	\$50.00
Video Copy, Research and Copy Costs - Police In-Camera Video System Per Video Retrieval & Copies of Other Recordings	\$5.00

Parking Fines

30 Day Late Fee for Non-Payment of Parking Fine	\$30.00
Assessment of a \$30 late fee for all unpaid parking fines after 30 days	
All Other Parking Violations	\$5.00
Fire Lane Violation	\$50.00
Oversized Vehicle Parking in Violation of CO 9-186	\$50.00
Violation of Certain Vehicles to Be Parked only for loading and unloading	

Precious Metals Dealers Permit Fees

Annual Renewal Permit for Employee	\$3.00
Dealers and Special Occasion Permits	\$142.00
Employee Permits	\$10.00

Public Services Sanitation Division

Cardboard Recycling Collection

Bi-Monthly Per Month	\$20.00
Container Lease - 6 & 8 yard Per Month	\$10.00
Once per Week Service Per Month	\$35.00

Commercial Sanitation Collection

Collection of one (1) 95 gallon comingle recycle roll out per roll out	\$5.00
Collection of one (1) 95 gallon rollout container (Small Business)	\$40.00
Collection of one (1) refuse dumpster - 2 yard	\$66.00
Collection of one (1) refuse dumpster - 4 yard	\$66.00
Collection of one (1) refuse dumpster - 6 Yard	\$76.00
Collection of one (1) refuse dumpster - 8 Yard	\$88.00

Collection: Fees Applicable to those non-residential establishments, restaurants, apartments and mobile home parks which contract solely with the Town of Kernersville for collection of solid waste.

Fees are for once per week collection. Additional weekly collections shall be charged in even multiples.

Each additional 95 gallon roll out up to three (3) per small business per extra roll out	\$20.00
Set Truck Service Per month for once a week service	\$30.00
Set Truck Service Per month for twice a week service	\$60.00
Set Truck Service Per month for three times a week	\$90.00
Special one time collection of one (1) refuse dumpster by special arrangement Each pick up	\$40.00

Condominium/Townhouse Collection

2nd weekly collection of (1) 95 gal rollout or 1 dumpster	\$35.00
Cardboard Recycling Collection - Bi Monthly	\$20.00

* Fee revised or added FY 15-16

Public Services Sanitation Division

Condominium/Townhouse Collection

Per Month	
Cardboard Recycling Collection - once per week Per Month	\$35.00
Container Lease 6 & 8 Yard Per Month	\$5.00
Once per week (1) 95 gallon rollout or (1) dumpster (2, 4, 6, 8 Yard) No Fee	
Refuse Dumpster Lease - 95 gallon rollout No Fee	
Refuse dumpster Lease - 2 yard Per Month	\$22.00
Refuse dumpster Lease - 4 yard Per Month	\$22.00
Refuse dumpster Lease - 6 yard Per Month	\$22.00
Refuse dumpster Lease - 8 yard Per Month	\$27.00

Residential Sanitation Collection

Annual Fee for Additional Recycling Container Collection	\$60.00
Annual Fee for Additional Refuse Cart Collection	\$60.00
Annual Fee for Yard Cart Collection July 1 - June 30	\$60.00
Annual Fee for Yard Cart Collection Jan 1 - June 30	\$30.00
Knuckle Boom Truck Service Each Additional Half Load	\$60.00 *
Knuckle Boom Truck Service First Load No Fee	
Once per week collection of 95 Gallon rollout container No Fee	
Refuse Cart Purchase Price	\$60.00
Request for one time use of refuse dumpster for 48 hr. period incl drop off and pickup	\$60.00 *
Yard Cart Purchase Price	\$60.00

