

**MINUTES OF THE BOARD OF ALDERMEN
TOWN OF KERNERSVILLE, N.C.
REGULAR MEETING 7:00 P.M. OCTOBER 30, 2012**

The Board of Aldermen of the Town of Kernersville met in regular session at 7:00 p.m. on the above date in the Municipal Council Chambers at the Municipal Building at 134 East Mountain Street.

Present: Mayor Dawn H. Morgan, Mayor Pro Tem Dana Caudill Jones, Aldermen Keith Hooker, Tracey Shifflette, Irving Neal and Neal Stockton.

Absent: None.

Staff Present: Curtis L. Swisher, Town Manager; John G. Wolfe, Town Attorney; Dale F. Martin, Town Clerk; Jeff Hatling, Community Development Director; Police Chief Ken Gamble; Doran Maltba, Public Services Director; Franz Ader, Finance Director; Ernie Pages, Parks & Recreation Director; Walt Summerville, Fire Chief; Ray Smith, Human Resources Director; Gray Cassell, Information Services Director; Russell Radford, Engineering Director; and Brian Ulrich, Transportation Manager.

- **CALL TO ORDER**
- **INVOCATION BY MAYOR PRO TEM DANA CAUDILL JONES**
- **PLEDGE OF ALLEGIANCE**

Mayor Dawn H. Morgan called the meeting to order and Mayor Pro Tem Dana Caudill Jones delivered the invocation which was followed by the Pledge of Allegiance.

PUBLIC SESSION

Mayor Morgan explained the procedures for the meeting.

1. SPEAKERS FROM THE FLOOR.

Beverly English of Robinwood, 230 Hopkins Road, Kernersville, NC – thanked the Board for extending the bus service. She reported that some Robinwood residents are handicapped and this is the only way they can get to Walmart and other places in Town. The bus service is convenient for them and they hope the Town can keep it running. We need the bus system and encouraged the Board to work this out.

Victoria Davis of Robinwood, 230 Hopkins Road, Kernersville, NC – asked the Board to continue the shuttle for health reasons, security and convenience since the Town does not have a

public bus. She asked the Board to consider providing this bus service for our community and thanked the Board for their consideration.

Mayor Morgan provided an update on the recent discussion on the bus service. She added that Staff met with WSTA to discuss a long term solution. We will do our best to provide this service.

Alderman Tracey Shifflette thanked the residents for attending the meeting.

Will Miller, 1106 Geoffrey Way, Kernersville, NC – stated that he is currently the Vice-chairman of the Kernersville Mayor’s Council for Persons with Disabilities. He thanked the Board for allowing him to speak. He reported that the Council would like to apply for a grant being offered by the NC DEA affiliate. This grant is an opportunity to encourage voluntary ADA compliance within their community. The Council would like to volunteer time and assistance to the Town to improve the accessibility of the Town’s website. The Council will apply for a grant that will provide funding and the Council will then work with the Town’s web developer to provide feedback on ways to improve the website.

Mr. Miller noted his previous experience in this area and explained that making some changes will make it easier for those with a disability to access the website. He requested support of the Board for the Mayor’s Council to apply for this grant and then to hold one or two meetings with the Town’s web developer. Changes will be brought before the Board for consideration. Mr. Miller stated that the proposal is due Friday and that they are prepared to work with the Town on this project.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to support and provide collaboration from our web designer to make changes to the Town website to be more accessible to persons with disabilities and to support the Mayor’s Council’s application for a grant to fund this project. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

2. Consideration of entering into a New Lease with Allegacy Federal Credit Union.

Mr. John Wolfe, Town Attorney explained that the Town has leased this property to the Allegacy Federal Credit Union for the last 10 years and which expires tomorrow. He explained that we have been negotiating with Allegacy on a new lease. He pointed out that the property includes the building and the parking lot to the Farmer’s Market with access to Allen Street. The proposed lease is for five (5) years with an option for an additional five (5) years. He stated that Allegacy is in agreement with the proposed lease. He made himself available for questions.

