

**MINUTES OF THE BOARD OF ALDERMEN  
TOWN OF KERNERSVILLE, N.C.  
REGULAR MEETING 7:00 P.M.      JUNE 25, 2013**

The Board of Aldermen of the Town of Kernersville met in regular session at 7:00 p.m. on the above date in the Municipal Council Chambers at the Municipal Building at 134 East Mountain Street.

**Present:** Mayor Dawn H. Morgan, Mayor Pro Tem Dana Caudill Jones, Aldermen Keith Hooker, Tracey Shifflette, Irving Neal and Neal Stockton.

**Absent:** None.

**Staff Present:** Curtis L. Swisher, Town Manager; John G. Wolfe, Town Attorney; Dale F. Martin, Town Clerk; Jeff Hatling, Community Development Director; Police Captain Tim Leonard; Franz Ader, Finance Director; Terry Crouse, Fire Chief; Ray Smith, Human Resources Director; Gray Cassell, Information Services Director; and Ernie Page, Parks & Recreation Director.

- CALL TO ORDER
- INVOCATION BY PASTOR SAM MCKINNEY, NEW BEGINNINGS CHURCH

Mayor Dawn Morgan called the meeting to order and Pastor Sam McKinney of New Beginnings Church delivered the invocation.

- PLEDGE OF ALLEGIANCE LED BY BOY SCOUT TROOP 940 (John Monroe, Grant Edwards, Ian Jenkins, Reece Neff, Justin Morton, Jamil Davis, Jacob Melton, Chris Edwards – Committee Chair and John C. Monroe – Scoutmaster.

<b>PUBLIC HEARINGS</b>
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- 1a.    PUBLIC HEARING: on a request by L. E. Pope Building, Co., Inc. to close a portion of the street known as Little John Road.**

John Wolfe, Town Attorney explained the need to close a portion of Little John Road. He added that if the Board decides to close this portion of the road then the required notations will be included on the plat reserving a triangular piece of property which will be given to the Town for fire trucks, solid waste trucks etc. to use as a turn-around.

Mayor Morgan declared the Public Hearing open.

**Jeff Hunter, 472 Essen Place, Kernersville, NC** – noted the map displayed and pointed out what the Developer has agreed to and which is what Mr. Wolfe described.

Being no additional speakers, the Public Hearing was closed.

**1 b. Consideration of an Ordinance Closing Little John Road.**

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following ordinance closing a portion of Little John Road. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

**ORDINANCE NO. O-2013-09**

**ORDINANCE ORDERING THE CLOSING  
OF ALL OF THAT .650 ACRE TRACT OF LAND  
GENERALLY KNOWN AS A PORTION OF LITTLE JOHN ROAD  
IN THE TOWN OF KERNERSVILLE, NORTH CAROLINA**

**WHEREAS**, on the 29<sup>th</sup> day of May, 2013, at a regularly scheduled Meeting of the Board of Aldermen of the Town of Kernersville, North Carolina, a Resolution stating the intent to close all of that .777 acre tract of land which is located within the Town of Kernersville, Forsyth County, North Carolina, and bounded on all sides by land owned by Blue Diamond Investment Company, LLC, and known as a portion of Little John Road, as herein described, and fixing the date and hour for hearing regarding the closing of a portion of said Little John Road, was adopted by a vote of said Board of Aldermen; and

**WHEREAS**, a date and hour was fixed for such Public Hearing to be held on the 25<sup>th</sup> day of June, 2013, at 7:00 p.m. in Council Chambers/District Courtroom, Town Hall, Kernersville, Forsyth County, North Carolina, at the regular monthly meeting of said Board of Aldermen; and

**WHEREAS**, Notice of said meeting was published once a week for four consecutive weeks (May 30, June 6, 13, and 20, 2013) prior to the date of said Public Hearing, in the KERNERSVILLE NEWS, a newspaper published and having a general circulation within the Town of Kernersville, North Carolina, pursuant to order of the Board of Aldermen; and

**WHEREAS**, Notices of Closing and Public Hearing were posted in at least two prominent places along the said Little John Road; and

**WHEREAS**, adjoining property owners were duly notified by certified mail of the date, place, and time of Public Hearing, and the intent of the Board of Aldermen to close a portion of said Little John Road; and

**WHEREAS**, at a meeting of the Board of Aldermen of the Town of Kernersville, North Carolina, held on the 25<sup>th</sup> day of June, 2013, a Public Hearing was held on the closing of all of that .777 acre tract of land which is located within the Town of Kernersville, Forsyth County, North

Carolina, bounded on all sides by land owned by Blue Diamond Investment Company, LLC, and known as a portion of Little John Road; and

**WHEREAS**, the Board of Aldermen has determined that the area of the closure should be reduced, and additional property should be dedicated to the Town for a public access and maintenance easement by the owner of the adjoining property, namely Blue Diamond Investment Company, LLC to permit the installation of a turnaround at the new terminus of Little John Road; and

**WHEREAS**, it would appear to the satisfaction of the Board of Aldermen of the Town of Kernersville, North Carolina, that the closing of a .650 acre portion of that .777 acre tract of land which is located within the Town of Kernersville, Forsyth County, North Carolina, bounded on all sides by lands owned by Blue Diamond Investment Company, LLC, and known as a portion of Little John Road, is not contrary to the public interest and that no individual owning property, adjoining or abutting, or in the vicinity of said portion of Little John Road, will hereby be deprived of reasonable means of ingress or egress to his/her property;

**NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF KERNERSVILLE, NORTH CAROLINA**, that all of that .650 acre tract of land which is located within the Town of Kernersville, Forsyth County, North Carolina, bounded on all sides by lands owned by Blue Diamond Investment Company, LLC, and known as a portion of Little John Road, and described on the attached **Exhibit A** and shown on the attached map designated as **Exhibit B**, which are hereby incorporated within this Ordinance as if fully set out herein, said **Exhibit B** also being recorded in Plat Book \_\_\_\_\_, Page \_\_\_\_\_ of the Forsyth County Registry, be and is hereby ordered closed; that a copy of the Resolution of Intent to close a portion of said Little John Road be sent to the North Carolina Department of Transportation; that in accordance with N.C.G.S. 160A-299(e), the Department of Transportation be requested to close the said Little John Road; and, that this Ordinance ordering the closing of Little John Road be forwarded to the North Carolina Department of Transportation.

