

TOWN OF KERNERSVILLE



BUDGET FISCAL YEAR 2022-2023

TOWN BUDGET

FISCAL YEAR 2022-23

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The Honorable Mayor and Board of Aldermen
Town of Kernersville

Dear Mayor and Aldermen:

As required by the Local Government Budget and Fiscal Control Act, as amended; enclosed you will find a balanced budget recommendation for all funds of the Town of Kernersville for the Fiscal Year 2022-2023. The public hearing date for the FY 22-23 budget has been set for June 7, 2022 and notice of submission of this budget to the Board of Aldermen will be published in accordance with all the requirements of N.C.G.S. 159-12; as well as other State and Federal requirements. A copy of this budget has been placed on file with the Town Clerk, and is available online for citizens to view at www.toknc.com. If a citizen wishes to come to Town Hall to view the budget they will need to contact the Town Clerk at 336-992-0305 ahead of time to schedule a time to get the budget. A copy of the budget will also be placed at the Paddison Memorial Library.

BUDGET PREPARATION

As with all budgets, the preparation for the FY22-23 budget started in late January/early February 2022. This budget was different from past budgets in that this would be the first full year back from COVID, or we hope that it will be. Most of the restrictions that were in place during 2020 and 2021 have been rescinded and people are starting to get out more. We feel as though this will translate to more spending in many areas which will help out several of our revenue sources. We anticipate FY22-23 being a good year, definitely better than the previous two years and even better than those prior to COVID.

When preparing the budget for FY22-23 we were still on the conservative side but we were able to project increases in our key revenue sources (Sales/Use Tax, Building Permits, ABC Tax, etc.). It is anticipated that commercial and residential building will continue causing our permitting fees to stay strong and our tax base to increase. We also anticipate more retail spending to occur which will increase our sales/use tax.

The building and growth continued even during the pandemic and it is reflected in our projected tax base numbers for FY22-23. The construction did not slow down much during the past fiscal year, and home sales continued to be strong. Strong residential sales coupled with strong commercial growth made a noticeable impact on our tax base for FY22-23. This year was also a revaluation year in Guilford County, and even though only a small portion of the Town is in Guilford County what is there has a significant tax base.

During budget preparations we were also very cognizant of the ever-increasing inflation and the impact it is having on our employees and on our cost of operations in every department. We knew that we would have to account for this in our expense

projections, and we would also have to make decisions regarding new equipment and personnel and salary adjustments for existing personnel. We feel that the recommended budget balances these demands fairly and meets the needs of the taxpayer and the Town.

FY 2022-2023 Budget Highlights

I. REVENUE

The revenues for FY22-23 are estimated to be \$43,200,846 (**See Exhibit A**). This is about a 10% increase from what was approved in FY21-22. This increase is mainly due to an increase in Ad Valorem Tax, Unrestricted Intergovernmental Revenues and Loans for Installment Purchases. The loans increased because we are showing the full construction amount for the Beeson's Crossroads Fire Station in the budget (now that we will be responsible for the construction) and not just the payment for the renovations that was show in FY21-22. Without that particular project the increase in revenues is minimal. The other revenue sources either stayed the same or declined slightly.

Ad Valorem Taxes

The largest revenue source for the Town is Ad Valorem Taxes (property taxes), which are derived from the tax base of the Town. For FY22-23 51.1% of the Town's revenue is derived from property taxes. During good economic times the growth rate for this category ranges from 4-6%. Kernersville has been fortunate in that we have experienced a growth in tax base even in years when the economy was slow.

During COVID we continued to see an increase in the tax base because the commercial and residential building did not slow down. Last year was a revaluation year in Forsyth County and that helped increase the tax base as well. This year is a tax revaluation in Guilford County, which will lead to an increase in the tax base for the Kernersville area that is in Guilford County. The bulk of properties in Guilford County are commercial as well. We will not recommend a tax rate reduction based on the revaluation in Guilford County because it represents such a small portion of the Town.

We are projecting about an 8.5% increase in the tax base for FY22-23. The tax base is calculated by what is actually built and on the ground on January 1st of the year. The tax base for FY22-23 is projected to be \$3.97 billion. Based on this tax base, the Ad Valorem Tax revenue for FY22-23 is projected to be \$22,094,437. These numbers represent the taxes on property and vehicles and a small collection in prior year taxes.

Unrestricted Intergovernmental Revenue

The Unrestricted Governmental Revenues source is the second largest revenue source for the Town, accounting for about 25.3% of the revenue (about \$10.91 million) for FY22-23. The revenues that make up this category are the ABC Tax, Sales and Use Tax, Telecom Sales Tax, Utility Franchise Tax, Video Programming Tax, Rental Vehicle

Tax and the Solid Waste Disposal Tax. The largest revenue source in this category is the Sales and Use Tax, as it accounts for more than half of the revenue generated by the category.

Sales and Use Tax

The revenue we receive from Sales and Use Tax has seen a steady growth rate every year for the last several years. Kernersville has usually experienced a higher growth rate than the average for the state. This revenue source was impacted slightly by the COVID pandemic in FY20-21. For that reason, we budgeted conservatively for FY21-22.

Our projections show us collecting about \$1 million more for FY21-22 than what we originally budgeted. Based on this and the projections from the North Carolina League of Municipalities, we are forecasting our Sales and Use Tax revenue to be approximately \$7.966 million for FY22-23. While this is a 20% increase over what was approved for the FY21-22, it is only a 4.3% increase over what we anticipate actually collecting for FY21-22. This is a little lower than previous years but we feel that this is a true reflection of what we can expect to collect. If the economy dips into a recession like some are predicting then we feel we will still be safe in our projection.

Alcoholic Beverage Tax

The ABC Tax revenue is the portion of the tax that the Town receives from the sales through the local ABC store. This includes the transactions at the actual ABC store and the liquor and wine sold in restaurants. This revenue source has been good for the Town over the years. This revenue source has remained stable during the last decade and has usually experienced small increases as opposed to decreases.

We are projecting another small increase for FY22-23. We anticipate that this source will generate \$902,344 in revenue for FY22-23. This is an increase of 4.1% over FY21-22, which is smaller than some years. However, we feel like things will stabilize in with this source for FY22-23 and the increase will be much less than before.