Alderman Irving Neal made a **Motion** to enter into a lease as presented with Allegacy Federal Credit Union for property located at 212 E. Mountain Street. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

3. Discussion and Consideration of Scope of Work for the Proposed Mountain Bike Park.

Mr. Swisher explained that the Board voted a couple of months ago directing Town staff to look at the possibility of constructing a mountain bike trail in the Smith-Edwards Road area. He described the proposed plans for the park and stated that if this works out the Staff will request that the Board enter into an agreement with Kernersville Cycling Club similar to the agreement with KSA for Beeson Park.

JG Wolfe, 1005 Hollow Creek Lane, Kernersville, NC – thanked the Staff for working with them and for showing a lot of support and dedication for this project. He stated that the Cycling Club is prepared to make a long term commitment to this project. He then made himself available for questions.

Alderman Shifflette asked when people could start riding on these trails. Mr. JG Wolfe stated that once the road and parking lot has been established, work on the trails would begin and they hope to get the park opened as soon as possible.

Alderman Tracey Shifflette made a **Motion** to approve the Scope of Work as recommended by Staff. Mayor Pro Tem Dana Caudill Jones seconded the motion and the vote was all for and motion carried.

Mayor Morgan suggested that an Eagle Scout might be interested in this project.

Town Attorney John Wolfe stated that the agreement would be similar to what was drafted for KSA. He added that JG Wolfe that spoke tonight is his son and asked if any Board member felt this would be a conflict of interest in his drafting this agreement. No concerns were expressed by the Board.

4. Consideration of Designating a Portion of North Park Drive as a Public Right-of-way.

Mr. Curtis Swisher stated that the railroad crossing issues have not been resolved however Staff is still working on it. Mr. Hatling stated that Staff is working with Deere-Hitachi on the railroad crossing and turn around on N. Park Drive. He presented a map of the area illustrating the proposal.

Mr. Swisher pointed out the additional conditions being recommended by Staff:

- dedicate an additional 5' utility easement along the 60' proposed right-of-way
- dedicate the right-of-way cutbacks and sight distance triangles at the intersection of West Mountain Street
- build sidewalks on both sides of the street
- construct a turnaround sufficient for a WB-67 vehicle to safely turn-around at the end of the proposed public maintenance, and
- repair the existing storm drainage at the railroad crossing

Mr. Swisher stated that those conditions are what Staff recommends if the Board intends to accept N. Park Drive as a public right-of-way.

Mr. Russell Radford stated that there are several issues to be resolved, one being the final details of the turn-around. He stated that the WB-67 vehicle is a type of tractor-trailer of which the cul-de-sac must accommodate. He added that there are two drainage pipes on either side of the railroad that need to be repaired and sidewalks are proposed. Sidewalks are required under the Town's standards for public roads. He stated that Representatives from Deere-Hitachi prefer not to have sidewalks; however to be consistent with Town standards sidewalks are recommended.

Alderman Irving Neal asked if the developer is required to build sidewalks inside the park. Mr. Radford stated that there are some issues with getting sidewalks farther north and explained that the concrete crossing does not extend out far enough to accommodate sidewalks. Alderman Neal asked then who is going to use the sidewalks here.

Mayor Pro Tem Dana Caudill Jones stated that Alderman Neal has a good point and questioned why the Board is voting on this issue now without specifics about the project. Mr. Swisher stated that Staff has met with Representatives from Deere-Hitachi and they accept these conditions except for the sidewalks. They want to know that the Town is willing to make this portion of N. Park a public road. Mr. Hatling stated that this project has been put on their fast track and they approached the Town with this request. Mr. Swisher stated that Deere-Hitachi is very aware of the issues with the railroad crossing.

Mayor Pro Tem Caudill Jones expressed her concern with not building the sidewalks. She reminded the Board that there are areas around Town that were private roads but are now public and without sidewalks. She stated that at some point in the future the remainder of that road may become public.

Mr. Radford pointed out that the road has been evaluated and is fine and before it could become public, it would have to go through this same process as now and that sidewalks could be required of them at that time.

Mayor Morgan reminded the Board of efforts to get sidewalks built on Mountain Street. Mr. Hatling reminded the Board that things are changing in this area.

Alderman Neal asked who would be responsible when a truck runs over this sidewalk causing damage. Mr. Radford stated that unless we can catch the truck when they do it, then the Town would be responsible.

Alderman Neal Stockton asked if sidewalks were required of FedEx. Mr. Hatling stated that sidewalks were required and installed on one side. As the other side develops, sidewalks will be required.