This the 25<sup>th</sup> day of June, 2013.

## **PUBLIC SESSION**

### **2. SPEAKERS FROM THE FLOOR.**

None presented.

### **3. Presentation of the Annual Report by Kernersville Soccer Association.**

Mr. Ron Talley, KSA Coach, highlighted KSA's annual report. He then made himself available for questions.

**4. Presentation of the “Growth and Traffic Data 2012 Annual Report.” (If approved at the June 19<sup>th</sup> Briefing Session.)**

Mr. Jeff Hatling highlighted the annual report by presenting demographic statistics, development trends, growth projections and current and future traffic data.

**Clarence Lambe, Jr., 485 Bluff School Road, Kernersville, NC**- commended the Staff on pulling this report together. He explained that the Committee analyzed all the data to come up with very reasonable assumptions for the trends and projections for Kernersville.

Mayor Morgan thanked the Committee for giving of their time to work on this project and for sharing your expertise and involvement in this process.

Mayor Pro Tem Dana Caudill Jones also commended the Committee for their efforts on this project.

**5. Consideration of an Ordinance establishing the Town Manager’s Compensation.**

John Wolfe, Town Attorney stated that the Board held a Closed Session to discuss the Town Manager’s job performance and found that his service to be satisfactory. The proposed ordinance is based on that evaluation setting forth his compensation. Mr. Wolfe read the proposed ordinance.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following ordinance establishing the Town Manager’s Compensation. Alderman Irving Neal seconded the motion and the vote was all for and motion carried.

**ORDINANCE NO. 0-2013-10  
AN ORDINANCE SETTING ANNUAL COMPENSATION FOR THE  
KERNERSVILLE TOWN MANAGER**

**WHEREAS**, Curtis L. Swisher, has been employed with the Town of Kernersville for a period in excess of five (5) years with his anniversary date being February 18th; and

**WHEREAS**, the Board of Aldermen has, as it does from time to time, reviewed compensation paid Town Managers of other communities, as well as reviewed the Town Manager’s performance during the past year; and

**WHEREAS**, the Board of Aldermen has found that the Town Manager continues to perform satisfactorily and commendably in his position;

**NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN** that the Town Manager's (Curtis L. Swisher) compensation be set in the following manner effective July 1, 2013:

1. An annual salary of One Hundred One Thousand Four Hundred Thirty and no/100 Dollars (\$101,430.00) paid in accordance with the Town of Kernersville Employee Payment Plan.

2. An annual allowance equal to the Membership Dues of a Civic Club of the Town Manager's choice up to Eight Hundred and no/100 Dollars (\$800.00);

3. A monthly automobile allowance of Five Hundred and no/100 Dollars (\$500.00);

4. One (1) week of paid vacation annually in addition to that which the Town Manager is entitled, and accrues, as an employee of the Town.

5. All other usual benefits afforded other Town employees as defined by the Personnel Policy of the Town such as relate to health and life insurance, sick leave, and so forth; and

6. By contract, that he is guaranteed severance compensation of six (6) months' salary (representing one month granted at the time of his Appointment and one month for each year of service to date) should the said Town Manager's employment be terminated during the current year of employment other than by himself voluntarily terminating his employment, or for misconduct on his part in his employment.

This Ordinance is effective upon its adoption.

This 25<sup>th</sup> day of June, 2013.

## **6. Consideration of an Ordinance adopting the Operating Budget for FY 2013-14.**

Mr. Swisher presented the budget ordinance for FY 2013-14 based on previous discussions by the Board. He presented two ordinances for consideration, one setting the tax rate at 52.75 cents and one setting the tax rate at 53.38 cents. He highlighted the changes between the two ordinances noting the personnel and corresponding salary changes that result in approximately \$85,000 in savings. He proposed the balance be taken from fund balance to balance the budget to reduce the tax rate to 52.75 cents. He then made himself available for questions.

Alderman Irving Neal questioned the \$397,000 being taken from the fund balance. Mr. Swisher explained that this is what we project to be appropriated but may end up spending more or less by years end.

Alderman Neal commended the Department Heads on their efforts in preparing this year's budget. Alderman Neal noted cuts and changes various departments have made to their operations to be more efficient in providing services. He added that at some point we may have to look at cutting services however, our citizens won't like that.

Mayor Pro Tem Caudill Jones also spoke of reducing expenses, cutting positions, and making other necessary adjustments in services. She also added that we have to be careful in cutting services. A cut in services in some cases will cost our citizens more money if they seek those services from other sources. She stated that this reevaluation was bad timing and had hit the Town hard. She stated that this is the Town's largest source of revenue and could support a tax rate of 52.75 cents. She still believes the Town is in a position for growth and opportunity as we have been blessed with the development of FedEx, the new hospital and the new VA Clinic. The

Town has made sound decisions in our plans for the future and this has put us in a good position. She too commended the Department Heads on their efforts on this year's budget.

Alderman Keith Hooker stated that the Board knew the reevaluation was taking place and anticipated losing revenues. He stated the Board tried to come up with a few changes to implement a slightly lower rate than the revenue neutral rate and then take the rest from the fund balance. He stated that we don't know what the State will do with our funds and have tried to do the best we can do in this situation.

Alderman Tracey Shifflette stated that she could also support a tax rate of 52.75. She agrees with what has already been said. This is the first time she ever heard of a reevaluation that dropped. The Town has to make up the loss of revenue and we have tried to do that in the best way possible.

Alderman Neal Stockton cautioned the Board of making drastic cuts as it tends to go back on Town Employees. He stated that we all are trying to preserve our quality of life and keep a caliber of employees motivated while providing high quality services. He believes this proposed budget is fair and can support a tax rate of 52.75 cents.

Mayor Morgan explained that the budget is a long process. She noted that the Town Manager laid the ground work last year that the budget would be difficult. She explained that the Board has discussed the budget line item by line item. After careful consideration, the 52.75 tax rate was discussed.