Utility Franchise Tax

This revenue source remains stable from year to year. This was also the case during the COVID pandemic. We projected a slight decrease in this source for FY21-22 because of COVID. However, this year we feel like there will be a return to normalcy for this revenue source and therefore we are projecting a slight increase of 3.8% for FY22-23, up to \$1,646,390. However, it would not take very much of a change in use for the source to increase or decrease ever so slightly.

Functionally Related Revenue

Building Inspection Fees

Building inspection fees are always one of the highest functionally related revenue sources for the Town. These fees are directly related to the economy and the construction that is occurring. As mentioned earlier, the Town has been fortunate in that both residential and commercial growth has been very strong for the last several years, even during COVID. This has reflected in the amount of revenue collected from Building Inspections.

We anticipate FY22-23 being another good year for Building Inspections revenues. Several new projects, both commercial and residential, have been approved and will start this year. Based on this and the construction that is already under way, we are projecting this source to generate approximately \$616,447 in revenue. This is an increase of 6.7% over FY21-22. However, we must be cautious and aware that this could change during the year because of material cost and availability.

Rent from Town Property

The Town currently collects rent on the following properties: Communications Tower at Public Services, tower land leases, the Recycling Center, Allegacy Federal Credit Union, the Chamber of Commerce building and the buildings on South Main Street (115-141 S.Main). All of these properties are a good source of revenue for the Town.

These properties have consistently remained rented with good tenants. We have contracts in place for at least the next year for most of these properties so we anticipate a continued source of revenue from them. The revenue generated from these properties is projected to increase slightly to \$239,612 for FY22-23.

There will be another decrease in the revenue we receive from rent associated with the communication towers. We sold one of the land leases to American Tower in 2020 which caused a significant reduction in rental revenue. The revenue from this source will decrease approximately \$18,000 for FY22-23 because one of the service providers that was on the tower did not renew their lease. We will work with other providers to see if they are interested in going on the tower, and if we are successful in finding one then it is likely that the revenue will be more than we projected.

Commercial Industrial Collection

This source is the revenue that is generated from our commercial solid waste collection. These are the dumpsters that are rented to businesses for their commercial use. The business pays for the dumpster and then pays to have it emptied. Some businesses choose to rent a dumpster from another provider and have us empty it.

This revenue source has continued to decrease the last three years because of a service change approved by the Board in FY19-20. In FY19-20 we stopped collecting the roll out garbage cans and recycling cans from businesses. In FY20-21 we began phasing out the commercial solid waste collection program. This program is a three-year phase out and should end in FY22-23 or FY23-24. For FY22-23 we anticipate collecting approximately \$292,000 from commercial solid waste fees. We will receive very little revenue, if any, from commercial solid waste fees after FY23-24. This decrease in revenue will be offset by a decrease in expenditures.

Unassigned General Fund

The General Fund is broken out into several categories. The Unassigned General Fund portion should be used as a “rainy day” fund and to cover expenses that occur mid-year that are not budgeted at the beginning of the year. The Town has always been conservative in its appropriation of the Unassigned General Fund fund balance and thus has maintained a healthy fund throughout the years.

Though we would prefer not to appropriate money from the Unassigned General Fund to balance the budget, there is usually an appropriation recommended. This has been especially true in the last several years when the revenues did not meet the expenditures. However, it varies from year to year as to whether or not the money is actually spent. Some years the full amount appropriated is spent, some years more is spent, and some years there is less spent than what is appropriated.

Exhibit B shows the amount of Unassigned General Fund fund balance for the last several years and how it has increased/decreased over the years (**See Exhibit B**). The amount of savings/spending is not always a true depiction of what is spent or saved in the Unassigned General Fund. One year may show a significant savings when there is actually not one. This may occur because a budgeted project may not be completed or several large pieces of equipment may not be purchased in the year that they are budgeted. If this occurs the money is not spent and it shows as a savings in the Unassigned General Fund at the end of the fiscal year. However, this money is usually encumbered and spent the following fiscal year. If this happens it will look like more money is spent from the Unassigned General Fund in that year than what was actually appropriated. This makes it very difficult to look at the exhibit and determine what was actually spent from the Unassigned General Fund.

A good example of this was in FY19-20. The initial appropriation for that year was \$385,994. At the end of the year the Unassigned General Fund had actually increased about \$700,000. However, there were funds encumbered and spent at the beginning of FY20-21 equal to the amount of the increase. This indicates that there was not truly an increase in Unassigned General Fund. For FY20-21 we recommended an appropriation of \$500,000 from the Unassigned General Fund. For FY21-22 we recommended appropriating \$560,000 from the Unassigned General Fund. At the end of the year there will be much more than that spent because of some mid-year expenditures that occurred that were not initially budgeted for.

For the first time in several years, we are not recommending any appropriation from the Unassigned General Fund fund balance. While not likely, we will strive to not appropriate any funds from this fund at the end of the year.

II. EXPENSES

The Town of Kernersville is a full-service community, which means that we provide a full array of services to the citizens. The Town currently has ten departments that provide services to the citizens: Governing Body, Administration, Fire/Rescue, Police, Public Services, Parks & Recreation, Community Development, Human Resources, Finance, and Information Systems. The Town offers services to the citizens and businesses ranging from permits and inspections to four full-time Fire/Rescue stations. Kernersville and Winston-Salem are the only municipalities in Forsyth County that offers a full range of services. This wide offering of services makes our tax rate higher than municipalities like Clemmons, Lewisville, Walkertown, Rural Hall and Tobaccoville. None of these municipalities offer all of the services offered by Kernersville. The cost of the services offered by all of these departments makes up the expenses of the Town. All of the services that the citizens enjoy are provided by one of these departments.

The budget is comprised of two main expense categories; Operating Expenses and Capital Expenses. The Operating Expenses is comprised of expenses that are operating/maintenance related and personnel related. The Capital Expenses are comprised of capital equipment purchases and capital infrastructure improvements. Exhibit C shows the budget broken down into the different sub-categories (**See Exhibit C**). These categories are:

Operating Expenses (Operating/Maintenance related and Personnel related)

- salaries/wages
- health insurance
- insurance/bonds
- special appropriations
- training/travel
- committed operating/maintenance expenses
- uncommitted operating/maintenance expenses

Capital Expenses (Equipment and Infrastructure)

- committed installment purchase payments
- recommended new capital purchases
- installment purchase payments for the recommended new capital purchases

All of these categories can be found in each department's budget. Exhibit C shows how the expenses are actually allocated and what makes up the budget (**See Exhibit C**).

