

**MINUTES OF THE BOARD OF ALDERMEN  
TOWN OF KERNERSVILLE, N.C.  
BRIEFING SESSION AUGUST 27, 2014**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 6:30 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

**Present:** Mayor Dawn Morgan, Mayor Pro Tem Joe Pinnix, Aldermen Kenny Crews, Keith Hooker, Irving Neal and Tracey Shifflette.

**Absent:** None.

**Staff Present:** Curtis L. Swisher, Town Manager; Jayne Danner, Deputy Town Clerk; John Wolfe, Town Attorney; Jeff Hatling, Community Development Director; Scott Cunningham, Police Chief; Terry Crouse, Fire Rescue Chief; Doran Maltba, Public Services Director; Ernie Pages, Parks and Recreation Director; Gray Cassell, Chief Information Officer; Franz Ader, Finance Director and Crystal Tanner, Human Resources Manager.

**Call to order and invocation.**

Mayor Dawn Morgan called the meeting to order and Alderman Tracey Shifflette delivered the invocation.

**1. Briefing on the September 2, Regular Meeting Agenda.**

Mayor Morgan noted that from September 1<sup>st</sup> to the 8<sup>th</sup> the downtown will be adorned with teal bows for the “Turn the Town Teal” campaign to raise awareness of the risk factors of ovarian cancer.

**Item #1 PUBLIC HEARING: on a voluntary satellite annexation petition by Suncap Property Group, LLC for property located at Old Greensboro Road in Forsyth and Guilford counties near Forsyth/Guilford county line, 25.033 acres.**

**Item # 2 PUBLIC HEARING: M. Jay DeVaney, Agent for Suncap Property Group, LLC, for property located at 1404 Old Greensboro Road, 1400 Old Greensboro Road, 1328 Old Greensboro Road, and 1326 Old Greensboro Road, being all of PIN(s) # 6896-20-9078, 6895-29-8806, 6895-29-3407, and 6895- 29-3910 containing 24.61 acres more or less. Petitioner requests a General Use rezoning from Guilford County CU-LI and Kernersville RS-20 (Residential Single-Family) to BI (Business Industrial). Zoning Docket K-660.A3**

Mr. Jeff Hatling, Community Development Director briefed the Board on this satellite annexation and rezoning request. He added that the Planning Board and Staff recommends approval of the rezoning request as presented and that no opposition was received.

**Item # 4 Second Reading of the Taxi Franchise Ordinance Renewal for Oak Ridge Cab Operated by John H. Pegram.**

Mayor Morgan noted that this would be the second reading for the Taxi Franchise Ordinance as required by the NC General Statutes.

**Item # 5 Consideration of a Request to use Town Hall Parking Lot for Loving Pet Inn Adoption Event, November 1, 2014.**

Mayor Morgan briefed the Board on this event and noted that it has been a very popular event in other areas.

**Item # 6 Consideration of a Resolution for Exchange of Real Property on Piney Grove Road.**

Mr. John Wolfe, Town Attorney stated that the Board discussed this matter at their meeting last month. He added that this exchange of property will prevent the Town from having to build a \$15K retaining wall.

**Item # 7 Consideration of a Resolution to Accept Graves Street and Beeson Road into the Town's Transportation system.**

Mr. Swisher stated that the NCDOT is in favor of this Resolution and will repave these roads to meet Town specifications prior to the transfer. He added that this action will permit the Town to plow Graves Street and Beeson Road during bad weather and prevent some of the issues we had last year.

**Item # 8 Consideration of Budget Amendment No. 1 for Fiscal Year 2014-15.**

Mr. Swisher stated that the majority of items in Budget Amendment No. 1 are for items that were budgeted in FY 13-14 but the funds were not spent, therefore these funds need to be transferred over to the FY 14-15 budget.