Alderman Keith Hooker made a **Motion** to approve the following budget ordinance with a rate of 52.75 as presented. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

#### **Ordinance No. O-2013-11**

### **AN ORDINANCE MAKING APPROPRIATIONS FOR THE OVERALL OPERATIONS OF THE TOWN OF KERNERSVILLE FOR THE YEAR JULY 1, 2013 THROUGH JUNE 30, 2014**

**WHEREAS, this Board of Aldermen of the Town of Kernersville has received a budget with a recommended plan for the operation of the town government and its activities for the fiscal year 2013-2014 from the Town Manager, and**

**WHEREAS, after deliberations held in Open Session with the citizens of Kernersville, it is the desire of the Board of Aldermen to adopt said budget to provide for the effective and orderly provision of services to the Town of Kernersville.**

**NOW, THEREFORE, BE IT ORDAINED:**

**Section 1. That revenues for the General Fund be established as follows:**

**General Fund**

<b>2013-14 Ad Valorem &amp; Prior Years Taxes</b>	<b>12,626,676</b>
<b>Other Taxes &amp; Fees</b>	<b>150,010</b>
<b>Unrestricted Intergovernmental Revenue</b>	<b>5,755,742</b>
<b>Restricted Intergovernmental Revenue</b>	<b>2,985,180</b>
<b>Penalty and Interest</b>	<b>31,910</b>
<b>Other Revenues</b>	<b>188,000</b>
<b>Functionally Related Revenues</b>	<b>2,149,704</b>
<b>Operating Grants/Contributions</b>	<b>802,601</b>
<b>Interfund Transfers</b>	<b>485,910</b>
<b>Fund Balance Appropriated</b>	<b>397,654</b>
<b>Total Anticipated Revenues</b>	<b>25,573,387</b>

**Section 2. That expenditures for the General Fund be appropriated as follows:****General Fund**

<b>Governing Body</b>	<b>472,324</b>
<b>Administrative Department</b>	<b>826,878</b>
<b>Inspections Permits &amp; Enforcement (Division of Community Development)</b>	<b>308,019</b>
<b>Finance Department</b>	<b>766,738</b>
<b>Information Technology Department</b>	<b>478,329</b>
<b>Planning and Zoning (Division of Community Development)</b>	<b>343,451</b>

<b>Human Resources Department</b>	<b>616,042</b>
<b>Police Department</b>	<b>6,512,821</b>
<b>Fire Department</b>	<b>6,007,528</b>
<b>Engineering Department</b>	<b>320,914</b>
<b>Street (Division of Public Services)</b>	<b>1,521,881</b>
<b>Solid Waste (Division of Public Services)</b>	<b>1,786,124</b>
<b>Engineering-Transportation</b>	<b>727,033</b>
<b>Recreation and Parks Department</b>	<b>1,239,737</b>
<b>Paddison Memorial Library Department</b>	<b>58,718</b>
<b>General Services Department</b>	<b>445,739</b>
<b>Special Appropriations Department</b>	<b>1,344,892</b>
<b>Public Services Administration</b>	<b>335,841</b>
<b>Central Maintenance (Division of Public Services)</b>	<b>1,460,378</b>
<b>Total</b>	<b>25,573,387</b>

**Section 3.** That there is hereby levied a tax rate of fifty-two point seventy-five cents (\$0.5275) per one hundred dollars assessed valuation on all real property and other applicable property within the Town of Kernersville, such rate based upon an estimated total assessed valuation of property for purposes of taxation of \$2,404,246,331 and an estimated collection rate of 98.00% through June 30, 2014.

**Section 4.** That anticipated revenues for the Law Enforcement Forfeiture Funds be established as follows:

<b>Other Revenue</b>	<b>75</b>
<b>Fund Balance Appropriated</b>	<b>193,270</b>
<b>Total Anticipated Revenues</b>	<b>193,345</b>

The expenditures for the Law Enforcement Forfeiture Funds shall be authorized as follows:

<b>Law Enforcement Forfeiture Funds Expenses</b>	<b>193,345</b>
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<b>Total</b>	<b>193,345</b>
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**Section 5. That anticipated revenues for the Contributions Fund be established as follows:**

<b>Other Revenue</b>	<b>25</b>
<b>Contributions</b>	<b>3,700</b>
<b>Fund Balance Appropriated</b>	<b>2,775</b>
<b>Total Anticipated Revenues</b>	<b>6,500</b>

**The expenditures for the Contributions Fund shall be authorized as follows:**

<b>Contribution Fund Expenses</b>	<b>6,500</b>
<b>Total</b>	<b>6,500</b>

**Section 6. That anticipated revenues for the E-911 Fund be established as follows:**

<b>Fund Balance Appropriated</b>	<b>72,776</b>
<b>Total Anticipated Revenues</b>	<b>72,776</b>

**The expenditures for the E-911 Fund shall be authorized as follows:**

<b>E-911 Expenses</b>	<b>72,776</b>
<b>Total</b>	<b>72,776</b>

**Section 7. That a Workman's Comp Self-Insurance Fund be established with anticipated revenues as follows:**

<b>Other Revenue</b>	<b>100</b>
<b>Charges for Services</b>	<b>191,554</b>
<b>Total Anticipated Revenues</b>	<b>191,654</b>

**The expenditures for the Workman's Comp Self-Insurance Fund shall be authorized as follows:**

<b>Workman's Comp Self-Insurance Expenses</b>	<b>191,654</b>
<b>Total</b>	<b>191,654</b>

**Section 8. That an Stormwater Enterprise Fund be established with anticipated revenues as follows:**

<b>Other Revenues</b>	<b>3,225</b>
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Stormwater Fees	1,002,140
Due/fr General Fund - Town's Stormwater Fees	212,332
<b>Fund Balance Appropriated</b>	<b>314,322</b>
<b>Total Anticipated Revenues</b>	<b>1,532,019</b>

The expenditures for the Stormwater Enterprise Fund shall be authorized as follows:

Stormwater Fund Expenses	1,185,109
Transfer to General Fund - Engineering Department	20,000
Transfer to General Fund - Rent	25,000
Transfer to General Fund - Street Department	133,410
Transfer to General Fund - Sanitation Department	168,500
<b>Total</b>	<b>1,532,019</b>

**Section 9.** That an Occupancy Tax Fund be established with anticipated revenues as follows:

Occupancy Tax Revenue	91,000
Other Revenues	7
<b>Funds Balance Appropriated</b>	<b>8,493</b>
<b>Total Anticipated Revenues</b>	<b>99,500</b>

The expenditures for the Occupancy Tax Fund shall be authorized as follows:

Occupancy Tax Fund Expenses	64,500
Transfer to General Fund - Recreation	35,000
<b>Total</b>	<b>99,500</b>

**Section 10.** That an Capital Reserve Fund be established with anticipated revenues as follows:

Other Revenues	35
<b>Total Anticipated Revenues</b>	<b>35</b>

The expenditures for the Capital Reserve Fund shall be authorized as follows:

Transfer to General Fund- Interest earned on investments	35
Total	35

**Section 12.** That the Schedule of Fees and Charges be adopted for fiscal year 2013-2014 in accordance with Exhibit A attached and made a part of this Ordinance.

