

TOWN OF KERNERSVILLE



BUDGET FISCAL YEAR 2021-2022

TOWN BUDGET

FISCAL YEAR 2021-22

Budget Message	3
General Fund	36
Governing Body	41
Administration Department	46
Community Development Department	49
Finance Department	59
Information Technology Department	62
Human Resources Department	66
Police Department	71
Fire Rescue Department	77
Public Services Administration Division	84
Public Services Street Division	88
Public Services Solid Waste Division	93
Public Services Central Maintenance Division	97
Public Services General Services Division	102
Parks & Recreation Department	107
Special Appropriations	115
Forfeiture Funds	118
Contributions Fund	127
E-911 Fund	131
Self-Insurance Fund	135
Stormwater Enterprise Fund	139
Occupancy Tax Fund	145
Capital Projects Ordinance Funds	149
Capital Reserve Fund	157
Budget Ordinance	161
Schedule of Fees & Charges	167

BUDGET MESSAGE

The Honorable Mayor and Board of Aldermen
Town of Kernersville

Dear Mayor and Aldermen:

As required by the Local Government Budget and Fiscal Control Act, as amended; enclosed you will find a balanced budget recommendation for all funds of the Town of Kernersville for the Fiscal Year 2021-2022. The public hearing date for the FY 21-22 budget has been set for June 1, 2021 and notice of submission of this budget to the Board of Aldermen will be published in accordance with all the requirements of N.C.G.S. 159-12; as well as other State and Federal requirements. A copy of this budget has been placed on file with the Town Clerk, and is available online for citizens to view at www.toknc.com. If a citizen wishes to come to Town Hall to view the budget they will need to contact the Town Clerk at 336-992-0305 ahead of time to schedule a time to get the budget. A copy of the budget will be placed at the Paddison Memorial Library when they reopen.

BUDGET PREPARATION

As with all budgets, the preparation for the FY21-22 budget started in late January/early February 2021. When we first met to discuss what the budget would potentially look like we were much more optimistic than we were when we started planning for the FY20-21 budget. We were already halfway through FY20-21 and all of the economic indicators we use were looking strong and most were still improving. We were tracking in line or ahead of most of our revenue predictions for the year and it looked like several of our revenue sources would see big gains over what we initially projected. This gave us reason to believe that Kernersville may be emerging through the worst part of the COVID pandemic, and things were getting back to normal.

When preparing the budget for FY21-22 we were still on the conservative side but we were able to project increases in our key revenue sources (Sales/Use Tax, Building Permits, ABC Tax, etc.). We feel that as people return to more normalcy in their lives these revenue sources will settle back in at the growth rate that we normally see from year to year. It is anticipated that commercial and residential building will continue causing our permitting fees and sales/use tax to increase even more.

The building and growth continued even during the pandemic and it was reflected in our projected tax base numbers for FY21-22. This was also a revaluation year, which helped some, but most of our growth was from the new building that occurred. This helped increase our tax base and our property tax revenue for FY21-22, which allowed us to recommend some capital projects in the budget.

In the end the recommended budget for FY21-22 turned out to be much better than what we thought it would be in late 2020. The outfall from the COVID pandemic appears to have ended with the previous fiscal year, and we are hopeful that it does not come back during this fiscal year. However, we are always aware of that possibility,

and we will continue to monitor the budget and the economy during the year and recommend any needed adjustments.

FY 2021-2022 Budget Highlights

I. REVENUE

The revenues for FY21-22 are estimated to be \$39,391,717 (**See Exhibit A**). This is an increase from what was approved in FY20-21. This increase is due to an increase in Ad Valorem Tax, Sales/Use Tax, Loans for Installment Purchases (Capital Projects) and the Functionally Related Revenues. All of these sources had a significant increase over last year mainly due to coming out of the COVID pandemic.

Ad Valorem Taxes

The largest revenue source for the Town is Ad Valorem Taxes (property taxes), which are derived from the tax base of the Town. Almost 52% of the Town's revenue is derived from property taxes. During good economic times the growth rate for this category ranges from 4-6%. Kernersville has been fortunate in that we have experienced a growth in tax base even in years when the economy was slow.

We were fortunate that even during the COVID pandemic there was a tremendous amount of building and growth that occurred, in both the commercial and residential areas. The tax base is calculated by what is actually built and on the ground on January 1st of the year. Even with the COVID 19 outbreak, we are projecting an increase in the tax base of approximately 16% for FY21-22. Some of this increase can be attributed to the revaluation of property this year, but a significant portion of it is from the growth that occurred in Kernersville. The tax base for FY21-22 is projected to be \$3.66 billion. Based on this tax base, the Ad Valorem Tax revenue for FY21-22 is projected to be \$20,401,961 an increase of about 12% from FY20-21. These numbers represent the taxes on property and vehicles and a small collection in prior year taxes.

Unrestricted Intergovernmental Revenue

The Unrestricted Governmental Revenues source is the second largest revenue source for the Town, accounting for about 24% of the revenue (about \$9.5 million). The revenues that make up this category are the ABC Tax, Sales and Use Tax, Telecom Sales Tax, Utility Franchise Tax, Video Programming Tax, Rental Vehicle Tax and the Solid Waste Disposal Tax. The largest revenue source in this category is the Sales and Use Tax, as it accounts for more than half of the revenue generated by the category.

Sales and Use Tax

The revenue we receive from Sales and Use Tax has seen a steady growth rate every year for the last several years. Kernersville has usually experienced a higher growth rate than the average for the state. This revenue source was impacted by the COVID pandemic in FY20-21. However, we budgeted conservatively in FY20-21 and our projections show that we will collect significantly more than we originally budgeted.

We were hopeful that any downturn in this source would be only for one year and it appears to be that way. For FY21-22 we are projecting revenues from this source to be approximately \$6.62 million. This represents a significant increase in this revenue source of about 17%. While this seems to be a lot, one must consider that it is two years' worth of increases and this projection is also based on a lower amount projected during COVID. Also, the projection is only 6% more than what we now anticipate collecting for FY20-21 and that increase is right in line with previous years.

Alcoholic Beverage Tax

The ABC Tax revenue is the portion of the tax that the Town receives from the sales through the local ABC store. This includes the transactions at the actual ABC store and the liquor and wine sold in restaurants. This revenue source has been good for the Town over the years. This revenue source did not decrease at all during COVID, and in fact we anticipate collecting about 13% more than what was initially budgeted for FY20-21. These strong numbers are occurring throughout the state and we anticipate them to carry forward into FY21-22.

Based on the projected revenue for FY20-21, we are projecting collecting \$866,775 for FY21-22. This is about a 24% increase over what was budgeted for FY20-21. However, the projection for FY20-21 was low because of COVID. The projection is actually only a 10% increase of what was actually collected for FY20-21 and this is a number well within range of an anticipated increase.

Utility Franchise Tax

This revenue source remains stable from year to year. This was also the case in FY20-21 even with the COVID pandemic. We are not projecting an increase in this revenue source for FY21-22, in fact we are projecting a slight decrease of less than 1%. However, it would not take very much of a change in use for the source to increase slightly and the actual revenue be more than what was projected.

Functionally Related Revenue

Building Inspection Fees

Building inspection fees are always one of the highest functionally related revenue sources for the Town. These fees are directly related to the economy and the construction that is occurring. Requests for permits and inspections really started increasing in FY18-19 because of an increase in development. We were concerned that building may slow down in FY20-21 because of COVID and we budgeted accordingly. However, this was not the case at all and we are now projecting FY20-21 to be the best year to date for building inspection revenue.

We anticipate FY21-22 will be another strong year for building and growth. Based on this we are projecting another good year for revenues from building inspection fees, with a projected \$577,569 in fees collected. Our initial projections for FY21-22 are slightly less than what we project the final collections to be for FY20-21 because we do anticipate some slowdown in building due to the limited supply of building materials. This could definitely change during the year and we end up collecting more than initially projected.

Rent from Town Property

The Town currently collects rent on the following properties: Communications Tower at Public Services, tower land leases, the Recycling Center, Allegacy Federal Credit Union, the Chamber of Commerce building and the buildings on South Main Street (115-141 S.Main). All of these properties are a good source of revenue for the Town. We have contracts in place for at least the next year for most of these properties so we anticipate a continued source of revenue from them.

This revenue source remained stable during FY20-21 and did not change much at all because of COVID. We were able to keep all of the buildings on South Main Street occupied and the tenants paid rent as normal. We feel that this will be the case as well for FY21-22.

There will be a decrease in the revenue we receive from rent associated with the communication towers. We sold one of the land leases to American Tower in 2020 and this will no longer be a revenue source in FY21-22. However, all of the other leases we have in place on the towers will remain in effect for FY21-22 and we do not anticipate any change in revenue associated with them. We project this source will generate \$435,161 in revenue for FY21-22.

Commercial Industrial Collection

This source is the revenue that is generated from our commercial solid waste collection. These are the dumpsters that are rented to businesses for their commercial use. The business pays for the dumpster and then pays to have it emptied. Some businesses choose to rent a dumpster from another provider and have us empty it.

This revenue source has decreased the last two fiscal years because of service changes. In FY19-20 we stopped collecting the roll out garbage cans and recycling cans from businesses. In FY20-21 we began phasing out the commercial solid waste collection program. This program is a three-year phase out and should end in FY22-23 or FY23-24. We will receive very little revenue, if any, from commercial solid waste fees after FY23-24. This decrease in revenue will be offset by a decrease in expenditures.

Unassigned General Fund

The General Fund is broken out into several categories. The Unassigned General Fund portion should be used as a “rainy day” fund and to cover expenses that occur mid-year that are not budgeted at the beginning of the year. The Town has always been conservative in its appropriation of the Unassigned General Fund fund balance and thus has maintained a healthy fund throughout the years.

Though we would prefer not to appropriate money from the Unassigned General Fund to balance the budget, there is usually an appropriation recommended. This has been especially true in the last several years when the revenues did not meet the expenditures. However, it varies from year to year as to whether or not the money is actually spent. Some years the full amount appropriated is spent, some years more is spent, and some years there is less spent than what is appropriated.

Exhibit B shows the amount of Unassigned General Fund fund balance for the last several years and how it has increased/decreased over the years (**See Exhibit B**). The amount of savings/spending is not always a true depiction of what is spent or saved in the Unassigned General Fund. One year may show a significant savings when there is actually not one. This may occur because a budgeted project may not be completed or several large pieces of equipment may not be purchased in the year that they are budgeted. If this occurs the money is not spent and it shows as a savings in the Unassigned General Fund at the end of the fiscal year. However, this money is usually encumbered and spent the following fiscal year. If this happens it will look like more money is spent from the Unassigned General Fund in that year than what was actually appropriated. This makes it very difficult to look at the exhibit and determine what was actually spent from the Unassigned General Fund.

A good example of this was in FY19-20. The initial appropriation for that year was \$385,994. At the end of the year the Unassigned General Fund had actually increased about \$700,000. However, there were fund encumbered and spent at the beginning of FY20-21 equal to the amount of the increase. This indicates that there was not truly an increase in Unassigned General Fund. For FY20-21 we recommended an appropriation of \$50,000 from the Unassigned General Fund. It is likely that all of this will be appropriated.

For FY21-22 we are recommending appropriating \$560,000 from the Unassigned General Fund. The increase is in part to help offset some of the expenses associated with the capital projects for this year. The appropriation can be made this year and

hopefully we will experience enough growth in revenue this year to offset it for next year. Our fund balance is still healthy and we have significantly more than the required amount which allows us to help with come capital projects.

II. EXPENSES

The Town of Kernersville is a full-service community, which means that we provide a full array of services to the citizens. The Town currently has ten departments that provide services to the citizens: Governing Body, Administration, Fire/Rescue, Police, Public Services, Parks & Recreation, Community Development, Human Resources, Finance, and Information Systems. The Town offers services to the citizens and businesses ranging from permits and inspections to four full-time Fire/Rescue stations. Kernersville and Winston-Salem are the only municipalities in Forsyth County that offers a full range of services. This wide offering of services makes our tax rate higher than municipalities like Clemmons, Lewisville, Walkertown, Rural Hall and Tobaccoville. None of these municipalities offer all of the services offered by Kernersville. The cost of the services offered by all of these departments makes up the expenses of the Town. All of the services that the citizens enjoy are provided by one of these departments.

The budget is comprised of two main expense categories; Operating Expenses and Capital Expenses. The Operating Expenses is comprised of expenses that are operating/maintenance related and personnel related. The Capital Expenses are comprised of capital equipment purchases and capital infrastructure improvements. Exhibit C shows the budget broken down into the different sub-categories (**See Exhibit C**). These categories are:

Operating Expenses (Operating/Maintenance related and Personnel related)

- salaries/wages
- health insurance
- insurance/bonds
- special appropriations
- training/travel
- committed operating/maintenance expenses
- uncommitted operating/maintenance expenses

Capital Expenses (Equipment and Infrastructure)

- committed installment purchase payments
- recommended new capital purchases
- installment purchase payments for the recommended new capital purchases

All of these categories can be found in each department's budget. Exhibit C shows how the expenses are actually allocated and what makes up the budget (**See Exhibit C**).

The three largest departments are Public Services (including Stormwater), Police and Fire/Rescue, in that order. The order changes from year to year depending on

capital projects/purchases. For FY21-22 they account for about 77.5% of the entire operating budget which is about the same as previous years. These three departments also account for more than 80% of the employees of the Town. Exhibit D shows the General Fund expenditures by function/department (**See Exhibit D**).

Operating Expenses

As previously mentioned, the Operating Expenses are mainly made up of two categories: operating/maintenance related and personnel related. Both of these are necessary to perform the daily operations of the Town. This is usually the largest portion of the budget.

Operating/Maintenance Related Operating Expenses

Committed/Uncommitted Operating and Maintenance Expenses

The operating and maintenance category (committed and uncommitted) are the second largest expense category for the Town. For the last several years we have used the same process in budgeting the expenses for this category. We set the “Manager Recommend” column to what was approved the previous year and then a comparison is made to what the department heads are requesting. This allows us to fully see what is in each line item increase/decrease. It is then adjusted based on what is needed for the new fiscal year. The committed operating and maintenance expenses usually account for about 15-20% of the total budget. This category of expenses comprised about 18.8% of the budget for FY20-21. For FY21-22 this category will comprise 16.1% of the budget, but the expenditures associated with these categories will increase from \$6.312 million to \$6.354 million (**See Exhibit C**). The common expenses that fall into this category are professional services, dues/subscriptions, contracted services, telephone/postage, uniforms, software contracts, etc. These are expenses that the department must have to operate and their cost is already fixed.

There are several other categories of the budget that are fixed/committed expenses as well (committed payments, special appropriations, insurance and bonds). When all of the categories that are fixed/committed are added together, along with salaries/wages and health insurance, they account for about 93-95% of the budget. This leaves only a very small portion of the budget (uncommitted operating/maintenance expenses and new installment purchase payment) that is truly flexible, unless there are adjustments made to personnel and health insurance. (**See Exhibit C**). This indicates that for significant cuts to be made in the budget, it is necessary to change services or employee count.

The uncommitted operating/maintenance expenses make up about 3-5% every year. In FY20-21 this category accounted for 4.4% of the budget. For FY21-22 this category will account for about 4.0% of the budget, but the expenditures associated with these sources will increase from \$1.46 million to \$1.59 million (**See Exhibit C**). These expenses are things such as departmental supplies, miscellaneous expenses, office

supplies, printing, etc. While some of this expense can be eliminated it is not possible to completely eliminate all of it.

Like last year, the staff has done an excellent job of keeping the increases in operating/maintenance items to a minimum. As mentioned earlier, every line item in this category was set to the amount that was approved for FY20-21 and then an appropriate increase or decrease was determined. This gives a good view of each year and allows expenses to be held in check.

Personnel Related Operating Expenses

The employees are the Town's greatest asset as they provide the manpower for the services that all citizens enjoy. The Town has always operated with a smaller staff than many surrounding municipalities. Several years ago, the Town reduced the workforce by nearly 10%. This was done because of a decline in work for the positions and because of a decline in revenues for the Town.

Over the last several budget cycles the Town has added some of these positions back to the workforce. In FY19-20 we added two new full-time positions to the budget. In FY 20-21 there were five new positions requested but because of COVID and the uncertainty of the revenues we only added one.

There were several new positions requested for FY21-22. They were:

- ❖ Facilities Maintenance Technician
- ❖ Code Enforcement Officer
- ❖ Construction Mechanic-Stormwater (currently a frozen position)
- ❖ Inclusive/Adaptive Intern for Parks and Recreation
- ❖ Ten Part-Time Fire/Rescue
- ❖ Part-Time Building Inspector

We are recommending that two of the full-time requests be filled for FY21-22. We are recommending the Facilities Maintenance Technician beginning in January 2022. We are also recommending to unfreeze the Construction Mechanic I and move that position to Stormwater.

We are also recommending some of the part-time positions that were requested. We are recommending five of the part-time personnel for the Fire/Rescue Department. In addition to these, we are recommending increasing the part-time amount for Building Inspections to \$30,400. It may be necessary at some point during the year to increase this amount even more if there is a high demand for inspections. However, if this is the case then there will be extra revenue coming in to offset the increase.

This year we are recommending moving some positions/salaries from one department to another. This will not add any new positions and will not impact the budget. It just allows for a better flow in the department based on the job function of the employee. We are recommending moving the Engineer from Community Development-Engineering to the Stormwater Department and the Construction Mechanic I from Public Services-

Streets to the Stormwater Department. We will move a position that is currently in Stormwater to Community Development-Planning and another that is in Stormwater to the Community Development-Inspections Department. Again, this is mainly a realignment of positions and will not affect anything other than the salary/wages line item in the respective departments.

Salaries/Wages

The employees are the most critical part of the Town operations. Our employees constantly go above and beyond the call of duty when providing services to the citizens. Their dedication to the Town and their job shows in everything they do. For this reason, it is important that we offer competitive wages and benefits so that we can retain them. We are always in competition with other municipalities, mainly High Point, Winston-Salem and Greensboro. We also face competition from the private sector when the economy is good.

The Town has been very proactive in providing competitive benefits and salaries for the last twenty years. A variety of pay incentives, pay increases, benefits, benefit plans, and a competitive insurance plan, have helped recruit and retain employees. The biggest single expense for the Town is Salaries/Wages. This category alone is about 45-50% of the budget every year. For FY20-21 it accounted for about 50% of the budget. This year it is expected to be about 45% of the budget (**See Exhibit C**).

Minimum Starting Pay

The Town competes with other municipalities, counties and private employers for employees. We have remained competitive through the years because of a good pay plan and good benefits. The Town recognized the need to raise the minimum starting pay a few years ago, and in FY19-20 the Board approved raising it from \$10/hour to \$13 hour for all full-time positions and \$12/hour for seasonal or part-time positions. In FY20-21 the Board took another step and raised the minimum starting pay to \$14/hour for all full-time positions.

We are recommending raising the minimum starting pay to \$15/hour for all full-time positions beginning in FY21-22. We feel that this will make the Town more competitive in hiring and filling the entry level positions. However, as the job market becomes even tighter and jobs more available it may be necessary to adjust this rate again in the future.

Cost of Living Adjustment (COLA) and Merit Increases/401K Contribution

The Town has provided either a COLA or Merit increase to employees for the last several years. This increase has ranged from 1-2%. The Town provided a 2% Merit increase to all employees based on performance for FY19-20. For FY20-21 there was not an increase provided. We are recommending a 2% COLA for FY21-22. This will move the pay scale slightly and will help us remain in line with what others are paying for similar jobs.

For several years the Town was lacking in what employees were offered as a 401k contribution. Beginning in FY18-19 the 401K contribution increased to 2%. We have

tried to increase it to 3% for the last several years but have been unsuccessful. That is again the case this year and we are recommending that the 401K contribution remain at 2% for FY21-22.

Salary Study/Developmental Pay

Developmental Pay adjustments and the salary study were started in 2000. This pay plan is derived from the average salary range for like jobs in other municipalities our size. Developmental pay is designed so that an employee will be at the mid-point of the salary range within five years of being hired. An employee will receive pay adjustments each year if necessary to help move the salary closer to the mid-point. The mid-point of the range is the market rate for that position.

Under the salary study we review 1/3 of the workforce every year and make adjustments to the salary grades as necessary. This is designed to make sure that the Town's salaries remain competitive with others. Through the salary study we make pay grade adjustments for employees and we also make pay adjustments for their positions. This helps retain the employees that are above mid-point or maximum for their respective pay grade. This program has been very successful so far and has given the Town a competitive pay plan for most positions.

This year the salary study focused on the Fire/Rescue department. An increase of two pay grades is recommended for the following positions: Firefighter I, Firefighter II, Fire Engineer, Fire Captain, Battalion Chief, and Deputy Chief. An increase of one pay grade is recommended for Fire Inspector I and Assistant Fire Marshal. The recommended pay grades will keep us at about 100% of the market which is where we have to be in order to hire people for these positions. These positions are becoming more difficult to fill and anything below 100% of the market will make it almost impossible to recruit new people.

The salary study and developmental pay plan have been a benefit for the Town since they were implemented. They have helped keep our salaries in line with other municipalities and the private sector, thereby causing us to have less turnover through the years and allowing us to remain competitive in the hiring process. In this economy it is even more important that we keep these in place. Hiring employees has become increasingly more difficult and if our salaries are not competitive it will be nearly impossible. Therefore, we are recommending no changes to this process. Also, it is not possible to eliminate developmental pay for just one year because of the way the plan is structured. If it is eliminated this year then only the departments that are currently being studied will be impacted. To be fair to all employees, developmental pay would have to be eliminated for three years so that all Town employees are treated equally. This would then put us about three years behind in the adjustment of the pay scale and would cause our salaries to be out of line with other municipalities.

The benefits of our plan can also be seen when one looks at the municipalities around Kernersville. Several of the larger municipalities did not do a salary study or pay plan on a yearly basis and they got behind in what they pay for certain positions. This

caused them to do adjustments over a short time period, costing them millions of dollars at one time. It is much easier to make the adjustments on a yearly cycle for many reasons.

On Site Wellness and Healthcare

For the last several years staff has been discussing the possibility of doing on site healthcare and wellness. This would entail having an onsite nurse that can administer healthcare to our employees and their dependents. After much discussion, we are recommending implementing the on-site clinic and nurse in the FY21-22 budget.

The clinic would operate 3 days per week initially with the option to change the number of days/hours of operation. The clinic would be staffed with either a licensed nurse practitioner (NP) or a physician's assistance (PA) under medical supervision. The primary purpose of the clinic would be to make healthcare/wellness more convenient to the employees and their dependents, with the overall goal of improving and avoiding some preventable long-term costs. The clinic would offer the following scope of services: worker's compensation incidents, drug screens, pre-employment physicals, vaccinations, sick visits, wellness programs and chronic condition management.

We feel that the on-site healthcare and wellness program will be a major benefit for the employees and the Town. It will allow us to utilize our healthcare budget more effectively and to save costs in the future. It will also allow us to offer a more convenient option to our employees for treatment. This will help in multiple ways now and in the future.

Health Insurance

Health insurance is an ever-changing cost to a municipality. Aside from salaries it is the greatest part of the benefits/salaries portion of the budget. This year it will compromise about 7.9% of the budget, and together with salaries/wages they compromise 52.7% of the budget for FY21-22 (**See Exhibit C**).

The Town offers insurance coverage to the employee and the employee's family. We try to offer the best coverage possible at the best cost possible. Fortunately, we have been able to do this for the last several years and we continue to offer a good plan with good coverage at a fair price. Our plan is competitive with the municipalities around us and with the private sector employers in the area.

In FY19-20 the Town joined NCHIP for its health insurance coverage. This is a type of self-funding through a pool of other municipalities in the state. This change allowed the Town to offer the employees a slightly better policy at a slightly less price. Exhibit E shows a comparison of the Town's insurance offerings to other municipalities (**See Exhibit E**). The Town is very close to other municipalities in what we charge our employees for insurance. Another benefit to joining NCHIP was that there was a cost savings to the Town for the coverage, and the Town is the beneficiary of any savings in premiums and not the insurance company. We felt as though this would allow the Town to experience slightly less increases in the future as well. Over the course of time this

could provide a big savings to the Town, just like being self-funded for Worker's Compensation has done.

For FY20-21 we had a slight increase of about 2% in our health insurance and about 6% for our dental coverage. This increase would have been 8-10% if we would have stayed with a private carrier. We are projecting a 2.5% increase in health insurance for FY21-22 and no increase in dental coverage. We are not recommending any major plan changes or cost changes to the employee for FY21-22.

Capital Expenses

Capital Expenses primarily consist of capital equipment purchases and infrastructure improvements. While this is a large expense these items are usually purchased on an installment purchase plan and financed over a five-year period or longer. This negates the need for a large one-time payment.

Equipment

The Town has a five-year Capital Improvement Plan in place that projects the equipment that should be replaced each fiscal year. This plan considers the age of the equipment, the useful life of the equipment and the maintenance and repair expenses associated with a piece of equipment as it gets older. The Town strives to replace equipment before it becomes totally worn out. In recent years the Town has been able to replace its aging equipment and improve the fleet of vehicles.

Every year the departments request the equipment that is in the CIP for replacement. Most of the time not all of the equipment gets recommended for purchase. In FY19-20 and FY20-21 there was very little equipment purchased because of budget constraints. This year we are recommending more equipment than in previous years. All of the equipment being replaced is either worn out, out of date, or no longer safe to use. It has reached the point that it is better and cheaper to replace it as opposed to repairing it. Exhibit F shows the recommended Capital Equipment Purchases for FY21-22 and the justifications for each (**See Exhibit F**).

Police Equipment

There is some new replacement equipment being recommended for the Police Department in FY21-22. We are recommending the following:

- A new SRO vehicle per the contract with the school system.
- A new building for the firing range. The current building is in bad shape and no longer adequate for what we need. It would not be prudent to make repairs on the existing building because we still would not have a building to accomplish our needs.
- Five new patrol vehicles. These vehicles will replace some of the older vehicles in the fleet that are worn out and no longer reliable on a daily basis. These vehicles will be paid for this year using forfeiture funds and will not impact the FY21-22 operating budget.

Fire/Rescue Department Equipment

For FY21-22 we are recommending replacing some safety equipment and some rolling stock for the Fire/Rescue Department. We are recommending the following for FY21-22:

- Ten SCBA air bottles. This is the third year of replacement/new bottles. Our goal is to replace our older bottles every year if needed.
- Turnout gear. This new gear will replace some older gear that is worn out and some newer gear that has been damaged and is no longer safe to wear. These will be used as main sets of turnout gear and the current sets that are still usable will be made back-up gear. Five sets of this gear will also be used by the new part-time employees that are recommended in the budget (if they are approved).
- Two new staff replacement vehicles. One of these will replace the 2009 Tahoe that is used by the Battalion Chief and the other will replace the 2011 Ford Utility vehicle that is used by the Fire Inspectors.
- A new Pumper truck. This truck will replace the oldest truck in the fleet, a 1998 pumper, that is unreliable and nearing the end of its useful life.

Information Technology Department Equipment

We are not recommending much equipment for the IT Department for FY21-22. We are only recommending the following:

- Networking switch replacements. These are a crucial part of the operations of the Town. The current switches are old and no longer reliable. We need to replace them before they fail so that we can ensure continued operations with our network.
- A new camera system for the courtroom. We are recommending this as a new equipment purchase. During the COVID pandemic the Planning Board and Board of Alderman meetings were held virtually. These meetings were shown live on a Youtube channel. The cameras will allow us to continue showing these meetings live to the public on YouTube. This will allow citizens to stay home and watch the meetings if they are uncomfortable coming out to an indoor gathering, and hopefully it will help increase public participation in Board meetings. These cameras will also put us in a better situation to live stream the meetings should the gathering restrictions be put back in place.

Public Services- Solid Waste Division

We are only recommending one piece of equipment for this division for FY21-22. We are recommending the following:

- An automated side loading garbage truck. This truck will replace an older truck that is worn out and unreliable and has experienced considerable downtime.

Public Services- Street Division

We are only recommending one piece of equipment for this division for FY21-22. We are recommending the following:

- A new service truck to replace one of our older ones. This truck will also be a utility bucket truck. We currently do not have a bucket truck and are forced to rent one multiple times a year for different jobs.

Public Services-General Services

We are only recommending one piece of equipment for this division for FY21-22. We are recommending the following:

- A new service truck for the new Facilities Maintenance Technician. If the position is approved the person will need a service truck to drive on a daily basis.

Public Services- Stormwater Division

We are only recommending one piece of equipment for this division for FY21-22. Also, the Stormwater Division operates as an enterprise fund so the debt will not impact the general operating budget. We are recommending the following:

- A one-ton dump truck. This will replace an older truck that is currently being used.

Parks and Recreation

We are only recommending one piece of equipment for this division for FY21-22. We are recommending the following:

- A new VenTrack mower. This mower will allow us to mow steep embankments and slopes. This will save a significant amount of time every week during mowing season. We currently do not have a piece of equipment that provides these capabilities so employees must weed eat the steep embankments and slopes.

Capital Infrastructure Expenses/Improvements

The most expensive items that a Town faces are usually the improvements to infrastructure or the construction of new infrastructure. For this reason, we usually do not recommend many of these in one budget year. In FY20-21 there were three small capital infrastructure improvements in the budget. We are in a position this year to recommend three larger capital infrastructure projects and one smaller project.

Parks and Recreation Department

We are recommending three capital projects for Parks and Recreation this year. The biggest of these is the construction of a new Parks and Recreation Center at Ivey Redmon Park. This center has been discussed for many years and is badly needed. For about the last ten years we have been renting a facility to use as the center. While this facility does work it is significantly undersized and does not allow us to do nearly the programming that we would like to do. Also, we are not able to host any large indoor tournaments or games in the current facility. The new center will be much bigger and will allow us to capitalize on the ever-growing sports tourism market. We will be able to host basketball tournaments, volleyball tournaments, wrestling tournaments, gymnastic events and many other indoor events. The new center will also serve the citizens much better

by allowing us to offer more classes and activities to them. There is an opportunity this year to build the center and we recommend that the Board take advantage of that opportunity.

We are also recommending sun shades for baseball fields at Ivey Redmon Park. These have been in the budget request for the last several years but have been eliminated. These shades will provide the spectators with some relief on the sunny days and they will also provide them with an extra layer of safety from foul balls.

The other capital project for Parks and Recreation is the renovation of Civitan Park. This project was approved by the Board during FY20-21 and we are just adding it to the budget this year. Civitan Park is currently the only park on the north side of town and this facility is old and some of the amenities are not usable. This renovation will greatly enhance Civitan Park and will provide the citizens and nice facility to use in that area.

Fire/Rescue Department

The one capital project for Fire/Rescue is one that was approved during FY20-21, and that is the renovation of Beeson's Crossroads Fire Department. The recommendation was made during FY20-21 for the Town to renovate that station and relocate Station 44 to the station once the renovations are done. We will co-locate in the station with Beeson's Fire Department. The Board approved this recommendation and the plan is in progress to do the renovation. Relocating to this station will eliminate the need for the Town to build two new stations and hire at least nine new employees. We can serve the area currently served by Station 44 from this location and we can serve the area in the southern part of Kernersville as well.

Change in Services

As is the case every year, all services offered by the Town are periodically evaluated to determine if they can be offered in a way that is more beneficial to the citizens and the organization. Several service changes have occurred the last several years as a result of this analysis. There are no service changes being recommended for FY21-22.

III. Financial Position of the Town

The Town has always strived to maintain a strong financial position. Previous Boards worked hard to ensure that the Town is not burdened with heavy long-term debt and low cash reserves. Because of these continued efforts, the Unassigned General Fund fund balance has always been strong and the debt load fairly low for many years. There are several indicators used to measure the financial position of municipalities, six of which are highlighted below. Exhibit G shows these indicators and the trend since 2016. The most recent indicators are based on FY19-20 information (**See Exhibit G**).

Service Obligation

The service obligation of a town measures whether or not a government can pay for its annual operations through using its annual revenues. This measurement is done

using an operations ratio, which is total revenues divided by total expenditures. The service obligation for FY18-19 was 1.11. For FY19-20 the service obligation dropped slightly to .96. This decrease was due mainly to a decrease in revenues for FY19-20 while at the same time having an increase in expenditures.

Dependency

The indicator of dependency shows the extent to which a local government relies on other governments (i.e. Federal, State) for resources. Dependency is analyzed using the intergovernmental ratio, which is intergovernmental revenue divided by total revenue. This takes into consideration the unrestricted government revenue sources and some Town grants. If a municipality is heavily dependent upon other governments for resources, it may be hit very hard if funding agencies face difficult economic times and lower or eliminate financial support.

The intergovernmental ratio for the Town for FY18-19 was .30. This ratio remained the same for FY19-20.

Financing Obligation

The financing obligation of a Town is the amount of Town expenditures committed to annual debt service. This indicator is measured by the debt service ratio of the Town, which is debt service divided by total expenditures. For the Town this consists mainly of the installment purchase payments for the yearly capital purchases and also the long-term debt related to infrastructure projects.

The debt service ratio for the Town has ranged from .08 to .13 since FY05-06. For FY18-19 the debt service ratio was .12. For FY19-20 the debt service ratio increased just slightly to .13 due to an increase in the installment purchase items.

Liquidity

The liquidity measures the Town's ability to meet its short-term obligations and is determined by using a quick ratio, which is cash and investments divided by current liabilities. The Town's liquidity was 11.80 in FY18-19. The liquidity increased to 15.50 in FY19-20. The Town remains in a good position to meet all of its short-term obligations.

