

**MINUTES OF THE BOARD OF ALDERMEN
TOWN OF KERNERSVILLE, N.C.
REGULAR MEETING 7:00 P.M. JANUARY 3, 2012**

The Board of Aldermen of the Town of Kernersville met in regular session at 7:00 p.m. on the above date in the Municipal Council Chambers at the Municipal Building at 134 East Mountain Street.

Present: Mayor Dawn H. Morgan, Mayor Pro Tem Dana Caudill Jones, Aldermen Tracey Shifflette, Irving Neal, Neal Stockton and Keith Hooker.

Absent: None

Staff Present: Curtis L. Swisher, Town Manager; John G. Wolfe, Town Attorney; Dale F. Martin, Town Clerk; Jeff Hatling, Community Development Director; Police Chief Ken Gamble; Doran Maltba, Public Services Director; Franz Ader, Finance Director; Ernie Pages, Parks & Recreation Director; Walt Summerville, Fire Chief; Ray Smith, Human Resources Director; Russell Radford, Engineering Director; Brian Ulrich, Engineering/Transportation Manager, and Gray Cassell, Chief Information Officer; Ann Stroud, Administrative Assistant, Public Services.

- **CALL TO ORDER**
- **INVOCATION BY REVEREND STEPHEN MARTIN, FIRST BAPTIST CHURCH**
- **PLEDGE OF ALLEGIANCE**

Mayor Dawn Morgan called the meeting to order and the Reverend Stephen Martin of First Baptist Church delivered the invocation.

- **ADMINISTER OATH OF OFFICE OF ALDERMAN: J. IRVING NEAL**

The Honorable Ronald E. Spivey, Superior Court Judge thanked the Board for another opportunity to address the Board. He thanked Irving Neal for his service to the community and then administered the Oath of Office.

I, J. Irving Neal, do solemnly and sincerely swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of the State of North Carolina not inconsistent therewith; that I will be faithful and bear true allegiance to the State of North Carolina and to the constitutional powers and authorities which are or may be established for the government thereof; and, that I will faithfully discharge the duties of my office as Alderman of the Town of Kernersville according to the best of my ability, so help me God.

- **RECOGNITION OF THE 2011 EMPLOYEE OF THE YEAR**

Town Manager Curtis Swisher explained that each year employees are given the opportunity to nominate a co-worker that they feel have gone above and beyond the call of duty and should be recognized as Employee of the Year. He noted that this year's nominees were: Russell Bowman of Public Services Street Division, Natalie Breitenstein of the Police Department, Thad Buck of Public Services Solid Waste Division, Crystal Tanner of Human Resources and Ann Stroud of Public Services Administration Division.

Mr. Swisher announce that this year's selection for Employee of the Year is Ann Stroud. He spoke of Ms. Stroud's excellent service to the Citizens of Kernersville and to the organization and highlighted her accomplishments written about in her nomination. He presented Ms. Stroud with a plaque and a \$200 check. Ms. Stroud will also receive five days of vacation.

Ann Stroud thanked the Board, her co-workers and her family for all their support. She congratulated the other nominees. She pledged to live by the golden rule to treat others the way she wants to be treated.

- **PRESENTATION OF MEMORIAL RESOLUTIONS OF APPRECIATION FOR 2011**

Mayor Morgan recognized the family of LC Smith, deceased employee of the Public Services Solid Waste Division and presented to his wife, Imogene Smith a memorial resolution adopted by the NC League of Municipalities for his service to the citizens of Kernersville.

Ms. Smith spoke of Mr. Smith loves of life and working for the Town and expressed her family's appreciation in receiving this resolution.

Mayor Morgan recognized the family of Roger P. Swisher, deceased Mayor and Board of Aldermen member for many years and presented his son, Jeff Swisher a memorial resolution adopted by the NC League of Municipalities for his service to the citizens of Kernersville.

Mr. Swisher spoke of his father's commitment to serving this community with color and zest for life. He thanked the Town for this resolution and extended congratulations to each Board member on the recent election.

Alderman Irving Neal elaborated on Roger Swisher's commitment to serving the citizens of this community and the numerous contributions he made. He stated that this is a good family and that we owe a lot to Roger Swisher.

PUBLIC SESSION

1. SPEAKERS FROM THE FLOOR

Louise Thibodeaux, 280 Post Oak Road, Kernersville, NC – spoke of a recent incident on November 20th in which he had to call for medical assistance. He thanked the Fire Chief and other medical staff for their support and professional services rendered to his family that day.

Mayor Morgan asked Mr. Swisher for an update to the entrance to the hospital. Mr. Swisher stated that the roadway design is almost complete and the developer continues to work on right-of-way acquisition. Mr. Brian Ulrich stated that 75% of the culvert design plans have been submitted to the Town. Mr. Swisher noted that the timeline was that within six months after obtaining permits they were to have the right-of-way acquired and if not, then come back to the Town for possible assistance.

Mayor Morgan then asked for the timeframe for the study of the Old Winston Rd. improvements. Mr. Ulrich stated that the Consultant narrowed things down to two alternatives and has submitted this information to NCDOT. They have concerns with the round-about and are continuing to work out the details. We are currently waiting for a response by NCDOT. Mayor Morgan asked that once this has been approved how long before the project begins. Mr. Ulrich stated that the MPO has issued a call for projects, we will submit an estimate. If awarded, then we submit construction plans, etc. The project would probably start in another year and half, 2013 would be the earliest.

2. Semi-annual Report by the Chamber of Commerce for In-kind Services.

Ms. Sharon Tucker, President of the Kernersville Chamber of Commerce, presented the Chamber's In-kind Services report. She referred to the full report submitted for the agenda packet and then highlighted accomplishments for 2011. She then made herself available for questions.