**Section 13.** That the Town Manager be authorized to establish rates and charges for all other use of Town Facilities and services other than special assessments or other charges regulated by State law or Local Ordinance.

**Section 14.** That the Town Manager, as Budget Officer, be authorized to make budget amendments to all departments and be required to have such amendments entered into the minutes of the next regular meeting of the Board of Alderman.

**Section 15.** That the Town Manager, as Budget Officer, be authorized to transfer amounts between line item expenditures within a department without limitation and without a report being required.

**Section 16.** That within funds appropriated two percent (2.00%) of salaries has been allocated for merit increases for eligible employees.

**Section 17.** That this budget ordinance be entered into the minutes of the Board and, within five days after adoption, copies thereof shall be filed with the Finance Officer, Budget Officer and Clerk to the Board of Aldermen.

Adopted this the 25th day of June, 2013.

The Town Manager presented his projections on the proposed changes being discussed by the State and how they will impact the Town.

**7. Presentation of Annual Sidewalk Implementation Report.**

Mr. Jeff Hatling presented highlights of the Annual Sidewalk Implementation Report. He resented a list of projects funded as well as those proposed in the future.

**Implement Currently Funded Projects**

North Cherry Street – Piney Grove Road to Railroad Street  
Nelson Street – Piney Grove to Food Lion  
West Mountain Street – Beaucrest Street to YMCA

South Main Street – Cagney’s to Century Boulevard  
Kerners Mill Creek Greenway –  
Piedmont Greenway – Triad Park Reedy Fork Creek Greenway

### **Proposed Projects**

South Main Street – along the Bodenhamer Store and Salisbury Street crosswalk  
West Bodenhamer Street – Nelson Street to West Mountain Street  
South Cherry Street – Oakhurst Street to the Catholic Church  
Pineview Street – South Main Street to Salisbury Street  
Linville Springs Road – Piney Grove Road to Wood Dale Drive

### **8. Update Regarding Land Use Plan Area Study.**

Mr. Hatling provided an update on the Land Use Plan Area Study for the eastern portion of Old Winston Road and the southern portion of South Cherry & Southern Streets. He pointed out the land uses listed on the current Land Use Plan for this area. He noted the vacant land and the proposed mixed uses of single family homes, multifamily homes, offices and commercial. He stated that traffic is always a concern and the need to provide connections to move traffic in and out of the area will be at the forefront. He projected that the land would be developed based on supply and demand for housing and other uses.

### **9. Discussion on Enforcement of Sign Ordinances.**

Mr. Hatling referred to his memo in the agenda packet in which he explained the Town’s procedures for addressing violations. He noted that the Town operates basically on a complaint basis. He stated that the department removed 1793 signs in 2012 under the Town’s current regulations.

### **10. Consideration of Budget Amendment No. 4 for Fiscal Year 2012-13.**

Mr. Swisher presented budget amendment No. 4 for fiscal year 2012-13.

### **General Fund – Expenditures**

1. To increase the Governing Body Department expenditures in the net amount of \$90,200 to cover expenses primarily associated with legal fees, contract tree removal, Ivey Redmon Sports Complex signage and War Memorial Foundation Grant.
2. To increase the Administration Department expenditures in the net amount of \$11,376 primarily to cover prorated property taxes on Teague Lane and South Main Street properties.
3. To increase the Inspection Department expenditures in a net amount of \$898 to cover estimated stop loss premiums.

4. To increase the Finance Department expenditures in the amount of \$857 to cover estimated stop loss premiums
5. To increase the Information Technology Department expenditures in the amount of \$516 to cover estimated stop loss premiums.
6. To increase the Planning and Zoning Department expenditures in a net amount of \$719 to cover estimated stop loss premiums.
7. To increase the Human Resources Department expenditures in the amount of \$7,938 to cover estimated stop loss premiums and salaries.
8. To increase the Police Department expenditures in the amount of \$42,976 to cover estimated stop loss premiums, estimated worker's compensation charges, personnel overtime and departmental expenses.
9. To decrease the Fire Department expenditures in the net amount of \$1,052,426 to cover the following: a delay in the purchase of a ladder truck until 2013-14, estimated stop loss premiums, estimated worker's compensation charges and the carryover purchase of a vehicle.
10. To increase the Engineering Department expenditures in the amount of \$446 to cover estimated stop loss premiums.
11. To increase the Street Department expenditures in the net amount of \$61,714 to cover the expense associated with a one-ton dump truck and estimated stop loss premiums.
12. To increase the Solid Waste Department expenditures in the amount of \$2,307 to cover estimated stop loss premiums.
13. To increase the Transportation Department expenditures in the net amount of \$937 to cover estimated stop loss premiums.
14. To increase the Recreation Department expenditures in the net amount of \$38,318 to cover expenses associated with maintenance and repairs at Ivey Redmon Sports Complex, estimated stop loss premiums and worker's compensation charges.
15. To increase the transfer to the Capital Reserve Fund/Future Transportation Projects in the amount of \$438,351 to offset the sale of right-of-way to the NCDOT.
16. To decrease the transfer to the Capital Reserve Fund/Future Community Development in the amount of \$52,150 to reflect actual revenues collections.
17. To increase the transfer to the Capital Reserve Fund/Future Group Insurance in the amount of \$54,272 to offset the reserve for future group insurance expenses.
18. To decrease the reserve for Future Group Insurance in the amount of \$54,272 to offset the transfer to the Capital Reserve Fund.
19. To increase the transfer to the E-911 Fund in the amount of \$32,651 to cover operating expenses.

20. To increase the General Services Department expenditures in the net amount of \$23,015 to cover the design costs for a new HVAC system at Town Hall.
21. To increase the Public Services Administration Department expenditures in the amount of \$666 to cover estimated stop loss premiums.
22. To decrease the Central Maintenance Department expenditures in the net amount of \$49,952 to reflect a decrease in gasoline and diesel costs.