Mayor Morgan asked if there will be sidewalks on Medical Parkway. Mr. Hatling stated that yes sidewalks will be installed on both sides of the road.

Mr. Radford reminded the Board that the railroad crossing is an issue and strongly recommended the Board's approval be conditioned upon the railroad's approval of the public crossing.

Mr. Wolfe expressed his concern with the railroad crossing as well. If the Board intends to accept this road he said he would like to offer language to include in the motion.

Alderman Shifflette asked if all these conditions are to be included except for the sidewalks. Mayor Pro Tem Caudill Jones stated that she is not interested in negotiating on the sidewalks.

Alderman Neal asked if sidewalks can be required on the private road. Mr. Swisher stated that sidewalk can only be required on the public portion.

Mr. Wolfe expressed his concern with getting Norfolk Southern's approval on the crossing and suggested that it may take pressure from the State to get that approval.

Mr. Wolfe, Mr. Radford and Brian Ulrich discussed what wording needed to be included regarding the right of way needed for the turn-around. It was determined that enough to allow the WB-67 vehicles to turn-around safely would be sufficient right-of-way.

Mayor Pro Tem Dana Caudill Jones made the following **Motion**:

It is the intent of the Board of Aldermen to accept the dedication of a 60 foot street known as North Park Drive as a Town Street, from W. Mountain Street to a point north of the Norfolk-Southern Railroad tracks encompassing an area sufficient for the construction of a cul-de-sac turn-around that will be capable of allowing a WB-67 vehicle to safely turn around within said cul-de-sac and, further, provided that Deere Hitachi:

- dedicate an additional 5' utility easement along the 60' proposed right-of-way
- dedicate the right-of-way cutbacks and sight distance triangles at the intersection of West Mountain Street acceptable to the Engineering Department of the Town of Kernersville
- build sidewalks on both sides of the street
- repair the existing storm drainage at the railroad crossing together with:
Submission of a properly prepared Plat capable of being recorded in the Forsyth County Register of Deeds' Office; and Written approval from the Norfolk Southern Railway that it accepts the Railroad Crossing as a Public Crossing.

Mayor Pro Tem Caudill Jones then questioned again whether or not the Board should vote on this tonight as there are still unresolved issues. She stated that when the Board votes on issues without all the information it often causes problems in the long run.

Mr. Wolfe stated that this is why he recommends her motion include the word "intends" and if the Board or Staff has questions, it will come back to the Board for review.

Mr. Swisher again stated that Deere-Hitachi is fine with all the proposed conditions except for the sidewalks.

Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

5. Consideration of a HGAC (Houston-Galveston Area Council) Cooperative Purchasing Contract to assist with the Acquisition of an Aerial Apparatus.

Mr. Swisher stated that items like this are normally placed on the consent agenda. This contract is very similar to a piggy back purchase contract that we have used many times before. He stated that we are using the HGAC to enter into a cooperative purchasing contract for the ladder truck that the Board approved the purchase of in this year's budget and that Chief Summerville and Tonya Funderburk the Town's Purchasing Agent feel that this is the best way to save some money on this purchase.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the HGAC (Houston-Galveston Area Council) Cooperative Purchasing Contract as recommended by Staff for the purchase of an Aerial Apparatus for the Fire Department. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

Mr. Wolfe stated that these are becoming more common and the Board and Staff should expect the Town to see more of these in the future.

6. Presentation of Annual Report for Public Services Division.

Mr. Doran Maltba presented a new annual report for the Public Services Division. He stated that each year we will tweak the report to make it better. He made himself available for questions.

Mayor Morgan asked that information regarding the Street Adoption policy be added. Mr. Maltba agreed.

Alderman Neal spoke of the types of vehicles we purchase and their performance measures. He spoke of how this relates to maintenance costs for the Town. Mr. Wolfe explained that the Town creates specifications for the types of vehicles we purchase. He added that we generally take the low bid however it must meet our specifications. He stated that with this Board's encouragement, specking to high standards would go a long way with the Department Heads.

Mr. Maltba stated that our solid waste and recycling trucks are very expensive and we spec the best truck we can buy because we know we will have it longer than the seven year life span they are given. We now have similar vehicles where we can stock similar parts and that helps keep down maintenance costs as well.

