

**MINUTES OF THE BOARD OF ALDERMEN  
TOWN OF KERNERSVILLE, N.C.  
SPECIAL MEETING 8:30 A.M.    JANUARY 12, 2012**

The Board of Aldermen of the Town of Kernersville met in special session at 8:30 a.m. on the above date at Fidelity Bank located at 163 S. Main Street, Kernersville, NC.

**Present:** Mayor Dawn H. Morgan, Mayor Pro Tem Dana Caudill Jones, Aldermen Tracey Shifflette, Neal Stockton and Keith Hooker.

**Absent:** Alderman Irving Neal.

**Staff Present:** Curtis L. Swisher, Town Manager; Dale F. Martin, Town Clerk; Jeff Hatling, Community Development Director; Police Chief Ken Gamble; Doran Maltba, Public Services Director; Franz Ader, Finance Director; Ernie Pages, Parks & Recreation Director; Walt Summerville, Fire Chief; Ray Smith, Human Resources Director; Russell Radford, Engineering Director; and Gray Cassell, Chief Information Officer.

**Call to order and invocation.**

Mayor Morgan called the meeting to order and Reverend Dave Cash, Pastor of Sedge Garden Methodist Church delivered the invocation.

**1. Consideration of a Resolution of Honorary Street Designation for Kevin Harvick Ct.**

Mayor Morgan presented a resolution extending the honorary street designation for Kevin Harvick Court. She explained that he still has an office here and contributes to the community.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following resolution. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

**2. Board of Aldermen Departmental Review Session.**

**I. Public Safety**

**A. Police Dept.**

Police Chief Ken Gamble presented an overview of the Police Department's operations.

Chief Gamble thanked the Town Manager and Board for giving him the opportunity to attend the FBI Academy. He stated that this was the opportunity of a lifetime, being able to share knowledge and experiences with Law Enforcement Officials from all over the world. He graduated from the Academy on December 16, 2011.

**B. Fire Dept.**

Fire Chief Walt Summerville presented an overview of the Fire Department's operations.

Alderman Neal Stockton asked if we dispatch our calls or are they still handled through Forsyth County. Chief Summerville noted that they are still dispatched by Forsyth County and that it works better, but is still not perfect.

Mayor Morgan called a brief recess at 10:18 AM and reconvened the meeting at 10:26 AM.

## **II. Town Services**

### **A. Parks & Rec.**

Ernie Pages, Director of Parks & Recreation presented an overview of the Parks & Recreation Department's operations.

### **B. Public Services**

Doran Maltba, Public Services Director presented an overview of the Public Services Department's operations including the Solid Waste Division, Central Maintenance Division, Streets Division and Administration.

## **III. Lunch 12:00 – 12:30**

Mayor Morgan called a recess for Lunch at 12:00 PM and reconvened the meeting at 12:25 PM.

## **IV. Support Services**

### **A. HR**

Ray Smith, Human Resources Director described the Human Resource's operations.

Alderman Hooker asked what the Town pays per person for health insurance. Town Manager Curtis Swisher stated that it is approximately \$6,900. Mr. Smith clarified that this covers all types of insurance.

Alderman Stockton gave out kudos for the Town's Health Fair and projected the Town would see cost savings on the Town's insurance in the future.

Alderman Hooker asked about workers comp benefits. Mr. Smith explained that the Town is self-funded with a third party providing stop loss coverage. He stated that he would provide the stop loss amount to the Board.

Alderman Tracey Shifflette asked for the Town's retention ratio? Mr. Smith stated that we have been very fortunate over the last several years to experience a low turnover ratio. He explained the Town's efforts to keep pace with trends in the market and projected the Town's turnover is approximately 5%.

Mr. Smith then gave a summary of the Town's Developmental Pay plan.

Alderman Stockton stated that developmental pay has helped with the retention of employees. He asked if in years where no COLA is given, is developmental pay given? Mr. Smith stated that yes the developmental pay was still given to employees that fall within that category.

**B. Finance**

Franz Ader, Finance Director presented an overview of the Finance Department.

**V. Support Services**

**C. IT**

Gray Cassell, Chief Information Officer presented an overview of the Information Systems Department.

**D. Admin**

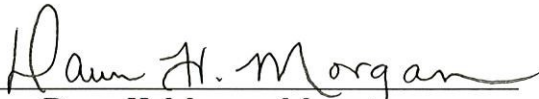
Town Manager Curtis Swisher presented an overview of the Governing Body and Administration departments operations.

Police Chief Gamble then gave a brief update on the incident at East Forsyth High School in which a student was tazed during a fight.

**3. Adjournment.**

Alderman Tracey Shifflette made a Motion to adjourn the meeting at 1:52 PM. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board, the meeting was adjourned.

  
Dawn H. Morgan, Mayor

Attest:

  
Dale F. Martin, Town Clerk

I, Dale F. Martin, Town Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on January 12, 2012.

This the 13 day of February, 2012.

  
Dale F. Martin, MMC, Town Clerk