

**MINUTES OF THE BOARD OF ALDERMEN  
TOWN OF KERNERSVILLE, N.C.  
BRIEFING SESSION SEPTEMBER 26, 2012**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 6:30 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

**Present:** Mayor Dawn Morgan, Alderman Keith Hooker, Mayor Pro Tem Dana Caudill Jones, Alderman Tracey Shifflette and Alderman Neal Stockton.

**Absent:** Alderman Irving Neal.

**Staff Present:** Curtis L. Swisher, Town Manager; John G. Wolfe III, Town Attorney; Jayne Danner, Deputy Clerk; Sharon Richmond, Senior Planner; Ken Gamble, Police Chief; Walt Summerville, Fire Rescue Chief; Doran Maltba, Public Services Director; Russell Radford, Engineering Director; Ernie Pages, Parks & Recreation Director, Franz Ader, Finance Director; and Ray Smith, Human Resources Director.

**Call to order and invocation.**

Mayor Dawn Morgan called the meeting to order and Alderman Tracey Shifflette delivered the invocation.

**1. Briefing on the October 2, Regular Meeting Agenda.**

Mayor Morgan noted the ceremonial items on the Agenda.

- **Presentation of Proclamation for Red Ribbon Week to Young Marines**
- **Recognition of Piney Grove Elementary Students for Outstanding Achievement in the Scholastic Book Contest**

**Item # 1 PUBLIC HEARING: on the annexation of property currently owned by the Town of Kernersville located at 1815 Teague Lane, containing approximately 5.463 acres more or less.**

Mr. Swisher briefed the Board on this annexation of town property for a potential future fire station location. He noted that no opposition had been received.

**Item # 3 Consideration of a Donation of Playground Equipment for Beeson Park.**

Mr. Swisher briefed the Board on this request by the Declan Donoghue Foundation for a second Declan Playground in Kernersville. He stated that the foundation would fund approximately 64%

of the total costs of the playground equipment, requiring a Town match of approximately \$26k. He noted that currently there is no playground equipment at Beeson Park.

**Item # 4 Consideration of Adoption of the Capital Improvement Plan (CIP) for Fiscal Years 2013-2018.**

Mr. Swisher briefed the Board on the FY 2013-2018 CIP. He stated that the CIP has been updated by removing purchased items and reprioritizing items by the year now recommended for purchase.

**Item # 5 Consideration of Budget Amendment No. 1 for Fiscal Year 2012-2013.**

Mr. Swisher briefed the Board on FY 12-13 Budget Amendment #1. He noted that \$1.1m is funding for several road projects carried over from FY 11-12.

**Item # 6 Consideration of a Reimbursement Agreement with Deere Hitachi.**

Mr. Swisher briefed the Board on this Agreement. He stated that Deere Hitachi informed the Town approximately a year ago that they were looking at three locations to expand their manufacturing capacity for the Deere 470 excavator. He noted that this equipment is currently only assembled in Kernersville. He further noted the incentives that have been offered to Deere; Forsyth County \$1.1 million, and the State \$500/\$600,000, the Town's infrastructure reimbursement agreement is for \$350,000 reimbursable over 10 years. He clarified that the Town's incentive is specifically tied to public infrastructure improvements to Perry Road and West Mountain Street. He referenced the similarity of this agreement to the agreements with Novant and Triad Business Park.

Alderman Shifflette asked about a timeline for completing the expansion.

Mr. Swisher stated that it would take approximately two years.

**Item # 7 Consideration of a Resolution supporting NCDOT for Improvements to Perry Road.**

Mr. Swisher briefed the Board on this Resolution of Support requested by NCDOT. He stated that the cost of these improvements is approximately \$1.1 million, NCDOT will contribute \$750,000; Deere would contribute \$350,000 to be reimbursed by the Town as outlined in the Infrastructure Reimbursement Agreement.

**Item # 8 CONSENT AGENDA: All of the following matters are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion unless a Board member or citizen so requests, in which event the matter will be removed from the Consent Agenda and considered under the following item.**

- C-1 Approval of Minutes for August 29, Briefing Session**
- Approval of Minutes for August 29, Closed Session**

**Approval of Minutes for September 4, Regular Session**

- C-2 Consideration of a new Lease with the Kernersville Little Theatre for the Harmon Park Building.**
- C-3 Consideration of a Resolution Authorizing a Piggy Back Purchase of Universal Roll Carts.**
- C-4 Consideration of a Resolution to declare certain Town property surplus and authorize its disposal.**
- C-5 Consideration of Designating a Voting Delegate and Alternate for NCLM Annual Conference.**
- C-6 Forsyth County Tax Refunds**
- C-7 Consideration of a Resolution Authorizing the Town's Participation in the 2012 Scattered Site Housing Rehabilitation (CDBG) Grant.**

Mr. Swisher highlighted the Consent Agenda items.

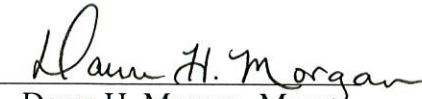
**2. Matters to be presented by the Town Manager and Town Attorney.**

Mayor Morgan advised the Board that the bound Thoroughfare & Street Plan is now available in the Community Development Department. She informed the Board that this matter was on the Planning Board's September Agenda. She noted that the Alderman had previously adopted this plan and asked if the Alderman felt it necessary to schedule a presentation again for a future Alderman Meeting. It was the consensus of the Board that they did not require another formal presentation of this plan.

**3. Adjournment.**

Alderman Tracey Shifflette made a **Motion** to adjourn the meeting. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board the meeting was adjourned at 7:02 p.m.

  
Dawn H. Morgan, Mayor

Attest:

  
Jayne Danner CMC, NCCMC Deputy Clerk

I, Jayne Danner, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on September 26, 2012.

This the 1<sup>st</sup> day of November, 2012.

  
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Jayne Danner CMC, NCCMC Deputy Clerk