#### **General Fund – Revenues**

1. To increase the installment purchase proceeds in a net amount of 118,500 to reflect an increase for the purchase of land on Teague Lane and South Main Street and the delay of the purchase of a ladder truck for the Fire Department until FY 2013-14.
2. To increase the OCDE-Task Force Grants in the amount of \$7,500 to adjust budget to actual.
3. To increase the amount due from the NCDOT Macy Grove Project – Right-of-Way in the amount of \$466,250 to reflect land sold to the NCDOT.
4. To decrease the amount due from the NCDOT West Mountain Street Sidewalks Project in the amount of \$30,000 to adjust budget to actual.
5. To decrease the amount due from the NCDOT South Main Street Project in the amount of \$20,000 to adjust budget to actual.
6. To increase the amount due from Pope Company for the Angel Road Project in the amount of \$20,101 to adjust budget to actual.
7. To increase the amount due from the Capital Reserve Fund in the amount of \$55 to reflect actual revenues.
8. To increase Powell Bill revenues in the amount of \$21,273 to reflect actual revenues received.
9. To decrease the fund balance appropriated in the amount of \$986,322 to balance the General Fund revenues with the General Fund expenditures.

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#### **Law Enforcement – Federal Justice Fund – Revenues**

To increase the revenue in the amount of \$75,001 to reflect actual proceeds.

To decrease fund balance appropriated in the amount of \$75,001 to offset revenues.

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#### **E911 Fund – Revenues**

To increase the transfer from the general fund in the amount of \$32,651 to cover operating costs.

To decrease fund balance appropriated in the amount of \$32,651 to offset the transfer from the general fund.

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#### **Law Enforcement Forfeiture (State/Local) – Revenues**

To decrease the State/Local revenues in the amount of \$5,000 to reflect actual revenues received.

To increase the State Unauthorized – Substance Tax in the amount of \$17,895 to reflect actual revenues received.

To decrease the fund balance appropriated in the amount of \$12,895 to balance revenues with expenditures.

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#### **Capital Reserve Fund – Expenditures**

To increase the Reserve for Future Transportation Projects in the amount of \$438,351 to reflect budget to actual.

To decrease the Reserve for Future Community Development Projects in the amount of \$52,150 to reflect budget to actual.

To increase the Reserve for Future Group Insurance in the amount of \$55,380 to reflect budget to actual.

To increase the transfer to the General Fund in the amount of \$55 to reflect budget to actual.

#### **Capital Reserve Fund – Revenue**

To increase the interest on investments in the amount of \$55 to reflect budget to actual.

To increase the transfer from the General Fund for Future Transportation Projects in the amount of \$438,351.

To increase the transfer from the General Fund for Future Group Insurance in the amount of \$54,272.

To increase the transfer from the Stormwater Fund to the General Fund for Future Group Insurance in the amount of \$1,108.

To decrease the transfer from the General Fund for Future Community Development Projects in the amount of \$52,150 to balance revenues to expenditures.

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#### **Worker's Compensation Self Insurance Fund – Expenditures**

To increase the expenditures in the amount of \$105,582 to cover unexpected claims.

### **Worker's Compensation Self Insurance Fund – Revenues**

To increase the charges for services in the amount of \$105,582 to offset expenditures.

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### **Stormwater Fund – Expenditures**

To decrease the Reserve for Future Group Insurance expenditures in the amount of \$1,108 to offset the transfer to the Capital Reserve Fund.

To increase the transfer to the Capital Reserve Fund in the amount of \$1,108 to balance expenditures with revenues.

To increase the Stormwater Fund Expenditures in the amount of \$996 to cover unexpected expenditures.

### **Stormwater Fund – Revenues**

To increase the Transfer to Capital Reserve Fund in the amount of \$1,108 for Future Group Insurance Expense.

To increase the Fund Balance Appropriated in the amount of \$996 to balance expenses and revenues.

Mr. Swisher then made himself available for questions.

Alderman Irving Neal made a **Motion** to approve the following Budget Amendment No. 4 as presented. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

### **ORDINANCE NO. O-2013-12 TOWN OF KERNERSVILLE BUDGET AMENDMENT # 4**

Be it hereby ordained by the Board of Aldermen of the Town of Kernersville that the following amendment be made to the Budget Ordinance adopted on the 20th day of June, 2012 as follows:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<b>General Fund - Expenditures</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Governing Body		90,200	550,313
Administration Dept.		11,376	292,011
Inspections Dept.		898	360,106



Finance Dept.		857	748,537
Information Technology		516	376,448
Planning & Zoning		719	471,446
Human Resources		7,938	579,498
Police Dept.		42,976	6,647,192
Fire Dept.	1,052,426		5,255,936
Engineering Dept.		446	824,617
Street Department		61,714	1,627,366
Solid Waste		2,307	2,746,497
Transportation Dept.		937	2,231,127
Recreation Department		38,318	1,406,812
Trans to C.R.Fund/Future Transportation Projects		438,351	438,351
Trans to C.R.Fund/Future Community Development	52,150		1,864
Trans to C.R.Fund/Future Group Insurance Expense		54,272	54,272
Reserve for Future Group Insurance Expense	54,272		0
Trans to E-911 Fund-Operations Expenses		32,651	32,651
General Services Department		23,015	510,048
Public Services-Administration Dept.		666	321,989
Central Maintenance Dept.	49,952		1,478,121
Total	1,208,800	808,157	

This will result in a net decrease of \$400,643. in the expenditures of the General Fund. The above changes in expenditures will require an adjustment to revenues as follows:

<b>General Fund - Revenues</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Installment Purchase Proceeds		118,500	1,915,500
OCDETF Grants		7,500	9,000
Due fr NCDOT-Macy Grove Project-ROW		466,250	466,250
Due fr NCDOT-West Mountain Sidewalks	30,000		0
Due fr NCDOT-S Main Street Project	20,000		0
Due fr Pope Company-Angel Road		22,101	22,101
Due fr C.R.Fund-Interest on Investments		55	255
Powell Bill		21,273	635,636
Fund Balance Approp.	986,322		407,971
Total	1,036,322	635,679	

Section 2. To amend the Local Law Enforcement Forfeiture - Federal Justice Fund, the revenues are to be changed as follows:

<b>L L E F- Federal Justice Fund-Revenues</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Forfeiture - Federal Justice		75,001	75,001
Fund Balance Approp.	75,001		135,849
Total	75,001	75,001	

Section 3. To amend the E-911 Fund, the revenues are to be changed as follows:

<b>E-911 Fund Revenues</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Transfer fr General Fund_operations		32,651	32,651

Fund Balance Approp	32,651		18,046
Total	32,651	32,651	

Section 4. To amend the LLEF-State/Local Fund, the revenues are to be changed as follows:

<b>LLEF-State/Local Fund Revenues</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Forfeiture Funds - State/Local	5,000		0
State Unauthorized -Substance Tax		17,895	17,895
Fund Balance Approp	12,895		43,420
Total	17,895	17,895	

Section 5. To amend the Capital Reserve Fund, the expenditures are to be changed as follows:

<b>Capital Reserve Fund- Expenditures</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Reserve for Future Transportation Projects		438,351	438,351
Reserve for Future Community Development Projects	52,150		1,864
Reserve for Future Group Insurance Expenses		55,380	55,380
Trans to General Fund-Interest on Investments		55	255
Total	52,150	493,786	

This will result in a net increase of \$441,636. in the reserves for the Capital Reserve Fund. The above changes in expenditures will require an adjustment to revenues as follows:

<b>Capital Reserve Fund- Revenues</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Interest on Investments		55	255
Transfer fr General Fund-Transportation Projects		438,351	438,351
Transfer fr General Fund-Future Group Insurance		54,272	54,272

Transfer fr Stormwater Fund-Future Group Insurance		1,108	1,108
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Transfer fr the General Fund- Development Fee Proj.	52,150		1,865
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Total	52,150	493,786	
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Section 6. To amend the Worker's Compensation Self-Insurance Fund, the expenditures are to be changed as follows:

<b>Worker's Compensation S.I.F.-Expenditures</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Worker's Compensation S.I.F.-Expenditures		105,582	277,222
Total	0	105,582	

This will result in a net increase of \$105,582 in the expenditures of the Worker's Compensation Self-Insurance Fund. The above changes in expenditures will require an adjustment to revenues as follows:

<b>Worker's Compensation S.I.F.-Revenues</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Charges for Services		105,582	277,222
Total	0	105,582	

Section 7. To amend the Stormwater Fund, the expenditures are to be changed as follows:

<b>Stormwater Fund- Expenditures</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Reserve Future Group Insurance Expense	1,108		0
Trans. to Capital Reserve Fund -Future Gr.Ins.Expense		1,108	1,108
Stormwater Fund Expenditures		996	1,761,179
Total	1,108	2,104	

This will result in a net decrease of \$996. in the expenditures of the Stormwater Enterprise Fund. The above changes in expenditures will require an adjustment to revenues as follows:

<b>Stormwater Enterprise Fund- Revenues</b>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Transfer to Capital Reserve Fund-Future Group Insurance Expense		1,108	1,108

Fund Balance Approp.		996	587,989
Total	0	996	

Section 8. Copies of the budget amendment shall be furnished by the Town Clerk of the Board of Aldermen, the Budget Officer, and Finance Director for their directions.

Adopted this the 25th day of June, 2013.

**11. Consideration of an Ordinance Amending the Kernersville Code of Ordinance Book:**

**Chapter 5.5 Cable TV  
Chapter 14 Railroads**

Mr. John Wolfe, Town Attorney explained that the Federal Government took over cable franchises and therefore the Town should repeal the current Cable TV ordinance. He noted the minor changes being recommended to Chapter 14 regarding Railroads.

Alderman Tracey Shifflette made a **Motion** to approve the following ordinance amending Chapter 5.5 Cable TV and Chapter 14 Railroads of the Kernersville Code of Ordinance book. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

**ORDINANCE NO. O-2013-13**

**AN ORDINANCE AMENDING CHAPTER 14 OF  
THE CODE OF ORDINANCES OF THE TOWN OF KERNERSVILLE**

**WHEREAS**, the Board of Aldermen has determined that the Code of Ordinances of the Town should be reviewed regularly to ensure that the provisions contained therein are up-to-date and in conformity with state and federal laws and to make minor adjustments as needed to make the enforcement of the Ordinances more effective; and

**WHEREAS**, the Town Manager, Department Heads and Town Attorney have reviewed, discussed and researched the proposed Ordinance changes and recommended changes have been provided to the Board of Aldermen and after review been found to be in the best interest of the Town; and

**NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF KERNERSVILLE THAT:**

1. Chapter 14 of the Code of Ordinances entitled "Railroads and Trains" is amended to read as shown in the attached Exhibit A.
2. Chapter 5.5 of the Code of Ordinances entitled "Cable Television" is repealed.
2. This Ordinance shall be effective upon adoption.

3. All laws and clauses of laws in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Adopted this the 25<sup>th</sup> day of June, 2013.

**12. Consideration of Resolutions to Initiate Condemnation Proceedings for Utility Easements for the Piney Grove Road project.**

The Town Attorney stated that we have four tracts in which the Town needs additional ROW on Piney Grove Road. He stated that the Town has been in negotiations with the property owners and in most cases the matter is expected to be settled. For the sake of time and so that the project can move forward, staff is requesting the Board's consideration of a resolution of Notice to Condemn the property in case we are not successful in our efforts. The following resolutions were presented for consideration.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following resolution to initiate condemnation proceedings for utility easements for the Piney Grove Road project against Janet Lee Brooks. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

**RESOLUTION NO. R-2013-13  
RESOLUTION TO INSTITUTE CONDEMNATION PROCEEDINGS AGAINST  
JANET LEE BROOKS**

**WHEREAS**, the Board of Aldermen of the Town of Kernersville hereby determines that it is necessary and in the public interest to acquire a portion of certain real property owned by Janet Lee Brooks for use in meeting the following public purposes: electric utility installation and relocation and a temporary street construction easement related to roadway improvements along Piney Grove Road; and

**WHEREAS**, the Town of Kernersville has been unable, through negotiations, to obtain said property from its owner by means other than through condemnation; and

**WHEREAS**, it appears to the Board of Aldermen that the condemnation of the property is necessary to acquire property needed for construction of utility and roadway improvements along Piney Grove Road within the Town of Kernersville's corporate limits;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF KERNERSVILLE:**

1. That the Board of Aldermen of the Town of Kernersville finds it a public purpose, based upon the needs of the citizens of the Town, for the Town to construct utility and roadway improvements along Piney Grove Road.