The three largest departments are Public Services (including Stormwater), Police and Fire/Rescue, in that order. The order changes from year to year depending on

capital projects/purchases. For FY22-23 they account for about 74.2% of the entire operating budget which is about the same as previous years. These three departments also account for more than 80% of the employees of the Town. Exhibit D shows the General Fund expenditures by function/department (**See Exhibit D**).

Operating Expenses

As previously mentioned, the Operating Expenses are mainly made up of two categories: operating/maintenance related and Personnel related. Both of these are necessary to perform the daily operations of the Town. This is usually the largest portion of the budget.

Operating/Maintenance Related Operating Expenses

Committed/Uncommitted Operating and Maintenance Expenses

The committed operating and maintenance expenses are the second largest expense category for the Town. For the last several years we have used the same process in budgeting the expenses for this category. We set the "Manager Recommend" column to what was approved the previous year and then a comparison is made to what the department heads are requesting. This allows us to fully see what is in each line item increase/decrease. It is then adjusted based on what is needed for the new fiscal year. The committed operating and maintenance expenses usually account for about 15-20% of the total budget. This category of expenses comprised about 16.1% of the budget for FY21-22. For FY22-23 this category will comprise 15.3% of the budget, but the expenditures associated with this category will increase from \$6.35 million to \$6.6 million (**See Exhibit C**). The common expenses that fall into this category are professional services, dues/subscriptions, contracted services, telephone/postage, uniforms, software contracts, etc. These are expenses that the department must have to operate and their cost is already fixed.

There are several other categories of the budget that are fixed/committed expenses as well (committed payments, special appropriations, insurance and bonds). When all of the categories that are fixed/committed are added together, along with salaries/wages and health insurance, they account for about 93-95% of the budget. This leaves only a very small portion of the budget (uncommitted operating/maintenance expenses and new installment purchase payment) that is truly flexible, unless there are adjustments made to personnel and health insurance. (**See Exhibit C**). This indicates that for significant cuts to be made in the budget, it is necessary to change services or employee count.

The uncommitted operating/maintenance expenses make up about 3-5% every year. In FY21-22 this category accounted for 4.0% of the budget. For FY22-23 this category will account for about 4.9% of the budget, but the expenditures associated with these sources will increase from \$1.59 million to \$2.11 million (**See Exhibit C**). These expenses are things such as departmental supplies, miscellaneous expenses, office

supplies, printing, etc. While some of this expense can be eliminated it is not possible to completely eliminate all of it.

Like last year, the staff has done an excellent job of keeping the increases in operating/maintenance items to a minimum. As mentioned earlier, every line item in this category was set to the amount that was approved for FY21-22 and then an appropriate increase or decrease was determined. This gives a good view of each year and allows expenses to be held in check.

Personnel Related Operating Expenses

The employees are the Town's greatest asset as they provide the manpower for the services that all citizens enjoy. The Town has always operated with a smaller staff than many surrounding municipalities. As the Town has grown over the last few years (both residential and commercial), we have been forced to add some new positions to accommodate this growth.

In FY19-20 we added two new full-time positions to the budget. In FY 20-21 there were five new positions requested but because of COVID and the uncertainty of the revenues we only added one. There were two new positions added in FY21-22, a Facilities Maintenance Technician and a Construction Mechanic I position in Stormwater (position was frozen previously). We also added five part-time positions in the Fire/Rescue Department.

There were several new positions requested for FY22-23. They were:

- ❖ Code & Enforcement Inspector
- ❖ Code Inspector III
- ❖ Three Shift Firefighters
- ❖ Three Firefighters for Engine 44
- ❖ Fire and Life Safety Educator/Inspector
- ❖ Three Landscaping Technicians for Parks & Recreation
- ❖ GIS Analyst for Information Technology

We are recommending filling the three shift firefighters, the GIS Analyst position and also the Fire and Life Safety Educator. The shift firefighters and GIS Analyst position will start in January. The Fire and Life Safety Educator position will not be a new position, but instead we will be eliminating a current position and making it the Fire and Life Safety Educator position. We recommend this position start in July.

Salaries/Wages

The employees are the most critical part of the Town operations. Our employees constantly go above and beyond the call of duty when providing services to the citizens. Their dedication to the Town and their job shows in everything they do. For this reason, it is important that we offer competitive wages and benefits so that we can retain them. We are always in competition with other municipalities, mainly High Point, Winston-Salem

and Greensboro. We also face competition from the private sector when the economy is good.

The Town has been very proactive in providing competitive benefits and salaries for the last twenty years. A variety of pay incentives, pay increases, benefits, benefit plans, and a competitive insurance plan, have helped recruit and retain employees. The biggest single expense for the Town is Salaries/Wages. This category alone is about 45-50% of the budget every year. For FY21-22 it accounted for about 44.8% of the budget. This year it is expected to be about 44.6% of the budget (**See Exhibit C**).

Cost of Living Adjustment (COLA) and Merit Increases/401K Contribution

The Town has provided either a COLA or Merit increase to employees for the last several years. This increase has ranged from 1-2%. The Town provided a 2% Merit increase in FY19-20 but did not provide any increase at all in FY20-21. In FY21-22 a COLA of 2% was provided to all employees.

The cost of living has increased substantially in the last year. The inflation rate has been increasing over the last year and topped 8% in early 2022. This means it is costing our employees more every day to live and also more to come to work. We have many employees that live outside the Town limits and drive several miles to work, and the cost of fuel is now becoming a significant expense for them every week.

We are recommending a substantial COLA for all employees this year because of the significant inflation we are experiencing. We are recommending a 6% COLA for FY22-23. While this will not completely offset the inflation that has occurred, it will be a significant increase and will help all employees offset some of the increased cost of living. While this is a large increase, we feel that it is imperative to offer an increase of this amount to retain our workforce. A 2-3% increase would not cover the increased cost of fuel for some of our employees.

We are not recommending an increase in the 401K contribution for FY22-23. The current contribution is 2% and while we would like to increase it to 3% we are not able to this year. We are hopeful that we can increase the 401K contribution to 3% next year.