Solvency

The solvency is a measure of the Town's ability to meet long-term obligations and is calculated by determining the amount of fund balance available as a percentage of expenditures. When doing this calculation, the entire General Fund is used in the calculations, not just the Unassigned portion of the General Fund. Over the last fourteen years the Town's solvency has ranged from a low of 26% in FY05-06 to a high of almost 44% in FY18-19. For FY19-20 the Town's solvency decreased slightly to 39.36%.

The Local Government Commission requires the available fund balance to be at least 8%; however, they prefer that the Town is within the range of its peer municipalities, which is between 28-33%. In doing this calculation, only the Unassigned portion of the

General Fund is used. The Town is currently at about 28-30%, which is well above the 8% but and about the middle of our peer group.

Leverage

The Town's leverage measures the extent to which we rely on tax-supported debt, and it is calculated by dividing the tax-supported, long-term debt by the assessed value. For FY18-19 the leverage ratio was .65%. The leverage ratio was .58% for FY19-20.

Overall, the Town is strong financially. We are well within the benchmarks that are set by the State and the bond rating agencies. We will continue to monitor our position on an ongoing basis and recommend any changes to the Board of Alderman.

IV. RECOMMENDATION FOR FY21-22

This year was a revaluation year in Forsyth County, meaning that the value of someone's property may increase, decrease or stay the same. When a revaluation occurs, we are required by law to calculate a revenue neutral tax rate. A revenue neutral rate in theory means that a citizen will pay the same amount in property tax after revaluation (at the new tax rate) that they paid before revaluation (at the old tax rate). While this sounds good in theory, it rarely ever holds true. There is rarely a rate that will allow everyone to pay the same amount in property tax that they paid before revaluation. The calculated revenue neutral rate for FY21-22 is approximately 52 cents per \$100 valuation. However, this rate was calculated using an average growth rate since the last revaluation of 3.53%. We feel that this is low given the growth that occurred in Kernersville during the last year. Kernersville was fortunate to experience a lot of growth during the last year, and using a rate of 3.53% does not take into account all of the growth that we had during the year.

When calculated using a more realistic growth rate the revenue neutral rate falls in the area of 55.5-55.9 cents per \$100 valuation. Based on that, we are recommending **a tax rate of 55.9 cents per \$100 valuation for FY21-22**. This is a reduction in the tax rate of a little more than one cent. We feel as though this rate will allow many of the citizens to pay the same or very close to the same amount in property taxes after the revaluation. As mentioned earlier, there will be some that end up paying more and some will pay less.

This rate will allow the Town to continue meeting the needs of the citizens and continue providing the high-quality services they deserve and desire. It will also allow for some much-needed equipment to be replaced and for some capital projects. Exhibit H shows the Town's tax rate from 1995-2021 (**See Exhibit H**). The Town's tax rate has consistently remained between 54 and 57 cents for the last seven years.

An analysis was conducted seven years ago that compared other average monthly expenses to an average monthly tax bill. This comparison was based on the median priced home in Kernersville. That analysis is updated every year so that we can see what the citizens are getting for their tax dollars in comparison to other services they pay for.

The comparison with updated data for FY21-22 is reflected in Exhibit I. The data again reflects that the citizens are getting a lot of services for their tax dollars. Even with a new tax value on their home, the taxes that citizens pay monthly are still less than all of the other services they may use on a monthly basis, except water/sewer (when compared to a family of four). The taxes they pay provide them with multiple services compared to just the single service they get when paying the other monthly bills (**See Exhibit I**).

V. FUTURE CONCERNS

Beginning in FY09-10, this section was included in the Budget Message to inform the Board of Alderman of concerns regarding future Town budgets. Many of the past concerns have been addressed and they are no longer a major concern. However, some of them still remain and have increased in importance.

The biggest concern in FY20-21 was the COVID pandemic and the impact it would have on the budget for that year and years going forward. We were very fortunate in FY20-21 and we did not see much of an impact to our revenue sources. Some of them did decrease slightly but we experienced growth on an overall basis. We still have some concern about COVID and its impacts going forward, but we feel like it will be much less than previously anticipated. We are continuing to see growth and development occurring and this will help our position in the future.

Other than COVID, the biggest concern the last four or five years has been the pace in which revenues are growing as compared to the increase in expenses, especially the committed/fixed expenses. Though they only slightly increased this year, our fixed operating/maintenance expenses usually increase 3-5% every year. These increases cannot be avoided because they are things like utilities, contracts, etc. Health insurance and salaries also have a slight increase every year. These increases are in sources that do not have much room for changing. We had a lot of development take place during the last half of 2019 and all of 2020 that helped increase our tax base and tax revenue. This also helped increase our Sales and Use Tax because the increase in housing brought in more people, which in turn increased spending in local stores. We feel like the growth will stay steady for the foreseeable future and our revenues will stay stable with it. If at some point in the future we notice the revenue growth not keeping pace with the increase in expenses we will make recommendations on how to handle the situation.

Another concern that we have is the ability to do large capital projects in the future. We are recommending three capital projects in the budget for FY21-22 and this will help greatly because these are three that are really needed. However, the problem will still remain in the future until we are able to generate enough revenue to have a stand-alone Capital Projects Budget/Fund. Funding capital projects through the regular yearly operating budget restricts the projects that we are able to do and the timeframe in which we can do them.

Another concern that we have is the continued appropriation of the Unassigned General Fund fund balance to either help balance the budget or purchase items that were

not budgeted for initially. Appropriating fund balance usually indicates that the Town is operating at a deficit, and is expending more than it is collecting. The Town was fortunate enough to slightly increase the fund balance in FY16-17, FY17-18 and FY18-19. Our Total General Fund decreased in FY19-20 because of a decrease in the Restricted portion of the general fund. However, our Unassigned General Fund actually increased in FY19-20. Right now it is projected that we will appropriate some money from the Unassigned General Fund for FY20-21. We will not know for sure how much the appropriation will be until we finalize the numbers for the year.

The Town still has a strong Unassigned General Fund fund balance, but it does not take much for that to change. We were in the 30% range for the fund balance and dropped down to 24-28% the last few years. It is projected that once we receive reimbursements for what we have paid out in FY20-21 we will be back in the area of 30% for FY21-22. Our Fund Balance Policy states that once the balance goes below 20% the Town Manager must inform the Board and then create a plan for getting it back above 20%. We will continue to monitor the situation and inform the Board accordingly.

VI. Conclusion

The Board of Alderman has done and continues to do an excellent job planning for the future growth of Kernersville. Kernersville is a desirable community to live and work. For that last several years we have had more jobs than we've had working age citizens. This is a strong indicator of the balance that we experience between industrial/commercial and residential. We are still seeing growth in both of these areas and we anticipate that growth continuing for the foreseeable future.

Kernersville has remained competitive in the marketplace by providing high quality services with a low tax rate. The tax rate being proposed for FY21-22 allows Kernersville to remain competitive in attracting and retaining new citizens and business both now and in the future, while providing high-quality services that the citizens enjoy and deserve. It will give the citizens some new facilities to use and will provide citizens with more and better services. At a rate of 55.9 cents Kernersville will likely still have the lowest tax rate in the Triad among the full-service municipalities. There are several municipalities in the Triad that are lower but none of these provide all of the services that Kernersville provides. Exhibit J shows the tax rate of surrounding municipalities (**See Exhibit J**).

Kernersville will continue to prosper and move forward. We are all facing difficult and uncertain times. However, Kernersville is, and will remain, in a good position. We are looking forward to the future and we will continue providing the high-quality services to the Town's businesses and citizens in FY21-22.

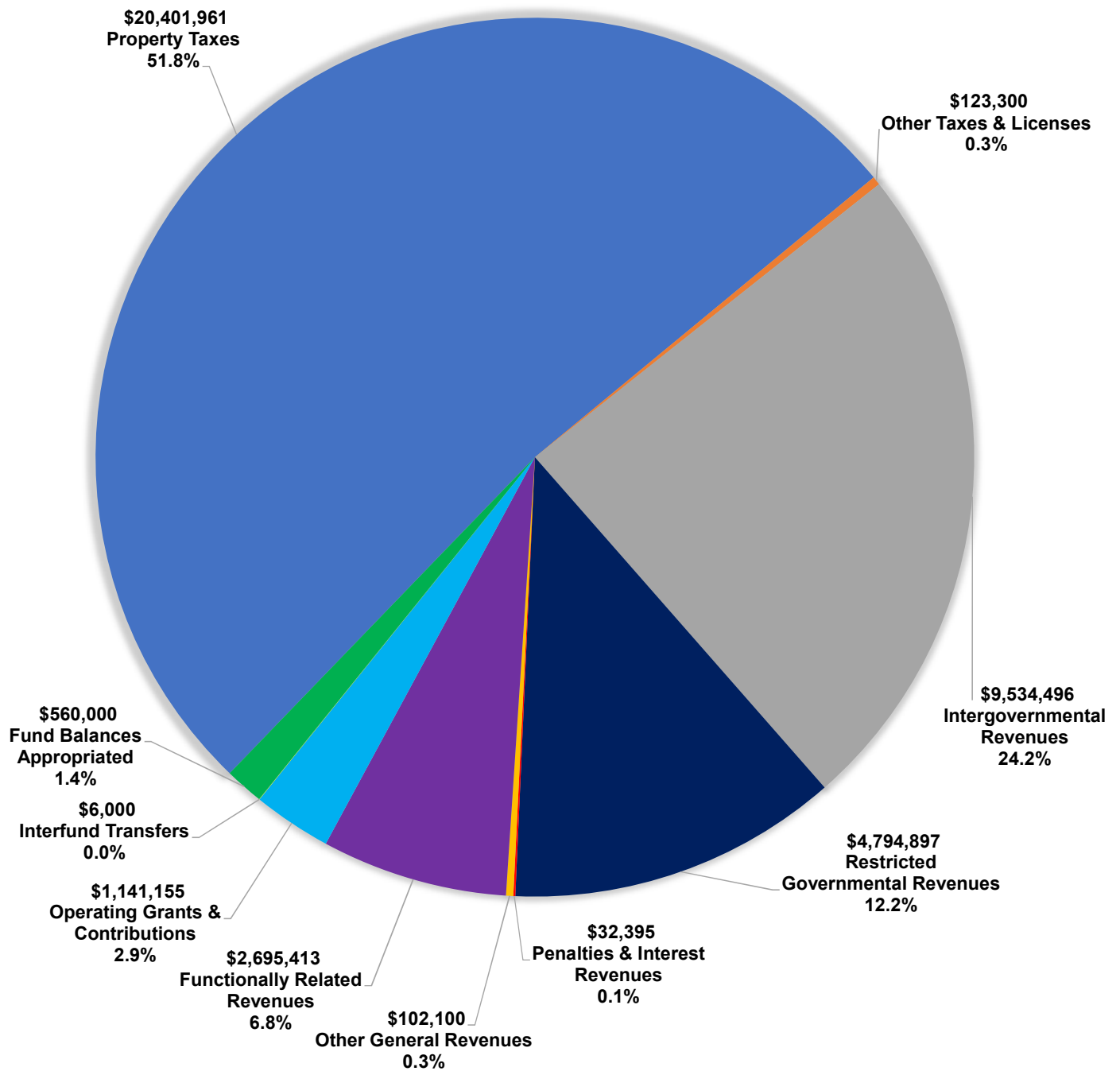
Respectfully submitted,

Curtis L. Swisher

EXHIBIT A

REVENUES BY TYPE

FISCAL YEAR 2021-22



Total General Fund Revenues
Fiscal Year 2021-22
\$39,391,717

EXHIBIT B

TOWN OF KERNERSVILLE

FUND BALANCES

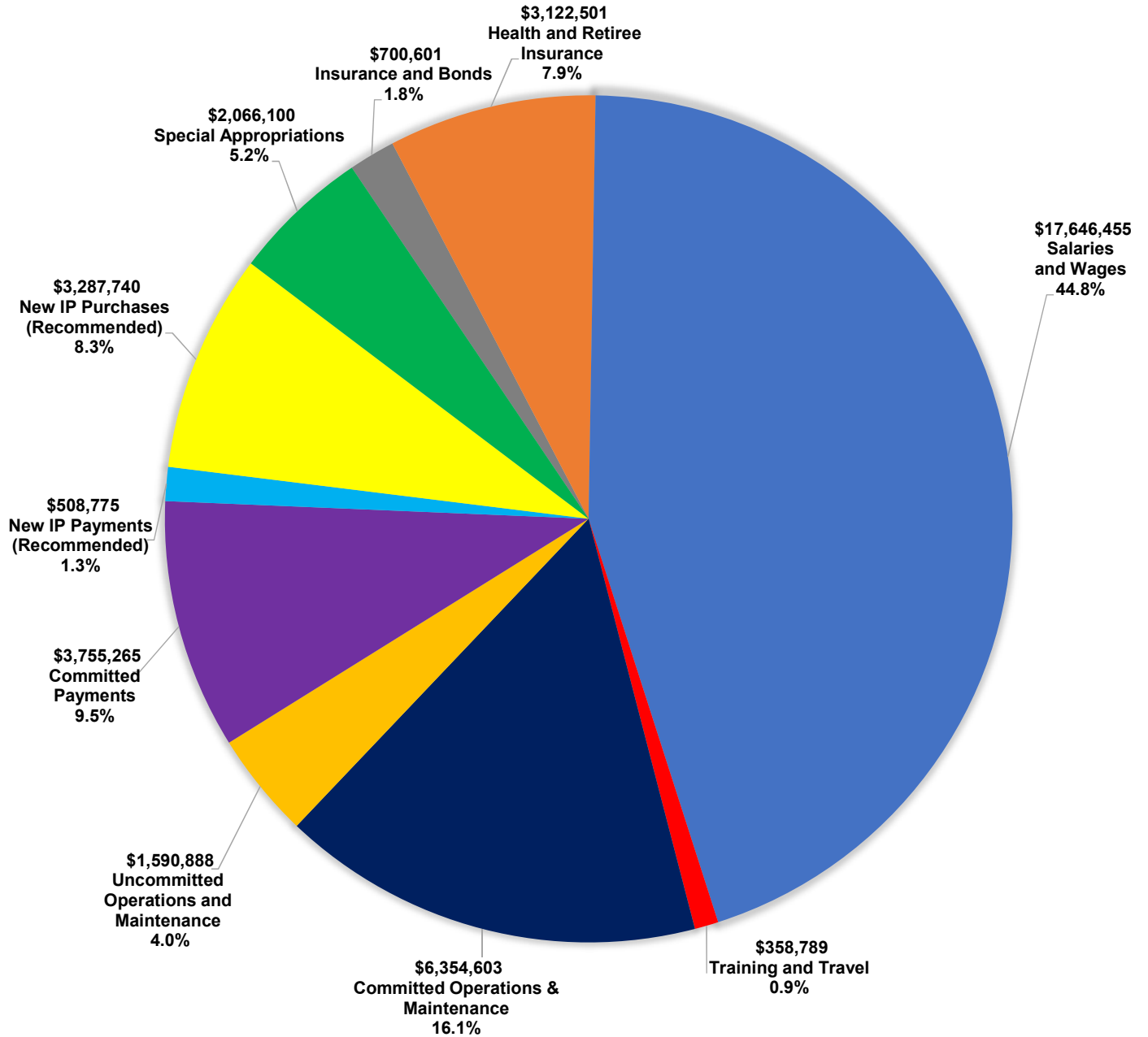
GOVERNMENTAL FUNDS

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Fund										
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved	-	-	-	-	-	-	-	-	-	-
Non-spendable	\$22,917	\$14,490	\$16,479	\$222,957	\$5,250	\$5,935	\$261,570	\$2,700	\$6,044	\$15,127
Restricted	\$1,588,285	\$2,939,846	\$2,171,712	\$2,043,075	\$2,227,084	\$4,931,738	\$3,925,085	\$3,997,944	\$4,227,945	\$2,855,108
Committed	\$147,933	\$625,097	\$1,120,723	\$821,040	\$684,526	\$730,792	\$1,023,656	\$1,749,834	\$1,013,448	\$940,174
Assigned	\$302,337	\$500,654	\$397,654	\$226,126	\$253,144	\$527,009	-	\$473,110	\$385,994	\$500,000
Unassigned	\$7,034,981	\$5,619,305	\$7,733,398	\$7,178,931	\$8,348,194	\$6,209,156	\$7,571,262	\$7,982,176	\$10,990,040	\$11,592,803
Total General Fund	\$9,096,453	\$9,699,392	\$11,439,966	\$10,492,129	\$11,518,198	\$12,404,630	\$12,781,573	\$14,205,764	\$16,623,471	\$15,903,212
All Other Gov't Funds										
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved, Reported In:										
Special Revenue Funds	-	-	-	-	-	-	-	-	-	-
Capital Projects Funds	-	-	-	-	-	-	-	-	-	-
Restricted	\$429,216	\$200,460	\$258,598	\$362,304	\$385,268	\$363,958	\$386,441	\$451,004	\$470,773	\$426,021
Committed	\$1,766,051	\$798,805	\$719,729	\$658,824	\$651,339	\$562,150	\$3,725,147	\$3,708,905	\$371,183	\$60,255
Assigned	\$119,429	\$338,229	\$277,892	-	-	-	-	-	-	-
Total All Other Gov't Funds	\$2,314,696	\$1,337,494	\$1,256,219	\$1,021,128	\$1,036,607	\$926,108	\$4,111,588	\$4,159,909	\$841,956	\$486,276
Total Fund Balance	\$11,411,149	\$11,036,886	\$12,696,185	\$11,513,257	\$12,554,805	\$13,330,738	\$16,893,161	\$18,365,673	\$17,465,427	\$16,389,488

EXHIBIT C

EXPENSE CATEGORIES

FISCAL YEAR 2021-22

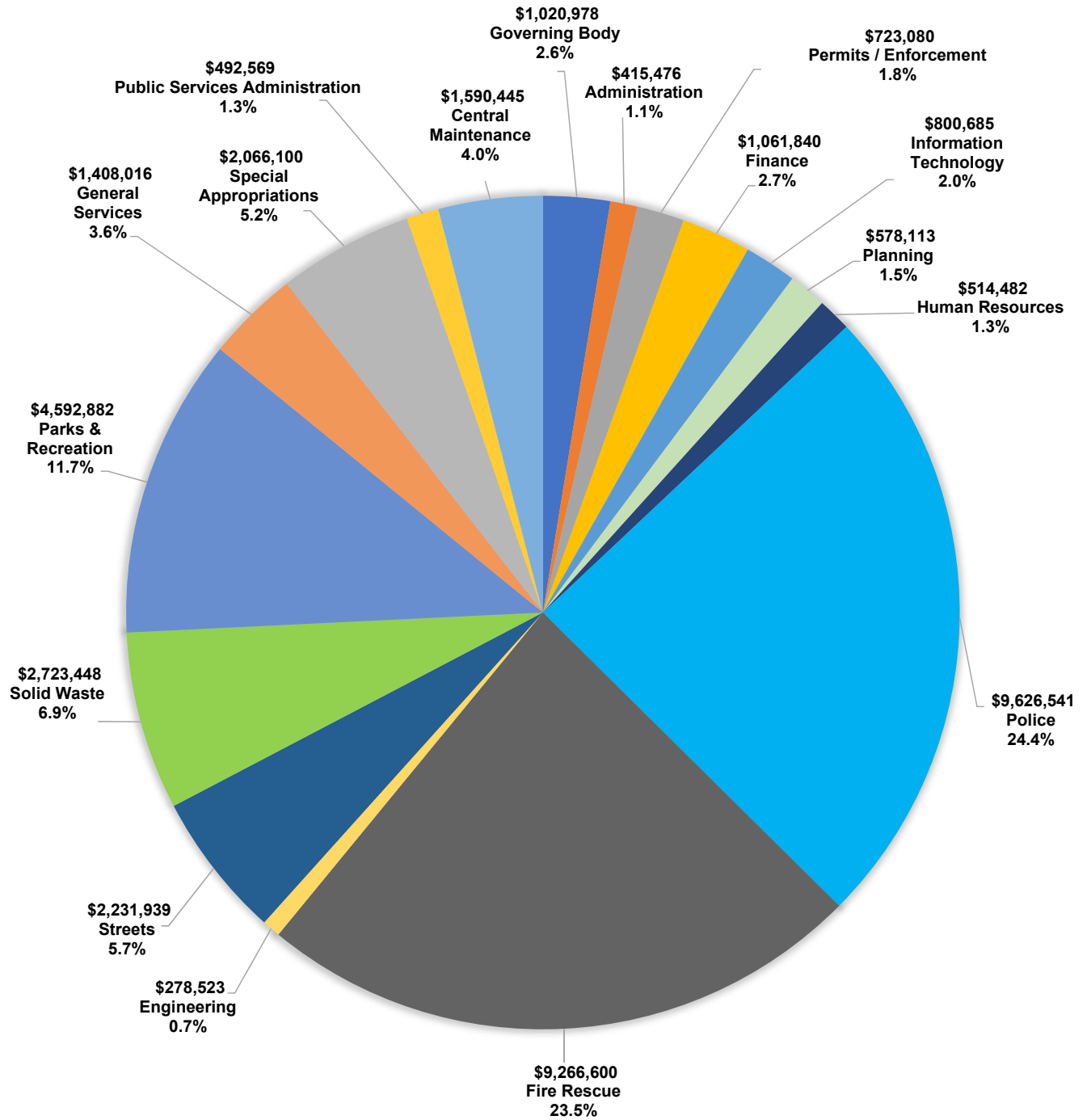


Total Expenditures by Category
Fiscal Year 2021-22
\$39,391,717

EXHIBIT D

GENERAL FUND EXPENDITURES BY FUNCTION

FISCAL YEAR 2021-22



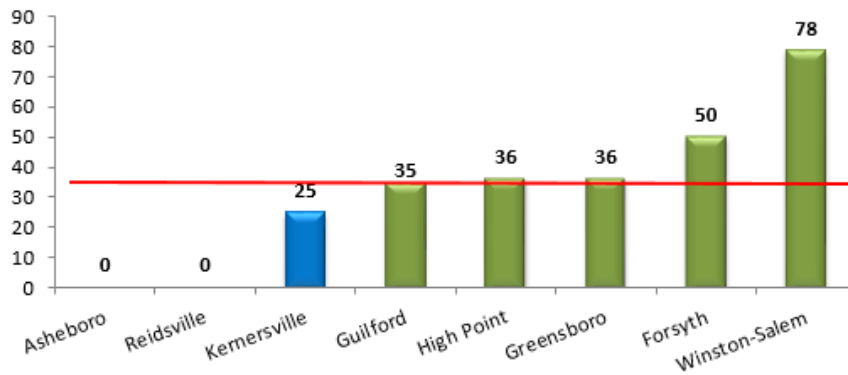
Total General Fund Expenditures
Fiscal Year 2021-22
\$39,391,717

EXHIBIT E

EMPLOYEE CONTRIBUTION COVERAGE TIERS

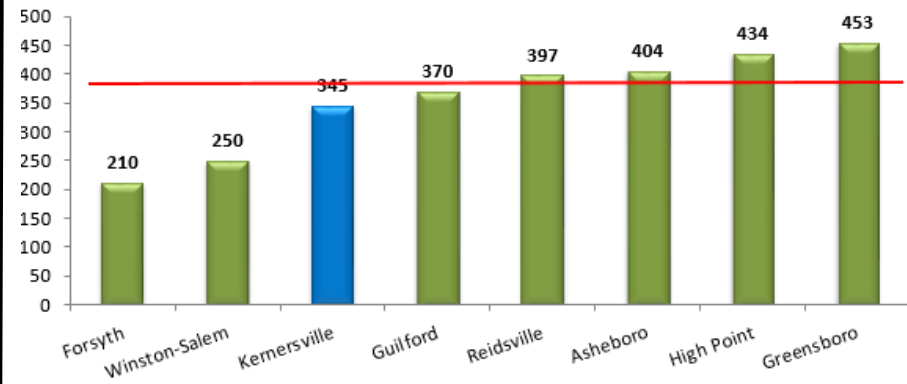
Employee Only

Median - \$35



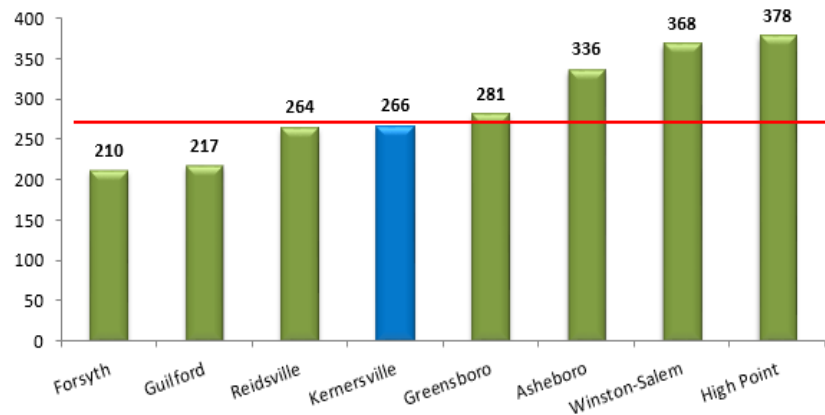
Employee + Spouse

Median - \$384



Employee + Child(ren)

Median - \$274



Employee + Family

Median - \$547

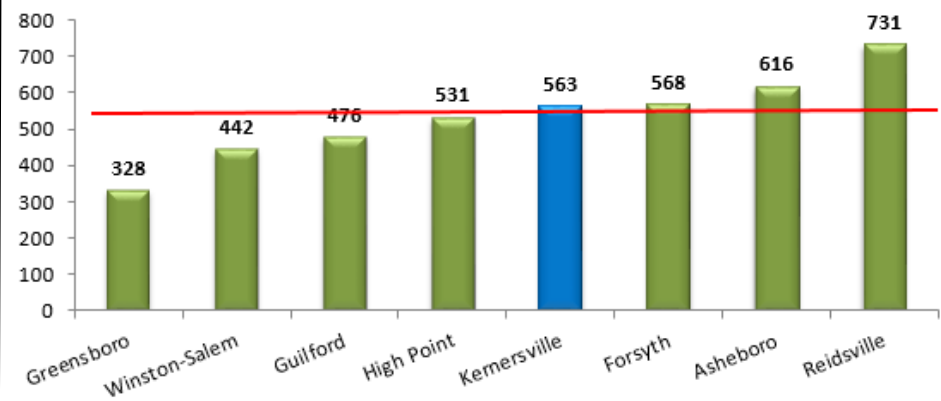


EXHIBIT F

RECOMMENDED CAPITAL PURCHASES

FISCAL YEAR 2021-22

Information Technology Dept.	\$15,000		
➤ Camera System for Courtroom	\$3,340 per year/5 years		The Camera System project for the Courtroom includes the equipment and installation of a video system that will be used to stream Board of Aldermen meetings for the public to view online.
Information Technology Dept.	\$12,000		
➤ Networking Switch Replacements	\$2,670 per year/5 years		These network switch devices are what connects the entire Town network. The replacement schedule for these switches are for the for aging networking components so that it maintains its functionality. We estimate to replace approximately ten (10) network switches in the upcoming fiscal year.
Police Dept.	\$49,140		
➤ School Resource Officer Vehicle	\$10,940 per year/5 years		The PD has a contract in place that details the Town's requirement to provide an SRO vehicle. The vehicle will be used by an officer that is assigned to a local school.
Police Dept.	\$270,000		
➤ Range Building	\$35,270 per year/10 years		The Police Department has an existing building at the firing range that is approximately 14-years-old and in poor condition. The range building will be replaced with a new structure.
Police Dept. – Federal Forfeiture Fund	\$270,000		
➤ Five (5) Replacement Vehicles	\$60,075 per year/5 years		This capital purchase is included the Police Department's Federal Forfeiture Fund. These vehicles will replace older patrol vehicles in the fleet with excessive maintenance costs and high mileage. The price includes the necessary equipment.
Fire Rescue Dept.	\$98,500		
➤ Staff Vehicle Replacements (2)	\$21,920 per year/5 years		This request will replace two (2) existing vehicles that are over ten (10) years old and requiring more maintenance going forward. The vehicle will used by the department for incident response and other day to day fire department operations as well as hauling manpower and equipment.

EXHIBIT F

RECOMMENDED CAPITAL PURCHASES

FISCAL YEAR 2021-22

Fire Rescue Dept.	\$64,400	This request will replace existing and worn out firefighter turnout gear. This gear is worn to protect our firefighters as they extinguish smoke and fire. Having a backup set of turnout gear while main sets of gear are being cleaned is imperative to ensure our firefighters remain safe and healthy while keeping our community safe.
➤ Turnout Gear	\$14,330 per year/5 years	
Fire Rescue Dept.	\$850,000	This Pumper Fire Truck request will replace our oldest Pumper Truck in our aging Fire Truck fleet, which is a 1998 model. We are currently looking to other Fire Departments for assistance due to high maintenance costs and excessive down time.
➤ Pumper Fire Truck	\$111,035 per year/10 years	
Parks & Recreation Dept.	\$42,600	This new equipment request will allow for safe mowing of steep banks at the Century Lake and Old Kernersville Lake dams as well as Ivey Redmon and off Gralin Street. In the past, we have contracted out mowing of these areas. Therefore, having our own equipment will save both time and money.
➤ Ven-Trac Mower	\$9,480 per year/5 years	
Parks & Recreation Dept.	\$150,000	The courtyard at Ivey Redmon has no substantial shade for spectators or participants. This sunshade system will provide shade and a place to escape the sun, especially during the summer.
➤ Sunshade Replacements	\$19,595 per year/10 years	
Parks & Recreation Dept.	\$1,300,000	Civitan Park is one of Kernersville's original parks that was established in the 1980's. Over the years, the park has experienced declined usage and visitation due to delapidated amenities. The renovation of this park will consist of renovating and expanding the tennis courts, basketball courts, shelters, bathrooms, ballfields, parking, and storm water drainage. A portion of the cost of this project will be offset by grant funding received from multiple sources.
➤ Civitan Park Improvements	\$169,815 per year/10 years	

EXHIBIT F

RECOMMENDED CAPITAL PURCHASES

FISCAL YEAR 2021-22

Parks & Recreation Dept. – Capital Ordinance Project Fund	\$11,300,000	This request has been discussed and a part of the planning process for over 35 years as a need for the community. Currently, traditional recreation has been addressed through church life centers, private gyms, and the YMCA. The possible vision for the Kernersville Recreation and Event Center is a facility that can host our current and future programming, address the need for an indoor performance space, large conference/conventions, and indoor athletic tournaments.
➤ Recreation and Event Center	\$863,038 per year/25 years	
Public Services Dept. – Streets Division	\$142,000	This request will replace an existing Utility Service Truck that is 16 years old, and has had excessive down time and increased maintenance costs in the last few years. This truck will be used to remove and replace Town signs, trim hazard tree limbs, and is utilized for holiday decorating to save on truck rental costs.
➤ Utility Bucket Truck	\$31,595 per year/5 years	
Public Services Dept. – Solid Waste Division	\$294,100	This truck will replace our oldest one in the fleet, which is 18-years-old and used on a daily basis. The old truck is beyond its recommended useful life and is starting to experience major problems and become unreliable.
➤ Automated Refuse Truck	\$65,440 per year/5 years	
Public Services Dept. – General Services Division	\$60,000	This request is for a new pickup service body truck that will provide a reliable mode of transportation and hauling equipment for our General Services staff as they service multiple properties throughout Town limits.
➤ Service Truck	\$13,350 per year/5 years	
Public Services Dept. – Stormwater Fund	\$84,000	This capital purchase is included the Stormwater Fund. This truck will be replacing an older one in the fleet, which is a 1999 model and used on a regular basis. The truck is beyond its recommended useful life and is starting to become unreliable.
➤ One-Ton Dump Truck	\$18,690 per year/5 years	

EXHIBIT G

FINANCIAL POSITION

5-Year Comparison

North Carolina Financial Condition Analysis

Key: Kernersville



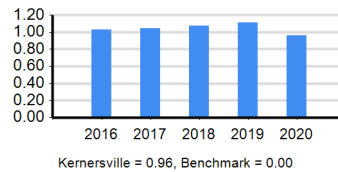
Report Generation: 5/14/2021 9:39:31 AM

General Fund

Resource Flow

Service Obligation

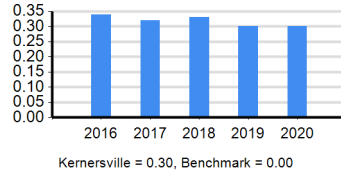
Operations ratio



Service obligation measures whether or not a government's annual revenues were sufficient to pay for annual operations. The operations ratio is calculated as total revenues divided by total expenditures (plus transfers to debt service fund).

Dependency

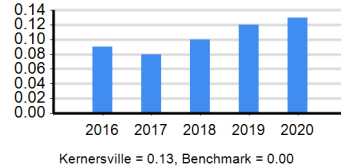
Intergovernmental ratio



Dependency measures the extent to which a government relies on other governments for resources. The intergovernmental ratio is calculated as total intergovernmental revenue divided by total revenue.

Financing Obligation

Debt service ratio

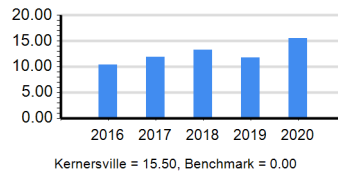


Financing obligation addresses service flexibility or the amount of expenditures committed to annual debt service. The debt service ratio is calculated as debt service divided by total expenditures (plus transfers to debt service fund).