2. That the Town of Kernersville shall acquire, for the public purpose described above, 2109 square feet for a permanent utility easement and two temporary construction easements, one being

175 square feet and the other being 243 square feet to expire December 31, 2014 as shown on the attached **Exhibits A, B and C** and furthermore known as a portion of PIN 6886-36-7207.00 and also known as a portion of Tax Lots 024B, 025B, 026B and 027B of Tax Block 5358 as shown in the Forsyth County Tax Supervisor's office.

3. That the Board of Aldermen of the Town of Kernersville hereby instructs the Mayor, Town Manager, and Town Attorney to act on behalf of the Board of Aldermen, in their respective capacities, to institute the necessary proceedings, including those available pursuant to N.C. Gen. Stat. §40A authorizing condemnation, to acquire the necessary property shown on the attached **Exhibits A, B and C** and furthermore known as a portion of 6886-36-7207.00 and also known as a portion of Tax Lots 024B, 025B, 026B and 027B of Tax Block 5358 as shown in the Forsyth County Tax Supervisor's office and belonging to Janet Lee Brooks.

This the 25<sup>th</sup> day of June, 2013.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following resolution to initiate condemnation proceedings for utility easements for the Piney Grove Road project against Michael (NMN) Interlandi. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

**RESOLUTION NO. R-2013-14**  
**RESOLUTION TO INSTITUTE CONDEMNATION PROCEEDINGS AGAINST**  
**MICHAEL (NMN) INTERLANDI**

**WHEREAS**, the Board of Aldermen of the Town of Kernersville hereby determines that it is necessary and in the public interest to acquire a portion of certain real property owned by Michael Interlandi for use in meeting the following public purposes: electric utility installation and relocation and a temporary street construction easement related to roadway improvements at the intersection of Nelson Street and Piney Grove Road; and

**WHEREAS**, the Town of Kernersville has been unable, through negotiations, to obtain said property from its owner by means other than through condemnation; and

**WHEREAS**, it appears to the Board of Aldermen that the condemnation of the property is necessary to acquire property needed for construction of utility and roadway improvements at the intersection of Nelson Street and Piney Grove Road within the Town of Kernersville's corporate limits;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF**  
**ALDERMEN OF THE TOWN OF KERNERSVILLE:**

1. That the Board of Aldermen of the Town of Kernersville finds it a public purpose, based upon the needs of the citizens of the Town, for the Town to construct utility and roadway improvements at the intersection of Nelson Street and Piney Grove Road.

2. That the Town of Kernersville shall acquire, for the public purpose described above, 3385 square feet for permanent right of way and 3186 square feet for a temporary construction easement

to expire December 31, 2014 as shown on the attached **Exhibits A, B and C** and furthermore known as a portion of PIN 6886-36-7689.00 and also known as a portion of Tax Lot 029B of Tax Block 2124 as shown in the Forsyth County Tax Supervisor's office.

3. That the Board of Aldermen of the Town of Kernersville hereby instructs the Mayor, Town Manager, and Town Attorney to act on behalf of the Board of Aldermen, in their respective capacities, to institute the necessary proceedings, including those available pursuant to N.C. Gen. Stat. §40A authorizing condemnation, to acquire the necessary property shown on the attached **Exhibits A, B and C** and furthermore known as a portion of PIN 6886-36-7689.00 and also known as a portion of Tax Lot 029B of Tax Block 2124 as shown in the Forsyth County Tax Supervisor's office and belonging to Michael Interlandi.

This the 25<sup>th</sup> day of June, 2013.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following resolution to initiate condemnation proceedings for utility easements for the Piney Grove Road project against Benjamin P. Terrell, Jr. and Stephanie M. Terrell. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

**RESOLUTION NO. R-2013-15**  
**RESOLUTION TO INSTITUTE CONDEMNATION PROCEEDINGS AGAINST**  
**BENJAMIN P. TERRELL, JR. AND STEPHANIE M. TERRELL**

**WHEREAS**, the Board of Aldermen of the Town of Kernersville hereby determines that it is necessary and in the public interest to acquire a portion of certain real property owned by Benjamin P. Terrell, Jr. and Stephanie M. Terrell for use in meeting the following public purposes: electric utility installation and relocation and a temporary street construction easement related to roadway improvements along Piney Grove Road at its intersection with Church Street; and

**WHEREAS**, the Town of Kernersville has been unable, through negotiations, to obtain said property from its owner by means other than through condemnation; and

**WHEREAS**, it appears to the Board of Aldermen that the condemnation of the property is necessary to acquire property needed for construction of utility and roadway improvements along Piney Grove Road at its intersection with Church Street within the Town of Kernersville's corporate limits;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF**  
**ALDERMEN OF THE TOWN OF KERNERSVILLE:**

1. That the Board of Aldermen of the Town of Kernersville finds it a public purpose, based upon the needs of the citizens of the Town, for the Town to construct utility and roadway improvements along Piney Grove Road.

2. That the Town of Kernersville shall acquire, for the public purpose described above, 1734 square feet for a permanent utility easement and a 1305 square foot temporary construction easement to expire December 31, 2014 as shown on the attached **Exhibits A, B and C** and furthermore known



as a portion of PIN 6886-36-7476.00 and also known as a portion of Tax Lots 002 of Tax Block 2124 as shown in the Forsyth County Tax Supervisor's office.

3. That the Board of Aldermen of the Town of Kernersville hereby instructs the Mayor, Town Manager, and Town Attorney to act on behalf of the Board of Aldermen, in their respective capacities, to institute the necessary proceedings, including those available pursuant to N.C. Gen. Stat. §40A authorizing condemnation, to acquire the necessary property shown on the attached **Exhibits A, B and C** and furthermore known as a portion of 6886-36-7476.00 and also known as a portion of Tax Lot 002 of Tax Block 2124 as shown in the Forsyth County Tax Supervisor's office and belonging to Benjamin P. Terrell, Jr. and Stephanie M. Terrell.

This the 25<sup>th</sup> day of June, 2013.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the following resolution to initiate condemnation proceedings for utility easements for the Piney Grove Road project against Terrence Alan Thomas. Alderman Irving Neal seconded the motion and the vote was all for and motion carried.