Salary Study/Developmental Pay

Developmental Pay adjustments and the salary study were started in 2000. This pay plan is derived from the average salary range for like jobs in other municipalities our size. Developmental pay is designed so that an employee will be at the mid-point of the salary range within five years of being hired. An employee will receive pay adjustments each year if necessary to help move the salary closer to the mid-point. The mid-point of the range is the market rate for that position.

Under the salary study we review 1/3 of the workforce every year and make adjustments to the salary grades as necessary. This is designed to make sure that the Town's salaries remain competitive with others. Through the salary study we make pay grade adjustments for employees and we also make pay adjustments for their positions.

This helps retain the employees that are above mid-point or maximum for their respective pay grade. This program has been very successful so far and has given the Town a competitive pay plan for most positions.

This year the salary study focused on the Police Department. An increase of one pay grade is recommended for the following positions: Police Administrative Specialist, Records Assistant I and II, Police Operations Specialist, and Police Telecommunicator I, II and III. An increase of two pay grades is recommended for the following positions: Police Property Technician, Records Assistant III, Crime Analysis Specialist, Police Records Supervisor and all sworn positions (except Chief). The recommended pay grades will keep us at or a little above 100% of the market, which is where we have to be in order to hire people for these positions. These positions are becoming more difficult to fill and anything below 100% of the market will make it almost impossible to recruit new people. We feel as though these salary adjustments will once again make us more competitive when trying to hire individuals for these positions (especially sworn officers), but it will not take much for the market to shift higher and we will be lagging once again. These pay for sworn officers is extremely volatile and changes quickly when one municipality or county has a lot of vacancies.

The salary study and developmental pay plan have been a benefit for the Town since they were implemented. They have helped keep our salaries in line with other municipalities and the private sector, thereby causing us to have less turnover through the years and allowing us to remain competitive in the hiring process. In this economy it is even more important that we keep these in place. Hiring employees has become increasingly more difficult and if our salaries are not competitive it will be nearly impossible. Therefore, we are recommending no changes to this process. Also, it is not possible to eliminate developmental pay for just one year because of the way the plan is structured. If it is eliminated this year then only the departments that are currently being studied will be impacted. To be fair to all employees, developmental pay would have to be eliminated for three years so that all Town employees are treated equally. This would then put us about three years behind in the adjustment of the pay scale and would cause our salaries to be out of line with other municipalities.

The benefits of our plan can also be seen when one looks at the municipalities around Kernersville. Several of the larger municipalities did not do a salary study or pay plan on a yearly basis and they got behind in what they pay for certain positions. This caused them to do adjustments over a short time period, costing them millions of dollars at one time. It is much easier to make the adjustments on a yearly cycle for many reasons.

Health Insurance

Health insurance is an ever-changing cost to a municipality. Aside from salaries it is the greatest part of the benefits/salaries portion of the budget. This year it will compromise about 7.2% of the budget, and together with salaries/wages they compromise 51.8% of the budget for FY22-23 (**See Exhibit C**).

The Town offers insurance coverage to the employee and the employee's family. We try to offer the best coverage possible at the best cost possible. Fortunately, we have been able to do this for the last several years and we continue to offer a good plan with good coverage at a fair price. Our plan is competitive with the municipalities around us and with the private sector employers in the area.

In FY19-20 the Town joined NCHIP for its health insurance coverage. This is a type of self-funding through a pool of other municipalities in the state. This change allowed the Town to offer the employees a slightly better policy at a slightly less price. Exhibit E shows a comparison of the Town's insurance offerings to other municipalities (**See Exhibit E**). The Town is very close to other municipalities in what we charge our employees for insurance. Another benefit to joining NCHIP was that there was a cost savings to the Town for the coverage, and the Town is the beneficiary of any savings in premiums and not the insurance company. We felt as though this would allow the Town to experience slightly less increases in the future as well. Over the course of time this could provide a big savings to the Town, just like being self-funded for Worker's Compensation has done.

For FY21-22 we had a slight increase of about 2.5% in our health insurance and about no increase for our dental coverage. This increase would have been 8-10% if we would have stayed with a private carrier. We are projecting a 3% increase in health insurance for FY22-23 and 4% increase in dental coverage. We are not recommending any major plan changes or cost changes to the employee for FY22-23.

Capital Expenses

Capital Expenses primarily consist of capital equipment purchases and infrastructure improvements. While this is a large expense these items are usually purchased on an installment purchase plan and financed over a five-year period or longer. This negates the need for a large one-time payment.

Equipment

The Town has a five-year Capital Improvement Plan in place that projects the equipment that should be replaced each fiscal year. This plan considers the age of the equipment, the useful life of the equipment and the maintenance and repair expenses associated with a piece of equipment as it gets older. The Town strives to replace equipment before it becomes totally worn out. In recent years the Town has been able to replace its aging equipment and improve the fleet of vehicles.

Every year the departments request the equipment that is in the CIP for replacement. Most of the time not all of the equipment gets recommended for purchase. In FY19-20 and FY20-21 there was very little equipment purchased because of budget constraints. This made FY21-22 the catch-up year for equipment and it was reflected in the amount of equipment that was purchased. There were several pieces of new equipment requested for FY22-23 but very little of it is being recommended in this budget.

This is due mainly to the fact that the decision was made to provide a significant COLA as opposed to new equipment. New equipment is useless if there is not a person to operate it. However, there is some equipment being recommended for FY22-23. The equipment being recommended is to replace equipment that is either beyond its useful life, no longer operable, or is unsafe to use. The recommended new equipment is as follows:

Police Equipment

There is some new replacement equipment being recommended for the Police Department in FY22-23. We are recommending the following:

- A new SRO vehicle per the contract with the school system.
- Four new patrol vehicles. These vehicles will replace some of the older vehicles in the fleet that are worn out and no longer reliable on a daily basis.
- New tazers and body cameras that will utilize the cloud for storage. We currently use in-house servers to store video from the body cameras, but this is phasing out and moving to the cloud.

Fire/Rescue Department Equipment

For FY22-23 we are recommending replacing some safety equipment used by the firefighters and one vehicle for the Fire/Rescue Department. We are recommending the following for FY22-23:

- Sixteen portable radios that are used by the firefighters. We will replace 1/3 of the radios each year for three years.
- Turnout gear. This new gear will replace some older gear that is worn out and some newer gear that has been damaged and is no longer safe to wear. These will be used as main sets of turnout gear and the current sets that are still usable will be made back-up gear.
- One new staff replacement vehicle. This vehicle will replace either one of the Fire Marshal vehicles or one of the Administration vehicles.
- Four video conferencing systems, one to be placed in each station. This will allow the firefighters at each station to participate remotely in meetings and trainings, making it more efficient when compared to having to travel to another station for these.