Public Services Street Division

Industrial Street Improvement to Curb & Gutter (per linear foot) Add \$16 per linear foot for sidewalk plus drainage costs	\$118.00
Install Type III Barricades (Permanent Mount) Per unit	\$400.00
Installation of Stop Signs	\$150.00
Installation of Street Name Signs	\$200.00
Mowing Neglected Private Lots Cost + 50% min 1.5 hours	
Removal and Replacement of Failing Utility Patches & other street repairs related to negligence, faulty workmanship, and/or materials by Contractors, Sub-Contractors, Builders, Developers, Utility Companies, etc. Cost + 50%	
Residential Street Improvement to Curb & Gutter (per linear foot) Add \$16 per linear foot for sidewalk plus drainage costs	\$68.00
Street Cleaning @ Construction Sites Cost + 50%	

* Fee revised or added FY 15-16

Public Services Street Division

Street Flushing @ Construction Sites Per trip	\$250.00
Tight Radius/Zero Turn Mower Per hour	\$35.00
Tractor w/Flail Mower Per hour	\$65.00
Tractor w/Rotary Mower Per hour	\$75.00
Tractor w/Side Arm Mower Per hour	\$95.00
Utility Cut Penalty (Excavating in the ROW or cutting the street without a permit)	\$500.00
Utility Installation Permit (inspection required) and Encroachment Permit	\$100.00

Recreation Facility Reservations

Civitan Baseball Field Per Hour	\$35.00
Harmon Park Wedding Gazebo Full Day	\$250.00
Harmon Park Wedding Gazebo Half Day 5 hours	\$150.00
Kernersville Recreation Center Per hour	\$75.00

Recreation Park Reservations

Picnic Shelters Full Day	\$60.00
Picnic Shelters Half Day	\$35.00

Recreation Sports Complex

Bagley Sports Complex Rental Weeklong	\$3,500.00
Bagley Sports Complex Rental Per Field/Fri Only	\$75.00
Bagley Sports Complex Rental Per Field/Per Day Sat/Sun	\$200.00
Ivey M. Redmon Sports Complex Additional Field Prep drag and striping	\$40.00
Ivey M. Redmon Sports Complex Cross Country Track Rentals Less than 10 teams or less than 200 people	\$50.00
Ivey M. Redmon Sports Complex Cross Country Track Rentals 11 - 20 teams or 200 - 400 people	\$100.00
Ivey M. Redmon Sports Complex Cross Country Track Rentals 21 or more teams or 400 or more people, up to	\$600.00
Ivey M. Redmon Sports Complex gate fee charged Per day	\$100.00
Ivey M. Redmon Sports Complex Temporary Fencing Fees	\$60.00
Ivey M. Redmon Sports Complex Tournament Usage (incl lights,bases,scoreboards,restrooms,init field prep) Per day per field	\$185.00
Ivey M. Redmon Sports Complex Tournament Usage(incl lights,bases,scoreboards,restrooms,init field prep)	\$1,300.00

* Fee revised or added FY 15-16

Recreation Sports Complex

For 3 field complex Fri , Sat & Sun

Ivey M. Redmon Sports Complex Tournament Usage(incl lights,bases,scoreboards,restrooms,init field prep)	\$1,100.00
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For 3 field complex Sat & Sun

Ivey M. Redmon Sports Complex Vendor on Site Fee	\$50.00
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Per weekend tourney or 10% of gross receipts for tournaments more than 3 days

Ivey M. Redmon Sports Complex Weekday Hourly Field Rental (incl lights,bases,scoreboards,restrooms,init field prep)	\$60.00
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Special Notes:

#1 - Reference Communications Tower Fee: This amount is a surety to cover the cost of the Town's consultant who reviews the electronic technical portion of the submittal. If the review cost is less than \$3000, then a refund will take place. If the review cost is more, additional funds are required prior to final review. **The Special Use Permit fee is a separate fee.**

#2 - Requests for research of public records such as accident statistical data and summary reports on specific locations will be compiled at the cost of 15 cents per copy made plus a special service fee of \$15 per hour for the time involved compiling and researching the request. These requests require extensive use of technology resources and clerical assistance to complete.

#3 - Regular fees must be paid in full at time of plan review or permit issuance. Fee rebates will be refunded upon project completion and certification by a third party inspection agency.

#4 - Fees are for course rental only. This does not include staff on day of event, porta john's or any equipment.