Resource Stock

Liquidity

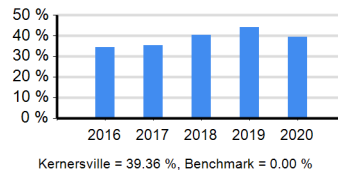
Quick ratio



Liquidity measures a government's ability to meet its short-term obligations. The quick ratio is calculated as cash & investments divided by current liabilities.

Solvency

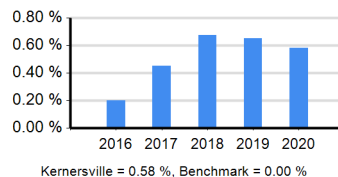
Fund balance available as percentage of expenditures



Solvency measures a government's ability to meet long-term obligations. Fund balance as a percentage of expenditures is calculated as available fund balance divided by expenditures plus transfers out.

Leverage

Debt as percentage of assessed value



Leverage measures the extent to which a government relies on tax-supported debt. The ratio of debt as a percentage of assessed value is calculated as tax-supported, long-term debt divided by assessed value.

EXHIBIT G

FINANCIAL POSITION

5-Year Comparison

Kernersville			2016	2017	2018	2019	2020
<u>Dimension</u>	<u>Indicator</u>	<u>Elements</u>					
Service Obligation	Operations Ratio		1.03	1.04	1.07	1.11	0.96
		Total Revenues	26,443,421	28,434,123	30,244,528	32,039,236	31,734,741
		Total Expenditures	25,695,323	27,332,298	28,158,588	28,773,232	32,897,775
Dependency	Intergovernmental Ratio		0.34	0.32	0.33	0.30	0.30
		Total Intergovernmental Revenue	8,929,608	9,047,095	9,881,433	9,521,523	9,551,617
		Total Revenue	26,443,421	28,434,123	30,244,528	32,039,236	31,734,741
Financing Obligation	Debt Service Ratio		0.09	0.08	0.10	0.12	0.13
		Debt Service	2,231,677	2,302,496	2,726,302	3,550,879	4,288,791
		Total Expenditures	25,695,323	27,332,298	28,158,588	28,773,232	32,897,775
Liquidity	Quick Ratio		10.32	11.82	13.24	11.80	15.50
		Cash & Investments	8,268,463	9,389,486	11,038,715	13,537,137	13,931,970
		Current Liabilities (not including Deferred Revenue)	801,506	794,568	833,595	1,147,655	898,993
Solvency	Fund Balance Available as a Percentage of Expenditures	Dept. of State Treasurer Calculation	34.33	35.43	40.26	44.04	39.36
Leverage	Debt as a Percentage of Assessed Value		0.20	0.45	0.67	0.65	0.58
		Tax-Supported, Long-Term Debt	5,219,007	12,118,563	19,708,470	19,634,577	18,100,316
		Assessed Value	2,572,349,363	2,717,575,686	2,922,940,429	3,018,042,015	3,099,016,750

EXHIBIT H

KERNERSVILLE TAX RATE FISCAL YEAR 1996-97 to CURRENT

Tax Year	Fiscal Year End	Tax Rate
1996	1997	0.5600
1997*	1998	0.5200
1998	1999	0.5200
1999	2000	0.5200
2000	2001	0.5400
2001*	2002	0.4700
2002	2003	0.4950
2003	2004	0.4950
2004	2005	0.5250
2005*	2006	0.5250
2006	2007	0.5500
2007	2008	0.5500
2008	2009	0.5500
2009*	2010	0.4975
2010	2011	0.4975
2011	2012	0.4975
2012	2013	0.4975
2013*	2014	0.5275
2014	2015	0.5425
2015	2016	0.5425
2016	2017	0.5700
2017*	2018	0.5545
2018	2019	0.5700
2019	2020	0.5700
2020	2021	0.5700
2021	2022	0.5590 (proposed)

* Revaluation Year

EXHIBIT I

COMPARISON OF MONTHLY BILLS

FISCAL YEAR 2021-22

Possible Resident Monthly Bills	Amount
Proposed Tax Bill at 55.9 cent rate (Median Single-Family Home \$189,191)	\$ 88.13
City of W-S Water/Sewer Usage (1200 cu ft bi-monthly) (amount is monthly)	\$ 67.03
YMCA Membership (Kernersville Branch-Household w/ dependents)	\$ 85.00
Car (40 miles/day, 25 mpg, \$2.85/gallon) (amount is monthly)	\$ 91.20
Century Link (Internet & Home Phone) with taxes/fees	\$ 93.94
Duke Power (Average of 900 kwh) includes tax	\$ 104.50
Spectrum (Digital TV with 1 DVR & Internet) with taxes/fees	\$ 133.11
Cell Phone (AT&T 2 lines w/unlimited minutes, text, data) includes tax	\$ 149.80
North State (Digital TV & Internet) with taxes/fees	\$ 152.67
Car Payment (6-year loan on 2021 Honda Civic @ \$23,000 @ 2.9%)	\$ 348.43
House Payment (30 year Fixed at 3.375% for \$151,353, 20% down on \$189,191)	\$ 669.12

EXHIBIT J

CURRENT TAX RATE OF SURROUNDING MUNICIPALITIES FISCAL YEAR 2021-22

Jurisdiction	Tax Rate
Forsyth County	0.7535
Reidsville	0.7390 (0.9890 downtown)
Guilford County	0.7305
Rockingham County	0.6950
Asheboro	0.6650
Greensboro	0.6625
Lexington	0.6500
High Point	0.6475
Winston-Salem	0.6374
Randolph County	0.6327
Eden	0.6090
Thomasville	0.6000
Burlington	0.5973 (0.7673 downtown)
Kernersville	0.5590 (previously 0.5700)

GENERAL FUND

General Fund Revenues							
2021-22 Annual Budget Revenues Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Property Taxes							
Ad Valorem Taxes - Current Year	\$16,074,543	\$16,477,670	\$16,477,670	\$16,999,000	\$18,658,274	\$18,658,274	\$18,658,274
Ad Valorem Taxes - Prior Years	86,822	83,750	83,750	83,750	83,750	83,750	83,750
NC Vehicle Tax & Tags - Current Year	1,538,671	1,520,342	1,520,342	1,520,000	1,659,937	1,659,937	1,659,937
Subtotal Property Taxes	17,700,036	18,081,762	18,081,762	18,602,750	20,401,961	20,401,961	20,401,961
Other Taxes & Licenses							
Local Vehicle Fee - Current Year	3,365	4,000	4,000	4,500	4,000	4,000	4,000
Local Vehicle Fee - Prior Years	324	300	300	325	325	300	300
NC Vehicle Fees	108,249	105,500	105,500	105,500	105,500	105,500	105,500
Cable/Video Programming Revenues	13,192	14,500	14,500	13,500	13,500	13,500	13,500
Subtotal Other Taxes & Licenses Fees	125,130	124,300	124,300	123,825	123,325	123,300	123,300
Unrestricted Intergovernmental Revenues							
Alcoholic Beverage Tax - County	602,567	500,000	500,000	674,370	741,775	741,775	741,775
Alcoholic Beverage Tax - State	112,228	200,000	200,000	116,997	125,000	125,000	125,000
Rental Vehicle Fees	46,259	74,500	46,176	50,000	74,500	74,500	74,500
Sales and Use Tax - Quarterly	5,911,981	5,564,695	5,564,695	6,227,076	6,722,947	6,620,900	6,620,900
Telecommunication Sales Tax	129,580	172,000	172,000	142,412	142,412	142,412	142,412
Utility Franchise Tax	1,573,232	1,595,000	1,595,000	1,561,290	1,584,882	1,584,882	1,584,882
Video Programming Sales Tax	228,692	237,000	237,000	224,147	220,027	220,027	220,027
Solid Waste Disposal Tax	19,746	25,000	25,000	25,000	25,000	25,000	25,000
Subtotal Unrestricted Intergovernmental	8,624,285	8,368,195	8,339,871	9,021,292	9,636,543	9,534,496	9,534,496
Restricted Intergovernmental Revenues							
Loan for Installment Purchases	1,801,519	518,715	518,715	518,715	3,347,740	3,347,740	3,347,740
Federal Emergency MGMT Assistance	49,457	0	0	47,863	0	0	0
Federal Emergency MGMT Assistance - AFG	0	0	25,455	25,455	0	0	0
NC Dept. of Natural & Cultural Resources - PARTF	0	0	0	0	400,000	400,000	400,000
Federal Bullet Proof Vest Partnership	390	4,485	4,485	4,485	7,125	7,125	7,125
GHSP - Forsyth County DWI Task Force	11,189	12,000	12,000	12,000	12,000	12,000	12,000
GHSP - DWI Grant	23,370	12,000	12,000	12,000	12,000	12,000	12,000
Organized Crime Drug Enforcement Task Force	3,245	1,500	1,500	5,500	1,500	1,500	1,500
FBI Joint Terror Task Force	8,000	5,000	5,000	5,854	5,000	5,000	5,000
Immigrations & Customs Enforcement Task Force	0	0	5,000	5,000	5,000	5,000	5,000
Governors' Crime Commission - SRO Radios	0	0	17,005	17,005	0	0	0
Powell Bill	661,476	662,500	662,500	633,845	662,500	662,500	662,500
NC Pandemic Response Org (NCPRO) Grant	0	0	277,203	277,203	0	0	0
Due from NCDOT - Senior Shuttle	23,681	25,689	25,689	25,689	29,952	29,952	29,952
Due from Metro Planning Organization	0	28,566	28,566	28,566	0	0	0
Due from MPO - 2017 Transportation & Traffic Study	0	0	46,400	46,400	0	0	0
Due from CCUC - Project Reimbursement	0	0	9,500	9,500	0	0	0
Due from CCUC - Triad Bus. Park - Current Year	137,080	137,080	137,080	137,080	137,080	137,080	137,080
Due from CCUC - NPP - Water/Sewer	0	110,325	110,325	110,325	0	0	0
Due from CCUC - Abbotts Creek WWTP Project	0	0	1,754,500	1,754,500	0	0	0
Due from CCUC - Sanitary Sewer Study	9,444	175,000	175,000	175,000	175,000	175,000	175,000
Due from CCUC - Brookford Sewer Project	0	79,350	110,800	110,800	0	0	0
Subtotal Restricted Intergovernmental	2,728,852	1,772,210	3,938,723	3,962,785	4,794,897	4,794,897	4,794,897
(Continued on next page)							

General Fund Revenues							
2021-22 Annual Budget Revenues Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Penalty & Interest Revenues							
Interest on Escrow	\$5,013	\$10,000	\$10,000	\$500	\$500	\$500	\$500
Interest on Investments	177,944	140,000	140,000	15,895	15,895	15,895	15,895
Interest/Penalties Property Taxes	43,318	28,500	28,500	15,000	15,000	15,000	15,000
Interest on Powell Bill Funds	4,851	5,000	5,000	1,000	1,000	1,000	1,000
Subtotal Penalty & Interest Revenues	231,126	183,500	183,500	32,395	32,395	32,395	32,395
Other General Revenues							
Miscellaneous Revenues	5,362	50,000	1,667,540	1,667,540	50,000	50,000	50,000
Sale of Fixed Assets	643,210	50,000	50,000	120,000	50,000	50,000	50,000
Sale of Non-Capital Items	0	0	0	2,700	2,000	2,000	2,000
Sale of Unclaimed Property	222	100	100	105	100	100	100
Subtotal Other General Revenues	648,793	100,100	1,717,640	1,790,345	102,100	102,100	102,100
Functionally Related Revenues							
Blood Test Fee - Police Department	4,292	100	100	465	100	100	100
Miscellaneous - Police Department	1,882	2,000	2,000	1,000	2,000	2,000	2,000
Miscellaneous - Solid Waste Division	43,033	58,820	58,820	58,850	62,700	62,700	62,700
Parking Fines	43	500	500	100	100	100	100
Zoning Fines	15,085	0	0	2,700	2,700	2,700	2,700
Building Inspections	575,558	395,000	471,000	646,181	572,569	577,569	577,569
Commercial Industrial Collection	734,813	717,000	717,000	717,000	550,000	550,000	550,000
Commercial Industrial Late Fee	4,300	3,600	3,600	3,600	3,000	3,600	3,600
Court Facility Fees	5,466	5,000	5,000	5,000	5,000	5,000	5,000
Court Officer Fees	8,487	4,000	4,000	4,000	4,000	4,000	4,000
Driveway Permits	9,212	10,260	10,260	10,260	10,680	10,680	10,680
Fire Department Revenue/Inspection Fees	62,539	18,500	18,500	18,500	18,500	18,500	18,500
Homeowner Recovery Fee	206	228	228	334	334	334	334
Off-Duty Police Officer Fee	215,303	118,000	118,000	122,000	89,000	89,000	89,000
Peddler License	600	500	500	1,000	500	500	500
Range Use Fees - Police Department	500	600	600	600	600	600	600
Fire Department Training Center Fee	0	0	0	0	0	0	0
Recreation Revenues	172,730	240,000	242,400	175,000	175,000	200,000	200,000
Recycling Fees - Current Year	361,275	356,200	356,200	373,300	375,000	375,000	375,000
Recycling Fees - Prior Years	1,631	1,250	1,250	1,250	1,250	1,250	1,250
Rent on Dumpsters	96,343	99,500	99,500	99,500	80,000	80,000	80,000
Rent on Recycling Dumpsters	10,025	10,080	10,080	10,080	7,600	10,080	10,080
Rent on Town Property	219,461	231,528	231,528	231,528	231,528	231,528	231,528
Rent on Communication Towers	198,078	251,000	251,000	251,000	203,633	203,633	203,633
Road Development Fees - Caleb's Creek	40,665	70,862	70,862	51,375	51,375	51,375	51,375
Recreational Land Fees - Caleb's Creek	16,516	28,345	28,345	20,550	20,550	20,550	20,550
PM Development - Recreation Fee	8,000	10,000	10,000	59,500	8,500	8,500	8,500
Street Lighting Reimbursements	1,920	5,364	5,364	5,364	5,364	5,364	5,364
Street Signs	35	0	0	0	0	0	0
Subdivision Fees	10,003	15,000	15,000	15,500	12,000	12,000	12,000
External Plan Reviews	1,100	0	0	1,700	0	0	0
Annual Yard Waste Cart Fee	360	0	0	300	0	0	0
Annual Solid Waste Container Fee	5,700	0	0	6,500	6,500	6,500	6,500
Utility Access Fees - Caleb's Creek	81,331	141,725	141,725	102,750	102,750	102,750	102,750

(Continued on next page)

General Fund Revenues							
2021-22 Annual Budget Revenues Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Functionally Related Revenues (Cont'd)							
Utility Cut Permits	\$0	\$1,500	\$1,500	\$0	\$0	\$0	\$0
Watershed Fees	6,150	8,000	8,000	8,500	8,500	8,500	8,500
Yard Waste Container Sales	10,440	10,500	10,500	8,500	11,000	11,000	11,000
Zoning Fees	56,762	30,000	37,200	64,000	40,000	40,000	40,000
Subtotal Functionally Related Revenues	2,979,844	2,844,962	2,930,562	3,077,787	2,662,333	2,695,413	2,695,413
Operating Grants and Contributions							
Foundation Grant - Firehouse Subs Equipment Grant	0	0	22,615	22,614	0	0	0
Contracted Fire Services	10,500	10,500	10,500	18,000	18,000	18,000	18,000
Due from National Pipe & Plastic	0	47,955	65,955	47,955	0	0	0
Due from NCLA - School Resource Officer	77,940	103,920	103,920	103,920	96,283	96,283	96,283
Due from Forsyth Co - School Resource Officer	579,923	588,152	588,152	588,152	588,152	588,152	588,152
Due from CCUC - General Fund Projects	0	0	753,000	753,000	0	0	0
Due from CCUC - Revolving Loan	458,080	448,400	448,400	448,400	438,720	438,720	438,720
Due from NCDOC - NPP Road	0	321,900	321,900	321,900	0	0	0
Due from NCDOC - NPP Water/Sewer	0	9,075	9,075	9,075	0	0	0
Subtotal Operating Grants & Contributions	1,126,443	1,529,902	2,323,517	2,313,016	1,141,155	1,141,155	1,141,155
Interfund Transfers							
Transfer from Capital Reserve - Interest on Investments	14,956	10,000	10,000	1,000	1,000	1,000	1,000
Transfer from Capital Reserve - Caleb's Creek	0	0	11,600	11,600	11,600	0	0
Transfer from Capital Reserve - Group Insurance Exp	0	0	0	0	0	0	0
Transfer from Capital Reserve - Transportation	141,648	0	0	0	0	0	0
Transfer from Capital Reserve - Old Winston Rd Project	171,902	0	0	0	0	0	0
Transfer from Law Enforcement Forfeiture - Federal	5,000	5,000	32,315	32,315	5,000	5,000	5,000
Transfer from Contributions Fund	2,500	2,500	3,500	2,500	0	0	0
Transfer from Occupancy Tax Fund - Museum	0	0	0	0	0	0	0
Transfer from Occupancy Tax Fund - Recreation	98,000	68,000	29,511	29,511	0	0	0
Transfer from Fire Dept. Facility CPO	10,000	0	0	0	0	0	0
Subtotal Interfund Transfers	444,006	85,500	86,926	76,926	17,600	6,000	6,000
Fund Balances Appropriated							
Fund Balance Appropriated	0	500,000	4,267,729	2,591,903	560,000	560,000	560,000
* Fund Balance Unassigned	14,963,038	14,463,038	10,195,309	12,371,137	11,811,137	11,811,137	11,811,137
* Not Included In Totals							
Totals	34,608,515	33,590,431	41,994,530	41,593,024	39,472,309	39,391,717	39,391,717

General Fund Expenditures

2021-22 Annual Budget By Department

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Governing Body	\$956,602	\$894,606	\$1,011,541	\$1,011,541	\$975,688	\$1,020,978	\$1,020,978
Administration Department	381,660	390,203	394,603	394,603	415,476	415,476	415,476
Community Development - Permit/Enforcement Division	507,646	550,201	735,216	735,216	866,080	723,080	723,080
Finance Department	943,887	1,000,747	1,042,747	1,054,756	1,061,890	1,061,840	1,061,840
Information Systems Department	707,132	713,666	722,429	722,429	981,685	800,685	800,685
Community Development - Planning Division	477,805	445,297	447,797	444,747	603,377	578,113	578,113
Human Resources Department	473,740	485,171	485,171	464,275	515,062	514,482	514,482
Police Department	9,127,505	9,209,924	9,641,187	9,641,187	9,849,796	9,626,541	9,626,541
Fire Department	7,885,755	7,461,726	7,641,916	7,626,595	10,070,478	9,266,600	9,266,600
Community Development - Engineering Division	1,808,342	999,687	580,242	577,407	278,523	278,523	278,523
Public Services - Street Division	2,011,345	1,989,707	2,755,533	2,755,533	4,290,414	2,231,939	2,231,939
Public Services - Solid Waste Division	2,076,107	2,229,171	2,584,171	2,584,171	3,006,448	2,723,448	2,723,448
Parks & Recreation Department	2,431,150	2,529,131	3,118,931	3,118,931	4,687,382	4,592,882	4,592,882
Public Services - General Services Division	1,279,763	1,399,441	3,163,441	3,163,441	1,408,016	1,408,016	1,408,016
Special Appropriations	1,463,171	1,231,110	5,217,908	5,216,429	2,066,100	2,066,100	2,066,100
Public Services - Administration Division	459,632	484,218	484,218	484,218	492,569	492,569	492,569
Public Services - Central Maintenance Division	1,603,737	1,576,425	1,597,725	1,597,725	1,630,445	1,590,445	1,590,445
Totals	34,594,977	33,590,431	41,624,776	41,593,204	43,199,429	39,391,717	39,391,717

GOVERNING BODY

GOVERNING BODY

GOALS & OBJECTIVES FY 2021 – 2022

It is the mission of the Governing Body of the Town of Kernersville to continue to improve the quality of life for each citizen through proper planning and growth and by providing excellent service and protection at a cost affordable to all.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Continue to maintain the high quality of life currently enjoyed by our citizens by providing a high level of services and to seek ways to enhance these services to improve the quality of life.
2. Have planned and managed quality growth and development.
3. Pursue and support economic development opportunities by increasing the tax base, maintaining a stable tax rate, and working with developers to develop Kernersville.
4. Continue to actively pursue improvements to the Transportation system in and around the Town to relieve the existing and future pressures on our current road network. Work with NCDOT for possible grant funding.
5. Continue to follow the CIP as closely as possible in order to ensure quality equipment and infrastructure for the future.
6. Continue to offer funding assistance to non-profit organizations.
7. Continue offering multiple options for citizens to attend meetings and have input to the Board of Aldermen during the COVID-19 pandemic.
8. Continue to foster a good working relationship with officials and representatives from other agencies and municipalities.
9. Continue to provide transparency of Town government by following best practices and procedures throughout the organization.

Governing Body							
2021-22 Annual Budget Expenditures Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Fees Paid to Elected Officials	\$16,800	\$19,200	\$19,200	\$19,200	\$25,950	\$25,950	\$25,950
Expense Allowance	6,300	6,300	6,300	6,300	6,300	6,300	6,300
FICA tax expense	1,767	1,951	1,951	1,951	2,468	2,468	2,468
Group Insurance Expense	645	721	721	721	640	640	640
Subtotal Personnel	25,512	28,172	28,172	28,172	35,358	35,358	35,358
Operating and Maintenance							
Professional Services	0	501	501	501	501	501	501
Legal Expense	192,746	153,000	203,000	203,000	166,000	166,000	166,000
Property Tax Expense	7,344	0	6,435	6,435	0	0	0
Legal Trust	0	0	0	0	0	0	0
Legal Trust - Brookford/Hospital Sewer	0	0	24,500	24,500	0	0	0
Telephone & Postage	229	80	500	500	180	80	80
Printing	484	550	550	550	550	550	550
Travel	15,652	16,000	2,955	2,955	10,000	16,000	16,000
Software Maintenance Fees	0	0	0	0	0	0	0
Election Expense	29,915	0	0	0	36,617	36,617	36,617
Advertising	5,441	6,000	10,000	10,000	6,582	6,582	6,582
Departmental Supplies & Materials	1,748	1,500	8,000	8,000	4,600	4,600	4,600
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	7,152	7,575	7,575	7,575	7,575	7,575	7,575
Contracted Services - Christmas	14,724	14,250	15,250	15,250	14,250	14,250	14,250
Software License & Renewal	0	0	0	0	0	0	0
Dues & Subscriptions	400	0	675	675	590	0	0
Dues - Council of Government	5,284	5,193	5,398	5,398	5,526	5,526	5,526
Dues - Institute of Government	3,266	2,966	3,426	3,426	3,571	3,571	3,571
Dues - NLC & NCLM	23,215	22,900	23,685	23,685	23,685	23,865	23,865
Dues - Piedmont Partnership	0	0	0	0	0	0	0
Insurance and Bonds	7,214	16,439	16,439	16,439	20,913	20,913	20,913
Miscellaneous	936	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Operating and Maintenance	315,751	248,954	330,889	330,889	303,140	308,630	308,630
Other Improvements							
Capital Outlay Economic Development	0	0	36,000	36,000	36,000	36,000	36,000
Economic Development - Chamber	31,250	31,250	31,250	31,250	31,250	31,250	31,250
Economic Development - Downtown	0	0	0	0	0	0	0
Economic Development - Triad Business Park	137,080	137,080	137,080	137,080	137,080	137,080	137,080
Economic Development - Deere Hitachi	0	0	0	0	0	0	0
Economic Development - City of High Point	55,365	55,400	55,400	55,400	55,400	55,400	55,400
Subtotal Other Improvements	223,695	223,730	259,730	259,730	259,730	259,730	259,730
Special Appropriations							
Community Appearance	0	5,500	4,500	4,500	5,500	5,500	5,500
Arts Council Grant	750	750	750	750	750	750	750
War Memorial Foundation Grant	0	0	0	0	0	0	0
Kernersville Museum	36,000	36,000	36,000	36,000	25,000	30,000	30,000
Kernersville Little Theatre Grant	6,000	6,000	6,000	6,000	6,000	7,200	7,200

(Continued on next page)

Governing Body							
2021-22 Annual Budget Expenditures Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Special Appropriations (Cont'd)							
Kernersville Cares for Kids Grant	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500
Housing Grant Match	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Shepherd Center Grant	20,000	20,000	20,000	20,000	20,000	24,000	24,000
Sister City Program Expense	2,100	2,100	2,100	2,100	3,000	3,000	3,000
Senior Services	12,500	12,500	12,500	12,500	12,500	15,000	15,000
PART Contribution	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Next Step Ministries	10,000	10,000	10,000	10,000	10,000	12,200	12,200
Kernersville Historic Preservation Society	0	0	0	0	0	4,900	4,900
Salvation Army	0	0	0	0	0	10,000	10,000
Crisis Control Ministry	0	0	0	0	0	10,000	10,000
Subtotal Special Appropriations	110,850	116,350	115,350	115,350	106,250	146,050	146,050
Capital Outlay							
Capital Outlay Land (I.P.)	0	0	0	0	0	0	0
Capital Outlay Land - Downtown Revitalization (DR)	0	0	0	0	0	0	0
Capital Outlay General Improvement (DR)	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	280,793	277,400	277,400	277,400	271,210	271,210	271,210
Subtotal Installment Purchase	280,793	277,400	277,400	277,400	271,210	271,210	271,210
Totals	956,602	894,606	1,011,541	1,011,541	975,688	1,020,978	1,020,978

Governing Body - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Administrative Buildings	Ten of Fifteen Annual Payments	\$78,950
Harmon Lane Land	Eight of Fifteen Annual Payments	94,600
401 South Main Street	Five of Ten Annual Payments	32,150
109 South Cherry Street	Five of Ten Annual Payments	14,820
137 West Mountain Street	Five of Ten Annual Payments	15,960
120 and 126 North Cherry Street	Four of Ten Annual Payments	26,290
Courtroom Furniture	Four of Five Annual Payments	8,440
Subtotal Installment Purchase		271,210
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Subtotal Capital Outlay Equipment (I.P.)*		0
* Item(s) is being paid for under installment purchase financing.		

ADMINISTRATION

ADMINISTRATION DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

The Town of Kernersville is dedicated to ensuring the health, safety and well-being of our citizens. This mission is accomplished by managing the Town's resources efficiently and effectively in the provision of services for a growing, thriving community.

The Administration Department serves to develop an organization that is responsive to the desires of the Board of Aldermen and the needs of the citizens. Emphasis is placed upon formal and informal communication with the citizens, Governing Body, Department Heads and employees to assure that organizational goals are established and met.

The Administration Department is composed of: Town Manager, Assistant to the Town Manager/ Town Clerk and Deputy Town Clerk.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Aid the Board of Aldermen in determining priorities necessary to prepare the Town for the short-term and long-term future.
2. Monitor the Town's finances in order to maintain a healthy financial position.
3. Continue to provide an open and transparent government to the citizens at all levels.
4. Assist the Mayor and the Board of Aldermen through the Appointments Process, working closely with the Board of Aldermen Nominations Committee, to encourage wide citizen participation in local government policy-making and goal setting.
5. Continue to ensure the historical and legal integrity of Town records through preservation and archival of official records into a central database that can be accessed by Town Officials and citizens.
6. Continue professional development of Town Clerk and Deputy Clerk.
7. Work with all departments to further expand and improve the annual benchmarking and performance measurement report.
8. Continue to work with other departments in seeking ways to improve efficiencies in operations.
9. Promote citizen engagement and awareness through social media.
10. Work with all departments to ensure the safety and well-being of all employees during the COVID-19 pandemic.

Administration Department							
2021-22 Annual Budget Expenditures Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$240,239	\$243,285	\$243,285	\$243,285	\$258,683	\$258,683	\$258,683
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
Automobile Allowance	7,200	7,200	7,200	7,200	7,200	7,200	7,200
FICA Tax Expenses	17,200	18,620	18,620	18,620	19,798	19,798	19,798
Group Insurance Expenses	43,503	45,317	45,317	45,317	47,735	47,735	47,735
Retirees Insurance Expense	7,511	7,780	8,120	8,120	7,923	7,923	7,923
Retirement Expense - Regular	20,902	24,694	24,694	24,694	29,361	29,361	29,361
Employee Appreciation	105	105	105	105	105	105	105
Retirement Expense - 401K	8,919	4,866	9,266	9,266	5,174	5,174	5,174
Employee Training	2,183	6,000	6,000	6,000	6,000	6,000	6,000
Subtotal Personnel	347,762	357,867	362,607	362,607	381,979	381,979	381,979
Operating and Maintenance							
Professional Services	80	0	0	0	0	0	0
Property Tax Expense	0	0	0	0	0	0	0
Telephone & Postage	652	1,150	1,150	1,150	1,150	1,150	1,150
Printing	1,775	1,950	1,950	1,950	1,950	1,950	1,950
Travel	6,495	6,050	2,710	2,710	6,050	6,050	6,050
Maintenance & Repair - Building	0	0	0	0	0	0	0
Maintenance & Repair - Other	0	200	200	200	200	200	200
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	398	0	0	0	0	0	0
Office Supplies	152	0	300	300	0	0	0
Departmental Supplies & Materials	1,826	2,250	2,950	2,950	2,250	2,250	2,250
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	10,157	9,180	11,180	11,180	9,180	9,180	9,180
Software License & Renewal	0	0	0	0	0	0	0
Dues & Subscriptions	3,227	3,307	3,307	3,307	3,307	3,307	3,307
Insurance & Bonds	7,902	7,449	7,449	7,449	8,610	8,610	8,610
Miscellaneous Expenses	1,234	800	800	800	800	800	800
Subtotal Operating and Maintenance	33,898	32,336	31,996	31,996	33,497	33,497	33,497
Capital Outlay							
Capital Outlay Land	0	0	0	0	0	0	0
Capital Outlay Buildings	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Full-Time Positions - 3							
Part-Time Positions - 0							
Totals	381,660	390,203	394,603	394,603	415,476	415,476	415,476

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

The Community Development Department includes the functional budget sections of Planning, Engineering, and Inspections. The Community Development Department has two teams. Those two teams are **Development Services Division** and **Planning & Engineering Division**. Their goals are:

1. **Development Services** – Provide efficient development plan review, inspections, and code enforcement to better service our citizens and development clientele.
2. **Planning & Engineering** – Undertake growth management planning and regulatory activities to address challenges and opportunities in the community development fields of economic development, land use planning, watershed protection, sewer expansion, and transportation.

It is the responsibility of the Community Development Department to promote the health, safety, and welfare of our citizens and businesses by providing services that relate to economic development, planning, engineering, watershed protection, transportation, sewer, zoning, building codes, GIS, and regulatory enforcement. A major responsibility of the Community Development Department is to maintain the integrity of the Unified Development Ordinance (UDO), North Carolina Building Codes, and portions of the Town Code through the daily review of developments and enforcement of those codes. Along with that responsibility, the Department also undertakes numerous long-range planning projects to accomplish the adopted Kernersville Development Plan goals of enhancing Kernersville's "small town atmosphere"; establishing Kernersville as a "unique high-quality community within the Triad"; developing a "progressive planning program"; and improving the "natural environment".

Goals and Objectives for Fiscal Year 2021 – 2022:

Planning & Engineering Division

1. Planning:

- a) Develop and implement programs and projects to achieve the *Onward Kernersville* adopted vision.

2. Transportation:

- a) Implement the recommendations of the *Transportation and Traffic Study*.
- b) Continue operation of the senior transit service, and seek additional services opportunities.
- c) Work with Winston-Salem Urban Area Metropolitan Planning Organization (WSMPO), Greensboro Urban Area Metropolitan Planning Organization (GMPO), Forsyth County and Guilford County on pursuing funding for the final design and construction of the Piedmont Greenway – Triad Park Reedy Fork Section.
- d) Work with NCDOT on the design and construction of the Macy Grove Road Extension from North Main Street to Piney Grove Road, and the Big Mill Farm Road Interchange & Hopkins Road widening.

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

- e) Complete the construction of the Old Winston Road sidewalk.
- f) Complete the Old Salem Road and Teague Lane intersection study.
- g) If funding is released by the WSMPO begin the design of the West Mountain Street turn lanes and sidewalk from Beaucrest Road to Asbury Drive.
- h) Ensure high quality public infrastructure design through the development review process.

3. Stormwater and Watershed Regulations:

- a) Participate in stormwater and watershed workshops to stay updated on changes to the State's mandated stormwater and watershed regulations.
- b) Prepare required amendments to our stormwater and watershed regulations as required by the State of North Carolina.

4. Economic Development:

- a) Work with the commercial and industrial development community to identify sites for economic development.
- b) Inventory developable land and buildings available for development.
- c) Refine the marketing material that compliments and coordinates with Greater Winston-Salem Inc., Greensboro Partnership Economic Development, and Kernersville Chamber of Commerce.
- d) Enhance the website to meet citizens and developer's needs.

5. Staff Support to Boards:

- a) Provide staff support to the Town Manager, Board of Aldermen, Planning Board, Board of Adjustment, Community Appearance, and Chamber in growth management activities.

6. Unified Development Ordinance (UDO):

- a) Prepare amendments to the UDO as State Statutes and development practices change regarding growth management regulations.

7. Geographic Information System (GIS):

- a) Continue to develop GIS mapping and data applications for the website.
- b) Prepare the 2020 *Growth and Traffic Data Report*.
- c) Examine best business practices for Community Development and other Town

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

departments, and develop recommended areas for applying GIS to daily tasks as applicable.

8. Sewer:

- a) Complete the Brookford sewer line construction to serve the western portion of the Kernersville Medical Parkway.
- b) Continue implementing the recommendations of the Strategic Sewer Investment Plan by extending sewer lines to promote economic development.
- c) Construct the National Pipe and Plastic sewer, water and access street extension.