The Board and Staff briefly talked about street maintenance and current condition of our roads. They discussed what's budgeted for maintenance and how to get caught up to prevent our roads from getting in bad shape. His comparison with Winston-Salem, High Point and Greensboro shows the overall condition of our roads which are better than these communities. He cautioned that if we have a bad winter this year we will run out of money in this line item.

Alderman Hooked thanked Mr. Maltba for this excellent report.

7. Consideration of an Ordinance Ordering the Repair or Demolition of a Dwelling Unfit for Human Habitation.

Mr. Wolfe explained that this is an Ordinance ordering the repair or demolition of the Justice house on N. Main St. He explained the numerous housing code violations caused by a fire and the lack of maintenance of the property. He noted the number of inspections held on the property and the hearings with the property owners. Nothing has been done to bring the property into compliance. Staff recommends the Board adopt this Ordinance so that if the property is not sold or brought into compliance it can be demolished in a year.

Alderman Tracey Shifflette made a **Motion** to approve the following Ordinance ordering the repair or demolition of a dwelling unfit for human habitation located on N. Main Street. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

ORDINANCE NO. O-2012-21

**ORDINANCE ORDERING THE REPAIR OR
DEMOLITION OF A DWELLING UNFIT FOR HUMAN HABITATION**

WHEREAS, the Town of Kernersville has adopted a Minimum Housing Code, as authorized by North Carolina General Statute §160A-441 which establishes the minimum standards for dwellings located within its jurisdiction; and

WHEREAS, a dwelling located at 133 North Main Street, Kernersville, North Carolina, also described as Forsyth County Tax Block 2101, lot 017D, and further described as Forsyth County Tax PIN 6886-34-0682.00 was extensively damaged by a fire on August 30, 2009 and has not been repaired since the fire; and

WHEREAS, on or about October 14, 2011 and again on May 18, 2012, an authorized employee of the Town inspected the referenced property to determine whether the dwelling might violate provisions of the Minimum Housing Code and both inspections found that the dwelling violates the Minimum Housing Code; and

WHEREAS, the Zoning & Inspections Administrator for the Town issued a Complaint and Notice of Hearing on May 22, 2012 alleging that the dwelling inspection found approximately twenty violations of the Minimum Housing Code; and

WHEREAS, a hearing was conducted on June 12, 2012 at which the Owner was present and, subsequent to that hearing, an Order was issued finding, among things, that:

1. The structure was in violation of the Minimum Housing Code in that the dwelling does not contain proper roofing materials, roof structural supports, electrical, heating or plumbing facilities. In addition, the dwelling does not have operable smoke detectors, is contaminated with mold and mildew and has other deficiencies as listed in the Order and the dwelling is deemed to be unfit for human habitation.

2. The estimated cost to repair the property is over \$100,000.00, an amount that exceeds the \$37,492.00 tax valuation of the dwelling.

3. The dwelling shall remain vacant until corrective action is taken to render the structure fit for habitation and until the Town issued a Certificate of Occupancy; and

WHEREAS, the Owner of the dwelling was given ninety (90) days to repair or demolish the structure and remove all debris from the site and that time period has passed without action being taken to repair or demolish the dwelling.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Board of Aldermen of the Town of Kernersville as follows:

1. The dwelling located at 133 North Main Street, Kernersville, North Carolina, also described as Forsyth County Tax Block 2101, lot 017D, and further described as Forsyth County Tax PIN 6886-34-0682.00 is found to be unfit for human habitation and is hereby ordered to be vacated and closed in accordance with Section 11(f) of the Minimum Housing Code.

2. In accordance with the requirements of the Minimum Housing Code, if the Board of Aldermen determines, one year after the adoption of this Ordinance, that the Owner of the dwelling has abandoned the intent and purpose to render the dwelling fit for human habitation and that continuation of the dwelling in this status would be inimical to the health, safety and welfare of the citizens of the Town, or if any other violation of the Minimum Housing Code is deemed to exist, then the Board may enact an Ordinance requiring the demolition of the dwelling.

3. That this Ordinance be recorded with the Forsyth County Register of Deeds.

Adopted this the 30th day of October, 2012.

8. **CONSENT AGENDA:** All of the following matters are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion unless a Board member or citizen so requests, in which event the matter will be removed from the Consent Agenda and considered under the following item.

