

# Stock Permit Application

Office Use - Application 3

Application #: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person \_\_\_\_\_

Project Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Future Tenant Name: \_\_\_\_\_

## PLEASE ATTACH

1. List of items and activities being requested to enter the building.
2. Drawing of area that is requesting moving in of items.
3. List of remaining inspection to be completed.

## CONDITIONS OF APPROVAL

- All life safety features have been completed and accepted by the Fire Marshall for the area and shall be maintained.
- All overhead work shall be completed, except for potential IT work.
- Items moving in shall not block areas needing inspections or means of egress.
- At least one accessible toilet that is functioning or port-o-jon.
- At least one parking space with an accessible route to the building.
- Permitted only for placement of furnishings, equipment and stock.
- No occupancy by staff or personal items, only contractor, subcontractors and movers.
- If covering partial area the applicant identifies the partial area on the submittal drawing.
- The remaining inspections shall be identified.
- Permit is good for the agreed upon time period, but shall be no more than 30 days, with one consideration of extension.
- Application is signed by contractor and future tenant if applicable.
- Applicant agrees to power being disconnected if the conditions are violated.

The contractor and future tenant if applicable agree to comply with all the conditions of approval.

\_\_\_\_\_

\_\_\_\_\_

**Signature of Contractor**

**Date**

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**Signature of Tenant (if applicable)**

**Date**

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**TOWN STAFF SECTION**

**Time Period :** \_\_\_\_\_

**Building**     \_\_\_ Yes \_\_\_ No \_\_\_ Initial

**Mechanical**     \_\_\_ Yes \_\_\_ No \_\_\_ Initial

**Electrical**     \_\_\_ Yes \_\_\_ No \_\_\_ Initial

**Plumbing**     \_\_\_ Yes \_\_\_ No \_\_\_ Initial

**Fire**     \_\_\_ Yes \_\_\_ No \_\_\_ Initial

**Zoning**     \_\_\_ Yes \_\_\_ No \_\_\_ Initial

**Watershed**     \_\_\_ Yes \_\_\_ No \_\_\_ Initial

**Conditions:**

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