Development Services Division

1. Development and Permit Reviews:

- a) Continue to enhance the plan review and permitting processes and procedures.
- b) Undertake modifications as needed to improve efficiency and service to our clientele.
- c) Continue building and maintaining strong professional working relationships with the business and development communities.
- d) Continue to staff and enhance the development review process within Development Services and with other Town departments including the outside agencies of North Carolina Department of Transportation and City County Utilities Commission.
- e) Remodel the Development Services Office to improve internal circulation of staff and the public.

2. Permit and Enforcement Software:

- a) Implement Bluebeam integration into OpenGov to allow staff to review and approve plans within the permitting system rather than offline plan reviews that introduce greater potential for error.
- b) Continue to enhance records management protocol for division operations.

3. Inspections and Enforcement:

- a) Staff to obtain additional building inspection certifications.
- b) Provide training on enhancing customer service.
- c) Provide additional educational opportunities for staff.
- d) Continue to enhance the code enforcement program.

Community Development Department - Permit/Enforcement Division

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$307,901	\$325,822	\$329,822	\$329,822	\$399,030	\$399,030	\$399,030
Salaries & Wages - Temp/PT	6,546	7,200	24,400	24,400	30,400	30,400	30,400
Salaries & Wages - Overtime	0	1,000	1,000	1,000	1,000	1,000	1,000
FICA Tax Expenses	22,245	25,567	25,567	25,567	32,944	32,944	32,944
Group Insurance Expenses	59,780	54,218	71,033	71,033	84,927	84,927	84,927
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	26,775	33,173	33,173	33,173	45,404	45,404	45,404
Employee Appreciation	175	175	175	175	210	210	210
Retirement Expense - 401K	5,983	6,537	6,537	6,537	8,001	8,001	8,001
Employee Training	-11	6,130	4,130	4,130	5,150	5,150	5,150
Subtotal Personnel	429,394	459,822	495,837	495,837	607,066	607,066	607,066
Operating and Maintenance							
Professional Services	1,892	13,000	13,000	13,000	13,000	13,000	13,000
Telephone & Postage	7,754	8,165	8,165	8,165	11,837	11,837	11,837
Printing	0	600	600	600	600	600	600
Travel	2,658	5,345	3,345	3,345	5,555	5,555	5,555
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	194	500	500	500	500	500	500
Office Supplies	621	650	650	650	650	650	650
Departmental Supplies & Materials	1,300	2,500	2,500	2,500	13,676	13,676	13,676
Uniforms and Accessories	1,358	1,750	1,750	1,750	2,250	2,250	2,250
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	0	0	0	0	25,000	0	0
Software License & Renewal	39,658	42,031	42,031	42,031	49,958	49,958	49,958
Dues and Subscriptions	594	875	875	875	875	875	875
Insurance and Bonds	12,400	9,933	9,933	9,933	12,173	12,173	12,173
Miscellaneous Expenses	35	50	50	50	50	50	50
Subtotal Operating and Maintenance	68,463	85,399	83,399	83,399	136,124	111,124	111,124
Capital Outlay							
Capital Outlay Building	0	0	85,000	85,000	85,000	0	0
Capital Outlay Equipment	0	0	66,000	66,000	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	33,000	0	0
Subtotal Capital Outlay	0	0	151,000	151,000	118,000	0	0
Installment Purchase							
Installment Purchase	9,789	4,980	4,980	4,980	4,890	4,890	4,890
Subtotal Installment Purchase	9,789	4,980	4,980	4,980	4,890	4,890	4,890
Full-Time Positions - 6							
Part-Time Positions - 2							
<i>(Transferred Zoning Admin from Stormwater)</i>							
Totals	507,646	550,201	735,216	735,216	866,080	723,080	723,080

Community Development - Permit/Enforcement Division - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase	Five of Five Annual Payments	
Inspector Vehicle		\$4,890
Subtotal Installment Purchase		4,890
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Subtotal Capital Outlay Equipment (I.P.)*		0
* Item(s) is being paid for under installment purchase financing.		

Community Development Department - Planning Division

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$265,633	\$277,527	\$250,027	\$250,027	\$339,122	\$339,122	\$339,122
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	2,500	2,500	0	0	0
FICA Tax Expenses	19,743	21,242	21,242	21,242	25,957	25,957	25,957
Group Insurance Expenses	34,029	36,960	36,960	36,960	54,166	54,166	54,166
Retiree's Insurance Expense	0	0	0	0	660	660	660
Retirement Expense - Regular	23,253	28,169	28,169	28,169	38,491	38,491	38,491
Employee Appreciation	140	140	140	140	175	175	175
Retirement Expense - 401K	5,196	5,551	5,551	5,551	6,783	6,783	6,783
Employee Training	5,818	7,470	7,470	6,000	7,420	7,420	7,420
Subtotal Personnel	353,812	377,059	352,059	350,589	472,774	472,774	472,774
Operating and Maintenance							
Professional Services	15,928	15,000	42,500	42,500	75,500	51,000	51,000
Telephone & Postage	2,453	2,800	2,800	2,800	3,280	3,280	3,280
Printing	2,516	5,000	5,000	5,000	5,000	5,000	5,000
Travel	2,238	2,580	2,580	1,000	3,290	3,290	3,290
Maintenance & Repair - Other	0	0	0	0	0	0	0
Software Maintenance Fees	5,628	0	0	0	0	0	0
Advertising	496	2,500	2,500	2,500	2,500	2,500	2,500
Office Supplies	988	1,000	1,000	1,000	1,000	1,000	1,000
Departmental Supplies & Materials	5,861	8,500	8,500	8,500	8,500	8,500	8,500
Uniforms & Accessories	0	0	0	0	0	0	0
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	4,500	5,900	5,900	5,900	5,900	5,900	5,900
Contracted Services - Business 40 Interchange	0	0	0	0	0	0	0
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	714	1,200	1,200	1,200	1,964	1,200	1,200
Insurance and Bonds	9,050	9,608	9,608	9,608	9,799	9,799	9,799
Miscellaneous Expenses	0	50	50	50	50	50	50
Subtotal Operating and Maintenance	50,371	54,138	81,638	80,058	116,783	91,519	91,519
Capital Outlay							
Capital Outlay Buildings (I.P.)	62,985	0	0	0	0	0	0
Sidewalk Construction & Repair	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	62,985	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	10,637	14,100	14,100	14,100	13,820	13,820	13,820
Subtotal Installment Purchase	10,637	14,100	14,100	14,100	13,820	13,820	13,820
Full-Time Positions - 5							
Part-Time Positions - 0							
<i>(Transferred Planner from Stormwater)</i>							
Totals	477,805	445,297	447,797	444,747	603,377	578,113	578,113

Community Development - Planning Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase	Three of Five Annual Payments	\$13,820
Office Walls		
Subtotal Installment Purchase		13,820
Capital Outlay Land (I.P.)*		0
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		0
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		0
Subtotal Capital Outlay Equipment (I.P.)*		0
* Item(s) is being paid for under installment purchase financing.		

Community Development Department - Engineering Division

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$93,386	\$95,977	\$95,977	\$95,977	\$0	\$0	\$0
Salaries & Wages - Temp/PT	0	0	6,000	6,000	6,000	6,000	6,000
Salaries & Wages - Overtime	0	0	0	0	0	0	0
FICA Tax Expenses	7,136	7,345	7,345	7,345	0	0	0
Group Insurance Expenses	8,035	8,486	8,486	8,486	0	0	0
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	8,129	9,742	9,742	9,742	0	0	0
Employee Appreciation	35	35	35	35	0	0	0
Retirement Expense - 401K	1,817	1,920	1,920	1,920	0	0	0
Employee Training	1,237	2,635	2,635	2,000	0	0	0
Subtotal Personnel	119,775	126,140	132,140	131,505	6,000	6,000	6,000
Operating and Maintenance							
Professional Services	9,294	25,000	25,000	25,000	25,000	25,000	25,000
Professional Services - Reedy Fork Creek	0	0	0	0	0	0	0
Professional Services - Old Winston Sidewalk	0	0	0	0	0	0	0
Professional Services - Caleb's Creek	31,565	0	4,860	4,860	0	0	0
Professional Services - NPP - Road	15,425	52,000	70,000	70,000	0	0	0
Professional Services - NPP - Water/Sewer	0	16,000	16,000	16,000	0	0	0
Professional Services - Old Salem Rd & Teague Ln	0	0	0	0	0	0	0
Professional Services - Old Winston Sidewalk DOT	12,734	35,708	35,708	35,708	0	0	0
Professional Services - Sanitary Sewer Study	6,509	175,000	125,000	125,000	175,000	175,000	175,000
Professional Services - Brookford/Hospital	2,944	78,600	80,100	80,100	0	0	0
Telephone & Postage	957	1,352	1,352	1,352	1,352	1,352	1,352
Printing	152	600	600	600	600	600	600
Travel	1,254	2,450	2,450	1,000	2,450	2,450	2,450
Maintenance & Repair - Other	336	1,100	1,100	1,100	1,100	1,100	1,100
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	0	500	500	500	500	500	500
Advertising - S. Main / Old Winston	0	750	750	0	750	750	750
Advertising - Brookford/Hospital	0	0	0	0	0	0	0
Office Supplies	345	1,000	1,000	1,000	1,000	1,000	1,000
Departmental Supplies & Materials	2,856	3,400	3,400	3,400	3,400	3,400	3,400
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0	0
Contracted Services - Brookford / Hospital	0	0	0	0	0	0	0
Contracted Services - Transit	27,993	32,111	32,111	32,111	37,440	37,440	37,440
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	768	550	550	550	550	550	550
Insurance and Bonds	7,792	25,821	25,821	25,821	23,031	23,031	23,031
Miscellaneous Expenses	65	350	350	350	350	350	350
Subtotal Operating	120,989	452,292	426,652	424,452	272,523	272,523	272,523
Capital Outlay							
Reimbursement to Developers	166,593	0	0	0	0	0	0
ROW - W. Mountain St. Turn Ln/Sidewalk	0	0	0	0	0	0	0
ROW - Brookford/Hospital	0	0	0	0	0	0	0
General Improvements	0	0	0	0	0	0	0

(Continued on next page)

Community Development Department - Engineering Division

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Capital Outlay (Cont'd)							
Gen Improvements - S. Main St/Old Winston Rd.	\$1,277,475	\$0	\$0	\$0	\$0	\$0	\$0
Gen Improvements - Cedar Knolls Project	123,509	0	0	0	0	0	0
Gen Improvements - NPP Road	0	312,095	0	0	0	0	0
Gen Improvements - NPP Water/Sewer	0	109,160	0	0	0	0	0
Gen Improvements - Old Winston Rd Sidewalk DOT	0	0	0	0	0	0	0
Gen Improvements - Brookford/Hospital Sewer	0	0	21,450	21,450	0	0	0
Gen Improvements - Old Greensboro Road Sewer	0	0	0	0	0	0	0
Gen Improvements - Old Greensboro Road Water	0	0	0	0	0	0	0
Subtotal Capital Outlay	1,567,577	421,255	21,450	21,450	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Full-Time Positions - 0							
Part-Time Positions - 0							
<i>(Transferred Engineer to Stormwater)</i>							
Totals	1,808,342	999,687	580,242	577,407	278,523	278,523	278,523

FINANCE

FINANCE DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

The Finance Department strives to provide quality financial services to all customers at the highest achievable levels of customer satisfaction. In a spirit of integrity, excellence, and dedication, the Finance Department is committed to providing timely, accurate, clear, and complete financial information and support to other Departments, elected officials, and citizens. The Department provides sound financial management, financial reporting and cost-effective acquisition of goods and services for Town government that is consistent with local, state and federal laws and governmental accounting and regulatory requirements.

The Department manages all the Town's funds, including investment and debt portfolios, plans and administers financial policies and develops long-range financial plans. The Finance Department is also responsible for the revenue collections of all amounts due for governmental services, manages installment purchase contracts, and prepares numerous Town, state and federal reports.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Maintain the Town's financial strength and integrity with compliance to approved financial management policies which include conservative revenue estimates mirroring current economic conditions and aggressive pursuit of revenues collections.
2. Continue compliance with professional accounting and reporting standards as detailed by the NC Local Government Budget and Fiscal Control Act to provide timely and accurate financial information to the Public.
3. Achieve the Government Finance Officers Association's (GFOA) "Certificate of Achievement for Excellence in Financial Reporting" through assurance the Town's financial statements are accurate and properly prepared.
4. Enhance the Town's Capital Improvement Program in order to provide a more accurate projection of future needs and required funding sources.
5. Refine improvements to the Town's financial processes to produce increased transparency while maintaining efficiency and cost-effectiveness through the application of updated software modules and staff training.

Finance Department							
2021-22 Annual Budget Expenditures Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$391,150	\$395,821	\$397,821	\$397,821	\$405,430	\$405,430	\$405,430
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
FICA Tax Expenses	28,449	30,297	30,297	30,297	31,032	31,032	31,032
Group Insurance Expenses	61,650	63,323	63,323	63,323	67,362	67,362	67,362
Retirees Insurance Expense	4,097	0	0	0	0	0	0
Retirement Expense - Regular	34,044	40,176	41,176	41,176	46,017	46,017	46,017
Employee Appreciation	175	210	210	210	210	210	210
Retirement Expense - 401K	7,608	7,917	7,917	7,917	8,109	8,109	8,109
Employee Training	5,475	10,750	10,750	10,750	11,379	11,379	11,379
Subtotal Personnel	532,646	548,494	551,494	551,494	569,539	569,539	569,539
Operating and Maintenance							
Professional Services	60,469	81,435	110,235	110,235	81,830	81,830	81,830
Telephone & Postage	4,888	7,928	7,928	4,820	7,950	7,950	7,950
Printing	1,601	3,450	3,450	3,250	3,450	3,450	3,450
Travel	12,636	14,930	11,930	11,930	16,480	16,480	16,480
Maintenance & Repair - Building	0	0	0	0	0	0	0
Software Maintenance Fees	47,188	43,863	43,863	48,185	45,876	45,876	45,876
Advertising	0	0	0	0	0	0	0
Office Supplies	2,379	3,000	3,000	4,000	4,000	4,000	4,000
Departmental Supplies & Materials	7,664	6,896	6,896	6,896	7,146	7,146	7,146
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	209,999	214,545	214,545	224,501	224,501	224,501	224,501
Banking Services	39,199	54,400	66,400	66,400	74,340	74,340	74,340
Software License & Renewal	1,529	1,500	1,500	1,539	1,550	1,500	1,500
Dues and Subscriptions	2,427	2,110	3,310	3,310	2,455	2,455	2,455
Insurance and Bonds	21,269	18,021	18,021	18,021	22,598	22,598	22,598
Miscellaneous Expenses	0	175	175	175	175	175	175
Shortage/Overage	-8	0	0	0	0	0	0
Subtotal Operating and Maintenance	411,240	452,253	491,253	503,262	492,351	492,301	492,301
Capital Outlay							
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Full-Time Positions - 6							
Part-Time Positions - 0							
Totals	943,887	1,000,747	1,042,747	1,054,756	1,061,890	1,061,840	1,061,840

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

Directs and coordinates local and wide area network (LAN/WAN) activities along with software, website and social media activities by performing the duties personally or through other employees or contracted services. Installs, configures, modifies, and troubleshoots client and server hardware and software, providing technical assistance and training to users and peers so as to support all departmental services provided to the citizens. Provides enterprise wide direction for all technology related projects. Manages various websites delivery information to both internal customers and external citizens. Provides project management services for various enterprise level and department level projects related to technology.

This department strives to provide for the availability of data, exchange of information and protection of the information assets while maintaining a reasonable budget and complying with industry standard practices and regulations. The purpose of this department is to serve as an advisor to the Board of Alderman, Town Manager and to all other departments and staff within the organization in the management and use of information technology.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Provide 100% uptime for all network services supporting public safety and other departments.
2. Continue to expand surveillance cameras and facility access controls to additional sites.
3. Produce a Catalog of Services document that includes inventory of services, software, hardware and networking equipment.
4. Replace aging networking equipment.
5. Continue the Cyber Security Awareness plan with employee accountability.
6. Test Internal Continuity and Disaster Recovery plan.
7. Perform a network security audit.
8. Continue a Mobile Device Management program.
9. Address connectivity for Fire Station 44 relocation.
10. Professional Development for Staff.
11. Continue ESRI Enterprise for Government.
12. Expand storage array for video.
13. Begin replacement of aging Wi-Fi infrastructure.
14. Continue to support and enhance usability for remote workforce.
15. Implement career ladder for Technician position(s).

Information Technology Department

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$307,068	\$274,870	\$274,870	\$274,870	\$320,426	\$320,426	\$320,426
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
Auto Allowance Expense	260	0	0	0	0	0	0
FICA Tax Expenses	22,925	21,041	21,041	21,041	24,526	24,526	24,526
Group Insurance Expenses	34,208	47,321	47,321	47,321	43,091	43,091	43,091
Retiree's Insurance Expense	800	7,780	7,780	7,780	7,923	7,923	7,923
Retirement Expense - Regular	26,824	27,900	27,900	27,900	36,369	36,369	36,369
Employee Appreciation	140	175	175	175	175	175	175
Retirement Expense - 401K	5,994	5,498	5,498	5,498	6,409	6,409	6,409
Employee Training	4,986	10,000	1,000	1,000	7,000	7,000	7,000
Subtotal Personnel	403,205	394,585	385,585	385,585	445,919	445,919	445,919
Operating and Maintenance							
Professional Services	84	0	0	0	0	0	0
Telephone & Postage	50,693	40,125	54,125	54,125	65,000	65,000	65,000
Travel	112	6,500	0	0	3,000	3,000	3,000
Software Maintenance Fees	0	0	0	0	0	0	0
Maintenance & Repair - Network	61,841	60,000	30,500	30,500	35,000	35,000	35,000
Departmental Supplies & Materials	4,718	5,000	5,000	5,000	5,000	5,000	5,000
Hardware - Equipment	0	0	24,000	24,000	25,000	25,000	25,000
Equipment Replacement	0	0	0	0	0	0	0
Contracted Services - Software	0	0	0	0	0	0	0
Software License & Renewal	32,839	100,417	102,417	102,417	120,000	120,000	120,000
Dues and Subscriptions	811	0	0	0	0	0	0
Insurance and Bonds	13,135	13,904	13,904	13,904	16,106	16,106	16,106
Miscellaneous Expenses	59	200	200	200	200	200	200
Subtotal Operating	164,291	226,146	230,146	230,146	269,306	269,306	269,306
Capital Outlay							
Capital Outlay Buildings	0	0	8,000	8,000	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	34,803	33,000	5,763	5,763	180,000	0	0
Non-Capital Loan (I.P.)	52,127	0	33,000	33,000	28,000	27,000	27,000
Subtotal Capital Outlay	86,929	33,000	46,763	46,763	208,000	27,000	27,000
Installment Purchase							
Installment Purchase	52,707	59,935	59,935	59,935	58,460	58,460	58,460
Subtotal Installment Purchase	52,707	59,935	59,935	59,935	58,460	58,460	58,460
Full-Time Positions - 5							
Part-Time Positions - 0							
Totals	707,132	713,666	722,429	722,429	981,685	800,685	800,685

Information Technology Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Internal Wifi Controller and Access Points	Final Quarterly Payment	\$2,100
Virtual Server Storage Equipment	Five of Five Annual Payments	15,790
Courtroom Audio and Visual Update	Five of Five Annual Payments	7,330
Server Replacement	Three of Five Annual Payments	6,810
Computer Replacements	Three of Five Annual Payments	13,390
Computer Replacements	Two of Five Annual Payments	7,030
Camera System for Courtroom	One of Five Annual Payments	3,340
Networking Switch Replacements	One of Five Annual Payments	2,670
Subtotal Installment Purchase		58,460
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Camera System for Courtroom	New Request	15,000
Networking Switch Replacements	New Request	12,000
Subtotal Capital Outlay Equipment (I.P.)*		27,000
* Item(s) is being paid for under installment purchase financing.		

HUMAN RESOURCES

HUMAN RESOURCES DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

The mission of the Human Resources Department is to provide effective Human Resource, Safety, and Risk Management through creation, by development and implementation of policies, programs, and services which contribute to the attainment of management and employee goals. Many of our goals for Fiscal Year 2021-2022 define what we continually strive to accomplish, including:

Recruiting and Hiring – Our continuing goal is to hire the most qualified employees by: pre-planning staffing needs; ensuring an effective internal interview process; increasing organizational visibility in the employment marketplace; identifying the best and most cost-effective recruitment sources, conducting thorough reference checks, and actively participating in the onboarding process at the Department level for all new hires.

Employee Retention – Retaining our valued employees continues to be an ongoing goal. This is accomplished by: assuring effective leadership qualities in our managers; furnishing technical, interpersonal, and career development training and coaching; conducting exit interviews to supply relevant feedback to management; enhancing two-way communication between employees and management; and providing a safe workplace environment. We are also charged with providing competitive wages and benefits for our employees by conducting annual market pay studies for employee groups and securing cost effective, high quality benefits.

Legal Compliance – The Department ensures the Town has an inclusive workforce that is allowed to work in a safe and discrimination/harassment free environment by: maintaining compliance with employment laws and government regulations, developing policies and procedures and providing pertinent training for managers and employees.

Training and Development – Training and Development compliments our employee retention efforts. We continue to develop effective leadership skills and ensure career development of employees, by annually monitoring departmental workforce succession plans and providing training in the area of employment law, government regulations and litigation avoidance.

Safety and Risk Management – We continually utilize Risk Management practices to provide quality and cost-effective coverage while implementing programs to assist in the reduction of property and liability claims as well as reducing employee workplace injuries. This is accomplished by aggressively managing our safety programs, thoroughly conducting accident and injury investigations as well as liability claims, to develop a successful safety culture. Additionally, we continue to work closely with the Occupational Health and Safety Administration in a consultative capacity. This, in turn, will limit exposures to employees and property.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Continue COVID workplace precautions to ensure employee safety while implementing initiatives focused to enhance employee engagement during these uncertain times.
2. Enhance the benefit of being self-funded for our workers' compensation and health

HUMAN RESOURCES DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

coverages by collaborating with an on-site clinic provider to evaluate the possibility of offering an on-site clinic to reduce costs associated with workers' compensation and health claims.

3. Continue our current relationship with Consultative Services with the North Carolina Department of Labor (NCDOL) to develop into a SHARP award site.
4. Continue enhancements to the Town's Diversity & Inclusion efforts through employee/supervisory training, and focused recruitment initiatives with area organization partners.

Human Resources Department

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$248,002	\$261,712	\$261,712	\$250,971	\$274,857	\$274,857	\$274,857
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Medical Loss Ratio Rebate	0	0	0	0	0	0	0
FICA Tax Expenses	18,508	22,408	22,408	19,199	23,643	23,643	23,643
Group Insurance Expenses	40,666	42,618	42,618	42,554	44,571	44,571	44,571
Retiree's Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	21,568	26,564	26,564	25,725	31,197	31,197	31,197
Employee Appreciation	33,535	31,190	31,190	31,190	34,190	34,190	34,190
Retirement Expense - 401K	4,820	5,235	5,235	5,235	5,498	5,498	5,498
Employee Training	3,898	15,555	15,555	14,043	20,580	20,000	20,000
Subtotal Personnel	370,996	405,282	405,282	388,917	434,536	433,956	433,956
Operating and Maintenance							
Professional Services	7,830	8,050	8,050	7,800	7,865	7,865	7,865
Telephone & Postage	2,284	2,000	2,000	1,793	2,000	2,000	2,000
Printing	28	200	200	200	200	200	200
Travel	1,080	2,750	2,750	500	2,200	2,200	2,200
Maintenance & Repair - Building	0	0	0	0	0	0	0
Maintenance & Repair - Other	582	800	800	800	800	800	800
Software Maintenance Fees	40,366	44,750	44,750	42,930	44,950	44,950	44,950
Advertising	0	0	0	0	0	0	0
Office Supplies	1,543	1,600	1,600	1,600	1,600	1,600	1,600
Departmental Supplies & Materials	2,956	3,000	3,000	3,000	2,500	2,500	2,500
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0	0
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	2,443	2,170	2,170	2,170	2,500	2,500	2,500
Insurance and Bonds	11,501	9,319	9,319	9,315	10,791	10,791	10,791
Miscellaneous Expenses	208	300	300	300	300	300	300
Subtotal Operating and Maintenance	70,820	74,939	74,939	70,408	75,706	75,706	75,706
Capital Outlay							
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P)	22,059	0	0	0	0	0	0
Subtotal Capital Outlay	22,059	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	9,864	4,950	4,950	4,950	4,820	4,820	4,820
Subtotal Installment Purchase	9,864	4,950	4,950	4,950	4,820	4,820	4,820
Full-Time Positions - 4							
Part-Time Positions - 0							
Totals	473,740	485,171	485,171	464,275	515,062	514,482	514,482

Human Resources Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase	Three of Five Annual Payments	\$4,820
Staff Vehicle		
Subtotal Installment Purchase		4,820
Capital Outlay Land (I.P.)*		0
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		0
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		0
Subtotal Capital Outlay Equipment (I.P.)*		0
* Item(s) is being paid for under installment purchase financing.		

POLICE

POLICE DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

The Kernersville Police Department and its personnel envision a community where all citizens enjoy the highest quality of life that is free of crime and disorder. We will accomplish this by providing outstanding police services in a legal, ethical, and professional manner. The Kernersville Police Department will enhance its reputation and practice of delivering “A Higher Level of Service”.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Deliver a higher level of service.

- Inform, educate, and collaborate with the community on all aspects of public safety.
- Participate, monitor and enhance social media for department info, news, and information.
- Partner with the community for social events such as “Coffee with a Cop”, “National Night Out” and Chamber of Commerce events.

2. Preserve the peace and maintain a high quality of life for all citizens.

- Continue to utilize crime analysis to be proactive in combating crime.
- Promote high visibility patrol efforts to deter and eliminate criminal activity.
- Collaborate with citizens, homeowners associations, business owners, etc. to foster relationships that discourage criminal activity and enhance the quality of life.
- Utilize every division in the department to focus on crime, trends, problems, and concerns affecting the citizens of Kernersville.

3. Continue to focus on roadway safety and traffic related problems.

- Utilize approved tactics to enforce roadway safety.
- Educate the community with various events to promote roadway safety.
- Focus on high crash areas to prevent, reduce or eliminate the area as a hazardous traffic area.
- Continue to seek voluntary compliance with speed limits by purchasing and installing electronic speed limit signs in needed areas.

4. Continue to evaluate agency effectiveness and efficiency.

- Review and enhance methods and strategies for effectiveness and efficiency, to include reviewing and implementing resources to accomplish the mission.
- Review and redistribute tasks, as necessary, to meet the needs of the department and

POLICE DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

the town.

- Listen to community concerns and address issues as needed to maintain a successful partnership with the community we serve.

5. Provide a great work environment that attracts and retains diverse quality personnel, rewards excellence, and enhances the skills and opportunities for all who work for the Kernersville Police Department.

- Maintain strict hiring standards for the benefit of the agency and the community.
- Promote, submit, and utilize department awards for recognizing accomplishments and exceptional service to the community.
- Provide educational assistance to personnel pursuing Associates and/or Bachelor's Degrees from accredited colleges.
- Provide advanced training to those who seek to improve and advance their career.

Police Department							
2021-22 Annual Budget Expenditures Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$825,400	\$854,713	\$854,713	\$854,713	\$857,489	\$857,489	\$857,489
Salaries & Wages - Regular (Sworn)	3,800,687	3,919,027	3,819,027	3,819,027	3,946,183	3,946,183	3,946,183
Salaries & Wages - Off-Duty	201,086	78,500	128,500	128,500	78,500	78,500	78,500
Salaries & Wages - Temp/PT	6,162	6,000	6,000	6,000	6,000	6,000	6,000
Salaries & Wages - Overtime (Reg)	27,852	36,000	36,000	36,000	36,000	36,000	36,000
Salaries & Wages - Overtime (Sworn)	19,125	45,000	50,000	50,000	45,000	45,000	45,000
Salaries & Wages - Off-Duty OT	0	0	0	0	0	0	0
Clothing Allowance Expense	6,100	6,100	6,100	6,100	6,100	6,100	6,100
FICA Tax Expenses	366,102	378,560	378,560	378,560	380,844	380,844	380,844
Group Insurance Expenses	841,699	882,068	882,068	882,068	940,982	940,982	940,982
Retirees Insurance Expense	86,393	94,459	94,459	94,459	105,091	105,091	105,091
Retirement Expense - Regular	73,940	90,408	90,408	90,408	101,412	101,412	101,412
Retirement Expense - Sworn	360,525	429,701	429,701	429,701	480,539	480,539	480,539
Employee Appreciation	3,045	3,153	3,153	3,153	3,080	3,080	3,080
Retirement Expense - 401K Reg	16,523	17,815	17,815	17,815	17,870	17,870	17,870
Retirement Exp. - 401K (Sworn)	188,330	198,202	198,202	198,202	199,560	199,560	199,560
Retirement Supplemental	147,760	191,433	191,433	191,433	208,309	208,309	208,309
Employee Training	39,481	45,000	32,201	32,201	45,000	45,000	45,000
Subtotal Personnel	7,010,210	7,276,139	7,218,340	7,218,340	7,457,959	7,457,959	7,457,959
Operating and Maintenance							
Professional Services	62,455	63,276	53,776	53,776	64,000	64,000	64,000
Professional Services - Lobby Security	2,760	0	0	0	0	0	0
Telephone & Postage	61,137	70,000	65,000	65,000	70,000	70,000	70,000
Printing	2,227	3,250	3,550	3,550	3,250	3,250	3,250
Departmental Utilities Expense	14,089	20,000	14,500	14,500	20,000	20,000	20,000
Travel	10,352	31,000	11,000	11,000	31,000	31,000	31,000
Maintenance & Repair - Communications Tower	0	0	0	0	0	0	0
Maintenance & Repair - Radio	227,947	236,500	236,500	236,500	237,000	237,000	237,000
Maintenance & Repair - Other	53,770	80,000	65,000	65,000	80,000	80,000	80,000
Software Maintenance Fees	87,872	111,500	128,540	128,540	121,000	121,000	121,000
Building and Equipment Rental	24,515	24,960	26,510	26,510	26,500	26,500	26,500
Advertising	453	1,500	200	200	1,500	1,500	1,500
Office Supplies	12,318	15,000	15,000	15,000	15,000	15,000	15,000
Departmental Supplies & Materials	97,405	120,000	141,447	141,447	120,000	115,000	115,000
Departmental Supplies & Materials - GCC Grant	0	0	11,775	11,775	0	0	0
Range Use Fee Expenses	1,759	2,000	2,000	2,000	2,000	2,000	2,000
Uniforms & Accessories	50,757	60,757	59,207	59,207	61,000	61,000	61,000
Equipment Lease Expense	19,405	54,000	19,000	19,000	54,000	54,000	54,000
Contracted Services - Software	17,525	17,500	16,500	16,500	17,500	77,500	77,500
Software License & Renewal	0	10,000	66,000	66,000	10,000	10,000	10,000
Dues and Subscriptions	3,672	5,000	5,000	5,000	5,000	5,000	5,000
Insurance and Bonds	148,035	178,433	178,433	178,433	204,877	204,877	204,877
Miscellaneous Expenses	1,441	3,000	5,000	5,000	3,000	3,000	3,000
Forsyth Co.- Park Fine, Unclaimed	0	0	0	0	0	0	0
Information & Ammo Expense	23,301	24,000	22,900	22,900	40,000	0	0
Information Expense	1,125	5,000	11,770	11,770	5,000	5,000	5,000
Subtotal Operating and Maintenance	924,320	1,136,676	1,158,608	1,158,608	1,191,627	1,206,627	1,206,627
(Continued on next page)							

Police Department							
2021-22 Annual Budget Expenditures Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Capital Outlay							
Capital Outlay Buildings	27,524	0	0	0	0	0	0
Capital Outlay Buildings (I.P.)	0	0	0	0	0	270,000	270,000
Capital Outlay Equipment	26,630	0	466,900	466,900	30,000	0	0
Capital Outlay Equipment - GCC Grant	0	0	5,230	5,230	0	0	0
Capital Outlay Equipment (I.P.)	374,281	119,715	57,715	57,715	527,395	49,140	49,140
Non-Capital Equipment (I.P.)	61,943	0	62,000	62,000	0	0	0
Subtotal Capital Outlay	490,379	119,715	591,845	591,845	557,395	319,140	319,140
Special Appropriations							
K-9 costs	8,976	10,500	5,500	5,500	10,500	10,500	10,500
Governor's Crime Commission Grant	0	0	0	0	0	0	0
Subtotal Special Appropriations	8,976	10,500	5,500	5,500	10,500	10,500	10,500
Installment Purchase							
Installment Purchase	693,621	666,894	666,894	666,894	632,315	632,315	632,315
Subtotal Installment Purchase	693,621	666,894	666,894	666,894	632,315	632,315	632,315
Full-Time Positions - 88							
Part-Time Positions - 0							
Totals	9,127,505	9,209,924	9,641,187	9,641,187	9,849,796	9,626,541	9,626,541

Police Department - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Twenty (20) In-Car Radio Replacements	Final Quarterly Payment	3,900
Seven (7) Patrol Car Replacements	Final Quarterly Payment	14,900
Building Security System - Town Hall	Final Quarterly Payment	4,150
Police Communication System	Six of Ten Annual Payments	262,520
Eight (8) Police Vehicles	Five of Five Annual Payments	79,120
Eight (8) In-Car Camera Replacements	Five of Five Annual Payments	9,440
Seven (7) Replacement Vehicles	Four of Five Annual Payments	81,670
Nine (9) In-Car Cameras	Four of Five Annual Payments	11,420
Five (5) Replacement Vehicles	Three of Five Annual Payments	60,610
Twenty (20) Computer Replacements	Three of Five Annual Payments	13,300
Eight (8) In-Car Camera Replacements	Three of Five Annual Payments	10,260
School Resource Officer Vehicle	Three of Five Annual Payments	9,290
Eighteen (18) Computer Replacements	Two of Five Annual Payments	13,200
Video Camera System	Two of Five Annual Payments	1,930
School Resource Officer Vehicle	Two of Five Annual Payments	10,400
School Resource Officer Vehicle	One of Five Annual Payments	10,935
Range Building	One of Ten Annual Payments	35,270
Subtotal Installment Purchase		632,315
Capital Outlay Equipment (I.P.)*		
School Resource Officer Vehicle	New Request	49,140
Subtotal Capital Outlay Equipment (I.P.)*		49,140
Capital Outlay Buildings (I.P.)*		
Range Building	New Request	270,000
Subtotal Capital Outlay Buildings (I.P.)*		270,000
* Item(s) is being paid for under installment purchase financing.		

