

**MINUTES OF THE BOARD OF ALDERMEN
TOWN OF KERNERSVILLE, N.C.
BRIEFING SESSION MAY 26, 2010**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 5:12 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

Present: Mayor Dawn Morgan, Aldermen Dana Caudill Jones, Mayor Pro Tem Kevin Bugg, Alderman Keith Mason, Alderman Bob Prescott and Alderman Tracey Shifflette.

Absent: None.

Staff Present: Curtis L. Swisher, Town Manager; John G. Wolfe III, Town Attorney; Dale F. Martin, Town Clerk; Jeff Hatling, Community Development Director; Doran Maltba, Acting Public Works Director; Franz Ader, Finance Director; Russell Radford, Town Engineer; Ray Smith, Human Resources Director; Crystal Tanner, Human Resources Analysts; Walt Summerville, Fire Chief; Kenny Gamble, Police Chief; and Ernie Pages, Parks & Recreation Director.

Call to Order and Invocation

Mayor Dawn Morgan called the meeting to order and Alderman Dana Caudill Jones delivered the invocation.

1. Fiscal Year 2010-2011 Budget Work Session.

Town Manager Curtis Swisher highlighted the Fiscal Year 2010-2011 operating budget. He started with explaining the projected revenues for next year. He highlighted the revenues that saw significant changes over last year.

Mr. Swisher then explained the budget expenditure request process with the Department Heads. He highlighted cuts he made to the request submitted by Department Heads, including the cut positions, the elimination of pay increases and 401K contributions, employee furloughs and frozen positions. He noted the capital purchases left in the budget, increases in health insurance premiums, and increases in State retirement contributions.

Mr. Swisher then discussed each of the department's proposed budgets. He concluded his overview of the budget by discussing the other funds associated with the Town's budget.

During the discussion on Governing Body, Mayor Morgan referred to a letter she received from the Forsyth County Arts Council and their request for \$7,500 for capital expenditures. Mr. Swisher recommending giving them \$1,500 that they can spend any way they desire.

Mayor Morgan called a recess at 6:47 PM. Mayor Morgan reconvened the meeting at 6:58 PM.

The Town Manager finished covering the expenses in the Capital Project Ordinance funds.

Mr. Swisher expressed a concern for revenue sources. He stated that we anticipate next year being as bad if not worse. Everything has been cut that can be cut. He expressed a concern for next year's budget if our revenues don't increase. He reported on increased expenses that are mandated of which the Town will have no control. He explained how the Sales & Use Tax Hold Harmless money is administered which was started by the State in 2001. This revenue may be lost in the future creating a shortfall of approximately \$630,000. He noted that for this year, 1¢ on the tax rate equates to approximately \$246,000. Mr. Swisher highlighted other changes being proposed and the impact on the Town if approved. He presented his budget projections and shortfalls for 2011-2012 budget year.

Mr. Swisher stated that if the Board has any questions to please contact him. If the Board has any changes they should bring those up at the public hearing Tuesday night. He stated that the proposed adoption date will be in the morning of June 15.

Mayor Morgan asked if the tax rate proposed is the same as this year .4975. Mr. Swisher stated that it is the same.

Mayor Morgan commended Mr. Swisher and Department Heads for their work on the proposed budget.

Alderman Bob Prescott asked for the collection rate. Mr. Swisher stated that the collection rate is projected at 97.5% and explained that due to the economy the collection rate is lower than in previous years.

2. Consideration of a Resolution Recommended by the Sister City Commission Commending Kernersville's Sister City, Dashi and Taiwan.

Town Attorney John Wolfe presented the background of our sister city relationships with Dashi and Taiwan. He proposed the following resolution for the Board's consideration.

Alderman Dana Caudill Jones made a **Motion** for the approval of the following resolution commending Kernersville's Sister City Dashi and Taiwan. Alderman Bob Prescott seconded the motion and the vote was all for and motion carried.