**RESOLUTION NO. R-2013-16**  
**RESOLUTION TO INSTITUTE CONDEMNATION PROCEEDINGS AGAINST**  
**TERENCE ALAN THOMAS**

**WHEREAS**, the Board of Aldermen of the Town of Kernersville hereby determines that it is necessary and in the public interest to acquire a portion of certain real property owned by Terence Alan Thomas for use in meeting the following public purposes: electric utility installation and relocation and a temporary street construction easement related to roadway improvements along Piney Grove Road; and

**WHEREAS**, the Town of Kernersville has been unable, through negotiations, to obtain said property from its owner by means other than through condemnation; and

**WHEREAS**, it appears to the Board of Aldermen that the condemnation of the property is necessary to acquire property needed for construction of utility and roadway improvements along Piney Grove Road within the Town of Kernersville's corporate limits;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF**  
**ALDERMEN OF THE TOWN OF KERNERSVILLE:**

1. That the Board of Aldermen of the Town of Kernersville finds it a public purpose, based upon the needs of the citizens of the Town, for the Town to construct street widening and roadway improvements along Piney Grove Road.

2. That the Town of Kernersville shall acquire, for the public purpose described above, 3476 square feet for a permanent utility easement and 3461 square feet for a temporary construction easement to expire December 31, 2014 as shown on the attached **Exhibits A, B and C** and furthermore known as a portion of PIN 6886-37-8272.00 and also known as a portion of Tax Lots 2 and 3 of Tax Block 2129 as shown in the Forsyth County Tax Supervisor's office.

3. That the Board of Aldermen of the Town of Kernersville hereby instructs the Mayor, Town Manager, and Town Attorney to act on behalf of the Board of Aldermen, in their respective capacities, to institute the necessary proceedings, including those available pursuant to N.C. Gen. Stat. §40A authorizing condemnation, to acquire the necessary property shown on the attached **Exhibits A, B and C** and furthermore known as a portion of PIN 6886-37-8272.00 and also known as a portion of Tax Lots 2 and 3 of Tax Block 2129 as shown in the Forsyth County Tax Supervisor's office and belonging to Terence Alan Thomas.

This the 25<sup>th</sup> day of June, 2013.

Mr. Russell Radford, Engineering Director stated that if NCDOT gives their approval, construction could begin the first of August.

Mayor Morgan expressed a concern with the street construction on this very busy street at the beginning of the school year. Mr. Radford stated that NCDOT will do whatever they can to lessen the impact; however the project needs to move forward.

**13. CONSENT AGENDA: All of the following matters are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion unless a Board member or citizen so requests, in which event the matter will be removed from the Consent Agenda and considered under the following item.**

**C-1 Approval of Minutes for May 7, 2013 Regular Session  
Approval of Minutes for May 7, 2013 Closed Session  
Approval of Minutes for May 29, 2013 Briefing Session**

**C-2 Consideration of Banking Service Contract with PNC.**

**C-3 Consideration of Auditing Service Contract with Dixon Hughes Goodman.**

Mayor Morgan noted each Consent Agenda item.

Mayor Pro Tem Dana Caudill Jones made a **Motion** to approve the Consent Agenda as submitted. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

**14. ITEMS REMOVED FROM CONSENT AGENDA.**

None presented.

**15. SPEAKERS FROM THE FLOOR.**

None presented.

## **16. TOWN MANAGER'S REPORT AND MISCELLANEOUS.**

The Town Manager presented a request by the Police Department to adopt a Resolution accepting a NC Governor's Highway Safety Grant for the purchase of radar equipment. The Town matching funds are in the amount of \$6,250.

Alderman Irving Neal made a **Motion** to approve the following Resolution accepting a Grant from the NC Governor's Highway Safety Program for the purchase of radar equipment with matching funds in the amount of \$6,250.00 from the Town of Kernersville. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

Mr. Swisher then reported on the Town's award for being nominated as one of three Healthiest Employers in the Triad. The Town was selected as a finalist and received a plaque from the Triad Business Journal.

Mr. Gray Cassell, Chief PIO reported on the Wellness Committee's activities this year. He explained the implementation of a points system whereby employees are entered into drawings for prizes and the corresponding reduction in insurance cost for the past three years. He stated that the Committee is working on a kick off in July for next year's program. He noted the successful community garden project. He stated that hopefully this initiative will keep our employees engaged and living a healthier life style.

Mr. Swisher then updated the Board on the Police Certification, CALEA process. The Town should know in the fall if we will be awarded the certification. He commended the department for their effort and hard work in putting this application together.

Mr. Swisher also thanked the Department Heads for their efforts on the budget. He then commended the department heads on the excellent job they do in providing quality services every day.

## **17. MATTERS TO BE PRESENTED BY THE TOWN ATTORNEY.**

The Town Attorney requested a Closed Session at the end of the meeting.

## **18. MATTERS TO BE PRESENTED BY THE MAYOR AND BOARD OF ALDERMEN.**

Alderman Tracey Shifflette made a **Motion** to enter into Closed Session for the purpose of discussion certain matters about which the Board needs to be advised and discussed in Closed Session regarding land acquisition and economic development as permitted by NCGS 143-318.11. Alderman Keith Hooker seconded the Motion and the vote was all for and motion carried.

The Board entered in Closed Session at 8:23 PM.

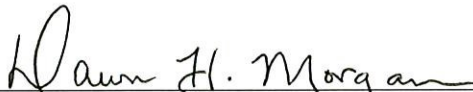
The Board returned to Open Session at 9:25 PM.

Alderman Tracey Shifflette made a **Motion** to accept the gracious gift of John G. Wolfe, III and wife Bobbie of the Bellamy House located on West Mountain Street for the use as a Museum and that an agreement between the parties involved be drawn up at a later date regarding the future use of the property. Alderman Keith Hooker seconded the motion and the vote was all for and motion carried.

**19. ADJOURNMENT.**

Mayor Pro Tem Dana Caudill Jones made a **Motion** to adjourn the meeting. Alderman Neal Stockton seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board, the meeting was adjourned at 9:30 PM.

  
Dawn H. Morgan, Mayor

Attest:

  
Dale F. Martin, Town Clerk

I, Dale F. Martin, Town Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on June 25, 2013.

This the 9 day of August, 2013.

  
Dale F. Martin, MMC, Town Clerk