FIRE RESCUE

FIRE RESCUE DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

The services provided by the Fire Rescue can be categorized in three areas; they are of equal importance, and each saves lives and property in given situations.

- Fire Prevention Codes, Inspections and Investigations
- Public Education
- Incident Response

During Fiscal Year 2021-2022, our goals and objectives focus on these services by continual professional improvement, and seeking innovative and effective ways to enhance the services we provide.

Goals and Objectives for Fiscal Year 2021-2022:

- 1. To achieve significant community risk reduction, cultivate positive cultural development both internally and externally through education and outreach.**
 - Inform, educate, and collaborate with the community on all aspects of fire and life safety. Focus education programs on community target hazards and at-risk demographics.
 - Participate, monitor and enhance social media for department info, news, and information.
 - Look for innovative ways to improve customer service and services provided to the community.
 - Collaborate with civic/faith groups, community associations, and other stakeholders to assist with community outreach.
 - Listen to community concerns and address issues as needed to maintain a successful partnership with the community we serve.
- 2. Embrace a healthy, safe and productive work environment that attracts and retains a quality and diverse workforce, acknowledges excellence, and provides opportunities for personal growth and professional development.**
 - Enhance firefighter recruitment efforts by actively participating in high school fire academy programs, career fairs, social media and other opportunities.
 - Enhance the safety and wellness of our personnel. Focus areas are firefighter mental health and cancer prevention.
 - Utilize department awards for recognizing accomplishments and exceptional service to the community.
 - Conclude 2020 FEMA Grant for Incident Management Training.

FIRE RESCUE DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

- Continue to evaluate and implement professional development strategies that enhance the work environment of current employees. Focus areas are incident management and company officer training.
- 3. Continually evaluate service delivery performance and opportunities for improvements.**
- Review and enhance methods and strategies for effectiveness and efficiency, to include reviewing and implementing resources to accomplish department mission.
 - Begin renovation project with Beeson's Crossroads Volunteer Fire Department for the modification of their station and co-location of Engine 44.
 - Continue efforts toward earning an Insurance Services Office (ISO) Class 1 Community Fire Insurance Rating and Center for Public Safety Excellence (CPSE) Accreditation.
 - Work with the Fire Rescue Departments around the town to research and implement improvements in service delivery. This could include aid agreements, staffing and/or equipment support.
- 4. Provide up-to-date logistics to include equipment, apparatus, facilities and other essential needs while focusing on corresponding department replacement plans, NFPA standards and industry guidelines.**
- Continue to evaluate Capital Improvement Plan (CIP) for replacement/repair of equipment, vehicles and facilities to ensure the safest and most economical options available.
 - Replace the 1998 Fire Engine
- 5. Continue to strengthen relationships with our strategic partners and assisting agencies.**
- Continue ongoing meetings, trainings and maintain open communications between town departments and agencies.
 - Coordinate with State and Local Emergency Management to prepare and deploy to assist agencies during large-scale events and disasters.

Fire Department							
2021-22 Annual Budget Expenditures Detailed							
Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$3,371,000	\$3,566,029	\$3,503,714	\$3,503,714	\$3,748,148	\$3,748,148	\$3,748,148
Salaries & Wages - Temp/PT	35,751	0	67,000	67,000	81,000	40,500	40,500
Salaries & Wages - Overtime	309,485	240,000	316,000	316,000	240,000	240,000	240,000
FICA Tax Expenses	265,287	291,354	274,822	274,822	293,123	290,025	290,025
Group Insurance Expenses	778,189	813,041	813,041	813,041	873,372	873,372	873,372
Retirees Insurance Expense	110,464	119,920	129,120	129,120	135,800	135,800	135,800
Retirement Expense - Regular	321,717	386,312	377,112	377,112	452,655	452,655	452,655
Employee Appreciation	2,450	2,520	2,520	2,520	2,520	2,520	2,520
Retirement Expense - 401K	71,892	76,121	76,121	76,121	79,763	79,763	79,763
Employee Training	33,997	54,935	50,205	50,205	85,155	72,000	72,000
Employee Training - FEMA AFG Grant	0	0	28,000	28,000	0	0	0
Subtotal Personnel	5,300,232	5,550,232	5,637,655	5,637,655	5,991,536	5,934,783	5,934,783
Operating and Maintenance							
Professional Services	42,539	49,710	83,027	83,027	55,432	55,432	55,432
Telephone & Postage	12,772	14,285	18,185	18,185	15,865	15,865	15,865
Printing	1,228	1,500	1,000	1,000	1,500	1,500	1,500
Departmental Utilities Expense	65,666	67,500	69,500	69,500	67,500	67,500	67,500
Travel	18,241	31,700	10,202	10,202	49,200	42,000	42,000
Maintenance & Repair - Buildings	41,242	41,800	50,300	50,300	103,000	65,000	65,000
Maintenance & Repair - Radios	3,409	14,510	9,510	9,510	23,310	23,310	23,310
Maintenance & Repair - Other Equipment	7,405	15,400	15,400	15,400	30,550	25,400	25,400
Software Maintenance Fees	23,069	26,624	25,704	25,704	29,102	29,102	29,102
Maintenance & Repair - Fire Trucks	16,138	25,000	25,000	25,000	25,900	25,900	25,900
Building & Equipment Rental	0	0	0	0	269,000	269,000	269,000
Advertising	713	2,400	0	0	3,000	3,000	3,000
Office Supplies	4,020	3,000	3,000	3,000	3,000	3,000	3,000
Departmental Supplies & Materials	104,842	104,225	125,701	110,380	148,975	128,975	128,975
Uniforms & Accessories	105,479	50,000	54,300	54,300	77,525	65,000	65,000
Turnout Gear	0	0	0	0	82,400	0	0
Equipment Lease Expense	1,360	2,000	2,000	2,000	2,000	2,000	2,000
Contracted Services - Software	500	0	2,265	2,265	0	0	0
Contracted Services	38,645	27,138	29,349	29,349	28,150	28,150	28,150
Software Licenses & Renewals	0	0	0	0	0	0	0
Dues and Subscriptions	10,473	12,696	12,696	12,696	11,180	11,180	11,180
Insurance and Bonds	120,220	127,475	129,396	129,396	139,173	139,173	139,173
A/P Holding Expense	0	0	0	0	0	0	0
Miscellaneous Expenses	1,498	1,500	2,735	2,735	2,000	2,000	2,000
Public Education - Fire Prevention	6,096	10,150	8,685	8,685	9,235	9,235	9,235
Subtotal Operating and Maintenance	625,553	628,613	677,955	662,634	1,176,997	1,011,722	1,011,722
Capital Outlay							
Capital Outlay Building (I.P.)	0	0	0	0	62,000	0	0
Capital Outlay Equipment	402	0	20,810	20,810	85,000	10,000	10,000
Capital Outlay Equipment - Firehouse Subs Grant	402	0	22,615	22,615	0	0	0
Capital Outlay Equipment (I.P.)	855,970	0	0	0	1,457,750	1,012,900	1,012,900
Non-Capital Outlay Equipment (I.P.)	48,958	99,000	99,000	99,000	0	0	0
Subtotal Capital Outlay	905,731	99,000	142,425	142,425	1,604,750	1,022,900	1,022,900

(Continued on next page)

Fire Department

<p align="center">2021-22 Annual Budget Expenditures Detailed</p>	
--	--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Special Appropriations							
Fire Protection Contracts	\$64,000	\$121,200	\$121,200	\$121,200	\$121,200	\$121,200	\$121,200
Subtotal Special Appropriations	64,000	121,200	121,200	121,200	121,200	121,200	121,200
Installment Purchase							
Installment Purchase	990,239	1,062,681	1,062,681	1,062,681	1,175,995	1,175,995	1,175,995
Subtotal Installment Purchase	990,239	1,062,681	1,062,681	1,062,681	1,175,995	1,175,995	1,175,995
Totals	7,885,755	7,461,726	7,641,916	7,626,595	10,070,478	9,266,600	9,266,600

Fire Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Fire Station Land	Ten of Fifteen Annual Payments	\$13,290
Aerial Apparatus	Nine of Twelve Annual Payments	93,910
Fire Engine with Mounted Equipment	Seven of Nine Annual Payments	51,850
Fire Engine	Six of Ten Annual Payments	51,860
Fire Marshall Vehicle	Final Quarterly Payment	1,820
Eight (8) AED Replacements	Five of Five Annual Payments	6,920
Battalion Chief Vehicle	Five of Five Annual Payments	8,140
Thermal Imaging Camera	Five of Five Annual Payments	4,080
New Fire Department Facility	Five of Fifteen Annual Payments	591,580
Fire Hose Replacement	Four of Five Annual Payments	16,850
Two (2) Lawn Mowers	Four of Five Annual Payments	4,220
SCBA Bottles	Four of Five Annual Payments	2,120
Station 43 Roof Improvement	Four of Ten Annual Payments	6,120
Hose Replacement	Three of Five Annual Payments	18,330
Ten (10) Mobile Tablets	Three of Five Annual Payments	10,420
Eleven (11) Air Bottles	Three of Five Annual Payments	2,560
Fire Staff Vehicle	Three of Five Annual Payments	8,940
Pumper Truck	Three of Seven Annual Payments	114,600
SCBA Bottles	Two of Five Annual Payments	3,000
Turnout Gear	Two of Five Annual Payments	18,100
Staff Vehicle Replacement	One of Five Annual Payments	10,960
Staff Vehicle Replacement	One of Five Annual Payments	10,960
Turnout Gear	One of Five Annual Payments	14,330
Pumper Truck	One of Ten Annual Payments	111,035
Subtotal Installment Purchase		1,175,995

(Continued on next page)

Fire Department - Capital Outlay		
Item	Remarks	Item or Project Cost
Capital Outlay Equipment	New Request	10,000
SCBA Bottles (10) Replacements		
Subtotal Capital Outlay Equipment		10,000
Capital Outlay Equipment (I.P.)*	New Request	49,250
Staff Vehicle Replacement		
Staff Vehicle Replacement		
Turnout Gear		
Pumper Truck		
Subtotal Capital Outlay Equipment (I.P.)*		1,012,900
<small>* Item(s) is being paid for under installment purchase financing.</small>		

**PUBLIC SERVICES
ADMINISTRATION DIVISION**

PUBLIC SERVICES DEPARTMENT ADMINISTRATION DIVISION

GOALS & OBJECTIVES FY 2021 – 2022

The purpose of this Division is to provide leadership, planning, operational control, budgeting, training management and administrative support to the four operational divisions of the Department.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Continue to focus on Customer Satisfaction by implementing online bill pay via the ReCollect App thus increasing residential convenience and reducing employee cost.
2. Work with Solid Waste Division to expand the Public Drop-off service hours and add electronics to the collection stream.
3. Evaluate effectiveness of current Solid Waste vehicle tracking and work order system; research cost of possible implementation of more comprehensive system that includes work order, real time GPS tracking and video feed for improved customer service.
4. Continue to enhance employee credentials with Operations Analyst testing for APWA-S Certification.

Public Services Department - Administration Division

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$275,381	\$282,045	\$282,045	\$282,045	\$289,971	\$289,971	\$289,971
Salaries & Wages - Overtime	0	0	0	0	1,689	1,689	1,689
Auto Allowance Expense	0	0	0	0	0	0	0
FICA Tax Expenses	19,674	21,588	21,588	21,588	22,323	22,323	22,323
Group Insurance Expenses	44,259	47,673	47,673	47,673	49,059	49,059	49,059
Retirees Insurance Expense	7,965	7,780	7,780	7,780	434	434	434
Retirement Expense - Regular	23,967	28,628	28,628	28,628	33,104	33,104	33,104
Employee Appreciation	140	140	140	140	140	140	140
Retirement Expense - 401K	5,356	5,641	5,641	5,641	5,834	5,834	5,834
Employee Training	948	4,900	4,900	4,900	4,900	4,900	4,900
Subtotal Personnel	377,689	398,395	398,395	398,395	407,454	407,454	407,454
Operating and Maintenance							
Professional Services	80	275	275	275	275	275	275
Telephone & Postage	3,902	2,500	2,500	2,500	2,500	2,500	2,500
Printing	5,809	6,500	6,500	6,500	6,500	6,500	6,500
Travel	1,525	6,500	6,500	6,500	6,600	6,600	6,600
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	0	125	125	125	125	125	125
Office Supplies	932	1,595	1,595	1,595	1,595	1,595	1,595
Departmental Supplies & Materials	8,480	5,650	5,650	5,650	5,650	5,650	5,650
Uniforms & Accessories	892	900	900	900	900	900	900
Contracted Services - Software	599	500	500	500	500	500	500
Software License & Renewal	1,600	1,500	1,500	1,500	0	0	0
Dues and Subscriptions	1,355	1,470	1,470	1,470	1,470	1,470	1,470
Insurance and Bonds	8,716	9,108	9,108	9,108	10,730	10,730	10,730
Miscellaneous Expenses	582	2,500	2,500	2,500	2,500	2,500	2,500
Subtotal Operating and Maintenance	34,472	39,123	39,123	39,123	39,345	39,345	39,345
Capital Outlay							
Capital Outlay Building	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Non-Capital Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	47,471	46,700	46,700	46,700	45,770	45,770	45,770
Subtotal Installment Purchase	47,471	46,700	46,700	46,700	45,770	45,770	45,770
Full-Time Positions - 4							
Part-Time Positions - 0							
Totals	459,632	484,218	484,218	484,218	492,569	492,569	492,569

Public Services - Administration Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase	Five of Five Annual Payments	
Furniture and Appliances		\$45,770
Subtotal Installment Purchase		45,770
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Subtotal Capital Outlay Equipment (I.P.)*		0

* Item(s) is being paid for under installment purchase financing.

PUBLIC SERVICES STREET DIVISION

PUBLIC SERVICES DEPARTMENT STREET DIVISION

GOALS & OBJECTIVES FY 2021 – 2022

The Street Division provides four primary services for the Town: roadway construction, street maintenance, right-of-way maintenance, and emergency response. These services include roadway and drainage repairs, construction project management and inspections, asphalt resurfacing, mowing and landscaping along the public roadways, and emergency services such as snow removal, storm debris cleanup, assistance to the Police and Fire Departments in emergency street closures, and accident cleanup.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Continue resurfacing program as funded.
2. Continue to evaluate crosslines corrugated metal and RCP pipes 36" and larger during this FY. This will be performed in conjunction with the survey being conducted by the Stormwater Division.
3. Construct the Downtown Parking Lot on Cherry ST.

Public Services Department - Street Division

2021-22 Annual Budget Expenditures Detailed

Classification	Revised FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$630,332	\$636,722	\$636,722	\$636,722	\$673,685	\$673,685	\$673,685
Salaries & Wages - Overtime	8,013	30,500	30,500	30,500	25,000	25,000	25,000
Auto Allowance Expense	1,350	0	0	0	0	0	0
FICA Tax Expenses	47,159	51,086	51,086	51,086	53,490	53,490	53,490
Group Insurance Expenses	129,130	132,177	132,177	132,177	142,079	142,079	142,079
Retirees Insurance Expense	1,285	0	0	0	3,920	3,920	3,920
Retirement Expense - Regular	55,661	67,724	67,724	67,724	79,301	79,301	79,301
Employee Appreciation	560	560	560	560	525	525	525
Retirement Expense - 401K	12,438	13,345	13,345	13,345	13,974	13,974	13,974
Employee Training	13,192	9,380	9,380	9,380	7,400	7,400	7,400
Subtotal Personnel	899,119	941,494	941,494	941,494	999,374	999,374	999,374
Operating and Maintenance							
Professional Services	1,202	2,000	2,000	2,000	2,000	2,000	2,000
Professional Services - Downtown Development	0	0	0	0	0	0	0
Telephone & Postage	8,240	10,080	10,080	10,080	8,000	8,000	8,000
Printing	969	1,650	1,650	1,650	1,650	1,650	1,650
Street Lighting	396,245	412,428	412,428	412,428	411,708	411,708	411,708
Decorative Street Lighting	0	5,751	5,751	5,751	5,751	5,751	5,751
Departmental Utilities Expense	688	8,532	8,532	8,532	8,532	8,532	8,532
Travel	2,158	2,300	2,300	2,300	2,300	2,300	2,300
Maintenance & Repair - Other Equipment	1,830	2,000	2,000	2,000	2,000	2,000	2,000
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	228	1,000	1,000	1,000	1,000	1,000	1,000
Office Supplies	213	1,400	1,400	1,400	1,400	1,400	1,400
Departmental Supplies & Materials	20,452	15,550	14,775	14,775	15,550	15,550	15,550
Street Supplies and Materials	63,225	78,760	78,760	78,760	78,760	78,760	78,760
Signs	32,967	22,000	22,000	22,000	19,700	19,700	19,700
Uniforms & Accessories	7,343	7,200	7,200	7,200	7,200	7,200	7,200
Equipment Lease Expense	2,341	7,400	17,400	17,400	7,400	7,400	7,400
Landfill Tipping Fees	0	24,000	0	0	24,000	24,000	24,000
Contracted Services - Software	7,200	7,200	7,200	7,200	7,200	7,200	7,200
Contracted Services	99,632	100,000	867,000	867,000	137,475	125,000	125,000
Contracted Services - Downtown Development	10,303	0	0	0	250,000	0	0
Software License & Renewal	1,392	0	0	0	0	0	0
Dues and Subscriptions	1,100	1,570	1,570	1,570	1,570	1,570	1,570
Insurance and Bonds	38,683	39,092	39,867	39,867	45,109	45,109	45,109
Miscellaneous Expenses	2,301	2,500	2,500	2,500	2,500	2,500	2,500
Subtotal Operating and Maintenance	698,712	752,413	1,505,413	1,505,413	1,040,805	778,330	778,330
Capital Outlay							
Sidewalk Construction/Repair	12,677	15,000	15,000	15,000	15,000	15,000	15,000
Capital Outlay General Improvements	94,006	0	0	0	0	0	0
Capital Outlay General Improvements (I.P.)	0	0	0	0	1,500,000	0	0
Capital Outlay Equipment	0	0	12,826	12,826	0	0	0
Capital Outlay Equipment (I.P.)	15,034	0	0	0	438,000	142,000	142,000
Subtotal Capital Outlay	121,717	15,000	27,826	27,826	1,953,000	157,000	157,000

(Continued on next page)

Public Services Department - Street Division

<p align="center">2021-22 Annual Budget Expenditures Detailed</p>	
--	--

Classification	Revised FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Installment Purchase							
Installment Purchase	\$291,797	\$280,800	\$280,800	\$280,800	\$297,235	\$297,235	\$297,235
Subtotal Installment Purchase	291,797	280,800	280,800	280,800	297,235	297,235	297,235
Full-Time Positions - 15							
Part-Time Positions - 0							
Totals	2,011,345	1,989,707	2,755,533	2,755,533	4,290,414	2,231,939	2,231,939

Public Services - Streets Division - Capital Outlay		
Item	Remarks	Item or Project Cost
Installment Purchase		
Snow Plow Kit	Final Quarterly Payment	\$2,080
Zero Turn Mower	Final Quarterly Payment	780
Salt Brine Spray System	Five of Five Annual Payments	3,670
Salt Brine Mixer	Five of Five Annual Payments	7,120
Paving Improvements	Five of Ten Annual payments	113,910
Paving Improvements	Four of Ten Annual Payments	122,220
Utility Truck	Four of Five Annual Payments	9,480
Flail Mower	Three of Five Annual Payments	6,380
Utility Truck	One of Five Annual Payments	31,595
Subtotal Installment Purchase		297,235
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Utility Truck	New Request	142,000
Subtotal Capital Outlay Equipment (I.P.)*		142,000
* Item(s) is being paid for under installment purchase financing.		

**PUBLIC SERVICES
SOLID WASTE DIVISION**

PUBLIC SERVICES DEPARTMENT SOLID WASTE DIVISION

GOALS & OBJECTIVES FY 2021 – 2022

The Solid Waste Division is responsible for the promotion of a healthy and clean environment through the timely collection and disposal of solid waste. However, a priority of this Division is not just disposal, but rather re-purposing of this material through an effective recycling program. The Division also provides special services to include white good and bulky item collections, yard waste collections and public education programs.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Provide efficient and economical refuse collection, recycling, and disposal services.
2. Evaluate current Residential daily route plans. Gather data to determine if days need to be balanced by making changes to overloaded collection areas.
3. Engage in continuous contact with the Solid Waste Management industry in the areas of emerging technology and solid waste management techniques, so that we have access to new industry developments and standards
4. Provide regulatory oversight of the Town's ordinances regarding solid waste.

Public Services Department - Solid Waste Division

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$656,679	\$676,180	\$676,180	\$676,180	\$699,475	\$699,475	\$699,475
Salaries & Wages - Temp/PT	3,990	17,400	7,400	7,400	17,400	17,400	17,400
Salaries & Wages - Overtime	12,422	14,000	24,000	24,000	16,000	16,000	16,000
FICA Tax Expenses	49,086	54,179	54,179	54,179	56,111	56,111	56,111
Group Insurance Expenses	152,914	157,221	157,221	157,221	163,092	163,092	163,092
Retirees Insurance Expense	30,183	31,073	31,073	31,073	30,973	30,973	30,973
Retirement Expense - Regular	58,514	70,054	70,054	70,054	81,207	81,207	81,207
Employee Appreciation	627	630	630	630	595	595	595
Retirement Expense - 401K	13,076	13,804	13,804	13,804	14,310	14,310	14,310
Employee Training	3,079	3,000	3,000	3,000	3,000	3,000	3,000
Subtotal Personnel	980,569	1,037,541	1,037,541	1,037,541	1,082,163	1,082,163	1,082,163
Operating and Maintenance							
Professional Services	41,190	58,800	58,800	58,800	58,800	58,800	58,800
Telephone & Postage	5,261	13,920	13,920	13,920	13,920	13,920	13,920
Printing	9,127	15,020	15,020	15,020	15,020	15,020	15,020
Travel	0	1,575	1,575	1,575	1,575	1,575	1,575
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	114	3,000	3,000	3,000	3,000	3,000	3,000
Office Supplies	348	4,400	4,400	4,400	4,400	4,400	4,400
Departmental Supplies & Materials	83,323	89,000	89,000	89,000	89,000	89,000	89,000
Departmental Supplies & Materials - Recycling	17,085	75,000	47,000	47,000	75,000	75,000	75,000
Uniforms & Accessories	7,641	8,000	8,000	8,000	8,000	8,000	8,000
Equipment Lease Expense	47,463	48,000	48,000	48,000	48,000	48,000	48,000
Landfill Tipping Fees	643,510	722,800	782,800	782,800	804,000	804,000	804,000
Solid Waste Fees Expense	14,304	25,000	25,000	25,000	25,000	25,000	25,000
Contracted Services - Software	12,500	12,500	12,500	12,500	12,500	12,500	12,500
Contracted Services	53,870	12,750	12,750	12,750	12,750	12,750	12,750
Software License & Renewal	753	0	0	0	0	0	0
Dues and Subscriptions	1,023	1,300	1,300	1,300	1,300	1,300	1,300
Insurance and Bonds	43,797	40,165	40,165	40,165	50,710	50,710	50,710
Miscellaneous Expenses	1,543	1,500	1,500	1,500	1,500	1,500	1,500
Earth Day Program Expenses	0	0	0	0	0	0	0
Subtotal Operating and Maintenance	982,851	1,132,730	1,164,730	1,164,730	1,224,475	1,224,475	1,224,475
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	323,000	323,000	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	577,100	294,100	294,100
Subtotal Capital Outlay	0	0	323,000	323,000	577,100	294,100	294,100
Installment Purchase							
Installment Purchase	112,686	58,900	58,900	58,900	122,710	122,710	122,710
Subtotal Installment Purchase	112,686	58,900	58,900	58,900	122,710	122,710	122,710
Full-Time Positions - 17							
Part-Time Positions - 1							
Totals	2,076,107	2,229,171	2,584,171	2,584,171	3,006,448	2,723,448	2,723,448

Public Services - Solid Waste Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Front-End Loader Trash Truck	Four of Five Annual Payments	\$57,270
Automated Refuse Truck	One of Five Annual Payments	65,440
Subtotal Installment Purchase		122,710
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Automated Refuse Truck	New Request	294,100
Subtotal Capital Outlay Equipment (I.P.)*		294,100

* Item(s) is being paid for under installment purchase financing.

**PUBLIC SERVICES
CENTRAL MAINTENANCE DIVISION**

PUBLIC SERVICES DEPARTMENT CENTRAL MAINTENANCE DIVISION

GOALS & OBJECTIVES FY 2021 – 2022

The Central Maintenance Division is tasked with three primary functions: fleet/equipment maintenance, building maintenance, and custodial services. However, the top priority of the Division is to maintain the Town's emergency response and critical equipment in an operational state that will insure timely, effective delivery of services. Another priority of the Division is cost reduction of building, vehicle and equipment maintenance through the use of an effective preventive maintenance program. Currently, the Division maintains 350 pieces of equipment and 26 buildings with multiple private and public tenants.

Goals and Objectives for Fiscal Year 2021-2022:

1. Continue to providing swift turnaround time of downed vehicles.
2. Continue to maintain an above average equipment availability rating.
3. Evaluate the conditions of the shop tools and equipment for replacement.

Public Services - Central Maintenance Division

2021-22 Annual Budget Expenditures Detailed

Classification	Revised FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$380,684	\$378,418	\$371,518	\$371,518	\$411,313	\$411,313	\$411,313
Salaries & Wages - Temp/PT	0	0	6,900	6,900	0	0	0
Salaries & Wages - Overtime	2,888	8,000	8,000	8,000	8,000	8,000	8,000
Auto Allowance Expense	0	0	0	0	0	0	0
FICA Tax Expenses	27,167	29,583	29,583	29,583	32,099	32,099	32,099
Group Insurance Expenses	89,742	95,490	95,490	95,490	105,435	105,435	105,435
Retirees Insurance Expense	7,588	7,780	7,780	7,780	7,923	7,923	7,923
Retirement Expense - Regular	33,488	39,222	39,222	39,222	47,593	47,593	47,593
Employee Appreciation	350	280	280	280	280	280	280
Retirement Expense - 401K	7,483	7,729	7,729	7,729	8,387	8,387	8,387
Employee Training	962	5,010	5,010	5,010	5,010	5,010	5,010
Subtotal Personnel	550,352	571,512	571,512	571,512	626,040	626,040	626,040
Operating and Maintenance							
Professional Services	1,198	400	400	400	400	400	400
Telephone & Postage	3,039	4,440	4,440	4,440	4,440	4,440	4,440
Printing	244	600	600	600	600	600	600
Departmental Utilities Expense	0	0	0	0	0	0	0
Travel	1,042	2,525	2,525	2,525	2,525	2,525	2,525
Maintenance & Repair - Buildings	0	0	0	0	0	0	0
Maintenance & Repair - Radios	522	1,950	1,950	1,950	1,250	1,250	1,250
Maintenance & Repair - Other Equipment	9,676	18,580	39,880	39,880	8,580	8,580	8,580
Software Maintenance Fees	0	0	0	0	0	0	0
Subcontracted Vehicle Repair	163,141	118,500	159,500	159,500	108,550	108,550	108,550
Advertising	0	0	0	0	0	0	0
Office Supplies	0	1,400	1,400	1,400	1,400	1,400	1,400
Departmental Supplies & Materials	14,597	14,155	14,155	14,155	14,155	14,155	14,155
Oil and Lubricant	16,845	16,000	16,000	16,000	16,800	16,800	16,800
Gasoline	162,001	168,916	162,916	162,916	173,916	173,916	173,916
Tires	97,091	144,739	129,739	129,739	145,579	145,579	145,579
Diesel Fuel	131,107	167,378	147,378	147,378	173,178	173,178	173,178
Parts & Accessories	249,365	275,000	275,000	275,000	275,000	235,000	235,000
Uniforms & Accessories	6,155	6,810	6,810	6,810	6,810	6,810	6,810
State Hwy Use Tax	9,728	1,285	1,285	1,285	1,285	1,285	1,285
Contracted Services - Software	7,452	9,350	9,350	9,350	9,350	9,350	9,350
Contracted Services	1,875	2,650	2,650	2,650	2,650	2,650	2,650
Software License & Renewal	8,109	9,800	9,800	9,800	9,800	9,800	9,800
Dues and Subscriptions	777	825	825	825	825	825	825
Insurance and Bonds	34,588	28,160	28,160	28,160	36,112	36,112	36,112
Miscellaneous Expenses	63	1,000	1,000	1,000	1,000	1,000	1,000
Subtotal Operating and Maintenance	918,615	994,463	1,015,763	1,015,763	994,205	954,205	954,205
Capital Outlay							
Capital Outlay Equipment	103,349	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	22,218	0	0	0	0	0	0
Subtotal Capital Outlay	125,567	0	0	0	0	0	0

(Continued on next page)

Public Services - Central Maintenance Division

<p align="center">2021-22 Annual Budget Expenditures Detailed</p>	
--	--

Classification	Revised FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Installment Purchase							
Installment Purchase	\$9,202	\$10,450	\$10,450	\$10,450	\$10,200	\$10,200	\$10,200
Subtotal Installment Purchase	9,202	10,450	10,450	10,450	10,200	10,200	10,200
Full-Time Positions - 8							
Part-Time Positions - 0							
Totals	1,603,737	1,576,425	1,597,725	1,597,725	1,630,445	1,590,445	1,590,445

Public Services - Central Maintenance Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Hydraulic Lift	Five of Five Annual Payments	\$5,090
Tire Mount Machine	Three of Five Annual Payments	2,770
Tire Balance Machine	Three of Five Annual Payments	2,340
Subtotal Installment Purchase		10,200
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Subtotal Capital Outlay Equipment (I.P.)*		0

* Item(s) is being paid for under installment purchase financing.

**PUBLIC SERVICES
GENERAL SERVICES DIVISION**

PUBLIC SERVICES DEPARTMENT GENERAL SERVICES DIVISION

GOALS & OBJECTIVES FY 2021 – 2022

General Services is one of the operational components of the Central Maintenance Division. This unit is tasked with two primary functions; building maintenance and custodial services. Although these services vary by location, this unit is generally responsible for the following buildings: Town Hall, Stockton Law Enforcement Center, Old Paddison Library, Senior Center, all Public Services Buildings, Community House, Chamber of Commerce, Crisis Center, Recycling Center, the Allegacy Bank Building and the rental buildings generally referred to as 115, 117, 119, 121, 123, 125, 133 and 141 South Main Street. This unit also provides maintenance assistance to the Fire Department and the Parks and Recreation Department.

Goals and Objectives for Fiscal Year 2021-2022:

1. Continue to evaluate security measures within town owned properties.
2. Continue to improve on energy efficient upgrades to current buildings.
3. Purchase and equip new technician vehicle for operation.
4. Assist Planning Department on renovating customer service area of their office.