**RESOLUTION NO. R-2010-14
RESOLUTION RECOGNIZING THE
TOWN OF KERNERSVILLE'S RELATIONSHIP WITH
ITS SISTER CITY, DASHI, TO COMMEND THE REPUBLIC
OF CHINA (TAIWAN) FOR ITS RELATIONS WITH THE
UNITED STATES, TO ENCOURAGE THE INCLUSION OF
TAIWAN IN GLOBAL AFFAIRS, AND TO WELCOME FURTHER OPPORTUNITIES
TO DEVELOP THE SISTER CITY BOND
BETWEEN KERNERSVILLE AND DASHI, TAIWAN**

WHEREAS, in March of 2008, Taiwan held the fourth direct Presidential election and witnessed its peaceful transition of political power, paving the way for Taiwan as a beacon of democracy of Asia and beyond; and

WHEREAS, Taiwan and the United States are longstanding allies who both deeply cherish the values of freedom, democracy, human rights, and the rule of law; and

WHEREAS, the Town of Kernersville and Dashi, Taiwan have enjoyed long, cordial, and mutually beneficial sister-city relations since 2004 and a friendship that continues to strengthen with each passing year; and

WHEREAS, Taiwan is the United States' ninth-largest trading partner, and the United States is Taiwan's third-largest trading partner; and

WHEREAS, today, the government of Taiwan has committed itself to achieving peace and co-prosperity with mainland China; and

WHEREAS, Taiwan is an active member in the international community with a long history of commitment to international health and humanitarian aid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Kernersville:

THAT the members of the Board of Aldermen of the Town of Kernersville, by this Resolution, commend the Republic of China (Taiwan) for its relations with the United States and other nations of the World.

BE IT FURTHER RESOLVED that the members of this body commend and support the democratization efforts of the Republic of China (Taiwan) as well as Taiwan's meaningful participation in international affairs including, but not limited to, the World Health Organization (WHO), the International Civil Aviation Organization (ICAO), and the UN Framework Convention on Climate Change (UNFCCC).

BE IT FURTHER RESOLVED that this body hereby welcomes all opportunities to develop the special sister-city bond between Kernersville and Dashi, and encourages further cultural, educational, economic, and business exchanges between the citizens of Kernersville and Dashi.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Mr. Larry R.L. Tseng, Director General of the Taipei Economic and Cultural Office in Atlanta, Georgia.

This the 26 day of May, 2010.

3. Briefing on the June 1, Regular Meeting Agenda.

Mayor Morgan noted the Kernersville Cares For Kids Proclamations that will be presented Tuesday night.

Mayor Morgan noted the Dog Day In The Park Proclamation to be presented as well.

Item # 1 PUBLIC HEARING: on proposed Fiscal Year Operating Budget 2010-2011.

Mr. Swisher stated that he will give a short presentation similar to last year's on the proposed budget.

Item # 2 PUBLIC HEARING: Ivey M. Redmond, Sr., Owner, for properties located at 300 West Bodenhamer Street. Petitioner requests a General Use District rezoning from GI (General Industrial) to GB (General Business). Zoning Docket K-699.

Mr. Hatling briefed the Board on this rezoning request.

Item #3 PUBLIC HEARING: Carl Wright, Agent for Wal-Mart Real Estate Business Trust, for property located at 1130 South Main Street, Petitioner requests a Special Use District rezoning from HB-S (Highway Business – Special Use District) to HB-S (Highway Business – Special Use District. Requested Use: Restaurant, with drive-thru service. Zoning Docket K-700.

Mr. Hatling briefed the Board on this rezoning request.

Item # 4a PUBLIC HEARING: Curtis Swisher, Town Manager, for consideration of an amendment to the Kernersville Development Plan to amend the Land Use Plan for properties located at Lakeview Drive. Zoning Docket KDP-31.

Item # 4c PUBLIC HEARING: Debbie Raker, Agent for Richard Clark and Mark Angel, Owners, for properties located at Lakeview Drive. Petitioner requests a General Use District rezoning from RS-12 (Residential Single Family, minimum lot size 12,000 sq. ft.) to RS-9 (Residential Single Family, minimum lot size 9,000 sq. ft.) Zoning Docket K-701.