Information Technology Department Equipment

We are not recommending much equipment for the IT Department for FY22-23. We are only recommending the following:

- Networking switch replacements. These are a crucial part of the operations of the Town. We started replacing some of the network switches last year and we need to replace the remaining ones this year. The current switches are old and no longer reliable. We need to replace them before they fail so that we can ensure continued operations with our network.

- PC replacements for various departments. We need to replace the older PC's in our inventory so that the employees are using the most current operating system and PC.
- Wi-Fi upgrade and replacement. Our current Wi-Fi radios are running at a much slower speed and using an older technology. We need to replace these so that we can support the newer technology and improve wi-fi speeds.

Public Services- Solid Waste Division

We are only recommending one piece of equipment for this division for FY22-23. We are recommending the following:

- A rear loading garbage truck. This truck will replace an older truck that is worn out and unreliable and has experienced considerable downtime. This truck was ordered in FY21-22 but will not arrive until FY22-23.

Public Services- Stormwater Division

We are only recommending one piece of equipment for this division for FY22-23. Also, the Stormwater Division operates as an enterprise fund so the debt will not impact the general operating budget. We are recommending the following:

- A knuckle-boom truck. This will replace the older truck that is currently being used.

Parks and Recreation

We are only recommending one piece of equipment for this division for FY21-22. We are recommending the following:

- A new staff vehicle for Programming. The department currently only has one vehicle for programming, making it necessary for staff to drive their personal cars to all functions during the day.

Capital Infrastructure Expenses/Improvements

The most expensive items that a Town faces are usually the improvements to infrastructure or the construction of new infrastructure. For this reason, we usually do not recommend many of these in one budget year. In FY21-22 there were several large capital infrastructure projects approved. The Board approved the new Parks and Recreation Center, the renovation of Civitan Park and the renovation of Beeson's Crossroads Fire Station. These projects were a significant investment in the Town's infrastructure and will serve the citizens for many years to come.

This year we are not recommending as many capital infrastructure projects. We are recommending two small ones in the Fire/Rescue Department and one larger one in the Public Services Department. The recommended improvements are:

Fire/Rescue Department

For FY22-23 we are recommending the following capital infrastructure improvements:

- The new station APS Alerting System will upgrade the one currently being used at Station 41. This upgrade will allow for a monitor to be installed in all the main rooms in the building. These monitors will display current and daily events, current and future staffing, incident mapping and active weather radar. More importantly, it will tie our scheduling software and station alerting system together into one system, and eventually it will tie all four stations together allowing us to display the same messages and information at all stations. We currently have the APS Alerting system at Station 42. The new system will also tie our alerting system directly into the CAD system at Forsyth County Communications.
- A security system for all stations. This system will utilize the electronic locks similar to the ones used at Town Hall and Public Services and will use a badge for accessibility. It will allow us to have better security on the entrances at each of the stations.
- The renovations to Beeson's Crossroads Fire Department are showing in the budget this year as a capital infrastructure improvement. These improvements were first shown in the FY20-21 budget, but were shown as a lease payment and not a capital improvement. That changed this year when the Town became responsible for doing the improvements and not Beeson's.

Public Services-Street Department

The one capital project for the Street Department this year is paving. We are recommending \$1,500,000 in paving for FY22-23. We will use this to pave and repair the streets that were highlighted in the Pavement Condition Report presented to the Board in early 2022. We hope to continue funding paving for the next few years so that the streets do not become any worse than they are now. The amount of funding will depend on the revenues available to the Town each year.

Change in Services

As is the case every year, all services offered by the Town are periodically evaluated to determine if they can be offered in a way that is more beneficial to the citizens and the organization. Several service changes have occurred the last several years as a result of this analysis. There are no service changes being recommended for FY22-23.

III. Financial Position of the Town

The Town has always strived to maintain a strong financial position. Previous Boards worked hard to ensure that the Town is not burdened with heavy long-term debt and low cash reserves. Because of these continued efforts, the Unassigned General Fund

fund balance has always been strong and the debt load fairly low for many years. There are several indicators used to measure the financial position of municipalities, six of which are highlighted below. Exhibit G shows these indicators and the trend since 2016. The most recent indicators are based on FY20-21 information (**See Exhibit G**).

Service Obligation

The service obligation of a town measures whether or not a government can pay for its annual operations through using its annual revenues. This measurement is done using an operations ratio, which is total revenues divided by total expenditures. The service obligation for FY19-20 was .96. For FY20-21 the service obligation increased to 1.12, indicating that we are in a slightly better position when it comes to revenues versus expenditures. This was due in part to actions we took during this time because of COVID which helped decrease our expenditures and revenues were stronger than forecasted.

Dependency

The indicator of dependency shows the extent to which a local government relies on other governments (i.e. Federal, State) for resources. Dependency is analyzed using the intergovernmental ratio, which is intergovernmental revenue divided by total revenue. This takes into consideration the unrestricted government revenue sources and some Town grants. If a municipality is heavily dependent upon other governments for resources, it may be hit very hard if funding agencies face difficult economic times and lower or eliminate financial support.

The intergovernmental ratio for the Town for FY19-20 was .30. This ratio increased slightly to .33 for FY20-21 and is attributable to a slight increase in grants received during the year.

Financing Obligation

The financing obligation of a Town is the amount of Town expenditures committed to annual debt service. This indicator is measured by the debt service ratio of the Town, which is debt service divided by total expenditures. For the Town this consists mainly of the installment purchase payments for the yearly capital purchases and also the long-term debt related to infrastructure projects.

The debt service ratio for the Town has ranged from .08 to .13 since FY05-06. For FY19-20 the debt service ratio was .13, and it remained the same for FY20-21.

Liquidity

The liquidity measures the Town's ability to meet its short-term obligations and is determined by using a quick ratio, which is cash and investments divided by current liabilities. The Town's liquidity was 15.50 in FY19-20 and it dropped to 10.80 in FY20-21. The liquidity for FY19-20 was unusually high because of projects and expenditures being carried over at the end of the year, which made the fund balance higher than usual. The liquidity for FY20-21 is more in line with where it has been in previous years. The Town remains in a good position to meet all of its short-term obligations.