Public Services - General Services Division

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$177,361	\$183,499	\$183,499	\$183,499	\$176,286	\$176,286	\$176,286
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	5,000	5,000	5,000	5,000	5,000	5,000
FICA Tax Expenses	13,434	14,434	14,434	14,434	13,886	13,886	13,886
Group Insurance Expenses	39,639	40,985	40,985	40,985	39,521	39,521	39,521
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	15,428	19,133	19,133	19,133	20,576	20,576	20,576
Employee Appreciation	70	175	175	175	225	225	225
Retirement Expense - 401K	3,448	3,770	3,770	3,770	3,626	3,626	3,626
Employee Training	162	1,950	1,950	1,950	1,900	1,900	1,900
Subtotal Personnel	249,542	268,946	268,946	268,946	261,020	261,020	261,020
Operating and Maintenance							
Professional Services	124	150	150	150	150	150	150
Professional Services - Abbotts Creek WWTP	0	0	115,000	115,000	0	0	0
Stormwater Impervious Fee	18,922	20,000	20,000	20,000	20,000	20,000	20,000
Telephone & Postage	3,123	5,616	5,616	5,616	5,616	5,616	5,616
Printing	0	150	150	150	150	150	150
Departmental Utilities Expense	186,807	251,550	251,550	251,550	221,550	221,550	221,550
Travel	0	800	0	0	800	800	800
Maintenance & Repair - Buildings	116,314	99,000	94,000	94,000	99,000	99,000	99,000
Maintenance & Repair - Radios	1,264	2,255	0	0	400	400	400
Maintenance & Repair - Other Equipment	31,241	29,200	29,200	29,200	26,700	26,700	26,700
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	0	125	125	125	125	125	125
Office Supplies	0	0	0	0	0	0	0
Departmental Supplies & Materials	32,663	33,700	33,700	33,700	33,700	33,700	33,700
Uniforms & Accessories	2,732	2,815	2,815	2,815	2,815	2,815	2,815
Contracted Services - Software	1,200	16,768	0	0	16,342	16,342	16,342
Contracted Services	65,845	47,838	72,661	72,661	93,498	93,498	93,498
Contracted Services - Abbotts Creek WWTP	0	0	1,649,000	1,649,000	0	0	0
Software License & Renewal	0	0	0	0	0	0	0
Insurance and Bonds	16,662	22,561	22,561	22,561	32,460	32,460	32,460
Miscellaneous Expenses	1,820	1,700	1,700	1,700	1,700	1,700	1,700
Subtotal Operating and Maintenance	478,717	534,228	2,298,228	2,298,228	555,006	555,006	555,006
Capital Outlay							
Capital Outlay Buildings	0	0	0	0	0	0	0
Capital Outlay Buildings (I.P.)	0	0	0	0	0	0	0
Capital Outlay Gen Improvements (I.P.)	0	67,000	67,000	67,000	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	31,645	0	0	0	60,000	60,000	60,000
Subtotal Capital Outlay	31,645	67,000	67,000	67,000	60,000	60,000	60,000

(Continued on next page)

Public Services - General Services Division

<p align="center">2021-22 Annual Budget Expenditures Detailed</p>	
--	--

[illegible]

Public Services - General Services Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Public Services Facility - Paving	Seven of Ten Annual Payments	\$24,850
Town Hall Parking Lots Paving	Six of Ten Annual Payments	60,160
Public Services Operations Building	Six of Fifteen Annual Payments	412,990
Service Truck	Three of Five Annual Payments	6,380
Roof Improvements	Two of Five Annual Payments	14,260
Service Truck	One of Five Annual Payments	13,350
Subtotal Installment Purchase		531,990
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
Service Truck	New Request	60,000
Subtotal Capital Outlay Equipment (I.P.)*		60,000

* Item(s) is being paid for under installment purchase financing.

PARKS AND RECREATION

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

“To provide quality experiences for our citizens.”

Kernersville Parks and Recreation has always been an essential community asset for the Town and its citizens. This was proven during a challenging year in 2020 as we navigated through the COVID pandemic. Using Google cellphone tracking analytics, we were able to measure a 110% increase in visitor traffic at Fourth of July Park during the initial COVID response in the spring and summer months. An incredible statistic indicating that our parks served as an exercising, stress relief, and family gathering outlet for our citizens. The increase in park visitation also indicates an introduction of our park system to new citizen users.

Since 2002, the department has been able to create and sustain a high level of success in regards to sports tourism and its residual economic impacts. As North Carolina began phased re-opening, Kernersville was the first and only municipality willing to modify facility policies and procedures in order to host youth travel sports at the Ivey M. Redmon Sports Complex. As a result, Kernersville hosted tournaments ranging from 30-50 teams each weekend throughout the summer and fall. In 2020 the economic benefits were measured beyond estimated numbers on a report. The department received inquiry calls from our local hotels asking for our tournament schedules as they were unexpectedly booked. Some local restaurant owners called to express their gratitude as they had more orders to fill, helping them through a difficult business environment. The COVID pandemic validated two theories department leadership formulated during the “Great Recession”. The first was that youth sports tourism was incredibly resilient, almost recession-proof. The second was that the identity or rather “niche” of Kernersville Parks and Recreation is the harmonious offering of traditional leisure services with a focus on tourism and economic impact.

This Department operates thirteen (13) current facilities. These facilities are Kernersville Recreation Center, Fourth of July, Harmon Park, Civitan Park, Old Lake Park, Ivey M. Redmon Sports Complex, Century Lake Park, Kernersville Mountain Bike Park, Rotary Park, Gralin Street Park, Bagely-Cash Sports Complex, Founders Park, and Etta Lea & Lawrence Pope Memorial Park. The Department also maintains additional acreage of common space turf and landscaping beds as well some DOT right of way in addition to the park acreage. The Department routinely produces over 200 special events and programs per year, upholds more than 35 corporate accounts, achieves numerous sponsorships, and maintains a high media presence. Current staff is composed of 17 full-time and 16 seasonal or part-time staff.

Goals and Objectives for Fiscal Year 2021 – 2022:

- 1. Search and apply for external funding opportunities that will both advance the departments planning efforts and benefit the Town.**
 - Seek to apply for State and Federal grants for the future park projects.
 - Seek out and apply for applicable grants from private and non-profit organizations & trusts for community initiatives, and programming improvements.

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

2. Maintain the upward trend of becoming a more self-sustaining department.

- Examine 2020 expenses to predict 2021 in an attempt to expend no more than 90% of estimated expenses.
- Review 2020 program offerings in an attempt to predict 2021 possible revenue levels. Evaluate cost recovery models and target a 25-30% operational budget recovery.

3. Improving & developing park facilities.

- Establish effective inspections, reporting, and, repairs of all amenities, equipment, and, facilities using “Facility Dude”.
- Update ADA transitional plan to meet the inclusion standards including some Universal design concepts.
- Evaluate future projected workload in association with future to staffing needs.
- Begin the renovation of Civitan Park starting with the installation of the National Fitness Campaign fitness court in Summer of 2021.
- Continue onto the next stages of the Community Recreation Center planning process in order to create a “shovel ready plan”.
- Seek to replace the shelter at Harmon Park.

4. Provide well-organized programs, athletics, and, special events to meet the needs of the citizens.

- Recruit and contract quality independent instructors and vendors to provide in-person and virtual programs.
- Offer at least ten (10) community special events in a hybrid capacity to abide any possible pandemic guidelines.
- Continue “Pop-up Parks” during the summer providing services to underserved populations in our service area.
- Begin the “roll out” of adaptive and inclusive programs via collaborative and departmental efforts.

5. Maintain positive and effective avenues of departmental communications.

- Obtain corporate sponsorship for all major events.
- Reevaluate and update the departmental Marketing Plan to reflect an effective solution to current challenges.

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2021 – 2022

- Maintain positive working relationship with the local media.
- Improve and maintain effective social media communications.

Parks and Recreation Department

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$623,798	\$693,362	\$693,362	\$693,362	\$733,986	\$733,986	\$733,986
Salaries & Wages - Temp/PT	63,021	160,002	128,567	128,567	160,002	160,002	160,002
Salaries & Wages - Overtime	16,670	14,000	14,000	14,000	14,000	14,000	14,000
Clothing Allowance	0	0	0	0	0	0	0
FICA Tax Expenses	51,282	66,394	66,394	66,394	69,504	69,504	69,504
Group Insurance Expenses	127,135	139,093	145,528	145,528	165,822	165,822	165,822
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	56,462	71,798	71,798	71,798	84,897	84,897	84,897
Employee Appreciation	564	525	525	525	560	560	560
Retirement Expense - 401K	12,422	14,148	14,148	14,148	14,960	14,960	14,960
Employee Training	8,191	8,500	8,500	8,500	11,460	11,460	11,460
Subtotal Personnel	959,546	1,167,822	1,142,822	1,142,822	1,255,191	1,255,191	1,255,191
Operating and Maintenance							
Professional Services	79,834	9,610	130,610	130,610	9,610	9,610	9,610
Telephone & Postage	15,653	17,832	17,832	17,832	17,832	17,832	17,832
Printing	251	500	500	500	500	500	500
Departmental Utilities Expense	85,012	89,400	89,400	89,400	89,400	89,400	89,400
Travel	5,329	8,145	8,145	8,145	9,345	9,345	9,345
Maintenance & Repair - Buildings	64,502	56,500	93,300	93,300	15,000	15,000	15,000
Maintenance & Repair - Parks	0	0	50,000	50,000	29,500	29,500	29,500
Maintenance & Repair - Radios	0	0	0	0	0	0	0
Maintenance & Repair - Ballfields	51,610	53,000	63,000	63,000	81,000	63,000	63,000
Maintenance & Repair - Other Equipment	4,474	6,800	6,800	6,800	6,800	6,800	6,800
Software Maintenance Fees	0	0	0	0	0	0	0
Building & Equipment Rental	74,025	80,400	80,400	80,400	88,800	88,000	88,000
Advertising	642	2,000	2,000	2,000	8,000	8,000	8,000
Office Supplies	4,466	6,120	6,120	6,120	6,755	6,755	6,755
Departmental Supplies & Materials	22,522	30,000	34,000	34,000	44,000	44,000	44,000
Departmental Supplies & Materials - Facilities	7,216	0	0	0	0	0	0
Landscaping Supplies & Materials	7,473	30,000	34,000	34,000	30,000	30,000	30,000
Landscaping Supplies & Materials - Parks	23,151	0	0	0	0	0	0
Concession Supplies & Materials	0	1,000	1,000	1,000	9,000	9,000	9,000
Uniforms & Accessories	4,320	6,635	8,135	8,135	7,535	7,535	7,535
Equipment Lease Expense	32,001	31,680	31,680	31,680	49,000	49,000	49,000
Property Lease	5,000	0	0	0	5,000	5,000	5,000
Special Events	40,752	58,600	28,600	28,600	53,400	53,400	53,400
Athletic Expenses	65,212	73,100	53,100	53,100	73,100	73,100	73,100
Recreational Activities - General Program	34,898	54,000	44,000	44,000	54,000	54,000	54,000
Recreational Activities - Camps	18,604	32,490	19,490	19,490	32,490	32,490	32,490
Wildlife Maintenance	0	400	400	400	400	400	400
Special Marketing Activities	30,208	38,300	28,300	28,300	51,300	46,000	46,000
Adaptive and Inclusion Services	0	0	0	0	12,000	12,000	12,000
Contracted Services - Software	10,523	15,500	16,000	16,000	27,000	27,000	27,000
Contracted Services	188,146	10,800	10,800	10,800	19,800	10,000	10,000
Contracted Services - KSA	0	0	0	0	0	0	0
Software License & Renewal	0	0	0	0	0	0	0

(Continued on next page)

Parks and Recreation Department

2021-22 Annual Budget Expenditures Detailed
--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance (Cont'd)							
Dues and Subscriptions	\$2,978	\$3,065	\$3,065	\$3,065	\$3,065	\$3,065	\$3,065
Insurance and Bonds	37,049	44,977	44,977	44,977	57,409	57,409	57,409
Miscellaneous Expenses	2,059	2,100	2,100	2,100	3,200	2,100	2,100
Subtotal Operating and Maintenance	917,913	762,954	907,754	907,754	894,241	859,241	859,241
Capital Outlay							
Capital Outlay Land	0	0	350,000	350,000	0	0	0
Capital Outlay General Improvements - Civitan	0	0	120,000	120,000	400,000	400,000	400,000
Capital Outlay General Improvements (I.P.) - Civitan	0	200,000	200,000	200,000	1,300,000	1,300,000	1,300,000
Capital Outlay General Improvements (I.P.)	0	0	0	0	150,000	150,000	150,000
Capital Outlay Equipment	3,300	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	185,986	0	0	0	102,100	42,600	42,600
Capital Outlay Infrastructure	0	0	0	0	0	0	0
Capital Outlay Infrastructure (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	189,286	200,000	670,000	670,000	1,952,100	1,892,600	1,892,600
Installment Purchase							
Installment Purchase	364,404	398,355	398,355	398,355	585,850	585,850	585,850
Subtotal Installment Purchase	364,404	398,355	398,355	398,355	585,850	585,850	585,850
Full-Time Positions - 16 Part-Time Positions - 18							
Totals	2,431,150	2,529,131	3,118,931	3,118,931	4,687,382	4,592,882	4,592,882

Parks and Recreation Department - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
General Improvements at Ivey Redmon Sports Complex	Seven of Ten Annual Payments	\$93,700
Fourth of July Park - Shelter Improvements	Six of Ten Annual Payments	5,470
Harmon Park - Bathroom Improvements	Six of Ten Annual Payments	16,410
Maintenance Building Fencing - Ivey Redmon Park	Six of Ten Annual Payments	3,840
Crew Cab Pickup Truck	Five of Five Annual Payments	10,070
Jacobson Truckster	Five of Five Annual Payments	6,110
Park Automatic Gate	Five of Five Annual Payments	4,280
Bobcat Overseeder Attachment	Five of Five Annual Payments	1,330
Fourth of July Park - ADA Upgrade/Replacement	Five of Five Annual Payments	43,330
Founders Park	Four of Ten Annual Payments	36,420
Lights at Ivey Redmon Athletic Sports Complex	Four of Ten Annual Payments	82,500
Compact Track Loader	Three of Five Annual Payments	14,880
Replacement All-Terrain Utility Vehicle	Three of Five Annual Payments	2,690
Mobile Stage	Three of Five Annual Payments	23,400
Dam Improvement - New Kernersville Lake	Two of Five Annual Payments	42,530
Ivey Redmon Sunshade Replacements	One of Ten Annual Payments	19,595
Civitan Park Improvements	One of Ten Annual Payments	169,815
Mower Equipment	One of Five Annual Payments	9,480
Subtotal Installment Purchase		585,850
(Continued on next page)		

Parks and Recreation Department - Capital Outlay		
Item	Remarks	Item or Project Cost
Capital Outlay General Improvements	New Request	400,000
Civitan Park Improvements		
Subtotal Capital Outlay General Improvements		400,000
Capital Outlay General Improvements (I.P.)*	New Request	1,300,000
Civitan Park Improvements		
Ivey Redmon Sunshade Replacements		150,000
Subtotal Capital Outlay General Improvements (I.P.)*		1,450,000
Capital Outlay Equipment (I.P.)*	New Request	42,600
Mower Equipment		
Subtotal Capital Outlay Equipment (I.P.)*		42,600
<small>* Item(s) is being paid for under installment purchase financing.</small>		

SPECIAL APPROPRIATIONS

SPECIAL APPROPRIATIONS FUND

GOALS & OBJECTIVES FY 2021 – 2022

The items contained in this budget are generally transfer items where the Revenue is generated by the General Fund and the expenditures occur in other budgetary funds. The exceptions are departmental transfers for salary-related expenses and debt service payments for the general obligation refunding bonds for street improvements.

Special Appropriations

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Reserve for Future Group Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Capital Reserve Fund from General Fund	185,776	0	0	0	0	0	0
Transfer to Capital Reserve - Caleb's Creek	0	0	138,512	138,512	0	0	0
Transfer to Capital Reserve - Future Transportation Projects	0	0	1,473,839	1,473,839	0	0	0
Transfer to Capital Reserve - Development Fee Projects	4,500	0	8,000	8,000	0	0	0
Transfer to Stormwater Fund for Fees	231,805	232,305	232,305	232,305	213,724	213,724	213,724
Transfer to E911 from General Fund	84,150	60,252	60,252	58,773	69,173	69,173	69,173
Transfer to Capital Reserve - OPEB Liability	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Transfer to Recreation CPO Fund	0	0	0	0	863,038	863,038	863,038
Transfer to Kerner Mill Greenway CPO	0	0	586,384	586,384	0	0	0
Transfer to Kerner Mill Greenway CPO - Loan	0	0	1,780,063	1,780,063	0	0	0
Subtotal Operating and Maintenance	556,231	342,557	4,329,355	4,327,876	1,195,935	1,195,935	1,195,935
Other							
Reserve for Future Development Fee Projects	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0
Subtotal Other	0	0	0	0	0	0	0
Debt Service							
Street Bond Payment - Principal	405,000	405,000	405,000	405,000	405,000	405,000	405,000
Street Bond Payment - Interest	43,860	35,153	35,153	35,153	26,445	26,445	26,445
Revolving Sewer Loan - Principal	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Revolving Sewer Loan - Interest	58,080	48,400	48,400	48,400	38,720	38,720	38,720
Subtotal Debt Service	906,940	888,553	888,553	888,553	870,165	870,165	870,165
Totals	1,463,171	1,231,110	5,217,908	5,216,429	2,066,100	2,066,100	2,066,100

FORFEITURE FUNDS

FORFEITURE FUND

GOALS & OBJECTIVES FY 2021 – 2022

The Forfeiture Funds consist of three revenue and expenditure accounts associated with Law Enforcement. The revenue supporting these funds is derived primarily from drug investigations. The funds are utilized to enhance departmental operations; support the Special Weapons and Tactics Team and enhance drug awareness programs. The utilization of these funds is managed under strict guidelines set by federal and state law. The use of these funds is to enhance law enforcement/criminal justice operations and may not be used to supplant normally budgeted operations.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Enhance agency capacity and capabilities by using funds to acquire items outside the normal expected budget process of the Town.
2. Enhance officer and citizen safety by acquiring additional training and equipment.
3. Leverage resources by using funds for the matching portion of various grants.
4. Continue to support drug enforcement and education programs.
5. Support the mission of the Special Weapons and Tactics Team, Narcotics Division, and the overall mission of the Department.

Law Enforcement Forfeiture Fund - Federal Justice

2021-22 Annual Budget Revenues Detailed
--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
LE Forfeiture Fund - Federal Justice							
Loan for Installment Purchases	\$0	\$0	\$0	\$0	\$270,000	\$270,000	\$270,000
Forfeiture Funds - Federal Justice	31,498	0	0	106,455	0	0	0
Restitution Payments	3,425	0	0	0	0	0	0
Interest on Investments	0	25	25	25	25	25	25
Fund Balance Appropriated	0	5,000	87,315	0	65,075	65,075	65,075
Fund Balance Unappropriated*	159,525	154,525	72,210	178,665	113,590	113,590	113,590
* Not included in totals							
Totals	34,923	5,025	87,340	106,480	335,100	335,100	335,100

Law Enforcement Forfeiture Fund - Federal Justice

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Departmental Supplies & Materials	0	25	55,025	55,025	25	25	25
Uniforms and Accessories	0	0	0	0	0	0	0
Information & Ammo Expense	0	0	0	0	0	0	0
Subtotal Operating and Maintenance	0	25	55,025	55,025	25	25	25
Capital Outlay							
Capital Outlay Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	270,000	270,000	270,000
Subtotal Capital Outlay	0	0	0	0	270,000	270,000	270,000
Special Appropriations							
Transfer to General Fund	5,000	5,000	32,315	32,315	5,000	5,000	5,000
Subtotal Special Appropriations	5,000	5,000	32,315	32,315	5,000	5,000	5,000
Installment Purchase							
Installment Purchase	68,824	0	0	0	60,075	60,075	60,075
Subtotal Installment Purchase	68,824	0	0	0	60,075	60,075	60,075
Totals	73,824	5,025	87,340	87,340	335,100	335,100	335,100

Law Enforcement Forfeiture Fund - Federal Justice - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase	One of Five Annual Payments	\$60,075
Patrol Replacement Vehicles (5)		
Subtotal Installment Purchase		60,075
Capital Outlay Land (I.P.)*		0
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		0
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*	New Request	270,000
Patrol Replacement Vehicles (5)		
Subtotal Capital Outlay Equipment (I.P.)*		270,000
<small>* Item(s) is being paid for under installment purchase financing.</small>		

Law Enforcement Forfeiture Fund - US Treasury

<p align="center">2021-22 Annual Budget Revenues Detailed</p>	
--	--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
LE Forfeiture Fund - US Treasury							
Interest on Investments	\$0	\$25	\$25	\$25	\$25	\$25	\$25
Forfeiture Funds - U.S. Treasurer	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	0	0	0	0	0	0	0
* Not included in totals							
Totals	0	25	25	25	25	25	25

Law Enforcement Forfeiture Fund - US Treasury

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Departmental Supplies & Materials	187	25	25	25	25	25	25
Subtotal Operating and Maintenance	187	25	25	25	25	25	25
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	187	25	25	25	25	25	25

<p align="center">Law Enforcement Forfeiture Fund - State/Local</p>	
--	--

<p align="center">2021-22 Annual Budget Revenues Detailed</p>	
--	--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
LE Forfeiture Fund - State/Local							
Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Forfeiture Funds - State/Local	0	0	0	0	0	0	0
State Unauthorized Substance Tax	10,388	0	23,033	23,033	0	0	0
Loan for Installment Purchases	0	0	0	0	0	0	0
Fund Balance Appropriated	0	25	25	0	40,025	40,025	40,025
Fund Balance Unappropriated*	33,312	33,287	33,287	51,948	11,923	11,923	11,923
* Not included in totals							
Totals	10,388	25	23,058	23,033	40,025	40,025	40,025

Law Enforcement Forfeiture Fund - State/Local

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Departmental Supplies & Materials	0	25	23,058	4,397	25	25	25
Information and Ammo Expense	0	0	0	0	0	40,000	40,000
Transfer to General Fund - GHSP - Grant Match	0	0	0	0	0	0	0
Subtotal Operating	0	25	23,058	4,397	25	40,025	40,025
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	10,272	0	0	0	0	0	0
Subtotal Installment Purchase	10,272	0	0	0	0	0	0
Totals	10,272	25	23,058	4,397	25	40,025	40,025

CONTRIBUTIONS FUND

CONTRIBUTIONS FUND

GOALS & OBJECTIVES FY 2021 – 2022

The Contributions Fund is comprised of a variety of projects/programs that are supported through private contributions and donations.

The Projects and Programs within this Fund serve to further enhance the quality of life for the Kernersville Community and impact our citizens by supporting programs such as the Police Day Camp; National Night Out; Explorer's Program; Protector Fund; Teddy Bear Program; Buckle Bear and the Dog Park.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Leverage funds for the benefit of the Agency and Community.

Contributions Fund	
--------------------	--

<p align="center">2021-22 Annual Budget Revenues Detailed</p>	
--	--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Contributions Fund							
Interest on Investments	\$0	\$25	\$25	\$0	\$25	\$25	\$25
Contributions - Park Development	0	0	0	1,069	0	0	0
Contributions - Police Dept.	0	0	0	0	0	0	0
Contributions - Care for Kids	0	0	0	0	0	0	0
Contributions - Fire Department	3,900	0	1,075	1,075	0	0	0
Contributions - Earth Day	0	0	0	0	0	0	0
Contributions - Explorers Program	0	0	0	0	0	0	0
Contributions - Recreation Special Events	0	0	0	0	0	0	0
Contributions - Police Day Camp	203	11,000	11,000	7,000	11,000	11,000	11,000
Contributions - National Night Out	6,500	10,000	10,000	0	10,000	10,000	10,000
Contributions - Protector Program	0	850	850	850	125	125	125
Contributions - Teddy Bear	0	0	0	0	0	0	0
Contributions - Fire & Life Safety	170	1,000	1,000	1,185	1,000	1,000	1,000
Contributions - Shop with a Cop	4,740	4,500	4,500	2,300	5,000	5,000	5,000
Transfer from General Fund - Police Contributions	0	0	0	0	0	0	0
Transfer from General Fund - Fire Contributions	0	0	0	0	0	0	0
Transfer from General Fund - Park Development	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	2,566	0	0	0	0
Fund Balance Unappropriated*	90,682	90,682	88,116	90,394	90,394	90,394	90,394
* Not included in totals							
Totals	15,513	27,375	31,016	13,479	27,150	27,150	27,150

Contributions Fund

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Departmental Supplies & Materials	\$0	\$0	\$0	\$0	\$25	\$25	\$25
PD Shop with a Cop Program Expenses	4,569	4,500	7,066	4,842	5,000	5,000	5,000
National Night Out Program Expenses	1,448	10,000	10,000	0	10,000	10,000	10,000
PD Explorers Program Expenses	0	0	0	0	0	0	0
Police Day Camp Expenses	3,156	11,000	11,000	7,000	11,000	11,000	11,000
Protector Program Expenses	0	850	850	850	125	125	125
Care for Kids Program Expenses	0	0	0	0	0	0	0
Reserve - PD Projects	0	0	0	0	0	0	0
FD Explorer Program Expenses	0	0	0	0	0	0	0
Fire Life & Safety Expenses	1,195	1,025	1,075	1,075	1,000	1,000	1,000
Earth Day Program Expenses	0	0	0	0	0	0	0
Departmental Supplies - Park Development	0	0	0	0	0	0	0
Transfer to General Fund - Fire Department	2,500	0	3,500	0	0	0	0
Subtotal Operating and Maintenance	12,867	27,375	33,491	13,767	27,150	27,150	27,150
Capital Outlay							
Capital Outlay Buildings	0	0	0	0	0	0	0
Capital Outlay Equipment - Police	0	0	0	0	0	0	0
Capital Outlay Equipment - Recreation	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	12,867	27,375	33,491	13,767	27,150	27,150	27,150

E-911 FUND

E-911 FUND

GOALS & OBJECTIVES FY 2021 – 2022

The primary purpose of the E-911 fund is to support E-911 call related efforts and activities. The E-911 Fund is supported through general fund revenues and a reimbursement process from Forsyth County, which was obtained thorough a formal agreement between the Town and Forsyth County. The expenditures within this fund include expenses that are allowable as defined by the NC 911 Board and state law. The primary goal of this fund is to process E-911 calls in the most efficient and effective manner possible.

E-911 Fund	
------------	--

<p align="center">2021-22 Annual Budget Revenues Detailed</p>	
--	--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
E-911 Fund							
Interest on Investments	\$0	\$25	\$25	\$25	\$25	\$25	\$25
Loan for Installment Purchases	0	0	0	0	0	0	0
Revenue from Telephone Company	0	0	0	0	0	0	0
Revenue from Tower Rental	0	0	0	0	0	0	0
Forsyth County Reimbursement E-911	13,209	20,563	20,563	22,042	11,642	11,642	11,642
Transfer from General Fund	84,150	60,252	60,252	60,252	69,173	69,173	69,173
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	104,741	104,741	104,741	106,220	106,220	106,220	106,220
* Not included in totals							
Totals	97,359	80,840	80,840	82,319	80,840	80,840	80,840

E-911

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone & Postage	8,137	8,820	8,820	8,820	8,820	8,820	8,820
Mapping & GIS Expense	0	0	0	0	0	0	0
Departmental Utilities	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Maintenance & Repair - Other Equip.	39,866	28,500	28,500	28,500	28,500	28,500	28,500
Departmental Supplies & Materials	192	1,520	1,520	1,520	1,520	1,520	1,520
Uniforms & Accessories	0	0	0	0	0	0	0
E-911 Equipment Lease	2,396	42,000	42,000	42,000	42,000	42,000	42,000
Subtotal Operating and Maintenance	50,591	80,840	80,840	80,840	80,840	80,840	80,840
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Totals	50,591	80,840	80,840	80,840	80,840	80,840	80,840

SELF-INSURANCE FUND

WORKERS' COMPENSATION SELF-INSURANCE FUND

GOALS & OBJECTIVES FY 2021 – 2022

The mission of the Human Resources Department is to provide effective Human Resource, Safety, and Risk Management through creation, by development and implementation of policies, programs, and services which contribute to the attainment of management and employee goals.

The Town established this self-insurance fund in Fiscal Year 2000-2001 to provide quality and cost effective medical care for employees with compensable workplace injuries. Utilizing this fund for Workers' Compensation administration ensures an overall savings to the Town and avoids the need to purchase insurance coverage with higher annual premiums. Ongoing training efforts and injury review, along with departmental focus on safety, enables the Town to minimize excessive cost against this fund.

Workers' Compensation Self-Insurance Fund	
1001	1001
1002	1002
1003	1003
1004	1004
1005	1005
1006	1006
1007	1007
1008	1008
1009	1009
1010	1010
1011	1011
1012	1012
1013	1013
1014	1014
1015	1015
1016	1016
1017	1017
1018	1018
1019	1019
1020	1020
1021	1021
1022	1022
1023	1023
1024	1024
1025	1025
1026	1026
1027	1027
1028	1028
1029	1029
1030	1030
1031	1031
1032	1032
1033	1033
1034	1034
1035	1035
1036	1036
1037	1037
1038	1038
1039	1039
1040	1040
1041	1041
1042	1042
1043	1043
1044	1044
1045	1045
1046	1046
1047	1047
1048	1048
1049	1049
1050	1050
1051	1051
1052	1052
1053	1053
1054	1054
1055	1055
1056	1056
1057	1057
1058	1058
1059	1059
1060	1060
1061	1061
1062	1062
1063	1063
1064	1064
1065	1065
1066	1066
1067	1067
1068	1068
1069	1069
1070	1070
1071	1071
1072	1072
1073	1073
1074	1074
1075	1075
1076	1076
1077	1077
1078	1078
1079	1079
1080	1080
1081	1081
1082	1082
1083	1083
1084	1084
1085	1085
1086	1086
1087	1087
1088	1088
1089	1089
1090	1090
1091	1091
1092	1092
1093	1093
1094	1094
1095	1095
1096	1096
1097	1097
1098	1098
1099	1099
1100	1100
1101	1101
1102	1102
1103	1103
1104	1104
1105	1105
1106	1106
1107	1107
1108	1108
1109	1109
1110	1110
1111	1111
1112	1112
1113	1113
1114	1114
1115	1115
1116	1116
1117	1117
1118	1118
1119	1119
1120	1120
1121	1121
1122	1122
1123	1123
1124	1124
1125	1125
1126	1126
1127	1127
1128	1128
1129	1129
1130	1130
1131	1131
1132	1132
1133	1133
1134	1134
1135	1135
1136	1136
1137	1137
1138	1138
1139	1139
1140	1140
1141	1141
1142	1142
1143	1143
1144	1144
1145	1145
1146	1146
1147	1147
1148	1148
1149	1149
1150	1150
11	

2021-22 Annual Budget Revenues Detailed									
--	--	--	--	--	--	--	--	--	--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Workers' Compensation Self-Insurance Fund							
Interest on Investments	\$16,495	\$10,000	\$10,000	\$300	\$300	\$300	\$300
Charges for Services	290,397	300,295	300,295	300,295	304,455	304,455	304,455
Fund Balance Appropriated	0	0	775,000	775,000	0	0	0
Fund Balance Unappropriated*	997,087	997,087	222,087	212,387	212,387	212,387	212,387
* Not included in totals							
Totals	306,892	310,295	1,085,295	1,075,595	304,755	304,755	304,755

Workers' Compensation Self-Insurance Fund

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Workers' Compensation Claims/Services	\$370,836	\$230,000	\$1,005,000	\$1,005,000	\$225,000	\$225,000	\$225,000
Stop Loss Insurance	63,397	70,345	70,345	70,345	69,805	69,805	69,805
Subtotal Personnel	434,233	300,345	1,075,345	1,075,345	294,805	294,805	294,805
Operating and Maintenance							
Professional Services	9,500	9,950	9,950	9,950	9,950	9,950	9,950
Increase in Reserves	-28,873	0	0	0	0	0	0
Subtotal Operating and Maintenance	-19,373	9,950	9,950	9,950	9,950	9,950	9,950
Special Appropriations							
Increase in Reserves	0	0	0	0	0	0	0
Subtotal Special Appropriations	0	0	0	0	0	0	0
Totals	414,860	310,295	1,085,295	1,085,295	304,755	304,755	304,755

STORMWATER ENTERPRISE FUND

STORMWATER ENTERPRISE FUND

GOALS & OBJECTIVES FY 2021 – 2022

The Stormwater Division is responsible for the implementation of the NPDES Permit for the discharge of stormwater into the municipal separate storm sewer system located within the jurisdictional area of the Town of Kernersville. Additionally, the Division manages and coordinates the operations and maintenance of the stormwater infrastructure and municipal stormwater activities.

Goals and Objectives for Fiscal Year 2021 – 2022:

1. Continue to evaluate corrugated metal and RCP crossline pipes 36" and larger. This will be performed in conjunction with the survey being conducted by the Streets Division.
2. Evaluate riparian buffers to insure compliance with regulations.
3. Map and inspect major outfalls within Abbotts Creek Watershed.
4. Complete phase II in the Corjon Study Area, which includes Thomas Drake.