C-1 Approval of Minutes for September 4, 2012 Closed Session
Approval of Minutes for September 26, 2012 Briefing Session
Approval of Minutes for October 2, 2012 Regular Session

C-2 Consideration of a Resolution Authorizing NCDOT's participation in the S. Main Street improvement project.

R-2012-45

**RESOLUTION OF SUPPORT FOR CONSTRUCTION OF
IMPROVEMENTS AT THE INTERSECTION OF**

SOUTH MAIN STREET AND OLD WINSTON ROAD

WHEREAS, the Town of Kernersville has consistently been a proactive partner with the North Carolina Department of Transportation in regard to roadway improvements in an effort to reduce traffic congestion, increase mobility, and enhance safety along North Carolina highway corridors; and

WHEREAS, staff of the North Carolina Department of Transportation and the Town of Kernersville have worked together and have agreed that improvements to the intersection of South Main Street (SR 4315) and Old Winston Road (SR 2648) will address safety issues along South Main Street; and

WHEREAS, the Winston-Salem Urban Area Metropolitan Planning Organization has agreed to provide a Surface Transportation Program-Direct Attributable grant for up to \$1.6 million towards the intersection improvements; and,

WHEREAS, the construction estimate for the project is approximately \$2,000,000, which includes relocating a portion of Old Winston Road, traffic signals at the new intersection with South Main Street, a roundabout on Old Winston Road to facilitate property access, a median island on South Main Street between Business 40 and Old Winston Road, and the installation of sidewalks along the entire project; and,

WHEREAS, the Town will manage the project and will be responsible for the balance of any project costs associated with design, right-of-way acquisition, utility relocation and construction.

NOW, THEREFORE BE IT RESOLVED, by the Board of Aldermen of the Town of Kernersville that the Town pledges support for this project and hereby requests that NCDOT award \$300,000 in small Construction Funds towards the project.

Adopted this the 30th day of October, 2012.

C-3 Consideration of Re-adoption of the 2012 Records Retention and Disposition Schedule.

RESOLUTION NO. R-2012-46

MUNICIPAL

Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. ***Public records including electronic records not listed in this schedule are not authorized to be destroyed.***

This local government agency and the Department of Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods which allow these records to be destroyed when "administrative value ends." The local government agency hereby agrees

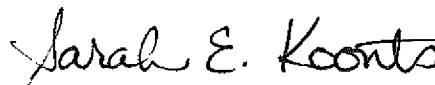
that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "*destroy when administrative value ends.*" If a municipality does not establish internal policies and retention periods, the municipality is not complying with the provisions of this retention schedule and is not authorized by the Department of Cultural Resources to destroy the records with the disposition instruction "*destroy when administrative value ends.*"

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

**APPROVAL
RECOMMENDED**

City/Town Clerk

Chief Administrative Officer/
City Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Mayor



Linda A. Carlisle, Secretary
Department of Cultural Resources

September 10, 2012

Municipality: _____

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the Consent Agenda as submitted. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

9. ITEMS REMOVED FROM CONSENT AGENDA.

None presented.

10. SPEAKERS FROM THE FLOOR.

None presented.

11. TOWN MANAGER'S REPORT AND MISCELLANEOUS.

Mr. Swisher stated that he and Alderman Stockton attended the NCLM meeting in Charlotte where they discussed the hold harmless funding issue. He stated that the meeting was well attended and that municipalities have pulled together to recommended the adoption of a resolution in support of extending these funds. He stated that the issue passed the House last year but failed in the Senate. He recommends the Board adopt the following Resolution.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following Resolution as recommended by Staff. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

R-2012-47
RESOLUTION CONCERNING LOSS OF
“TRANSITIONAL HOLD HARMLESS” REIMBURSEMENT FUNDS

Whereas, in 2002 the General Assembly authorized an additional local option sales tax, and repealed existing reimbursements to local governments resulting from earlier repeal of the inventory tax base of local governments; and

Whereas, as part of the 2002 repeal of reimbursements, 122 municipalities and 17 counties which had negative budget impacts from the combined repeal of reimbursements and new sales tax have received transitional hold harmless payments for 10 years; and

