

**MINUTES OF THE BOARD OF ALDERMEN
TOWN OF KERNERSVILLE, N.C.
BRIEFING SESSION SEPTEMBER 29, 2010**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 6:30 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

Present: Mayor Dawn Morgan, Aldermen Dana Caudill Jones, Mayor Pro Tem Kevin Bugg, Alderman Keith Mason, Alderman Bob Prescott and Alderman Tracey Shifflette.

Absent: None.

Staff Present: Curtis L. Swisher, Town Manager; John G. Wolfe III, Town Attorney; Jayne Danner, Deputy Clerk; Doran Maltba, Public Services Director; Franz Ader, Finance Director; Ken Gamble, Police Chief; Walt Summerville, Fire Chief; Russell Radford, Engineering Director; Gray Cassell, Information Systems Director; Ray Smith, Human Resources Director and Ernie Pages, Parks & Recreation Director.

Call to Order and Invocation

Mayor Dawn Morgan called the meeting to order and Alderman Dana Caudill Jones delivered the invocation.

1. Potential Condemnation on Property along Medical Parkway. (tabled from the September 7 meeting)

Mr. John Wolfe, Town Attorney stated that Mr. Scott Horn, Legal Counsel for the petitioner had advised him that the legal description for this property has still not been completed. Mr. Wolfe recommended that the Board continue this matter until such time the appropriate documentation was complete.

Alderman Dana Caudill Jones made a **Motion** to continue this matter to the November 2, 2010 regular meeting. Mayor Pro Tem Kevin Bugg seconded the motion and the vote was all for and motion carried.

2. Consideration of a Resolution of Support for the Piedmont Triad Sustainable Communities Regional Planning Grant Application. (tabled from the September 7 meeting)

Mr. Matthew Dolge, NWPCOG representative apologized for the organization's short notice and request for this Resolution of Support. He explained the time frame limitations they were under in order to submit the grant proposal. He thanked the Mayor for the letter of support previously submitted which he stated was required to be included with the grant application. Mr. Dolge presented the Board with a copy of the Grant Proposal and Application and gave a brief overview. He explained that the Piedmont Authority for Regional Transportation would be the lead agency for the project and that the primary focuses of the project were more transportation

choices and connectivity; promote affordable housing choices; enhance economic competitiveness; support existing communities; coordinate policies and leverage investment; value communities and neighborhoods. He expressed his appreciation of the Board's concerns and emphasized that this project would not have any negative impact on the Town's current plans, especially with the Heart of the Triad (HOT). He added that some of the growing pains learned through the HOT project would greatly improve the way this project was brought before the citizens, like community meetings and citizen input and recommendations prior to implementation. He concluded that NWPCOG should be notified by the end of the month if they have been awarded the grant. He offered to answer any questions.

Mayor Morgan expressed her concern that citizens were not involved in the HOT until towards the end of the process and asked what the plans were for citizen involvement.

Mr. Dolge reiterated that it was their intent to engage citizens at the beginning of the process. He added that no funding would be required from the Town of Kernersville, that funding was already available from a water grant they had previously received.

Mayor Morgan thanked Mr. Dolge for the clarifications.

Mayor Pro Tem Kevin Bugg made a **Motion** of approval of the following Resolution of Support for the Piedmont Triad Sustainable Communities Regional Planning Grant Application. Alderman Dana Caudill Jones seconded the motion and the vote was all for and motion carried.

R-2010-33

RESOLUTION OF SUPPORT FOR THE PIEDMONT TRIAD SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT APPLICATION

WHEREAS, On June 23, 2010 the U.S. Department of Housing and Urban Development (HUD) released a Notice of Funding Availability for Sustainable Communities Regional Planning Grants; and

WHEREAS, The Piedmont Triad is defined as Alamance, Caswell, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Surry, Stokes, and Yadkin Counties; and

WHEREAS, The grant will support regional planning efforts to integrate housing, land use, economic and workforce development, transportation, and infrastructure investments in a manner that empowers jurisdictions to consider the interdependent challenges of:

- (1) Economic competitiveness and revitalization;
- (2) Social equity, inclusion, and access to opportunity;
- (3) Energy use and climate change; and
- (4) Public health and environmental impact; and

WHEREAS, A coordinated vision and regional plan will provide communities in the Piedmont Triad with the ability to secure additional funding to implement the plans recommendations and projects in a comprehensive, integrated, and cost-effective manner.

NOW THEREFORE, BE IT RESOLVED that the Board of Alderman of the Town of Kernersville hereby supports the application for a Sustainable Communities Regional Planning Grant on behalf of the Piedmont Triad and further agrees to be a grant application consortium member.

Adopted this 29th day of September, 2010.

3. Briefing on the October 5, Regular Meeting Agenda.

Mayor Morgan stated that two Cub Scout packs will lead the Pledge of Allegiance followed by a presentation to Kevin Harvick Inc. Mayor Morgan invited Fire Chief Walt Summerville to talk about the Pink Heals Tour.

Chief Summerville stated that the Pink Heals Tour is an initiative of Fire Departments nationwide to promote cancer awareness; specifically women's cancers. He added that Kernersville Fire personnel will be participating by wearing pink on October 25th, 26th and 27th. He further added that although the Fire Department is not asking for money for cancer research, donations will be accepted. He stated that with the recent loss of retired Fire Captain Dave Davenport to leukemia it really brings close to home the devastation cancer has on families and coworkers. He invited the Kernersville community to also wear pink on these dates in support of the Fire Departments cancer awareness efforts.