3. Consideration of an NCDOT Municipal Agreement for Piney Grove Road Widening.

Mr. Swisher stated that the Board has already approved grant funding for the bicycle and pedestrian project and the intersection improvement project. NCDOT is requesting that we combine the two projects into one municipal agreement for ease of paperwork and to comply with federal grant guidelines.

Mayor Morgan asked if the sidewalk recommended by Rick Wells is included in this project. Mr. Swisher stated that that sidewalk would be a separate project.

Mayor Morgan asked about safety issues with left turning movements through this intersection. Mr. Ulrich stated that NCDOT is still working on the design of this intersection and that staff has made a request for a left arrow for this intersection, however we have not seen the design plans yet. The Board briefly discussed the movement difficulties through this intersection.

Mayor Pro Tem Dana Caudill Jones made a **Motion** for the approval of a NCDOT Municipal Agreement for the Piney Grove Road widening project. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

4. **CONSENT AGENDA: All of the following matters are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion unless a Board member or citizen so requests, in which event the matter will be removed from the Consent Agenda and considered under the following item.**

**C-1 Approval of Minutes for November 1, 2011 Regular Session
Approval of Minutes for November 30, 2011 Briefing Session
Approval of Minutes for November 30, 2011 Closed Session
Approval of Minutes for December 6, 2011 Regular Session
Approval of Minutes for December 6, 2011 Closed Session**

Alderman Tracey Shifflette made a **Motion** for the approval of the Consent Agenda as submitted. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

5. **ITEMS REMOVED FROM CONSENT AGENDA.**

None removed.

6. **SPEAKERS FROM THE FLOOR.**

None presented.

7. **TOWN MANAGER'S REPORT AND MISCELLANEOUS.**

Mr. Swisher presented a Police Department request for an Interlocal Agreement for the upgrade to cameras at Southeast Middle School. He noted that various reasons caused a delay in this project and now we have a request to approve the agreement.

Mr. Swisher stated that the camera upgrade for Southeast Middle School will cost approximately \$61,382 and requires a 50% match. \$30,692 of the match will be paid by WS/FC Schools and Kernersville will be required to pay \$7,500. He added that this project was approved last year and has been included in this year's Budget Amendment #1.

Alderman Neal Stockton made a **Motion** for the approval of an Interlocal Agreement for upgrades to cameras at Southeast Middle School. Alderman Irving Neal seconded the motion and the vote was all for and motion carried.

Mr. Swisher referred to the Resolution the Town sent to NCDOT requesting they recognize the Town's Thoroughfare and Street Plan Study and the 2-lane road design for Big Mill Farm Road.

He pointed out that the MPO met and voted in support of this change. He stated that there is a timeframe involved and plans are to update the Long Range Transportation Plan in 2012. At this time, Big Mill Farm Road will be changed to a 2-lane divided road. He stated that NCDOT will also be revising the Complete Streets Planning and Design Guidelines this summer. He stated that during the planning process the MPO will be able to update the proposed cross-section for the Big Mill Farm Road project as requested. Mr. Swisher stated that NCDOT and the MPO indicated that they did not support the Town's request to reduce the classification of Big Mill Farm Road/Hopkins Road from a "major thoroughfare" to a "minor thoroughfare."

8. MATTERS TO BE PRESENTED BY THE TOWN ATTORNEY.

Mr. Wolfe requested a Closed Session at the end of the meeting for legal matters.

9. MATTERS TO BE PRESENTED BY THE MAYOR, BOARD OF ALDERMEN.

Alderman Keith Hooker requested Staff contact NCDOT regarding the timing of the stoplight at S. Main Street and Century Place Blvd.

Mayor Pro Tem Dana Caudill Jones welcomed Alderman Neal to the Board.

Alderman Irving Neal stated that he was thankful to be here and expressed his appreciation for all the emails, cards and well wishes.

Alderman Neal Stockton thanked everyone for their efforts to make this a safe holiday season.

Mayor Morgan asked for an update on the fountain at Harmon Park. Mr. Pages reported on the progress being made but due to winterization of everything in the Parks, it won't be turned on until it warms up around March.

Mayor Morgan asked for an update on the tree removal on Salisbury and S. Main Streets. Mr. Swisher reported on an issue with the State's Historic Commission. Work may begin when that issue gets resolved and/or coordinated with the replacement of the bridge on Salisbury Street.

Mayor Morgan asked about the installation of the flashing lights at Kernersville Middle School. Mr. Doran Maltba reported that the lights have been ordered and will be installed when received.

Mayor Morgan wished everyone a Happy New Year.

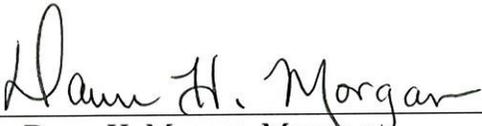
Alderman Irving Neal made a **Motion** to enter into Closed Session at 7:53 PM to discuss certain matters about which our Town Attorney needs to advise us, and which fall within the Attorney-Client privilege for discussion in closed session. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to excuse Alderman Neal from the meeting at 7:54 PM. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

10. ADJOURNMENT.

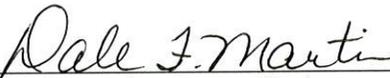
Mayor Pro Tem Dana Caudill Jones made a **Motion** to adjourn the meeting. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board the meeting adjourned at 8:40 PM immediately following the Closed Session.



Dawn H. Morgan, Mayor

Attest:



Dale F. Martin, Town Clerk

I, Dale F. Martin, Town Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on January 3, 2012.

This the 13 day of February, 2012.



Dale F. Martin, MMC, Town Clerk