Solvency

The solvency is a measure of the Town's ability to meet long-term obligations and is calculated by determining the amount of fund balance available as a percentage of expenditures. When doing this calculation, the entire General Fund is used in the calculations, not just the Unassigned portion of the General Fund. Over the last fifteen years the Town's solvency has ranged from a low of 26% in FY05-06 to a high of almost 44% in FY18-19. In FY19-20 the Town's solvency was 39.36%. It decreased to 28.21% for FY20-21. This decrease was mainly due to some expenditures that were budgeted in FY19-20 but not paid for during that year and were carried over to FY20-21, which caused FY19-20 to be higher than normal and FY20-21 to be a little lower.

The Local Government Commission requires the available fund balance to be at least 8%; however, they prefer that the Town is within the range of its peer municipalities, which is between 28-33%. In doing this calculation, only the Unassigned portion of the General Fund is used. The Town is currently at about 28-30%, which is well above the 8% but and about the middle of our peer group.

Leverage

The Town's leverage measures the extent to which we rely on tax-supported debt, and it is calculated by dividing the tax-supported, long-term debt by the assessed value. For FY19-20 the leverage ratio was .58%. The leverage ratio was .49% for FY20-21.

Overall, the Town is strong financially. We are well within the benchmarks that are set by the State and the bond rating agencies. We will continue to monitor our position on an ongoing basis and recommend any changes to the Board of Alderman.

IV. RECOMMENDATION FOR FY22-23

This year was a revaluation year in Guilford County, meaning that the value of someone's property may increase, decrease or stay the same. When a revaluation occurs, we are required by law to calculate a revenue neutral tax rate. A revenue neutral rate in theory means that a citizen will pay the same amount in property tax after revaluation (at the new tax rate) that they paid before revaluation (at the old tax rate). While this sounds good in theory, it rarely ever holds true. There is rarely a rate that will allow everyone to pay the same amount in property tax that they paid before revaluation. The calculated revenue neutral rate before growth adjustments for FY22-23 is approximately 52 cents per \$100 valuation. When adjusted using a 6.4% growth rate (average growth rate since last Guilford County revaluation), the tax rate would be 54.85 cents per \$100 valuation. If the average growth for the last two years (9.3%) was used the adjusted tax rate would be 56.4 cents per \$100. Only a small portion of the tax base (11%) for Kernersville is in Guilford County and we are not allowed to set different tax rates for the area in Guilford County and the area in Forsyth County. For those reasons we are not recommending changing the tax rate. If we were to change the rate it would change the rate for the portion of Kernersville in Forsyth County as well as Guilford County. This would result in the Town collecting significantly less revenue than in previous years from the portion of the tax base that is in Forsyth County.

For FY22-23 we are recommending leaving the rate at **55.9** cents per \$100 valuation. This rate will allow the Town to continue meeting the needs of the citizens and continue providing the high-quality services they deserve and desire. It will also allow for some much-needed resurfacing to be done and for a relevant COLA to be given to the employees. Exhibit H shows the Town's tax rate from 1997-2022 (**See Exhibit H**). The Town's tax rate has consistently remained between 54 and 57 cents for the last eight years.

An analysis was conducted seven years ago that compared other average monthly expenses to an average monthly tax bill. This comparison was based on the median priced home in Kernersville. That analysis is updated every year so that we can see what the citizens are getting for their tax dollars in comparison to other services they pay for. The comparison with updated data for FY22-23 is reflected in Exhibit I. The data again reflects that the citizens are getting a lot of services for their tax dollars. Even with a new tax value on their home, the taxes that citizens pay monthly are still less than all of the other services they may use on a monthly basis, except water/sewer (when compared to a family of four) and possibly the phone bill. The taxes they pay provide them with multiple services compared to just the single service they get when paying the other monthly bills (**See Exhibit I**).

V. FUTURE CONCERNS

Beginning in FY09-10, this section was included in the Budget Message to inform the Board of Alderman of concerns regarding future Town budgets. Many of the past concerns have been addressed and they are no longer a major concern. However, some of them still remain and have increased in importance.

The biggest concern for the last two budget cycles was the COVID pandemic and the impact it would have on the Town. We budgeted extremely conservatively these years and fortunately the Town's finances remained stable during this period. Also, we continued to see growth occurring during this time and this was reflected in the overall budget. We are optimistic that the impacts from COVID are behind us for the most part but we are very aware that the possibility still exists for a recurrence.

Other than COVID, the biggest concern the last four or five years has been the pace in which revenues are growing as compared to the increase in expenses, especially the committed/fixed expenses. Though they only slightly increased this year, our fixed operating/maintenance expenses usually increase 3-5% every year. These increases cannot be avoided because they are things like utilities, contracts, etc. Health insurance and salaries also have a slight increase every year. These increases are in sources that do not have much room for changing. We had a lot of development take place during the last half of 2019-2021 that helped increase our tax base and tax revenue. This also helped increase our Sales and Use Tax because the increase in housing brought in more people, which in turn increased spending in local stores. We feel like the growth will stay steady for the foreseeable future and our revenues will stay stable with it. However, our concern

now is with the rapid inflation that is occurring across the country. It was mentioned earlier that inflation has now topped 8% during the last year. If this inflation continues and our operating costs continue to rise, we will start to see our revenues fall short of covering expenses. We have adjusted for that scenario in this recommended budget, but if inflation rises beyond what we have anticipated then it could become a problem before the end of the year, and certainly in the future. The problem will be compounded if growth flattens.

Another concern that we have is the ability to do large capital projects in the future. We were able to start three large capital projects in FY21-22 which leaves us in much better shape. For FY22-23 we have some resurfacing in the budget and we will continue to work toward funding that more consistently. However, the problem will still remain in the future until we are able to generate enough revenue to have a stand-alone Capital Projects Budget/Fund. Funding capital projects through the regular yearly operating budget restricts the projects that we are able to do and the timeframe in which we can do them.