**Item # 9 Consideration of Agreement Regarding Little League Ballfield Usage and Lighting.**

Mr. Swisher briefed the Board on this matter. He stated that Town Staff has been in discussion with the Little League regarding an agreement wherein the Town would assist with installation of lighting at five of the little league's ball fields and in exchange the Town would be able to use the ball fields for Town tournaments for 24 weekends per year for 8 years.

Alderman Irving Neal asked what impact this agreement would have on the Parks and Recreation staff.

Mr. Swisher stated that a part-time seasonal employee for Parks and Recreation would need to be hired to work approximately 250-300 hours @ \$8.50 p/hour for the 24 tournaments. He added that this and the \$185,000 for the cost of the lighting would be offset over the course of the eight

year agreement by the revenues generated from the tournaments of approximately \$34-35K p/year.

**Item # 10 CONSENT AGENDA: All of the following matters are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion unless a Board member or citizen so requests, in which event the matter will be removed from the Consent Agenda and considered under the following item.**

- C-1 Approval of Minutes for July 30, 2014 Briefing Session  
Approval of Minutes for July 30, 2014 Closed Session**
- C-2 Consideration of Appointments to Boards/Commissions:**
  - Pedestrian and Bicycle Committee**
  - Planning Board**
  - Board of Adjustment**
  - Community Appearance Commission**
- C-3 Consideration of a new Lease with the Kernersville Little Theatre for the Harmon Park Building.**
- C-4 Consideration of Forsyth County Tax Refunds**
- C-5 Consideration of a Resolution to declare surplus property and authorize its disposal**
- C-6 Consideration of matters involving the purchase of budgeted equipment:**
  - a. Resolution authorizing the execution and delivery of an installment purchase contract.**
  - b. Declaration of Notice of Intent to reimburse equipment costs.**
- C-7 Consideration of a Lease with PNC Equipment Finance for use of Lawnmowers in the Parks & Recreation Department as approved in FY 2014-15 Annual Budget**

Mayor Morgan asked members of the Nominating Committee to meet briefly after this meeting regarding Item C-2.

Mr. Swisher briefed the Board on the following Consent Agenda Items: Item C-3 is the renewal of the annual lease. Item C-5 is a standard surplus request. Item C-6 is for items approved for installment purchase in the FY14-15 Budget. He added that Staff is recommending Suntrust Bank, the lowest bidder with a 1.18% interest rate. Item C-7 is for the lease of lawnmowers approved in the FY14-15 Budget. He added that Staff is recommending a lease with PNC.

**2. Matters to be presented by the Town Manager and Town Attorney.**

Mr. Swisher stated that he will present a Resolution for a Traffic Safety Equipment Grant for \$12,570 that requires a 50% Town match for the Board's Consideration at the meeting on Tuesday.

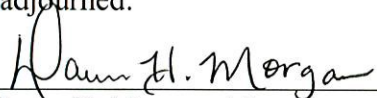
Mayor Morgan asked Police Chief Scott Cunningham for a description of the equipment this grant would fund. Chief Cunningham noted that the grant funds would replace the outdated equipment currently used for measuring traffic crash sites and equipment used at crime scenes with more customized and accurate electronic measuring and surveying equipment to aid with investigation of such incidents.

Mr. Swisher stated that the Kernersville Little League has filed a voluntary annexation request with the Town to annex the ball field property. He added that a Resolution setting the date for a Public Hearing to annex this property will be presented to the Board for their consideration at Tuesdays meeting also. He noted that annexation of the ball fields will allow the Town's emergency response personnel to be on hand should a need arise.

**3. Adjournment**

Alderman Tracey Shifflette made a **Motion** to adjourn the meeting at 7:10 p.m. Alderman Irving Neal seconded the motion and the vote was all for and motion carried.

Being no further business to come before the Board the meeting adjourned.

  
Dawn H. Morgan, Mayor

Attest:

  
Jayne Danner, MMC, NCCMC Deputy Clerk

I, Jayne Danner, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on August 27, 2014.

This the 10<sup>th</sup> day of October, 2014.

  
Jayne Danner, MMC, NCCMC Deputy Clerk