Item # 1. PUBLIC HEARING: Pastor David McGee, Agent for Calvary Chapel of the Triad, for a proposed Zoning Text Amendment to the Unified Development Ordinance (UDO) by amending Chapter B, Zoning Ordinance, Article III, 3-3.4 Off-Site Parking. Zoning Docket KT-198

Mr. Curtis Swisher, Town Manager briefed the Board on this Text Amendment. He stated that Planning Board and Staff recommend approval of the Text Amendment as submitted. He added that one of the conditions included by the Planning Board is that this case comes before the Board of Adjustment every five years to ensure that the property owner remains in compliance with the Special Use Permit and the parking constraints.

Item # 3. Presentation on Unattended Donation Bins and Discussion of Potential Ordinance Regulating Unattended Donation Bins.

Mayor Morgan briefed the Board on this matter. She stated that she, the Town Manager and Town Attorney had met with Art Gibel, President/CEO of Goodwill this week and that Mr. Gibel will give a presentation at the October 5th meeting. She added that four agencies: Goodwill; Salvation Army; Winston Salem Rescue Mission and Habitat for Humanity, are raising awareness of the potential nuisance unattended donation bins can create and that these four agencies are asking municipalities to consider passing an Ordinance that would prohibit these bins.

John Wolfe, Town Attorney advised the Board that he and John Bain had looked into this matter. He further advised that John Bain would be in attendance at the meeting on October 5th. He recommended that the Board address their questions to Mr. Gibel about this matter at the

meeting and give direction to Mr. Bain if the Board would like to proceed with preparation of an ordinance.

Item # 4. Update on KDPDC Personal Brick Marker Program.

Mr. Swisher stated that the KDPDC is requesting an additional location; Flag Pole at Town Hall for Bricks for Veteran's to the Brick Marker Program. If approved there will be a total of four locations.

Item # 5. Consideration of a Resolution Approving and Adopting the Countywide Emergency Operations Plan.

Mr. Swisher briefed the Board on this Countywide Emergency Operations plan. He stated that although this plan does not have a specific emergency management plan for Kernersville it is a good plan and Staff is recommending adoption of the Resolution.

Fire Chief Walt Summerville stated that this is a good generic county wide emergency plan. He added that he and Police Chief Ken Gamble will add information that is specific to Kernersville.

Item # 6. Consideration of an Award of Resurfacing Contract.

Doran Maltba, Public Services Director briefed the Board on the bids received for the FY 10-11 Street Resurfacing project. He added that Staff is recommending Blythe Construction Inc. to perform the work for the Town at a cost of \$412,001.65.

Item # 7. Consideration of Designating a Voting Delegate and Alternate for NCLM Annual Conference.

Mr. Swisher stated that in order for the Town to vote at the Business Meeting on Monday October 25th during the NCLM Annual Conference in Winston Salem the Board will need to appoint a Voting Delegate and an Alternate. He added that Mayor Morgan, Alderman Prescott and he will be attending.

Item # 8. Discussion on Potential Website Updates.

Mayor Morgan stated that a citizen has reported difficulties finding information on the Town Website. She added that Staff has incorporated some of the citizen's suggestions and she recommended that it would be a good opportunity for Board members to have input of other updates or suggestions.

Item # 9. Consideration of an Appointment Recommendation to the Forsyth County Historic Properties Commission.

Mayor Morgan stated that Sharon Richmond's term is soon to expire on the Forsyth County Historic Properties Commission. Mayor Morgan added that Sharon has suggested Jim Davis be recommended to the Forsyth County Commissioners for nomination to this Commission and that Mr. Davis has submitted an application.

Item # 10. CONSENT AGENDA:

- C-1 Approval of Minutes for August 3, 2010 Closed Session
Approval of Minutes for September 1, 2010 Closed Session
Approval of Minutes for September 1, 2010 Briefing Session
Approval of Minutes for September 7, 2010 Regular Session**

- C-2 Consideration of a new Lease with the Kernersville Little Theatre for the Harmon Park Building.**

Mr. Swisher stated that Item C-2 is the annual lease for the Harmon Park Building.

Mayor Morgan stated that she has two additional agenda items that she will bring before the Board during "Matters to be Presented by the Mayor" at the October 5th meeting. She added that Brian Ulrich and Stan Polanis, City of Winston Salem's Director of Transportation will give a brief presentation and update on transportation matters including the Macy Grove Road Interchange. Mayor Morgan stated that the second matter is the Library Bond. She suggested that the Board take this opportunity to begin discussion on how to proceed with the Kernersville library if this bond is approved.

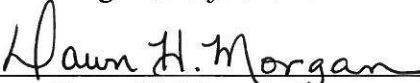
4. Matters to be presented by the Town Manager and Town Attorney.

None Presented.

5. Adjournment.


Alderman Dana Caudill Jones made a **Motion** to adjourn the meeting at 7:31 p. m. Alderman Keith Mason seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board, the meeting was adjourned.



Dawn H. Morgan, Mayor

Attest:



Jayne Danner, CMC, Deputy Clerk

I, Jayne Danner, CMC, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on September 29, 2010.

This the 4th day of November, 2010.



Jayne Danner, CMC, Deputy Clerk