Mr. Hatling briefed the Board on both 4 a and 4 c as they are related.

Item #6 Discussion on Performance Contracts for Improvements to Town Facilities.

Mr. Swisher stated that a presentation will be given on contracts that could benefit the Town in regards to reducing energy consumption costs and will explain financing options using those costs savings.

Item # 7 Annual presentation by the Kernersville Soccer Association.

Mr. Swisher reported that a KSA representative will be present to give an oral presentation on their operations as required in their agreement with the Town.

Item # 8 Consideration of an Ordinance Amending the Membership Criteria for the Parks and Recreation Advisory Board.

Mayor Morgan stated that the Nominations Committee is looking at changes to the membership criteria for the Recreation Advisory Board.

Mr. Wolfe reported that in 2001 a resolution was adopted to re-establish the Recreation Advisory Board. This resolution included membership criteria that member reside inside town limits or in the ETJ. He explained that there may be times when the Board desires expert opinions or other input from residents that live outside the town limits and the ETJ.

Mayor Morgan stated that some Boards are very specific regarding their membership requirements.

Item # 9 Consideration of Appointments to Various Boards and Commissions.

Mayor Morgan stated that the Nominations Committee will be meeting tonight to finalize their recommendation.

Item # 10 Consideration of Rules and Regulations for the use of the Paddison Room at the Paddison Memorial Library.

Mr. Swisher stated that the Paddison Room in the library is not a part of the library itself. He stated that it was renovated recently by the Town. He reported that there is a group of citizens that want the Town to adopt some rules and regulations regarding its use. He stated that he and the Town Attorney put these proposed rules and regulations together which puts the Town in charge of the Paddison Room. However, there has been a suggestion that we work with one of our non-profit groups, lease the room to them and let them manage the use of the Paddison Room. If this gets worked out along with a lease of the Paddison Room we will bring it to you Tuesday night for consideration.

Mayor Morgan suggested language be included that the Paddison Room is not available when the library is closed.

Alderman Caudill Jones asked about Item #6 regarding the age of the adult required to accompany a child under the age of 12. A brief discussion was held.

Item # 11 CONSENT AGENDA:

- C-1 **Approval of Minutes for April 6, 2010 Closed Session
Approval of Minutes for April 28, 2010 Briefing Session
Approval of Minutes for May 4, 2010 Regular Session
Approval of Minutes for May 4, 2010 Closed Session**
- C-2 **Consideration of the new Lease with the Kernersville Woman's Club for the Kernersville Community House.**
- C-3 **Consideration of the new Lease with the Shepherds Center for the Basement of the Library.**
- C-4 **Forsyth County Tax Refunds**

Mayor Morgan and Mr. Swisher briefed the Board on each consent agenda item.

Item # 14 Town Manager's Report and Miscellaneous.

Mr. Swisher stated that he has nothing to bring to the Board right now.

Item # 15 Matters To Be Presented By The Mayor, Board Of Aldermen And Town Attorney.

Mayor Morgan reported on a group of individuals working on a War Memorial in Triad Park in which an ad hoc committee may be established to work on this project.

Alderman Prescott commended the group responsible for the archway near John Wolfe's office.

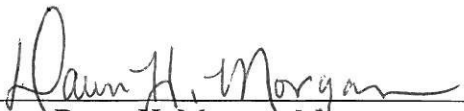
Alderman Shifflette reminded everyone of the Music @ Twilight tomorrow night.

Mr. Swisher and Mr. Maltba presented picture designs and explained the crosswalks proposed for downtown. After a brief discussion, it was the consensus of the Board to install the design used in Charleston, SC.

4. Adjournment.

Alderman Bob Prescott made a **Motion** to adjourn the meeting at 8:00 PM. Alderman Dana Caudill Jones seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board the meeting was adjourned.


Dawn H. Morgan, Mayor

Attest:

Dale F. Martin
Dale F. Martin, MMC, Town Clerk

I, Dale F. Martin, MMC, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on May 26, 2010.

This the 23 day of July, 2010.

Dale F. Martin
Dale F. Martin, MMC, Town Clerk