Stormwater Enterprise Fund

2021-22 Annual Budget Revenues Detailed	
--	--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Stormwater Enterprise Fund							
Loan for Installment Purchases	\$35,742	\$0	\$0	\$0	\$84,000	\$84,000	\$84,000
NCDCCR Clean Water Trust Fund	400,000	0	0	0	0	0	0
Due from NCDEQ Grant	0	0	0	0	0	0	0
NC Division of Water Resource Grant	42,924	0	0	0	0	0	0
Interest on Escrow	11	0	0	0	0	0	0
Interest on Investments	9,194	7,900	7,900	300	300	300	300
Interest and Penalties	4,482	1,500	1,500	5,800	5,800	5,800	5,800
Stormwater Fees	1,158,400	1,180,742	1,180,742	1,180,742	1,184,541	1,184,541	1,184,541
Medical Loss Rebate	0	0	0	0	0	0	0
Transfer from General Fund - Stormwater Fees	231,805	232,305	232,305	232,305	213,724	213,724	213,724
Fund Balance Appropriated	0	271,791	651,497	651,497	109,877	109,877	109,877
Fund Balance Unappropriated*	1,163,788	891,997	512,291	554,908	445,031	445,031	445,031
* Not included in totals							
Totals	1,882,558	1,694,238	2,073,944	2,070,644	1,598,242	1,598,242	1,598,242

Stormwater Enterprise Fund

2021-22 Annual Budget Expenditures Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Personnel & Professional							
Salaries & Wages - Regular	\$496,978	\$497,194	\$497,194	\$497,194	\$525,044	\$525,044	\$525,044
Salaries & Wages - Temp/PT	0	7,200	7,200	0	7,200	7,200	7,200
Salaries & Wages - Overtime	8,710	8,000	25,500	25,500	15,000	15,000	15,000
FICA Tax Expenses	36,760	39,228	39,228	39,228	41,891	41,891	41,891
Group Insurance Expenses	94,995	101,861	101,861	101,861	98,141	98,141	98,141
Retirees Insurance Expense	3,479	6,864	6,864	6,864	4,202	4,202	4,202
Retirement Expense - Regular	44,110	51,278	51,278	51,278	61,295	61,295	61,295
Employee Appreciation	315	385	385	385	350	350	350
Retirement Expense - 401K	9,857	10,104	10,104	10,104	10,801	10,801	10,801
Employee Training	4,752	5,275	5,275	2,000	3,850	3,850	3,850
Subtotal Personnel	699,957	727,389	744,889	734,414	767,774	767,774	767,774
Operating and Maintenance							
Professional Services	77,636	55,600	89,600	75,000	77,640	77,640	77,640
Stormwater Fees Expense	0	0	0	0	0	0	0
Telephone & Postage	4,021	6,100	6,100	6,100	6,100	6,100	6,100
Printing	5,151	10,600	10,600	3,000	7,100	7,100	7,100
Departmental Utilities	0	0	0	0	0	0	0
Travel	3,615	4,006	4,006	4,006	3,556	3,556	3,556
Maintenance Repair - Other Equipment	0	0	0	0	0	0	0
Maintenance Repair - Storm Drains	44,888	70,000	70,000	70,000	30,000	30,000	30,000
Software Maintenance Fees	0	0	0	0	0	0	0
Building and Equipment Rental	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Advertising	0	4,000	4,000	2,000	2,000	2,000	2,000
Office Supplies	28	2,500	2,500	500	2,000	2,000	2,000
Departmental Supplies & Materials	27,069	34,500	19,500	19,500	28,000	28,000	28,000
Departmental Supplies & Materials - Sanitation	5,055	15,000	15,000	15,000	15,000	15,000	15,000
Departmental Supplies & Materials - Streets	1,632	3,500	3,500	3,500	3,500	3,500	3,500
Street Supplies & Materials	10,151	10,000	10,000	10,000	10,000	10,000	10,000
Diesel Fuel - Central Maintenance	27	5,000	5,000	3,000	3,000	3,000	3,000
Parts & Accessories - Central Maintenance	4,330	5,000	5,000	2,500	5,000	5,000	5,000
Uniforms & Accessories	1,018	2,000	2,000	700	2,000	2,000	2,000
Equipment Lease Expense	0	2,500	2,500	0	2,500	2,500	2,500
Contracted Services - Software	6,900	5,500	5,500	5,500	5,500	5,500	5,500
Contracted Services	14,478	484,545	151,359	151,359	22,000	22,000	22,000
Contracted Services - Beeson Creek	318,449	0	0	0	0	0	0
Contracted Services - Bioretention (PS Building)	0	0	0	0	0	0	0
Contracted Services - Broken Saddle	0	0	489,771	489,771	305,117	305,117	305,117
Software License & Renewal	3,274	0	0	0	0	0	0
Dues and Subscriptions	4,846	7,288	7,288	7,346	9,438	9,438	9,438
Insurance and Bonds	43,372	32,600	32,600	32,600	38,547	38,547	38,547
Miscellaneous Expenses	2,026	2,000	2,000	1,000	2,000	2,000	2,000
Subtotal Operating and Maintenance	617,964	802,239	977,824	942,382	619,998	619,998	619,998
Capital Outlay							
Capital Outlay Equipment	33,200	0	186,621	186,621	0	0	0
Capital Outlay Equipment (I.P.)	60,053	0	0	0	84,000	84,000	84,000
Subtotal Capital Outlay	93,253	0	186,621	186,621	84,000	84,000	84,000

(Continued on next page)

<p align="center">Stormwater Enterprise Fund</p>	
---	--

<p align="center">2021-22 Annual Budget Expenditures Detailed</p>	
--	--

[illegible]

Public Services Department - Stormwater Division - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Skid Steer Loader	Final Quarterly Payment	\$3,890
Swapbody Truck w/Attachments	Final Quarterly Payment	7,250
Swapbody Dump Bed	Final Quarterly Payment	780
Swapbody Water Tank	Final Quarterly Payment	1,040
Swapbody Dump Flat Bed	Final Quarterly Payment	780
Leaf Vacuum	Final Quarterly Payment	4,410
Two (2) Utility Vehicles	Four of Five Annual Payments	16,850
One (1) Automated Yard Waste Truck	Four of Five Annual Payments	60,000
1/2 Ton Truck	Three of Five Annual Payments	7,040
All-Terrain Vehicle	Three of Five Annual Payments	5,740
One-Ton Dump Truck	One of Five Annual Payments	18,690
Subtotal Installment Purchase		126,470
Capital Outlay Buildings		
Subtotal Capital Outlay Buildings		0
Capital Outlay Equipment (I.P.)*		
One-Ton Dump Truck	New Request	84,000
Subtotal Capital Outlay Equipment (I.P.)*		84,000

* Item(s) is being paid for under installment purchase financing.

OCCUPANCY TAX FUND

OCCUPANCY TAX FUND

GOALS & OBJECTIVES FY 2021 – 2022

This fund was established to control the revenue generated by the tax charged on motel and motel rooms. The revenue generated by this user fee was established in three (3) separate local bills approved by the North Carolina General Assembly.

The revenue generated from the 1983 and 1989 legislation is restricted for expenditures of a Cultural, Recreational, or Economic Development purpose.

The revenue generated from the 1997 legislation is restricted as follows:

1. **Two Thirds (2/3) of the revenue must be expended to “Promote Travel and Tourism”. The legislature defined this as:**

Promote Travel and Tourism – To advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travelers to the area; the term includes administrative expenses incurred in engaging in these activities.

2. **One third (1/3) of the revenue must be expended for “Tourism-Related Expenditures.” The legislation defines this as:**

Tourism – Related Expenditures – Expenditures that, in the judgment of the entity making the expenditure, are designed to increase the use of lodging and meeting and convention facilities in the area by attracting tourists or business travelers to the area; the term includes tourism-related capital expenditures.

Goals and Objectives for Fiscal Year 2021 – 2022:

We will continue to disperse these funds to the agencies that promote tourism and economic development. Funding this year will be allocated to the Chamber of Commerce, Paul J. Ciener Botanical Gardens, Korner’s Folly, and the Parks and Recreation Department.

Occupancy Tax Fund

2021-22 Annual Budget Revenues Detailed
--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Occupancy Tax Fund							
Interest Earned on Investments	\$749	\$500	\$50	\$50	\$50	\$50	\$50
Occupancy Tax Proceeds	134,578	120,366	84,200	84,200	92,450	92,450	92,450
Fund Balance Appropriated	0	39,634	37,761	37,761	0	0	0
Fund Balance Unappropriated*	37,761	-1,873	0	0	0	0	0
* Not included in totals							
Totals	135,327	160,500	122,011	122,011	92,500	92,500	92,500

Occupancy Tax Fund	
--------------------	--

<p align="center">2021-22 Annual Budget Expenditures Detailed</p>	
--	--

[illegible]

CAPITAL PROJECTS ORDINANCE FUNDS

Fire Department Facility - Capital Project Ordinance Fund

2021-22 Annual Budget Revenues Detailed

Classification	Original Approved FY 16-17	Revised Life to Date FY 20-21	Actual Life to Date FY 20-21	Estimated Life to Date FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Restricted Intergovernmental Revenues							
Installment Purchase Loan Proceeds	\$6,200,000	\$6,900,000	\$6,900,000	\$6,900,000	\$0	\$0	\$0
Subtotal Restricted Intergovernmental	6,200,000	6,900,000	6,900,000	6,900,000	0	0	0
Penalty & Interest Revenues							
Interest on Investments	0	0	1,350	1,350	0	0	0
Interest on Escrow	0	0	634	634	0	0	0
Subtotal Penalty & Interest Revenues	0	0	1,984	1,984	0	0	0
Operating Grants & Contributions							
Contributions - Fire Department Facility	25,000	25,000	25,000	25,000	0	0	0
Subtotal Operating Grants & Contributions	25,000	25,000	25,000	25,000	0	0	0
Interfund Transfers							
Transfer from General Fund	530,875	1,158,735	1,158,735	1,158,735	0	0	0
Subtotal Interfund Transfers	530,875	1,158,735	1,158,735	1,158,735	0	0	0
Fund Balances Appropriated							
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	0	0	0	0	0	0	0
<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
<p>* Not included in totals</p>							
Totals	6,755,875	8,083,735	8,085,719	8,085,719	0	0	0

Fire Department Facility - Capital Project Ordinance

2021-22 Annual Budget Expenditures Detailed

Classification	Original Approved FY 16-17	Revised Life to Date FY 20-21	Actual Life to Date FY 20-21	Estimated Life to Date FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Taxes	0	0	0	0	0	0	0
Department Supplies & Material	0	15,000	14,961	14,961	0	0	0
Subtotal Operating and Maintenance	0	15,000	14,961	14,961	0	0	0
Installment Purchase							
Installment Purchase	530,875	1,158,735	1,106,694	1,106,694	0	0	0
Subtotal Installment Purchase	530,875	1,158,735	1,106,694	1,106,694	0	0	0
Capital Outlay							
Capital Outlay Building	0	0	21	21	0	0	0
Capital Outlay Land (I.P.)	0	1,137,390	1,137,390	1,137,390	0	0	0
Capital Outlay Building (I.P.)	6,900,000	5,762,610	5,770,279	5,770,279	0	0	0
Subtotal Capital Outlay	6,900,000	6,900,000	6,907,690	6,907,690	0	0	0
Interfund Transfers							
Transfer to General Fund	0	10,000	10,000	10,000	0	0	0
Subtotal Interfund Transfers	0	10,000	10,000	10,000	0	0	0
<p>This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
Totals	7,430,875	8,083,735	8,039,345	8,039,345	0	0	0

Kerner's Mill Creek Greenway - Capital Project Ordinance

2021-22 Annual Budget Revenues Detailed

Classification	Original Approved FY 11-12	Revised Life to Date FY 20-21	Actual Life to Date FY 20-21	Estimated Life to Date FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Restricted Intergovernmental Revenues							
Installment Purchase Loan Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NCDOT Grants	1,040,000	1,715,063	0	0	0	0	0
MPO Grants	0	0	0	0	0	0	0
Due from CCUC	250,000	170,000	0	0	200,000	200,000	200,000
Subtotal Restricted Intergovernmental	1,290,000	1,885,063	0	0	200,000	200,000	200,000
Penalty & Interest Revenues							
Interest on Investments	0	0	334	334	0	0	0
Subtotal Penalty & Interest Revenues	0	0	334	334	0	0	0
Operating Grants & Contributions							
Due from Private Developers	0	0	0	0	0	0	0
Subtotal Operating Grants & Contributions	0	0	0	0	0	0	0
Interfund Transfers							
Transfer from General Fund - Operations	338,806	925,190	925,190	925,190	0	0	0
Transfer from General Fund - Loan	0	1,885,063	1,885,063	1,885,063	0	0	0
Subtotal Interfund Transfers	338,806	2,810,253	2,810,253	2,810,253	0	0	0
Fund Balances Appropriated							
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	6,063	2,369,189	2,369,189	2,369,189	2,369,189	2,369,189	2,369,189
<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
<p>* Not included in totals</p>							
Totals	1,628,806	4,695,316	2,810,587	2,810,587	200,000	200,000	200,000

Kerner Mill Creek Greenway - Capital Project Ordinance

2021-22 Annual Budget

Expenditures Detailed

Classification	Original Approved FY 11-12	Revised Life to Date FY 20-21	Actual Life to Date FY 20-21	Estimated Life to Date FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Professional Services	\$130,000	\$960,678	\$250,142	\$250,142	\$0	\$0	\$0
Printing	300	300	0	0	0	0	0
Advertising	600	600	0	0	0	0	0
Contracted Services	15,000	15,000	5,950	5,950	200,000	200,000	200,000
Subtotal Operating and Maintenance	145,900	976,578	256,092	256,092	200,000	200,000	200,000
Capital Outlay							
Capital Outlay Land	33,333	117,333	84,730	84,730	0	0	0
Capital Outlay Infrastructure	1,345,573	1,612,342	1,750	1,750	0	0	0
Subtotal Capital Outlay	1,378,906	1,729,675	86,480	86,480	0	0	0
Interfund Transfers							
Transfer to General Fund - Project Loan	0	1,885,063	0	0	0	0	0
Transfer to General Fund - Project Labor	104,000	104,000	104,000	104,000	0	0	0
Subtotal Interfund Transfers	104,000	1,989,063	104,000	104,000	0	0	0
<p>This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
Totals	1,628,806	4,695,316	446,572	446,572	200,000	200,000	200,000

Recreation Facility - Capital Project Ordinance

2021-22 Annual Budget Revenues Detailed

Classification	Original Approved FY 20-21	Revised Life to Date FY 20-21	Actual Life to Date FY 20-21	Estimated Life to Date FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Restricted Intergovernmental Revenues							
Installment Purchase Loan Proceeds	\$0	\$0	\$0	\$0	\$11,300,000	\$11,300,000	\$11,300,000
Subtotal Restricted Intergovernmental	0	0	0	0	11,300,000	11,300,000	11,300,000
Penalty & Interest Revenues							
Interest on Investments	0	0	0	0	0	0	0
Interest on Escrow	0	0	0	0	0	0	0
Subtotal Penalty & Interest Revenues	0	0	0	0	0	0	0
Interfund Transfers							
Transfer From Capital Reserve Fund	1,473,839	1,473,839	1,473,839	1,473,839	0	0	0
Transfer From General Fund	0	0	0	0	863,038	863,038	863,038
Subtotal Interfund Transfers	1,473,839	1,473,839	1,473,839	1,473,839	863,038	863,038	863,038
Fund Balances Appropriated							
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	0	0	0	1,473,839	1,473,839	1,473,839	1,473,839
<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
<p>* Not included in totals</p>							
Totals	1,473,839	1,473,839	1,473,839	1,473,839	12,163,038	12,163,038	12,163,038

Recreation Facility - Capital Project Ordinance

2021-22 Annual Budget Expenditures Detailed

Classification	Original Approved FY 20-21	Revised Life to Date FY 20-21	Actual Life to Date FY 20-21	Estimated Life to Date FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Operating and Maintenance							
Professional Services	\$700,000	\$700,000	\$700,000	\$700,000	\$0	\$0	\$0
Subtotal Operating and Maintenance	700,000	700,000	700,000	700,000	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	863,038	863,038	863,038
Subtotal Installment Purchase	0	0	0	0	863,038	863,038	863,038
Capital Outlay							
Capital Outlay Land	0	0	0	0	0	0	0
Capital Outlay Land (I.P.)	0	0	0	0	0	0	0
Capital Outlay Buildings	773,839	773,839	773,839	773,839	0	0	0
Capital Outlay Buildings (I.P.)	0	0	0	0	11,300,000	11,300,000	11,300,000
Subtotal Capital Outlay	773,839	773,839	773,839	773,839	11,300,000	11,300,000	11,300,000
Interfund Transfers							
Transfer to General Fund - Project Loan	0	0	0	0	0	0	0
Subtotal Interfund Transfers	0	0	0	0	0	0	0
<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
Totals	1,473,839	1,473,839	1,473,839	1,473,839	12,163,038	12,163,038	12,163,038

Recreation Facility Capital Project Ordinance - Capital Outlay

Item	Remarks	Item or Project Cost
Installment Purchase		
Kernersville Recreation and Event Center	One of Twenty-Five Annual Payments	\$863,038
Subtotal Installment Purchase		863,038
Capital Outlay Land (I.P.)*		
Subtotal Capital Outlay Land (I.P.)*		0
Capital Outlay Buildings		
Kernersville Recreation and Event Center	New Request	11,300,000
Subtotal Capital Outlay Buildings		11,300,000
<small>* Item(s) is being paid for under installment purchase financing.</small>		

CAPITAL RESERVE FUND

CAPITAL RESERVE FUND

GOALS & OBJECTIVES FY 2021 – 22

The Capital Reserve Fund was established as a mechanism for accumulating funds for large projects that are important to the future of the Town. Funds that accumulate will be dedicated for specific projects such as future transportation projects and fire station land acquisition and construction. Most likely in the future, funds will be accumulated for other large projects as capital needs are identified.

Capital Reserve Fund revenues will primarily come from inter-fund transfers from the General Fund. As identified projects come to fruition, funds will be transferred from the Capital Reserve Fund to either the General Fund or specific capital project ordinance funds to cover project expenditures.

Capital Reserve Fund

2021-22 Annual Budget Revenues Detailed

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Capital Reserve Fund							
Interest Earned on Investments	\$14,956	\$10,000	\$250	\$250	\$1,000	\$1,000	\$1,000
Transfer from General Fund	16,350	0	1,473,839	1,473,839	0	0	0
Transfer from General Fund - Transportation Projects	0	0	0	0	0	0	0
Transfer from General Fund - Development Fee	0	0	0	0	0	0	0
Transfer from General Fund - Dev. Fee - Cedar Knoll	0	0	0	0	0	0	0
Transfer from General Fund - Durham Street Project	0	0	0	0	0	0	0
Transfer from General Fund - Caleb's Creek Rec	19,648	0	16,516	16,516	0	0	0
Transfer from General Fund - Caleb's Creek Road	49,926	0	40,665	40,665	0	0	0
Transfer from General Fund - Caleb's Creek Sewer	99,852	0	81,331	81,331	0	0	0
Transfer from General Fund - PM Dev. Rec Fees	4,500	0	8,000	8,000	0	0	0
Transfer from Stormwater Fund - Group Insurance	0	0	0	0	0	0	0
Transfer from General Fund - OPEB Liability	50,000	0	50,000	50,000	50,000	50,000	50,000
Fund Balance Appropriated	0	938,104	940,174	940,174	1,123,016	1,123,016	1,123,016
Fund Balance Unappropriated*	940,174	2,070	0	0	0	0	0
* Not included in totals							
Totals	255,232	948,104	2,610,775	2,610,775	1,174,016	1,174,016	1,174,016

Capital Reserve Fund	
----------------------	--

2021-22 Annual Budget Expenditures Detailed
--

Classification	Actual FY 19-20	Approved FY 20-21	Revised FY 20-21	Estimated FY 20-21	Dept'al Request FY 21-22	Manager Recom. FY 21-22	Board Approved FY 21-22
Capital Reserve Fund							
Reserved for Future Development Fee Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserved for Medicial Loss Ratio Expense	0	1,632	1,632	1,632	1,632	1,632	1,632
Reserved for Future Group Insurance Expense	0	0	0	0	0	0	0
Reserved for Future OPEB	0	50,000	100,000	100,000	150,000	150,000	150,000
Reserved for Fire Department Projects	0	65,000	65,000	65,000	65,000	65,000	65,000
Reserved for Future PM Development Projects	0	64,250	72,250	72,250	72,250	72,250	72,250
Reserved for Future Project - Durham Street	0	0	0	0	0	0	0
Reserved for Future Project - Cedar Knolls Project	0	0	0	0	0	0	0
Reserved for Caleb's Creek Projects	0	0	0	0	0	0	0
Reserved for Caleb's Creek - Recreation Fees	0	93,005	109,521	109,521	109,521	109,521	109,521
Reserved for Caleb's Creek - Road Fees	0	199,728	228,793	228,793	228,793	228,793	228,793
Reserved for Caleb's Creek - Sewer Fees	0	464,489	545,820	545,820	545,820	545,820	545,820
Reserved for Transportation Projects	0	0	0	0	0	0	0
Reserved for Recreation Projects	0	0	0	0	0	0	0
Reserved for Recreation Projects	0	0	0	0	0	0	0
Transfer to General Fund - Interest	14,956	10,000	2,320	2,320	1,000	1,000	1,000
Transfer to Recreation CPO Fund	0	0	1,473,839	1,473,839	0	0	0
Transfer to General Fund	313,550	0	0	0	0	0	0
Transfer to General Fund - S Main / Old Winston Rd	0	0	0	0	0	0	0
Transfer to General Fund - Cedar Knolls Project	0	0	0	0	0	0	0
Transfer to General Fund - Caleb's Creek	0	0	11,600	11,600	0	0	0
Transfer to General Fund - Transportation Projects	0	0	0	0	0	0	0
Totals	328,506	948,104	2,610,775	2,610,775	1,174,016	1,174,016	1,174,016

BUDGET ORDINANCE

ORDINANCE NO. O-2021-27
AN ORDINANCE MAKING APPROPRIATIONS FOR THE OVERALL OPERATIONS
OF THE TOWN OF KERNERSVILLE FOR THE YEAR JULY 1, 2021
THROUGH JUNE 30, 2022

WHEREAS, this Board of Aldermen of the Town of Kernersville has received a budget with a recommended plan for the operation of the town government and its activates for the fiscal year 2021-2022 from the Town Manager, and

WHEREAS, after a Public Hearing and deliberations with the citizens of Kernersville, it is the desire of the Board of Aldermen to adopt said budget to provide for the effective and orderly provision of services to the Town of Kernersville.

NOW, THEREFORE, BE IT ORDAINED:

Section 1. That revenues for the General Fund be established as follows:

General Fund

Ad Valorem Taxes	20,401,961
Other Taxes & Fees	123,300
Unrestricted Intergovernmental Revenue	9,534,496
Restricted Intergovernmental Revenue	4,794,897
Penalty and Interest	32,395
Other Revenues	102,100
Functionally Related Revenues	2,695,413
Operating Grants/Contributions	1,141,155
Interfund Transfers	6,000
Fund Balance Appropriated	560,000
Total Anticipated Revenues	39,391,717

Section 2. That expenditures for the General Fund be appropriated as follows:

General Fund

Governing Body	1,020,978
Administrative Department	415,476
Inspections Permits & Enforcement (Division of Community Development)	723,080
Finance Department	1,061,840
Information Technology Department	800,685
Planning and Zoning (Division of Community Development)	578,113
Human Resources Department	514,482
Police Department	9,626,541
Fire Department	9,266,600
Engineering Department	278,523
Street (Division of Public Services)	2,231,939
Solid Waste (Division of Public Services)	2,723,448
Recreation and Parks Department	4,592,882
General Services Department	1,408,016
Special Appropriations Department	2,066,100
Public Services Administration	492,569
Central Maintenance (Division of Public Services)	1,590,445
Total	39,391,717

Section 3. That there is hereby levied a tax rate of fifty-five point nine cents (\$0.559) per one hundred dollars assessed valuation on all real property and other applicable property within the Town of Kernersville, such rate based upon an estimated total assessed valuation of property for purposes of taxation of \$3,662,604,108. and an estimated collection rate of 99.10% through June 30, 2022.

Section 4. That anticipated revenues for the Law Enforcement Forfeiture Funds be established as follows:

Other Revenue	270,050
<u>Fund Balance Appropriated</u>	<u>105,100</u>
Total Anticipated Revenues	375,150

The expenditures for the Law Enforcement Forfeiture Funds shall be authorized as follows:

Transfer to General Fund	5,000
<u>Law Enforcement Forfeiture Funds Expenses</u>	<u>370,150</u>
Total	375,150

Section 5. That anticipated revenues for the Contributions Fund be established as follows:

Other Revenue	25
Contributions	27,125
<u>Fund Balance Appropriated</u>	<u>0</u>
Total Anticipated Revenues	27,150

The expenditures for the Contributions Fund shall be authorized as follows:

<u>Contribution Fund Expenses</u>	<u>27,150</u>
Total	27,150

Section 6. That anticipated revenues for the E-911 Fund be established as follows:

Other Revenue	25
Forsyth County Reimb. E-911	11,642
Transfer from General Fund	69,173
<u>Fund Balance Appropriated</u>	<u>0</u>
Total Anticipated Revenues	80,840

The expenditures for the E-911 Fund shall be authorized as follows:

<u>E-911 Expenses</u>	<u>80,840</u>
Total	80,840

Section 7. That a Workers' Compensation Self-Insurance Fund be established with anticipated

Other Revenue	300
Charges for Services	304,455
Total Anticipated Revenues	304,755

The expenditures for the Workers' Compensation Self-Insurance Fund shall be authorized as follows:

Workers' Compensation Self-Insurance Expenses	304,755
Total	304,755

Section 8. That a Stormwater Enterprise Fund be established with anticipated revenues as follows:

Other Revenues	90,100
Stormwater Fees	1,184,541
Due/fr General Fund - Town's Stormwater Fees	213,724
Fund Balance Appropriated	109,877
Total Anticipated Revenues	1,598,242

The expenditures for the Stormwater Enterprise Fund shall be authorized as follows:

Stormwater Enterprise Fund Expenses	1,598,242
Total	1,598,242

Section 9. That an Occupancy Tax Fund be established with anticipated revenues as follows:

Other Revenues	50
Occupancy Tax Revenue	92,450
Fund Balance Appropriated	0
Total Anticipated Revenues	92,500

The expenditures for the Occupancy Tax Fund shall be authorized as follows:

Occupancy Tax Fund Expenses	92,500
Total	92,500

Section 10. That an Capital Reserve Fund be established with anticipated revenues as follows:

Other Revenues	1,000
Transfer from General Fund-OPEB Liability	50,000
Fund Balance Approp.	1,123,016
Total Anticipated Revenues	1,174,016

The expenditures for the Capital Reserve Fund shall be authorized as follows:

Reserve for Medical Loss Ratio	1,632
Reserved for Future OBEB	150,000
Reserved for Fire Department	65,000
Reserved for PM Development Projects	72,250
Reserved for Calebs Creek - Recreation Fees	109,521
Reserved for Calebs Creek - Road Fees	228,793
Reserved for Calebs Creek - Sewer Fees	545,820
Transfer to General Fund- Interest on Investments	1,000
Total	1,174,016

Section 11. That the Schedule of Fees and Charges be adopted for fiscal year 2021-22 in accordance with Exhibit A attached and made a part of this Ordinance.

Section 12. That the Town Manager be authorized to establish rates and charges for all other use of Town Facilities and services other than special assessments or other charges regulated by State law or Local Ordinance.

Section 13. That the Town Manager, as Budget Officer, be authorized to make budget amendments to all departments and be required to have such amendments entered into the minutes of the next regular meeting of the Board of Alderman.

Section 14. That the Town Manager, as Budget Officer, be authorized to transfer amounts between line item expenditures within a department without limitation and without a report being required.

Section 15. That within funds appropriated a two percent (2.00%) 401-K contribution has been allocated for regular employees.

Section 16. That within funds appropriated a two percent (2.00%) of salaries has been allocated for Cost of Living Adjustment (COLA) for all eligible employees.

Section 17. That this budget ordinance be entered into the minutes of the Board and, within five days after adoption, copies thereof shall be filed with the Finance Officer, Budget Officer and Clerk to the Board of Aldermen.

Adopted this the 29th day of June, 2021.

Attest:

Beth Price
Beth Price, Deputy Town Clerk



Dawn H. Morgan
Dawn H. Morgan, Mayor

SCHEDULE OF FEES AND CHARGES
EXHIBIT A



Schedule of Fees

July 1, 2021

The Town Manager shall have the authority to set any fee not otherwise listed and shall have authority to make any interpretations of any fee listed on this schedule.

Administration, Finance, and All Departments

Agenda Sunshine List

Notice of Special Meetings (Fee set by State Law)	\$10.00 / Annually
---	--------------------

Auto License Tax

	\$5.00 / Per Vehicle
--	----------------------

CD

Per Burned Copy of CD	\$1.00 / Per Copy
-----------------------	-------------------

Checks

Returned	\$25.00 / Processing Fee
----------	--------------------------

Code of Ordinances

Supplement Service	\$50.00 / Annually
--------------------	--------------------

Code of Ordinances

With Notebook	\$100.00 / Per Copy
---------------	---------------------

Documents, Reprints etc.

8.5" x 11 and 8.5" x 14" - Black & White	\$0.15 / Per Page
8.5" x 11 and 8.5" x 14" - Color	\$0.25 / Per Page
11" x 17" - Black & White	\$0.20 / Per Page
11" x 17" - Color	\$0.30 / Per Page

Handicapped Parking

Sign and Sticker	\$45.00 / Per Sign & Sticker
Sign Only	\$35.00 / Per Sign
Van Accessible Sign Only	\$20.00 / Per Sign
Sticker for Fine Increase (Includes \$250 Sticker Only)	\$5.00 / Per Sticker

Notary Service (Fee set by State Law)

	\$5.00 / Per Notary
--	---------------------

Peddling Sales Permit

6 month period	\$50.00 / Per Permit
----------------	----------------------

Recycling Fee

Includes magazines, junk mail, and pasteboard	\$52.00 / Annually
---	--------------------

Solid Waste Bill

	\$10.00 / Per Late Fee
--	------------------------

Street & Alley Closing

	\$1,250.00 / Per Application
--	------------------------------

Taxi Franchise & Driver

Taxi Franchise Application Fee	\$50.00 / Per Application
Taxi Franchise Renewal Fee	\$50.00 / Per Renewal
Initial Driver Permit Fee	\$15.00 / Per Permit
Renewal Fee	\$15.00 / Per Renewal

Community Development Department Fees

*Technology Fee of 8.62% may apply to cover the cost of ViewPoint Permit Software Maintenance**

Board of Adjustment Appeals

Initial Appeal	\$256.00 / Per Initial Appeal
Rehearing Appeal	\$256.00 / Per Rehearing Appeal

Communication Towers Permit

\$3,842.00 / Per Permit

Reference Communications Tower Fee: This amount is a surety to cover the cost of the Town's consultant who reviews the electronic technical portion of the submittal. If the review cost is less than \$3000, then a refund will take place. If the review cost is more, additional funds are required prior to final review. The Special Use Permit and applicable Inspection Fees are a separate fee.

