

**MINUTES OF THE BOARD OF ALDERMEN
TOWN OF KERNERSVILLE, N.C.
BRIEFING SESSION FEBRUARY 1, 2012**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 6:30 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

Present: Mayor Dawn Morgan, Alderman Keith Hooker, Alderman Dana Caudill Jones, Alderman Irving Neal, Alderman Tracey Shifflette and Alderman Neal Stockton.

Absent: None.

Staff Present: Curtis L. Swisher, Town Manager; John G. Wolfe III, Town Attorney; Jayne Danner, Deputy Clerk; Jeff Hatling, Community Development Director; Captain Steve Bowman, Police Dept; Walt Summerville, Fire Chief; Doran Maltba, Public Services Director; Russell Radford, Engineering Director; Franz Ader, Finance Director, Ernie Pages, Parks & Recreation Director and Ray Smith, Human Resources Director.

Call to order and invocation.

Mayor Dawn Morgan called the meeting to order and Alderman Tracey Shifflette delivered the invocation.

1. Briefing on the February 7, Regular Meeting Agenda.

Mayor Dawn Morgan advised that Girl Scout Troop 41583 will lead the Pledge of Allegiance.

Item # 1 PUBLIC HEARING: Triad Baptist Church, Inc., Owner, for property located at 1175 South Main Street, being all of PIN#6875-49-8103, containing 9.02 acres more or less. Petitioner requests a General Use District rezoning from IP-S (Institutional and Public-Special Use) District to IP (Institutional and Public) District. Zoning Docket K-598.A1

Item # 2 PUBLIC HEARING: Triad Baptist Church, Inc., Owner, for property located at 1456 Whicker Road, being part of PIN#6875-48-0438, containing 4.26 acres more or less. Petitioner requests a Special Use District rezoning from IP-S (Institutional and Public-Special Use) District to IP-S (Institutional and Public-Special Use) District, Two Phase. Zoning Docket K-598.A2 (Agenda packet item is included in 1a)

Mr. Jeff Hatling, Community Development Director briefed the Board on the two rezoning requests for Triad Baptist Church. He stated that Planning Board and Staff recommend approval as presented for Zoning Docket K598A.1. He added that Planning Board and Staff also recommend approval of Zoning Docket K-598.A2 with the two additional conditions presented.

John Wolfe, Town Attorney advised the Board that if the church, at a later date requested any temporary changes for the operating hours of the ball fields, since this is a zoning condition, the church would be required to comply with the entire rezoning process, he recommended that the Board consider this when making their motion on Tuesday.

Mr. Curtis Swisher, Town Manager further advised the Board that they could include in the conditions what type of pedestrian crossing the Town would require to be built at a later date, and who would be responsible for the costs associated with the pedestrian crossing, including future maintenance.

Mr. Russell Radford, Engineering Director stated that a tunnel would be the most practical solution.

Mr. Doran Maltba, Public Services Director agreed with Mr. Radford particularly due to the maintenance costs.

Item # 4 Presentation on the Metropolitan Medical Response System.

Walt Summerville, Fire Chief briefed the Board on this matter. He stated that the City of Greensboro is an MMRS Hub. He added that Battalion Chief Jim Robinson with the Greensboro Fire Department would give the presentation on Tuesday evening.

Item # 5 Presentation of Annual Audit Report by Dixon Hughes Goodman, LLP.

Mr. Curtis Swisher, Town Manager stated that John Frank, a representative from Dixon Hughes Goodman, LLP would attend the meeting on Tuesday to present the findings in the Town's annual audit report.

Item # 6 Quarterly report by the Kernersville Downtown Preservation & Development Council as required in the Funding Agreement.

Mr. Swisher stated that a representative of the KDPDC will present the quarterly report at the Tuesday meeting. He recommended that the Board consider updating the Funding Agreement if they want KDPDC to continue to operate within the terms outlined.

Mayor Pro Tem Dana Caudill Jones advised the Board that KDPDC have a Board Planning Retreat scheduled for February 23rd, 2012.

Item # 7 Consideration of Renewal of Annual Lease for the Depot.

Mr. Swisher stated that this is an annual renewable lease similar to the lease the Town has with the Women's Club, Kernersville Little Theatre and Senior Center.

Item # 8 Consideration of changing the date of the Honeybee Festival.

Mr. Ernie Pages, Parks & Recreation Director briefed the Board on this request. He added that Staff recommended a date change due to conflicts with other area events and issues with bad weather that have negatively impacted attendance at the Honeybee Festival over the past several years.

Alderman Neal Stockton recommended that Staff inform Ms. Mary Mullinax.

Item # 9 Consideration of Board Appointments to the Parks & Recreation Comprehensive Master Plan Steering Committee.

Mr. Ernie Pages, Parks & Recreation Director briefed the Board on this request. He stated that Staff is requesting that two elected officials serve on this steering committee.

Item # 10 Consideration of a Contract with Raftelis Financial Consultants, Inc. for the Review of a Stormwater Management Program.

Mr. Russell Radford, Engineering Director briefed the Board on this contract. He stated that this independent review of the Town's stormwater management program will ensure that the Town is in compliance with Phase II Permit and Jordan Lake rules.

Item # 11 Presentation by Police Chief Ken Gamble on the FBI Academy.

Mayor Morgan stated that Chief Gamble would give a presentation on Tuesday.

Item # 12 Consideration of a Resolution Authorizing the Filing of an Application for approval of a Financing Agreement for Infrastructure Improvement Projects.

Mr. Swisher briefed the Board on this Resolution. He explained the processes required by the N. C. General Statues for financing of infrastructure improvement projects. He added that all of these improvements were approved in FY 11-12 Budget.

John Wolfe stated that as the Attorney for the Town he hereby renders an opinion as required in paragraph 8 of the Resolution.

Item # 13 CONSENT AGENDA:

- C-1 Approval of Minutes for December 13, 2011 Regular Session
- Approval of Minutes for January 3, 2012 Regular Session
- Approval of Minutes for January 3, 2012 Closed Session
- Approval of Minutes for January 5, 2012 Joint Planning Board Meeting
- Approval of Minutes for January 12, 2012 Planning Retreat

- C-2 Forsyth County Tax Refund

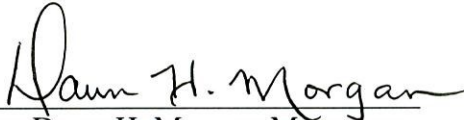
Mayor Morgan highlighted the consent agenda items.

2. Matters to be presented by the Town Manager and Town Attorney.

Alderman Neal Stockton made a **Motion** to go into Closed Session to confer with legal counsel under the Attorney-Client privilege as well as to discuss certain matters of land acquisition and economic development for the Town at 7:40 p.m. Mayor Pro Tem Dana Caudill Jones seconded the motion and the vote was all for and motion carried.

3. Adjournment.

Alderman Tracey Shifflette made a **Motion** to adjourn the meeting at 10:29 p.m. immediately following the Closed Session. Alderman Irving Neal seconded the motion and the vote was all for and motion carried.


Dawn H. Morgan, Mayor

Attest:


Jayne Danner, Deputy Clerk

I, Jayne Danner, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on February 1, 2012.

This the 20th day of March, 2012.


Jayne Danner CMC, Deputy Clerk