

**MINUTES OF THE BOARD OF ALDERMEN
TOWN OF KERNERSVILLE, N.C.
BRIEFING SESSION AUGUST 29, 2012**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 6:30 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

Present: Mayor Dawn Morgan, Alderman Irving Neal, Mayor Pro Tem Dana Caudill Jones, Alderman Tracey Shifflette and Alderman Neal Stockton.

Absent: Alderman Keith Hooker.

Staff Present: Curtis L. Swisher, Town Manager; John G. Wolfe III, Town Attorney; Jayne Danner, Deputy Clerk; Jeff Hatling, Community Development Director; Ken Gamble, Police Chief; Walt Summerville, Fire Rescue Chief; Doran Maltba, Public Services Director; Brian Ulrich, Transportation Manager; Russell Radford, Engineering Director; Ernie Pages, Parks & Recreation Director, Franz Ader, Finance Director; Gray Cassell, Chief Information Officer and Crystal Tanner, Human Resources Manager.

Call to order and invocation.

Mayor Dawn Morgan called the meeting to order and Alderman Tracey Shifflette delivered the invocation.

1. Discussion and Consideration of changes to the proposed lighting on the Salisbury Street Bridge.

Mayor Dawn Morgan stated that the Board took action on this matter last month; however after the meeting she had further discussion with Staff and she has an alternative lighting recommendation. She asked Mr. Brian Ulrich, Transportation Manager to describe the potential alternative lighting.

Mr. Ulrich stated that the alternative light fixture is an Arlington style light fixture that is more expensive, \$15, 240 for the 6 lights as opposed to the initial light chosen at \$13,020; however it would provide more light than the teardrop style light fixture approved last month.

Alderman Neal Stockton stated that if the alternate light fixture provides more light that is good from a safety perspective.

Mayor Pro Tem Jones made a **Motion** to amend the choice of light fixture previously approved and install 6 Arlington style lights at a cost of \$15,240 on the Salisbury Street Bridge. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

2. Discussion and Consideration of changing the meeting dates for the November Briefing and Regular meetings.

Mayor Dawn Morgan stated that she and Mayor Pro Tem Jones had realized that with the release of the new school calendar the November meeting date was during the school's fall break. She suggested that the November meeting dates be revised to Wednesday October 24 for the Briefing and Tuesday October 30th for the Regular meeting, instead of the current dates of Tuesday October 30th and Monday November 5th. She asked the Board to review their calendars so that they could possibly take action on Tuesday to revise the 2012 meeting schedule.

Aldermen Shifflette, Neal and Stockton stated that they didn't have a problem revising the meeting dates.

Alderman Tracey Shifflette made a **Motion** to revise the 2012 Board Meeting Schedule for November Briefing to October 24, 2012 and November Regular Meeting to October 30, 2012. Alderman Irving Neal seconded the motion and the vote was all for and motion carried.

3. Briefing on the September 4, Regular Meeting Agenda.

Item # 2 Update on the Renovations to Korner's Folly.

Mr. Curtis Swisher, Town Manager stated that Duane Long, Korner's Folly Foundation representative would update the Board on these renovations at the meeting on Tuesday.

Item # 3 Consideration of Additional Funds to participate in the Forsyth County Housing Consortium for a total of \$2,000.

Mr. Swisher stated that all grant funding was cut by 50% in the approval of the FY 12-13 Budget. However, we have since realized that the terms of the HOME Consortium Interlocal Agreement require the Town, along with other municipalities, to pay a \$2,000 matching fund annually. He highlighted the Kernersville home renovations funded by this grant this past year.

Item # 4 Consideration of a Resolution Authorizing the Exchange of Property with Obie L. Ballard and wife Susan C. Ballard for Improvements to Piney Grove Road.

Mr. Swisher briefed the Board on this proposed property exchange. He added that Staff recommends the exchange of these properties.

Mr. John Wolfe, Town Attorney noted the legal requirements for the property exchange.

Item # 5 Consideration of Amendments to the Personnel Policy.

Mr. Swisher briefed the Board on these proposed minor amendments to the Personnel Policy. He noted that some are to comply with State requirements and the other is a revision to the take home vehicle appendix to this policy.

Item # 6 Consideration of an Ordinance Amending Chapter 5 of the Code of Ordinances and the Schedule of Fees & Charges.

Mr. Swisher briefed the Board on these proposed changes and the recommended fee increase for a Peddlers Permit. He noted that these changes are due to the increased processing fees for the required background checks. He further noted that Staff is recommending extending the length of the permit to offset the increased cost to the citizens.

Item # 7 CONSENT AGENDA: All of the following matters are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion unless a Board member or citizen so requests, in which event the matter will be removed from the Consent Agenda and considered under the following item.

- C-1 Approval of Minutes for August 1, 2012 Briefing Session
Approval of Minutes for August 7, 2012 Regular Session
Approval of Minutes for August 7, 2012 Closed Session**
- C-2 Forsyth County Tax Refunds**
- C-3 Consideration of a Resolution of Intent to Annex and calling for a Public Hearing property currently owned by the Town of Kernersville and located at 1815 Teague Lane**
- C-4 Consideration of a Resolution Accepting a Grant from the NC Governor's Highway Safety Program for Equipment within the Police Department**
- C-5 Consideration of a Resolution to Accept and Continue Year 3 of the DWI Task Force Grant from the NC Governor's Highway Safety Program in conjunction with WSPD, FCSO and KPD**

Mr. Swisher highlighted the Consent Agenda items. He noted that Items C-4 and C-5 are grant extensions and that Item C-3 is for the property recently purchased for a proposed future Town fire station.

Mr. Swisher stated that he would have one matter for consideration in his Town Manager's Report on Tuesday for the sale of surplus radio equipment.

4. Matters to be presented by the Town Manager and Town Attorney.

Mr. Swisher stated that he had contacted the NC State Historic Preservation Society regarding the removal of dangerous trees on Salisbury Street and retaining the status of a Historic District; however, he did not have any information to report at this time but would hopefully have a report by Tuesday's meeting.

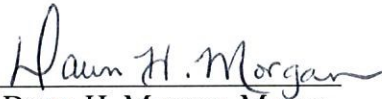
Mr. Swisher also advised that if the diseased tree at the depot could not be removed and cleared away prior to the event scheduled for September 8, 2012 it would be removed the following week.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to go into Closed Session at 6:54 PM to discuss certain matters regarding economic development as permitted by NCGS 143-318.11. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

14. ADJOURNMENT.

Alderman Tracey Shifflette made a **Motion** to adjourn the meeting immediately following the Closed Session at 7:34 PM. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board, the meeting was adjourned.


Dawn H. Morgan, Mayor

Attest:


Jayne Danner CMC, NCCMC Deputy Clerk

I, Jayne Danner, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on August 29, 2012.

This the 5th day of October, 2012.


Jayne Danner CMC, NCCMC Deputy Clerk