

**MINUTES OF THE BOARD OF ALDERMEN
TOWN OF KERNERSVILLE, N.C.
BRIEFING SESSION MARCH 27, 2013**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 6:30 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

Present: Mayor Pro Tem Dana Caudill Jones, Alderman Keith Hooker, Alderman Irving Neal, Alderman Tracey Shifflette and Alderman Neal Stockton.

Absent: Mayor Dawn Morgan.

Staff Present: Curtis L. Swisher, Town Manager; Jayne Danner, Deputy Town Clerk; John Wolfe, Town Attorney; Jeff Hatling, Community Development Director; Captain Tim Leonard, Police Dept.; Terry Crouse, Fire Rescue Chief; Doran Maltba, Public Services Director; Russell Radford, Engineering Director; Brian Ulrich, Transportation Manager; Ernie Pages, Parks & Recreation Director and Gray Cassell, Chief Information Officer.

Call to order and invocation.

Mayor Pro Tem Dana Caudill Jones called the meeting to order and Alderman Tracey Shifflette delivered the invocation.

Mayor Pro Tem Jones noted the two ceremonial items on the Agenda, Proclamations for Telecommunicators and Earth Day.

1. Briefing on the April 2, Regular Meeting Agenda.

Item # 1 PUBLIC HEARING: Jeff Smith, agent for I-40 Union Cross RE, LLC, for properties located in the 1400 block of Union Cross Road, being all of PIN#(S) 6874-29-9209, 6874-29-9567, 6874-39-1720, 6874-39-4747, 6874-39-6995, 6874-48-0736, 6874-49-7107, 6874-59-2195, 6875-30-4115, 6875-30-5140 containing a total of 83.96 acres more or less. Petitioner requests a Special Use District Two-Phase and Single-Phase rezoning from RS20 (Residential Single-Family, minimum lot size 20,000 sq. ft.) and MU-S (Mixed Use – Special Use District) to MU-S (Mixed Use – Special Use District) Two-Phase and Single-Phase. Zoning Docket K-719

Mr. Jeff Hatling, Community Development Director briefed the Board on this rezoning request. He highlighted the changes that have been made to the previously submitted site plan. He stated that the Planning Board and Staff recommend approval of the conditions as presented.

Item #3 2013 Annual Reports and Budget Requests:

Kernersville Chamber of Commerce

**Kernersville Senior Enrichment Center
Kernersville Cares for Kids
Tree Commission
Paul J. Ciener Botanical Gardens**

Mayor Pro Tem Jones stated that a representative from each of these organizations would present their Annual Reports and Budget Requests at Tuesday's meeting.

Item # 4 Consideration of a Request to hold "Dancing in the Streets" event on May 10, 2013 as part of the How is Your Heart Project.

Mr. Curtis Swisher, Town Manager briefed the Board on this event and the request to close the streets on May 10, 2013 from 6 – 8 p.m.

Mayor Pro Tem Jones stated that in the past these events were brought before the Board by the Kernersville Downtown Preservation Development Council (KDPDC) however since they are no longer in existence the Board will now be presented with these requests directly.

Item # 5 Consideration of a Request by NCDOT to purchase Town property for right-of-way.

Mr. Swisher briefed the Board on this request. He stated that the NCDOT has offered to purchase from the Town two more partial parcels of land to finalize the required right-of-way for the Macy Grove Road Interchange project. One parcel is north of Business 40 for \$128,625.00; and the second parcel is an easement at 1121 and 1203 East Mountain Street for \$177,100.00. He added that it is staff's recommendation that both of these offers be accepted. He further added that the remaining property in each of these parcels has a viable use and therefore could be sold on its own or to the adjacent land owner.

Item # 6 Consideration of a Municipal Agreement with NCDOT for the Kerner's Mill Creek Greenway.

Mr. Swisher briefed the Board on this NCDOT Municipal Agreement to fund 80% of the construction of the Greenway up to \$1,300,000. He noted that this funding is contingent upon NCDOT approving the current design and not making any major changes in their final structure review.

Item #7 Discussion on the Replacement of a HVAC System for Town Hall.

Mr. Swisher stated that after last month's meeting the Board requested this item be placed on the Agenda. He noted that if the replacement of the Town Hall HVAC System is approved by the Board the total replacement process will take approximately six months and will consist of numerous steps including requesting specifications, soliciting bids, before installation. He added that obtaining specifications will cost approximately \$20,000. He further added that each phase if required will be brought before the Board for approval.

Ray Smith, Human Resources Director joined the meeting at 6:50 p.m.

Item # 8 CONSENT AGENDA: All of the following matters are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion unless a Board member or citizen so requests, in which event the matter will be removed from the Consent Agenda and considered under the following item.

**C-1 Approval of Minutes for February 27, 2013, Briefing Session
Approval of Minutes for February 27, 2013, Closed Session**

C-2 Forsyth County Tax Refunds

Mayor Pro Tem Jones noted the Consent Agenda items.

Mr. Swisher stated that he would have two additional items for the Board's consideration during the Town Managers report at Tuesday's meeting; a Resolution of Support to Maintain the Dedicated Funding Source for the Parks & Recreation Trust Fund (PARTF) and a Temporary Construction Easement for the Big Mill Farm Road Northern Beltway project. He noted that information on both of these items will be emailed to the Board and posted to the Town's website.

2. Matters to be presented by the Town Manager and Town Attorney.

Attorney John Wolfe asked the Board if they would prefer to continue the February 27, 2013 Closed Session for Discussion of Town Managers Evaluation continued to this evening to May 1, 2013 Briefing Session due to the Mayor being unable to attend the meeting this evening.

Alderman Tracey Shifflette made a **Motion** to continue the February 27, 2013 Closed Session for Discussion of Personnel Matters to May 1, 2013. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

Alderman Neal Stockton presented the Board with a request from the War Memorial Foundation for funding of the Carolina Field of Honor Veteran's Memorial at Triad Park. He noted that other municipalities and counties have contributed funding for this memorial.

Mayor Pro Tem Jones recalled that the group had given a presentation to the Board in the past but did not request funding at that time.

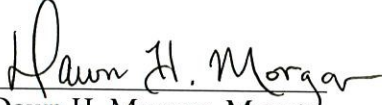
Attorney Wolfe suggested that the Board could amend the April 2, 2013 Agenda to add this item if the Board would like to consider this request.

Alderman Neal Stockton made a **Motion** to amend the April 2, 2013 Agenda to add Consideration of a Request for Funding the Carolina Field of Honor Veterans Memorial at Triad Park. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

3. Adjournment.

Alderman Irving Neal made a **Motion** to adjourn the meeting at 7:01 p.m. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board, the meeting was adjourned.


Dawn H. Morgan, Mayor

Attest:


Jayne Danner, CMC, NCCMC Deputy Clerk

I, Jayne Danner, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on March 27, 2013.

This the 10th day of May, 2013.


Jayne Danner, CMC, NCCMC Deputy Clerk