



# KERNERSVILLE FIRE RESCUE DEPARTMENT

Post Office Box 728 • Kernersville, North Carolina 27285-0728

Telephone 336-996-4885 • Fax 336-996-4298

## Guidelines for Open Burn / Bon Fire Special Use Permit

### Introduction

Maintaining a safe environment from the threat of fire or injury for all occupants of the Town of Kernersville is a primary function and goal of the Fire Marshal's Office. Gatherings of large numbers of people present at a Bonfire presents a difficult problem in trying to meet the provisions of the Fire Code and maintain such a safe environment. The following provisions will be required to be met to assure the safety of all persons participating and attending a Bonfire.

### Permit Required

A Special Use Permit shall be required from the Fire Marshal's Office for anyone wishing to conduct an Open Burn/Bonfire. The permit fee shall be based upon the Special Use Permit Fee Schedule. This permit shall be completed on an Open Burn/Bon Fire Special Use Permit form.

### Permit Issuance Procedure

An appointment for a Fire Inspector shall be made to inspect the lot or area planned to be used for the Bonfire. A Permit Application shall be completed and submitted with payment before an inspection will be performed or a permit issued. The Fire Inspection should not be conducted until the requirements for the Bonfire are in place and the lot or area is ready for use.

The inspector upon completion of the fire inspection and satisfied that all guidelines and provisions of the Fire Code have been met shall issue a Permit and which must be kept at the site at all times.

### Inspection and Revocation of Permit

At any time while the Open Burn / Bonfire is occurring, a fire inspection may be conducted by a Fire Official to assure compliance with all guidelines and the Fire Code.

In the event that the specified guidelines and/or the Fire Code regulations are not being met, then the person that obtained the Special Use Permit will be subject to a Civil Citation. If the violations are of such a severe nature as to be hazardous to the lives and/or well-being of the public, then the Fire Official may revoke the Special Use Permit, which will not allow the continued "Special Assembly". If the violations are corrected, then the Special Use Permit may be reinstated with no charge.

In the event a Permit is revoked and the occupant refuses to comply with the required regulations, a refund of the permit fee will not be allowed.

### Open Burn / Bonfire Special Use Permit Requirements

1. No person shall kindle any bonfire or outdoor fire or authorize any such fire to be kindled or maintained without a permit or other proper authorization.
2. No permit shall be issued for the burning of refuse or trash that is in violation of any federal, state or local Air Quality Open Burning Regulations.
3. All fires are to be located 50 feet from any structure.
4. Provisions shall be provided to prevent any fire from spreading (fire extinguisher, garden hose, etc.)
5. Any fire contained in an approved waste burner shall be safely located at least 15 feet from a structure.
6. All fires are to be attended by a competent person until the fire is extinguished.

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7. The Fire Marshal may prohibit any and all bonfires and other outdoor fires when atmospheric conditions or local circumstances make such fires hazardous.
8. A written Emergency Plan shall be submitted at the time of application. The plan shall include the following items:
  - a. A diagram of the area that burning will take place. The diagram shall include the location where the bonfire will take place and measurements from the nearest structure(s);
  - b. The name and telephone number of a competent person in-charge;
  - c. The times the bonfire will take place (beginning to end);
  - d. The types of material to be burned;
  - e. The procedures taken for fire protection;
  - f. The emergency signal for notification of the attendees of an emergency;
  - g. A working telephone shall be in the area at all times while the burning is conducted.

Prior to the issuance of permit, the Fire Marshal shall conduct a site inspection. Upon his/her approval the permit shall be issued. If the site does not meet his/her approval the request shall be denied.



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## Open Burn / Bon Fire Special Use Permit Application

Application is hereby made to use the following materials: \_\_\_\_\_

in conducting a burn/bonfire to be held at: \_\_\_\_\_  
(Location Name/Address)

This operation is to begin at \_\_\_\_\_ on \_\_\_\_\_, and  
should be completed by \_\_\_\_\_ on \_\_\_\_\_.

I, the undersigned applicant, have read the appropriate ordinances of the Town of Kernersville pertaining to this operation within the Town Limits, and I am responsible for any damage or liability which may occur from such operation. I understand and consent to the conditions listed below upon which this permit is granted.

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

=====  
**Permit is granted subject to the following conditions:**

1. If a windy condition exists at the time for the event, this permit is invalid and the burn/bonfire may not be conducted.
2. Only Class A materials, such as split wood, may be burned. NO WEATHER TREATED WOOD MAY BE BURNED.
3. Fire must be at least 25 feet from buildings, vehicles, and wooded areas.
4. A charged water hose must be maintained at burn/bonfire site and accessible during event.
5. Maintain adequate security around burn/bonfire for safety purposes.
6. No flammable liquid may be used in conjunction with burn/bonfire.
7. Fire must be completely extinguished at conclusion of event.
8. If burn/bonfire event becomes a nuisance, then the fire will be extinguished immediately.
9. If a state wide Burning Ban is in place, this PERMIT APPLICATION IS INVALID.

**Submittal Information:**

Email completed application to [fireprevention@toknc.com](mailto:fireprevention@toknc.com), or fax application to (336) 996-4298, Attn: Fire Marshal.

**Payment Information:**

Open Burn / Bon Fire permit fee \$20.00. Payment may be made by the following methods: Credit/debit card or check. Credit/debit card payments may be made over the phone or in person at the Town of Kernersville Community Development Department (336) 996-7166. Checks can be mailed or paid in person at the Town of Kernersville Community Development Department. Checks should be payable to the "Town of Kernersville".

**Payment Mailing Address:**

P.O. Box 728  
Kernersville, NC 27285-0728

**Payment Location Address:**

134 East Mountain Street  
Kernersville, NC 27284