Another concern that we have is the continued appropriation of the Unassigned General Fund fund balance to either help balance the budget or purchase items that were not budgeted for initially. Appropriating fund balance usually indicates that the Town is operating at a deficit, and is expending more than it is collecting. The Town was fortunate enough to slightly increase the fund balance in FY16-17, FY17-18 and FY18-19. Our Total General Fund decreased in FY19-20 because of a decrease in the Restricted portion of the general fund. However, our Unassigned General Fund actually increased in FY19-20. Our Unassigned General Fund decreased in FY20-21. We are anticipating an appropriation in FY21-22, but the amount has not been finalized yet. There is not an appropriation from fund balance recommended for the FY22-23 budget. This is the first time this has been done in several years and we hope to continue this in the future.

The Town still has a strong Unassigned General Fund fund balance, but it does not take much for that to change. We were in the 30% range for the fund balance and dropped down to 24-28% the last few years, and we continue to stay in this range. Our Fund Balance Policy states that once the balance goes below 20% the Town Manager must inform the Board and then create a plan for getting it back above 20%. We will continue to monitor the situation and inform the Board accordingly.

VI. Conclusion

The Board of Alderman has done and continues to do an excellent job planning for the future growth of Kernersville. Kernersville is a desirable community to live and work. For that last several years we have had more jobs than we've had working age citizens. This is a strong indicator of the balance that we experience between industrial/commercial and residential. We are still seeing growth in both of these areas and we anticipate that growth continuing for the foreseeable future.

Kernersville has remained competitive in the marketplace by providing high quality services with a low tax rate. The tax rate being proposed for FY22-23 allows Kernersville to remain competitive in attracting and retaining new citizens and business both now and

in the future, while providing high-quality services that the citizens enjoy and deserve. It will allow the Town to continue providing excellent services and facilities to the citizens. At a rate of 55.9 cents Kernersville will likely still have the lowest tax rate in the Triad among the full-service municipalities. There are several municipalities in the Triad that are lower but none of these provide all of the services that Kernersville provides. Exhibit J shows the tax rate of surrounding municipalities (**See Exhibit J**).

Kernersville will continue to prosper and move forward. We continue to meet the demands of the changing times and we will do so in the future. We are looking forward to what FY22-23 will bring and we will continue providing the high-quality services to the Town's businesses and citizens in FY22-23.