Whereas, the growth in sales tax over the 10 year period of reimbursements is less than projected, resulting in continuing losses to local governments receiving “transitional hold harmless” payments unless the 10 year period is extended; and

Whereas, the 2011-2012 State Budget does not include extension of the “transitional hold harmless” period to protect those local governments from losses caused by the 2002 repeal of reimbursements; and

Whereas, the Town of Kernersville will lose approximately \$700,000 in its 2013-20014 budget year due to the failure of the General Assembly to extend “transitional hold harmless” payments for a reasonable period of time to allow sales tax revenue to grow to replace the “transitional hold harmless” payments; and

Whereas, this budget shortfall will shift the burden of the General Assembly's inaction on extension of "transitional hold harmless" payments to Town of Kernersville citizens and taxpayers.

NOW, THEREFORE BE IT RESOLVED, by the Board of Aldermen of the Town of Kernersville that;

The North Carolina General Assembly is urged to restore "transitional hold harmless" payments to local governments for a reasonable period of time to allow growth in sales tax revenue to replace "transitional hold harmless" payments, as envisioned in 2002 when reimbursements to local governments were repealed.

Kernersville's local delegation to the General Assembly is urged to support restoration of "transitional hold harmless" payments to local governments for a reasonable period of time.

The North Carolina League of Municipalities is urged to make restoration of "transitional hold harmless" payments one of its highest legislative goals in the 2013 Session of the General Assembly.

Adopted this 30th day of October, 2012.

12. MATTERS TO BE PRESENTED BY THE TOWN ATTORNEY.

Mayor Morgan asked Brian Ulrich to update the Board on the recent discussion with Mr. Barnes regarding the Senior Shuttle. Mr. Ulrich stated that they met on Monday and will be extending the service until the end of the year. He stated that the drivers will be collecting information about the ridership and routes so that we can tweak the stops to make it better and more efficient. He stated that he and Debi Grant rode the bus this morning through some other commercial areas that could be considered as part of the route.

Mayor Morgan asked if they discussed the on-call service vs a fixed route service. Mr. Ulrich stated that we currently have the Trans Aid bus service. This service is also having some issues which may prevent it from being extended.

Mr. Ulrich stated that he spoke with Phillip Vereen with the City of Winston-Salem about Senior/ADA funds that may be available. He added that Staff will continue to look into this however; we may not be eligible.

13. MATTERS TO BE PRESENTED BY THE MAYOR AND BOARD OF ALDERMEN.

Mayor Morgan recognized Bruce Boyer of the Chamber of Commerce to update the Board on the Downtown Halloween Trick or Treat event. Mr. Boyer stated that they are ready for the event tomorrow night and named some of the additional activities planned during the evening. He thanked the efforts of the Parks and Recreation Department.

Alderman Neal asked if the Town is obligated to advertise and offer anybody this senior shuttle service. Mr. Wolfe stated that he has been thinking this through but has not had the opportunity to research this yet. He stated that this service is very specific and stopping at only certain

locations. He understands that this service is changing to some extent but may have some legal issues with the Town providing this service for special entities. This doesn't seem to be related to any medical purposes but more for the convenience of certain citizens. He needs to conduct some research before he can adequately answer this question.

Alderman Neal expressed his concern with being fair and equitable to all our citizens. He added that before we get too far into this process we need a study to see if this service is repetitive and fair to all our citizens. Mr. Wolfe stated that he has some of the same concerns. He stated that the Town has the power to provide services to seniors and assistance to our citizens but providing a service to specific locales without being inclusive may be an issue. He stated that if the Board intends to carry this further, then he will research the matter and advise the Board.


Alderman Shifflette asked if including the extra stops would make a difference. Mr. Wolfe stated that that is closer to providing a service for the "general citizenry" of the town. He stated that the service doesn't have to be provided for every senior citizen of the Town but certainly needs to be spread out.

Alderman Shifflette wished everyone a safe Downtown Halloween trick or treat.

14. ADJOURNMENT.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to adjourn the meeting at 8:47 PM. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board, the meeting was adjourned.


Dawn H. Morgan, Mayor

Attest:


Dale F. Martin, Town Clerk

I, Dale F. Martin, Town Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on October 30, 2012.

This the 7 day of December, 2012.


Dale F. Martin, MMC, Town Clerk