Community Development Subdivision Fees

Exempt - Subdivisions/Staff Approval	\$128.00 / Per Fee
Final Plat - Major	\$256.00 / Per Fee
Final Plat - Minor	\$128.00 / Per Fee
Preliminary Approval - Extension	\$128.00 / Per Fee
Preliminary Subdivision - Minimum (No Maximum)	\$384.00 / Per Fee
Preliminary Subdivision - Per Lot	\$38.00 / Per Lot
Preliminary Subdivision (Single Family)	\$30.00 / Per Lot + Engineering Fee *
Preliminary Subdivision (Multi-Family)	\$20.00 / Per Unit + Engineering Fee *
Non-Residential Site Plans	\$25.00 / Per 500 SF + Engineering Fee *

Copier Prints

36" x any length - Roll Feed	\$1.93 / Per Foot
36" x any length - Vellum	\$2.56 / Per Foot
18" x 24"	\$3.84 / Each
24" x 36"	\$3.84 / Each

Plan Review

By Planning Board	\$641.00 / Per Review
Public Plans	\$0.00 / No Fee
Staff Changes or Minor Changes - New Plan & Review - Non Board of Adjustment	\$160.00 / Per Review

Postage & Mailing Charges

\$8.00 / Per Charge

Rezoning Fees

Adjoining Property Owner Letters	\$12.00 / Per Fee
General Use District Rezoning	\$884.00 / Per Fee
Re-Advertising	\$304.00 / Per Re-Advertising

Rezoning Signs

First Sign	\$0.00 / No Fee
Additional Signs	\$65.00 / Per Sign After 1st

Special Use Permits

Less than 1.5 acres - Non Board of Adjustment	\$1,280.00 / Per Permit
Greater than 1.5 acres - Non Board of Adjustment	\$1,602.00 / Per Permit
High Density Project - Non Board of Adjustment	\$1,602.00 / Per Permit
Road Improve/Dedication Review - Non Board of Adjustment	\$1,921.00 / Per Permit
Road Improve/Dedication Review - Non Board of Adjustment - No Research	\$65.00* / Per Permit

Special Use Permits by Board of Adjustment

Special Use Permits - Board of Adjustment - Non-Residential	\$641.00 / Per Permit
Special Use Permits - By Board of Adjustment - Residential	\$256.00 / Per Permit
Special Use Permits - By Board of Adjustment - High Density Project	\$961.00 / Per Permit
Variances	\$320.00

Community Development Department Fees

Special Use District

Add a Use or Site Change requiring Community Development Department	\$884.00 / Review Only
Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts	
<i>Less than 1.5 acres</i>	\$1,391.00 / Per Fee
<i>Greater than 1.5 acres</i>	\$1,713.00 / Per Fee
<i>High Density Project</i>	\$2,032.00 / Per Fee
<i>Road Improvements / Dedication Reviews</i>	\$2,032.00 / Per Fee
<i>II Phase Zoning: Final Development Plan Review</i>	\$833.00 / Per Fee
<i>II Phase Zoning: Final Development Plan Review - High Density Project</i>	\$1,602.00 / Per Fee
Residential Single Family excluding PRD	
<i>Less than 1.5 acres</i>	\$495.00 / Per Fee
<i>Greater than 1.5 acres</i>	\$1,264.00 / Per Fee
<i>Greater than 5 acres - With Road Improvements / Dedication Reviews</i>	\$2,032.00 / Per Fee

Vested Rights

Existing Development Application	\$641.00 / Per Review
----------------------------------	------------------------------

INSPECTION FEES

Building Fees

Accessory Structure Permit ²	\$144.00 (Plus \$87.00 per P, M, E trade)
<i>2 - Carports, patio covers, screened porch, decks, docks, open porches, workshops, storage buildings, pump houses 575 sf and below.</i>	
Basic Building Permit ¹	\$87.00 / Per Fee
<i>1 - Non-area based permits, commercial re-roof, construction trailers, marquees, canopies, fixed awnings</i>	
Cell Tower - New	\$348.00 / Per Fee
Cell Tower - Equipment Additions or Upgrades	\$174.00 / Per Fee
Daycare/Group Homes	\$144.00 / Per Fee
Expired Permit Renewal	Full Cost
Demolition - Permit Fee	\$57.00 / Per Permit
Foundation Only - Permit Fee	25% of total / Per Permit
Mobile Home - Single Wide	\$262.00 (Includes P,M,E)
Mobile Home - Double / Triple Wide	\$349.00 (Includes P,M,E)
Modular Homes and House Relocations	\$262.00 (Plus \$87.00 per P, M, E trade)
Reinspection ⁸	\$50.00 / Per Re-Inspection
<i>8 - Each inspection type per permit will be granted one fail. If a second fail occurs, a \$50 reinspection fee will be charged.</i>	
Solar Panels	\$174.00 Up to 24 panels
Solar Panels - Additional	\$10.00 Per Panel After 24 Panels
Stop Work Order	\$280.00 / Per Fee
Swimming Pool - Above Ground	\$144.00 / Per Fee
Swimming Pool - In-Ground	\$230.00 / Per Fee
Work Prior to Permit Issuance	Double Fee

Electrical Fees

Basic Electrical Permit ⁵	\$87.00 / Per Fee
<i>5 - Lighted signs, cell tower-co locate, low voltage, residential service change/relocation/reconnect, service pole with disconnect and meter base.</i>	
Commercial Service - Change, Relocation, Reconnect Fee	\$155.00 / Per Fee
Generators	\$174.00 / Residential - Includes Mechanical
Solar Panel	\$174.00 / Includes Building
Temporary Power	\$105.00 / Per Fee

Community Development Department Fees

Mechanical Fees

Basic Mechanical Permit ⁴	\$87.00 / Per Fee
<i>4 - Replacement of the following (electrical included): furnace, boiler, air handler, duct heater, ductwork, fireplace, woodstove, conversion burner, automatic flue damper, swimming pool heater, misc. Basic permit also covers hood and duct systems and spray booths.</i>	
Mechanical Unit Change Out - 1st Unit	\$87.00 / Per Fee
Mechanical Unit Change Out - Each Additional Unit	\$50.00 / Per Fee
Refrigeration System - 1st Unit	\$87.00 / Per Fee
Refrigeration System - Each Additional System	\$50.00 / Per Fee
Generators - Residential (Includes Electrical)	\$174.00 / Per Fee
Exhaust System - 0-3,000 CFM	\$175.00 / Per Fee
Exhaust System - 3,001-5,000 CFM	\$210.00 / Per Fee
Exhaust System - 5,001+ CFM	\$696.00 / Per Fee

Sign Fees

Basic Sign Permit ⁷ - 1st Sign	\$57.00 / Per Initial (1st) Sign
<i>7- Non-lighted ground, wall, projecting, or panel change-outs.</i>	
Lighted Sign Permit - 1st Sign	\$114.00 / Per Initial (1st) Lighted Sign
Each Additional Sign	\$10.00 / Per Additional Sign
Sign Review	\$436.00 / Off-Premise
Late Fee	\$114.00 / Per Late Fee

Plumbing Fees

Basic Plumbing Permit ³	\$87.00 / Per Fee
<i>3 - Water heater replacement (gas, electric, tankless), grease traps, pumps, sump pumps, sewer lines, replacement fixtures, misc.</i>	

Zoning Fees

Basic Zoning Permit ⁶	\$57.00 / Per Fee
<i>6 - Swimming pools, residential additions, single family residential reviews, accessory building reviews, zoning permits (without required inspection, change of use permits require additional building inspection), home occupation reviews, zoning letters, DMV and ABC letters.</i>	
Change of Use	\$87.00 / Per Fee
Late Fee	\$114.00 / Per Fee

PERMIT FEES

Commercial Construction Permit

New Structure	
<i>ICC table value x square feet x 0.0045 for area less than or equal to 10,000 sf + value x 0.001 for any area greater than 10,000 sf. + Add-Ons</i>	
Addition	
<i>ICC table value x square feet x 0.0045 for area less than or equal to 10,000 sf + value x 0.001 for any area greater than 10,000 sf. + Add-Ons</i>	
Upfit - (Area-Based Alteration)	
<i>ICC table value x square feet x 0.0045 for area less than or equal to 10,000 sf + value x 0.001 for any area greater than 10,000 sf. x 50% + Add-Ons</i>	
Non-Area Based Alteration	\$87.00 / Per trade (B, P, M, E)

Commercial Construction Permit Add-Ons (if applicable to project)

Driveway Permit	\$55.00 / Per Fee
Fireplace	\$87.00 / Per Fee
Site Plumbing	\$87.00 / Per Fee
Hood	\$87.00 / Per Fee
Refrigeration	\$87.00 / Per Fee
Low Voltage	\$87.00 / Per Fee
Construction Trailer	\$87.00 / Per Fee
Temp Power	\$105.00 / Per Fee

Community Development Department Fees

Driveway Permits

Single Family Residential (Driveway Apron) - Inspection Required	\$45.00 / Per Permit
All Other Accesses - Inspection Required	\$55.00 / Per Permit

Fire Department - Applicable to All New Structures, Additions, and Upfits

\$50.00 / Plus (square feet x 0.03)

Green Building Permits

Geothermal Heat Pumps - Existing Structures

Mechanical Fee **50% Rebate / \$25 value**

Electrical Fee **50% Rebate / \$25 value**

Gray/Rain Water Collection for Flushing Fixtures - Existing Structures

Plumbing Fee **50% Rebate / \$40 value**

Green Building Rebates

Regular fees must be paid in full at time of plan review or permit issuance. Fee rebates will be refunded upon project completion and certification by a third party inspection agency.

ICC/NAHB National Green Building Standard Certification

Currently in Development

New Structures

**25% Rebate of Blanket Permit Fee
(Not to exceed \$500)**

NAHB Model Green Building Home Guideline Certification

New Structures

**25% Rebate of Blanket Permit Fee
(Not to exceed \$500)**

NC Healthy Built Home Certification

New Structures

**25% Rebate of Blanket Permit Fee
(Not to exceed \$500)**

Photovoltaic Energy Systems - Existing Structures

Electrical Fee **50% Rebate / \$40 value**

Building Fee **50% Rebate / \$40 value**

Solar Hot Water Heating - Existing Structures

Electrical Fee **50% Rebate / \$25 value**

Plumbing Fee **50% Rebate / \$25 value**

Building Fee **50% Rebate / \$40 value**

USEPA Energy Star Certification

New Structures

**25% Rebate of Blanket Permit Fee
(Not to exceed \$500)**

USGBC Leadership in Energy & Environmental Design (LEED Certification)

New Structures

**25% Rebate of Blanket Permit Fee
(Not to exceed \$500)**

Residential Construction Permit

New Single Family

ICC table value x square feet x 0.0045 for area less than or equal to 2,000 sf + value x 0.001 for any area greater than 2,000 sf. + Add-Ons

Addition

ICC table value x square feet x 0.0045 for area less than or equal to 2,000 sf + value x 0.001 for any area greater than 2,000 sf. + Add-Ons

Garages, Workshops, Storage Buildings

575 square feet and above

ICC table value x square feet x 0.0045 for area less than or equal to 2,000 sf + value x 0.001 for any area greater than 2,000 sf. + Add-Ons

New Apartment

ICC table value x square feet x 0.0045 for area less than or equal to 15,000 sf + value x 0.001 for any area greater than 15,000 sf. + Add-Ons

Upfit

\$87.00 / Per trade (B, P, M, E)

Community Development Department Fees

Residential Construction Permit Add-Ons (if applicable to project)

Driveway Permit	\$45.00 / Per Fee
Fireplace	\$87.00 / Per Fee
Temp Power	\$105.00 / Per Fee
Zoning Review - Applicable to All New Residential Projects	\$57.00 / Per Fee
NC Homeowner Recovery Fee - Applicable to All New Residential Projects	\$10.00 / Per Fee

Zoning Review - Applicable to All New Structures & Additions

Less than 10,000 sf	\$100.00 / Per Fee
10,000 to 20,000 sf	\$200.00 / Per Fee
Greater than 20,000 sf	\$300.00 / Per Fee
For Upfits	TBD / Half cost of new

Engineering Division Fees

Engineering Site Plan Review

Less than 1 Acre	\$150.00 / Per Review
Between 1 and 5 Acres	\$300.00 / Per Review
Between 1 and 5 Acres (Without Infrastructure)	\$150.00* / Per Review
Greater than 5 Acres	\$500.00 to \$800.00 / Per Review

Fees for External Reviews

Infrastructure Plans and Traffic Impact Analysis (TIA)	To be Paid in Full by the Entity Submitting the Plans and/or the TIA
--	---

Infrastructure Inspection Fee

Fee Per Linear Foot of Public Street	\$1.00 / Per Linear Foot
--------------------------------------	--------------------------

Engineering Fees for Watershed / Stormwater Permit Site Plan Review

Common Law Vesting

Application Fee	\$1,000.00 / Per Application
Vested Rights Established - Watershed Permit	\$100.00 / Per Permit

Copy of Watershed Map

\$10.00 / Per Map

Copy of Watershed Ordinance

\$15.00 / Includes Map

High Density Watershed Permit Review by Watershed Administrator

Residential and Multiple Users - Any Size Parcel	\$1,100.00 / Per Permit
Residential and Multiple Users - Without Pond	\$65.00 / Per Permit
Industrial, Commercial, MH and MF Districts	
<i>Less than 1 Acre</i>	\$500.00 / Per Permit
<i>Between 1 and 5 Acres</i>	\$750.00 / Per Permit
<i>Greater than 5 Acres</i>	\$950.00 / Per Permit

Low Density Watershed Permit Review by Watershed Administrator

Accessory Building	\$0.00 / No Fee
Residential	
<i>Less than 5 Acres</i>	\$50.00 / Per Permit
<i>5 or more Acres</i>	\$100.00 / Per Permit
Industrial, Commercial, MH and MF Districts	
<i>Less than 5 Acres</i>	\$100.00 / Per Permit
<i>5 or more Acres</i>	\$125.00 / Per Permit

BUILDING INSPECTION FEES					
NEW RESIDENTIAL CONSTRUCTION SINGLE-FAMILY ATTACHED & DETACHED					
	Building	Electrical	Plumbing	Heating/Air	Energy Eff.
0-2000 sq. ft.	\$319.00	\$128.00	\$128.00	\$128.00	\$128.00
2001-3000	\$340.00	\$193.00	\$193.00	\$193.00	\$128.00
3000+	\$377.00	\$256.00	\$256.00	\$256.00	\$128.00
*All new residential construction subject to \$10 Homeowner Recovery Fee.					
NEW APARTMENTS					
Apt. 1st unit	\$256.00	\$128.00	\$128.00	\$128.00	\$128.00
Each addtl unit	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
NEW ACCESSORY STRUCTURES					
Additions/Remodeling/Sunroom	\$225.00	\$97.00	\$97.00	\$97.00	\$97.00
Garages, workshops, storage bldgs. 575 sq. ft. and below	\$161.00	\$80.00	\$80.00	\$80.00	\$80.00
Garages, workshops, storage bldgs. Above 575 sq. ft. See standard new residential construction fees.					
NEW COMMERCIAL, INDUSTRIAL, INSTITUTIONAL					
	Building	Electrical	Plumbing	Mechanical	Energy Eff.
<u>Assembly, Educational, Institutional Uses</u>					
Minimum Fee for all uses (or)	\$384.00	\$141.00	\$141.00	\$141.00	\$141.00
1st 10,000 sq. ft.	0.166	0.039	0.039	0.039	0.032
2nd 10,000 sq. ft.	0.077	0.022	0.022	0.022	0.020
20,001 + sq. ft.	0.052	0.027	0.027	0.027	0.010
<u>Business, Mercantile Uses</u>					
1st 10,000 sq. ft.	0.166	0.039	0.039	0.039	0.027
2nd 10,000 sq. ft.	0.052	0.027	0.027	0.027	0.020
20,001 + sq. ft.	0.027	0.009	0.009	0.009	0.008
<u>Factory, Industrial Uses</u>					
1st 10,000 sq. ft.	0.166	0.052	0.052	0.052	0.020
2nd 10,000 sq. ft.	0.052	0.027	0.027	0.027	0.010
20,001 + sq. ft.	0.027	0.027	0.009	0.009	0.008
<u>Hazardous Uses</u>					
1st 10,000 sq. ft.	0.266	0.069	0.052	0.052	0.020
2nd 10,000 sq. ft.	0.103	0.052	0.052	0.052	0.020
20,001 + sq. ft.	0.052	0.039	0.039	0.039	0.010
<u>Storage Uses</u>					
1st 10,000 sq. ft. Storage	0.115	0.027	0.027	0.027	0.010
10,000 + sq. ft. Storage	0.004	0.003	0.003	0.003	0.020
COMMERCIAL, INDUSTRIAL, INSTITUTIONAL - UPFIT OR RENOVATION					
	Building	Electrical	Plumbing	Mechanical	Energy Eff.
Minimum (or)	\$310.00	\$128.00	\$128.00	\$128.00	\$128.00
per square foot	0.080	0.023	0.023	0.023	0.023

Fire Rescue Department Fees	
Absorbent - Hydrocarbon	\$30.00 / Per Bag
Cars/Pickup	\$50.00 / Per Hour
Engine/Ladder	\$100.00 / Per Hour
Fire Extinguisher	\$30.00 / Per 20#
Foam	Actual cost + 20%
Squad/Brush Units	\$100.00 / Per Hour
Stand By Firefighters	
When Required by Fire Official or Requested by Occupancy	\$25.00 / Per Hour / Per Firefighter
Stand By Fire Supervisor	
When Required by Fire Official or Requested by Occupancy	\$35.00 / Per Hour / Per Supervisor
<i>Required for 3 or More Firefighters</i>	
Training Facility	
Smoke Fluid	\$25.00 / Per Gallon
Supplies - Straw (Per Bale), Pallets, OSB, 2x4's, Sheetrock, forcible entry dowels	Actual cost + 20%*
Training Facility Instructor	\$30.00 / Per Hour
<i>1 Department Instructor Required for Live Fire Training up to 4 hours</i>	
<i>More than 4 Hours, 2 Department Instructors Required</i>	
Training Facility Use Fee	
For Use Up to 4 Hours	\$50.00 / Per Fee
For Use Over 4 Hours (Per Day)	\$100.00* / Per Fee
Fire Prevention Fees	
Fire Prevention	
1st Inspection Fee	
<i>Annual, Initial, Primary, First Complaint, or Request Inspection</i>	\$0.00 / No Fee
2nd Inspection Fee	
<i>Notice of Compliance Issued</i>	\$0.00 / No Fee
3rd Inspection Fee	
<i>Inspection Fee + Fines</i>	\$50.00 / Fee + Fines
<i>Fined \$100 for Each Outstanding Fire Code Violation</i>	
4th Inspection Fee	
<i>Inspection Fee + Fines</i>	\$100.00 / Fee + Fines
<i>Fined \$200 for Each Outstanding Fire Code Violation</i>	
5th Inspection Fee	
<i>Inspection Fee + Fines</i>	\$150.00 / Fee + Fines
<i>Fined \$300 for Each Outstanding Fire Code Violation PLUS Court Costs</i>	
ABC Permit Inspection Fee	\$100.00 / Per Inspection Fee
All Other Permits Fee	\$100.00 / Per Inspection Fee
<i>Required by the Fire Prevention Code</i>	
Amusement Buildings Fee	\$125.00 / Per Inspection Fee
<i>(Haunted Houses, etc.)</i>	
Any Other Function Requiring Fire Prevention Inspection and Approval	\$50.00 / Per Fee
<i>Not Previously Listed</i>	
Blasting Operations Permit Fee	\$120.00 / Per Inspection Fee
Bon Fire Permit Fee	\$20.00
Certificate of Occupancy Fee	
Re-Inspection	\$50.00 / Per Inspection Fee
Copies of Fire Report	
First Copy	\$0.00 / No Fee
Additional Copies After First	\$0.25 / Per Page
Day Care Inspection Fee	\$50.00 / Per Fee

Fire Rescue Department Fees	
Fire Lane Violation Fee	\$50.00 / Per Fee
Fireworks Display Fees	
Public Display Fee	\$125.00 / Per Fee
Fire Department Standby Fee	\$100.00 / Per Fee
Foster Homes, Charitable, Non-Profit Governmental	\$0.00 / Exempt
General Fire Code Violation Fine	\$100.00 / Per Fee
Hazardous Material Spills / Fires	
Per Hour Per Apparatus Plus Actual Cost + 20%	\$100.00 / Per Hour / Per Apparatus PLUS
Keyholder Failure to Respond	\$100.00 / Per Fee
Plans Review	
Plus .03 Per sq. ft.	\$50.00 / Per Review PLUS
Removal of Stop Work Order	\$300.00 / Per Fee
State License Inspection Fee	\$50.00 / Per Fee
Tank Installation, Abandonment or Removal	\$150.00 / Per Tank
Each Additional Tank	\$50.00 / Each Additional Tank
Upfit Review	
Plus .03 Per sq. ft.	\$50.00 / Per Review PLUS
Working Without Permit	\$100.00 / Fine PLUS Double Permit Fee
Fire Inspection Permits	
Installation Permits	
All Others Not Listed but required by N C Fire Code	\$120.00 / Per Fee
Automatic Fire Extinguishing Systems (i.e. Kitchen Hood System, Spray Booth)	\$120.00 / Per Fee
Commercial/Subdivision Gate(s)	\$50.00 / Per Fee
Emergency Responder Radio Coverage System	\$120.00 / Per Fee
Fire Alarm and Detection Systems and Related Equipment	\$100.00 / Per 24,000 sf of Each Floor Level
Fire Pumps and Related Equipment	\$100.00 / Per Fee
Private Fire Hydrants	\$100.00 / Per Fee
Fire Sprinkler Systems	
20 Heads or Less	\$120.00 / Per Fee
More than 20 Heads	\$120.00 / Per 24,000 square feet of Each Floor
Standpipe Systems	
New, Modification, or Renovation	\$120.00 / Per Fee
Life Safety Violation	
Any Assembly Occupancy Violation that is an Imminent Danger	
Life Safety Violation is an Automatic Fine Per Violation and Possible Evacuation of the Occupancy	\$250.00 / Per Violation
Church Permit Fees	\$0.00 / Exempt
Failure to Report Unwanted Fire Per NC Fire Code	\$500.00 / Per Occurrence
Locked or Blocked Exits	
First Occurrence	\$250.00 / Automatic Fine
Second Occurrence Within One Year	\$500.00 / Per Door
Third occurrence Within One Year Shall	\$1,000.00 / Per Door
Overcrowding	
In Excess of Posted Occupant Load	\$250.00 / Per Person
Tents, Temporary Membrane, & Air Structure	\$50.00 / Per Permit Period

Police Department Fees

Finger Print Charges

General Finger Prints	\$10.00 / Per Card
State Finger Prints	\$38.00 / Per Processing Fee

Off Duty Police Officer Fees

Police Officer Fee	\$35.00 * / Per Hour / Per Police Officer
Supervisor Fee - Required for 5 or More Off-Duty Officers	\$40.00 * / Per Hour / Per Supervisor

Public Records Research

Special Note: Requests for research of public records such as accident statistical data and summary reports on specific locations will be complied at the cost of 15 cents per copy made plus a special service fee of \$15 per hour for the time involved compiling and researching the request. These requests require extensive use of technology resources and clerical assistance to complete.

Range Fees

Range Instructor	\$30.00 / Per Hour
Range Use Fee	\$50.00 / For Use Up to 4 Hours
Range Use Fee	\$100.00 / For Use Over 4 Hours

Police In-Camera Video System

Video Copy, Research and Copy	\$5.00 / Per Video Retrieval & Copies of Other Recordings
-------------------------------	--

Parking Fines

30-Day Late Fee for Non-Payment	\$30.00 / Per Late Fee
<i>Assessment of a \$30 late fee for all unpaid parking fines after 30 days</i>	
All Other Parking Violations	\$5.00 / Per Fine
Fire Lane Violation	\$50.00 / Per Fine
Oversized Vehicle Parking in Violation of CO 9-186	\$50.00 / Per Fine
<i>Violation of Certain Vehicles to Be Parked only for loading and unloading</i>	

Precious Metals Dealers Permit Fees

Annual Renewal Permit for Employee	\$3.00 / Per Permit
Dealers and Special Occasion Permits	\$180.00 / Per Permit
<i>Fee Includes State Finger Print Processing Fee</i>	
Employee Permits	\$10.00 / Per Permit

Public Services Department - Sanitation Division Fees

Cardboard Recycling Collection Fees

Bi-Monthly	\$20.00 / Per Month
Container Lease - 6 & 8 yard	\$10.00 / Per Month
Once per Week Service	\$35.00 / Per Week

Commercial Sanitation Collection Fees

One (1) 95-Gallon Comingle Recycle Roll Out	\$10.00 / Per Roll Out
One (1) 95-Gallon Roll Out Container (Small Business)	\$40.00 / Per Roll Out
One (1) Refuse Dumpster - 2 yard	\$70.00 / Per Dumpster
One (1) Refuse Dumpster - 2 yard - Every Other Week	\$49.00 / Per Dumpster
One (1) Refuse Dumpster - 4 yard	\$70.00 / Per Dumpster
One (1) Refuse Dumpster - 4 yard - Every Other Week	\$49.00 / Per Dumpster
One (1) Refuse Dumpster - 6 yard	\$80.00 / Per Dumpster
One (1) Refuse Dumpster - 6 yard - Every Other Week	\$56.00 / Per Dumpster
One (1) Refuse Dumpster - 8 yard	\$92.00 / Per Dumpster
One (1) Refuse Dumpster - 8 yard - Every Other Week	\$62.00 / Per Dumpster

Collection: Fees Applicable to those non-residential establishments, restaurants, apartments and mobile home parks which contract solely with the Town of Kernersville for collection of solid waste. Fees are for once per week collection. Additional weekly collections shall be charged in even multiples.

Each Additional 95-Gallon Roll Out - Up to Three (3) Per Small Business	\$20.00 / Per Extra Roll Out
---	------------------------------

Set Truck Service

One (1) Time Per Week	\$30.00 / Per Month
Two (2) Times Per Week	\$60.00 / Per Month
Three (3) Times Per Week	\$90.00 / Per Month
Special One Time Collection of One (1) Refuse Dumpster	\$45.00 / Each Pick Up / Special Arrangement

Condominium / Townhouse Collection

One (1) Time Per Week Collection	
95-Gallon Roll Out	\$0.00 / No Fee / Per Month
One (1) Refuse Dumpster (2, 4, 6, 8 Yard)	\$0.00 / No Fee / Per Month
Second Weekly Collection	
95-Gallon Roll Out	\$35.00 / No Fee / Per Month
One (1) Refuse Dumpster (2, 4, 6, 8 Yard)	\$35.00 / No Fee / Per Month
Cardboard Recycling Collection	
Bi-Monthly Collection	\$20.00 / Per Month
Once Per Week Collection	\$35.00 / Per Month
Refuse Dumpster Lease	
95-Gallon Roll Out	\$0.00 / No Fee / Per Month
One (1) Refuse Dumpster - 2 yard	\$22.00 / Per Month
One (1) Refuse Dumpster - 4 yard	\$22.00 / Per Month
One (1) Refuse Dumpster - 6 yard	\$22.00 / Per Month
One (1) Refuse Dumpster - 8 yard	\$27.00 / Per Month

Residential Sanitation Collection

One (1) Time Per Week Collection - First Yard Cart	\$0.00 / No Fee / Annually
Additional Refuse Cart Collection	\$60.00 / Annually
Knuckle Boom Truck Service	
First Load	\$0.00 / No Fee
Each Additional Half Load	\$60.00 / Per Load
Purchase Price For Extra Refuse Carts and Replacements	\$60.00 / Per Refuse Cart
Purchase Price For Extra Yard Carts and Replacements	\$60.00 / Per Yard Cart
Request for One (1) Time Use of Refuse Dumpster	\$70.00 / 48-Hour Period

Includes Drop Off & Pick Up

Public Services Department - Stormwater Division / Engineering Fees for Watershed

Common Law Vesting

Application Fee	\$1,000.00 / Per Application
Vested Rights Established - Watershed Permit	\$100.00 / Per Permit

Copy of Watershed Map

\$10.00 / Per Map

Copy of Watershed Ordinance

\$15.00 / Includes Map

High Density Watershed Permit Review by Watershed Administrator

Residential and Multiple Users - Any Size Parcel	\$1,100.00 / Per Permit
Residential and Multiple Users - Without Pond	\$65.00 / Per Permit
Industrial, Commercial, MH and MF Districts	
<i>Less than 1 Acre</i>	\$500.00 / Per Permit
<i>Between 1 and 5 Acres</i>	\$750.00 / Per Permit
<i>Greater than 5 Acres</i>	\$950.00 / Per Permit

Low Density Watershed Permit Review by Watershed Administrator

Accessory Building	\$0.00 / No Fee
Residential	
<i>Less than 5 Acres</i>	\$50.00 / Per Permit
<i>5 or more Acres</i>	\$100.00 / Per Permit
Industrial, Commercial, MH and MF Districts	
<i>Less than 5 Acres</i>	\$100.00 / Per Permit
<i>5 or more Acres</i>	\$125.00 / Per Permit

Watershed Protection

Fees and Violations for Chapter C, Article III:	
3-1.15 <i>Criminal Penalties - Any Violation of this Ordinance is a Misdemeanor and \$500/Day.</i>	\$500.00 / Per Day PLUS Criminal Penalties
3-1.16 <i>Civil Penalties & Remedies - Any Violation of this Ordinance is a Civil Penalty of \$1000/Day.</i>	\$1,000.00 / Per Day / Civil Penalties

Stormwater Runoff

Fees and Violations for Chapter C, Article IV:	
4-2.4 B 1. <i>Illicit Connections</i>	
a. <i>Civil Penalty of \$200 Per Violation Per Day</i>	\$200.00 / Per Violation
b. <i>Reconnected Connection: Civil Penalty of \$5000 & Increases 25% of the Previous Penalty</i>	
<i>Amount for Every Subsequent Illicit Connection by the Same Person.</i>	\$5,000.00 / Per Violation
4-2.4 B 2. <i>Improper disposal</i>	
a. <i>improper disposal process wastewater: civil penalty of \$5000</i>	\$5,000.00 / Per Violation
b. <i>Improper Disposal Substance Purchased at a Bulk Sales Location has an Adverse Affect on Water Quality: Civil Penalty of \$5000</i>	\$5,000.00 / Per Violation
c. <i>Improper Disposal Household Products: Civil Penalty of \$500</i>	\$500.00 / Per Violation
d. <i>Improper Disposal Yard Waste: Civil Penalty of \$500; Repeat Violators Increase Penalty 25% for Each Instance (In Addition to Clean-Up and Abatement)</i>	\$500.00 / Per Violation
4-2.5 F. <i>Criminal penalties - Any Violation of this Chapter is a Misdemeanor and a Fine up to \$500.00/Violation.</i>	\$500.00 / Per Violation
<i>Note: Any Violation that Occurs Inside a Designated Water-Supply Watershed Area: Increase Penalty 25%.</i>	
<i>Failure to Report: Increase Penalty 25%</i>	

Public Services Department - Stormwater Division / Engineering Fees for Watershed

Jordan Watershed

Fees and Violations for Chapter C, Article V: Riparian Buffer Protection:

5-1.10 B. Civil penalty: Any Violation of this Ordinance \$10,000/day; **\$10,000.00 / Per Violation**
If Continuous, up to \$25,000/day

5-1.10 C. Criminal penalty:

1. Negligent Violation is a Class 2 Misdemeanor, up to \$15,000/day, **\$15,000.00 / Per Violation**
\$200,000 max for 30 days

2. Knowingly or Willingly Violates Ordinance is a Class I Felony up to **\$100,000.00 / Per Violation**
\$100,000/day, \$500,000 max for 30 days

3. Knowingly Violates Ordinance is a Class C Felony up to \$250,000/day, **\$250,000.00 / Per Violation**
\$1,000,000 max for 30 days

Lower Abbotts Creek Watershed

Fees and Violations for Chapter C, Article VI: Riparian Buffer Protection:

6-1.10 B. Civil penalty: Any violation of this ordinance \$10,000/day; **\$10,000.00* / Per Violation**
If Continuous, up to \$25,000/day

6-1.10 C. Criminal penalty:

1. Negligent Violation is a Class 2 Misdemeanor, up to \$15,000/day, **\$15,000.00* / Per Violation**
\$200,000 max for 30 days

2. Knowingly or Willingly Violates Ordinance is a Class I Felony up to **\$100,000.00* / Per Violation**
\$100,000/day, \$500,000 max for 30 days

3. Knowingly Violates Ordinance is a Class C Felony up to \$250,000/day, **\$250,000.00* / Per Violation**
\$1,000,000 max for 30 days

Randleman Lake Watershed

Fees and Violations for Chapter C, Article VI: Riparian Buffer Protection:

7-1.10 B. Civil penalty: Any violation of this ordinance \$10,000/day; **\$10,000.00 / Per Violation**
If Continuous, up to \$25,000/day

7-1.10 C. Criminal penalty:

1. Negligent Violation is a Class 2 Misdemeanor, up to \$15,000/day, **\$15,000.00 / Per Violation**
\$200,000 max for 30 days

2. Knowingly or Willingly Violates Ordinance is a Class I Felony up to **\$100,000.00 / Per Violation**
\$100,000/day, \$500,000 max for 30 days

3. Knowingly Violates Ordinance is a Class C Felony up to \$250,000/day, **\$250,000.00 / Per Violation**
\$1,000,000 max for 30 days

Public Services Department - Street Division Fees

Curb & Gutter Fees

Industrial Street Improvement to Curb & Gutter	\$118.00 / Per Linear Foot
<i>Add \$16 Per Linear Foot for Sidewalk Plus Drainage Costs</i>	\$16.00 / Per Linear Foot PLUS
Residential Street Improvement to Curb & Gutter	\$68.00 / Per Linear Foot
<i>Add \$16 Per Linear Foot for Sidewalk Plus Drainage Costs</i>	\$16.00 / Per Linear Foot PLUS

Installation Fees

Type III Barricades - Permanent Mount	\$400.00 / Per Fee
Stop Signs	\$150.00 / Per Fee
Street Name Signs	\$200.00 / Per Fee

Mowing and Tractor Fees

Mowing Neglected Private Lots	Cost + 50% / Minimum 1.5 Hours
Tight Radius - Zero Turn Mower	\$35.00 / Per Hour
Tractor - With Flail Mower	\$65.00 / Per Hour
Tractor - With Rotary Mower	\$75.00 / Per Hour
Tractor - With Side Arm Mower	\$95.00 / Per Hour

Street & Utility Fees

Street Cleaning - Construction Sites	Cost + 50% / Per Fee
Street Flushing - Construction Sites	\$250.00 / Per Trip
Removal and Replacement of Failing Utility Patches & Other Street Repairs	Cost + 50% / Per Fee
<i>Related to Negligence, Faulty Workmanship, and/or Materials by Contractors, Sub-Contractors, Builders, Developers, Utility Companies, etc.</i>	
Utility Cut Penalty	\$500.00 / Per Fee
<i>(Excavating in the ROW or Cutting the Street Without a Permit)</i>	
Utility Installation Permit and Encroachment Permit	\$100.00 / Per Fee
<i>(Inspection Required for Utility Installation Permit)</i>	

Recreation Department Fees

Facility Reservations

Civitan Baseball Field	\$35.00 / Per Hour
Harmon Park Wedding Gazebo	\$150.00 / Per Half Day - 5 Hours
Kernersville Recreation Center	\$75.00 to \$90.00 / Per Hour
Picnic Shelters	\$35.00 to \$40.00 / Per Half Day
Picnic Shelters	\$70.00 to \$80.00 / Per Full Day

Bagley Sports Complex Field Rental Fees

Per Field / Per Day - Saturday / Sunday	\$200.00 / Per Field/Per Day - Saturday/Sunday
Per Field - Friday Only	\$75.00 / Per Field - Friday Only
Weeklong	\$3,500.00 / Weeklong

Ivey M. Redmon Sports Complex Miscellaneous Fees

Additional Field Prep - Drag and Striping	\$40.00 / Per Fee
Gate Fee Charged/Per Day	\$100.00 / Per Fee
Temporary Fencing Fees	\$60.00 / Per Fee
Vendor on Site Fee	\$50.00 / Per Fee

Per Weekend Tournament OR 10% of Gross Receipts for Tournaments More than 3 Days

Ivey M. Redmon Sports Complex - Cross Country Rental Fees

Cross Country Track Rentals (Category 1)	\$0.00 / No Fee
<i>3 Teams or Less (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 2)	\$50.00 / Per Fee
<i>4-10 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 3)	\$100.00 / Per Fee
<i>11-20 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 4)	\$250.00 / Per Fee
<i>21-35 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 5)	\$400.00 / Per Fee
<i>36-50 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 6)	\$600.00 / Per Fee
<i>51 or More Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	

Ivey M. Redmon Sports Complex - Tournament Usage Rental Fees

Tournament Usage	\$185.00 to \$220.00 / Per Day / Per Field
Tournament Usage - For 3 Field Complex	\$1,300.00 to \$1,980.00 / Per Fee
<i>Friday, Saturday, & Sunday</i>	
<i>Saturday & Sunday</i>	
Weekday Hourly Field Rental	\$60.00 / Per Fee

(All Ivey M. Redmon Usage Rentals Include Lights, Bases, Scoreboards, Restrooms, Initial Field Prep)

Swaim Baseball Complex

Tournament Usage	\$185.00 to \$220.00 / Per Day / Per Field
<i>(Includes Lights, Bases, Scoreboards, Restrooms, Initial Field Prep)</i>	