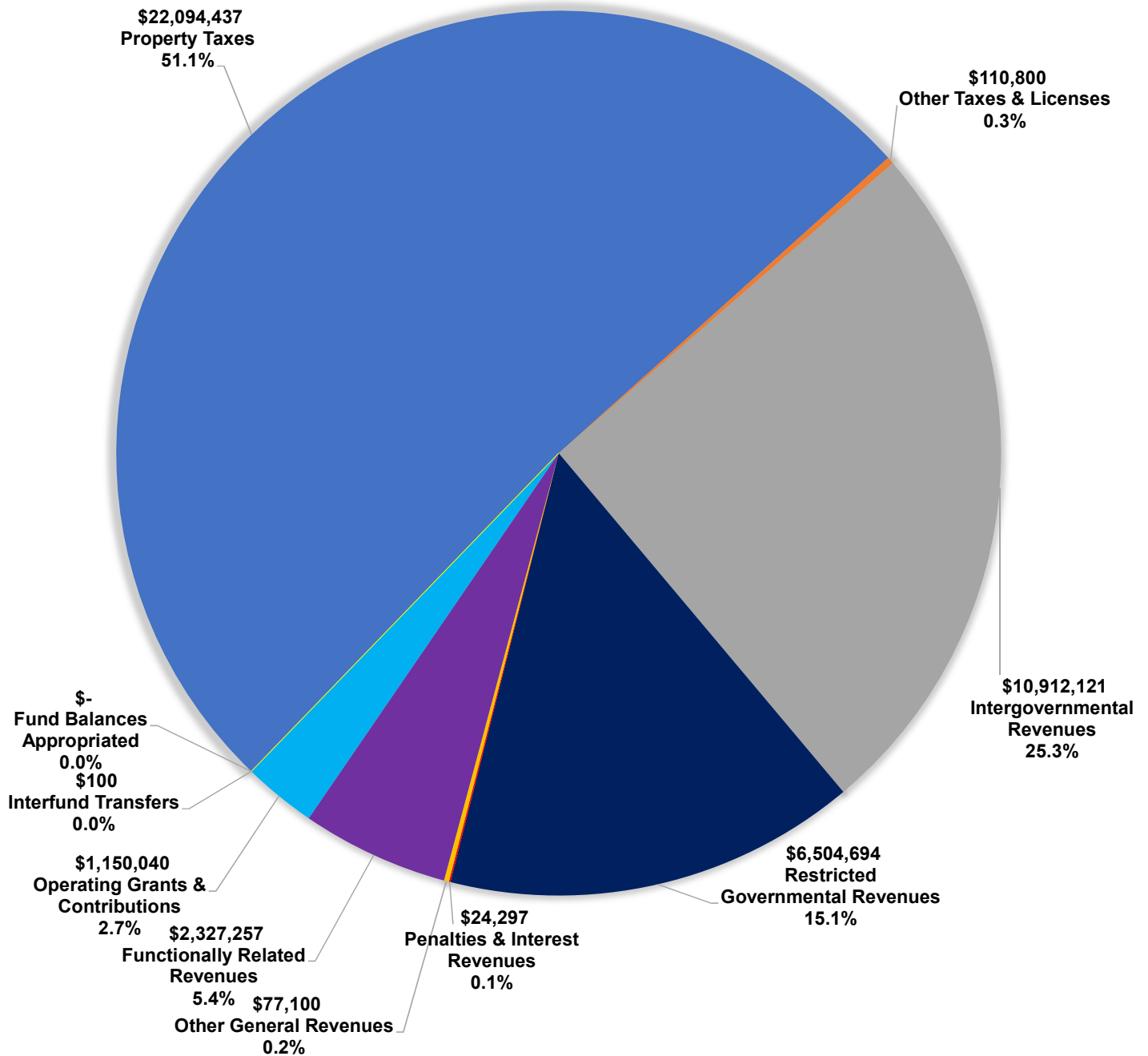
Respectfully submitted,

Curtis L. Swisher

EXHIBIT A

REVENUES BY TYPE

FISCAL YEAR 2022-23



Total General Fund Revenues
Fiscal Year 2022-23
\$43,200,846

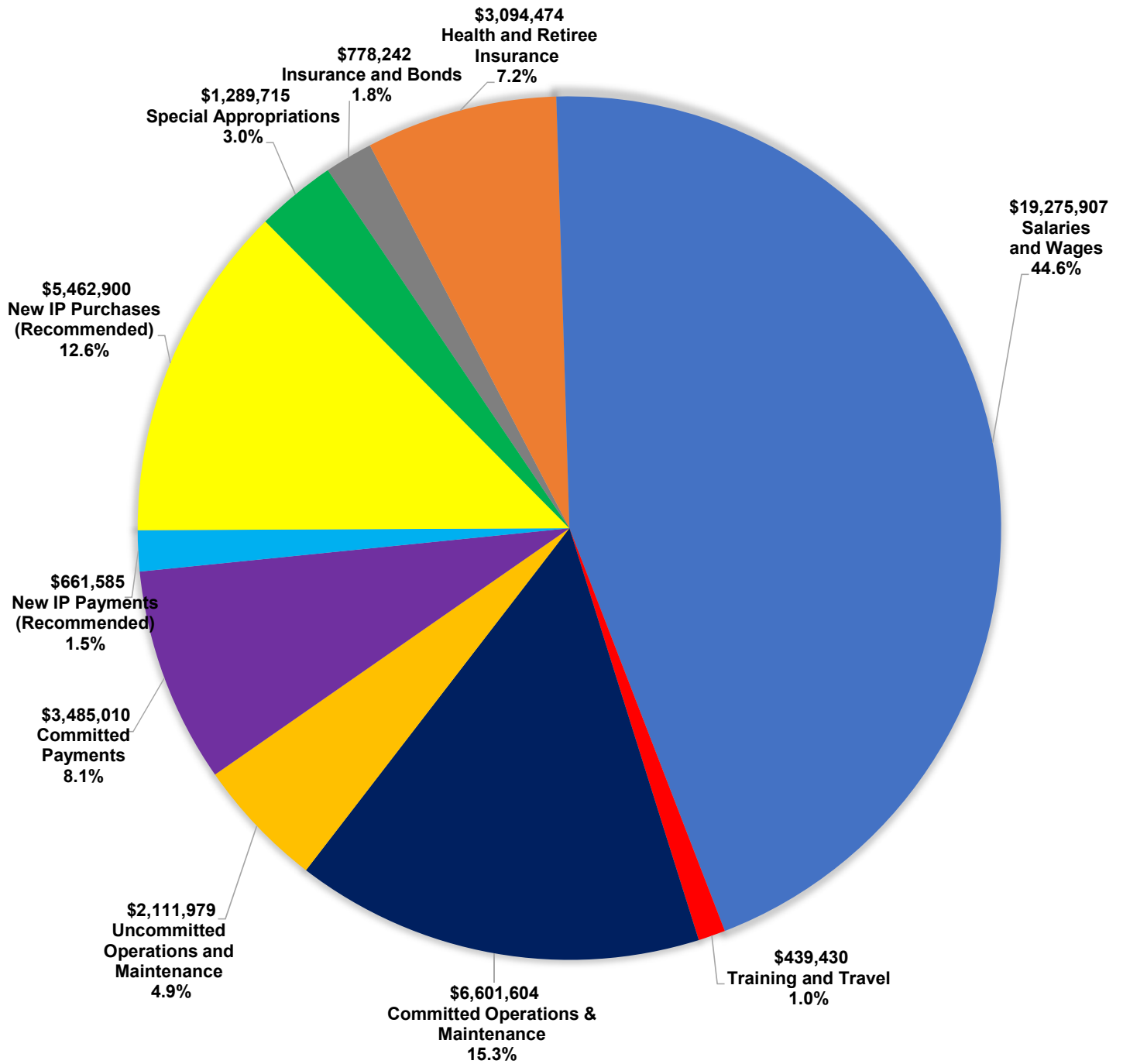
EXHIBIT B
TOWN OF KERNERSVILLE
FUND BALANCES
GOVERNMENTAL FUNDS

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
General Fund										
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved	-	-	-	-	-	-	-	-	-	-
Non-spendable	\$14,490	\$16,479	\$222,957	\$5,250	\$5,935	\$261,570	\$2,700	\$6,044	\$15,127	\$15,397
Restricted	\$2,939,846	\$2,171,712	\$2,043,075	\$2,227,084	\$4,931,738	\$3,925,085	\$3,997,944	\$4,227,945	\$2,855,108	\$5,216,321
Committed	\$625,097	\$1,120,723	\$821,040	\$684,526	\$730,792	\$1,023,656	\$1,749,834	\$1,013,448	\$940,174	\$1,123,018
Assigned	\$500,654	\$397,654	\$226,126	\$253,144	\$527,009	-	\$473,110	\$385,994	\$500,000	\$560,000
Unassigned	\$5,619,305	\$7,733,398	\$7,178,931	\$8,348,194	\$6,209,156	\$7,571,262	\$7,982,176	\$10,990,040	\$11,592,803	\$8,963,557
Total General Fund	\$9,699,392	\$11,439,966	\$10,492,129	\$11,518,198	\$12,404,630	\$12,781,573	\$14,205,764	\$16,623,471	\$15,903,212	\$15,878,293
All Other Gov't Funds										
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved, Reported In:										
Special Revenue Funds	-	-	-	-	-	-	-	-	-	-
Capital Projects Funds	-	-	-	-	-	-	-	-	-	-
Restricted	\$200,460	\$258,598	\$362,304	\$385,268	\$363,958	\$386,441	\$451,004	\$470,773	\$426,021	\$517,758
Committed	\$798,805	\$719,729	\$658,824	\$651,339	\$562,150	\$3,725,147	\$3,708,905	\$371,183	\$60,255	\$3,784,975
Assigned	\$338,229	\$277,892	-	-	-	-	-	-	-	-
Total All Other Gov't Funds	\$1,337,494	\$1,256,219	\$1,021,128	\$1,036,607	\$926,108	\$4,111,588	\$4,159,909	\$841,956	\$486,276	\$4,302,733
Total Fund Balance	\$11,036,886	\$12,696,185	\$11,513,257	\$12,554,805	\$13,330,738	\$16,893,161	\$18,365,673	\$17,465,427	\$16,389,488	\$20,181,026

EXHIBIT C

EXPENSE CATEGORIES

FISCAL YEAR 2022-23

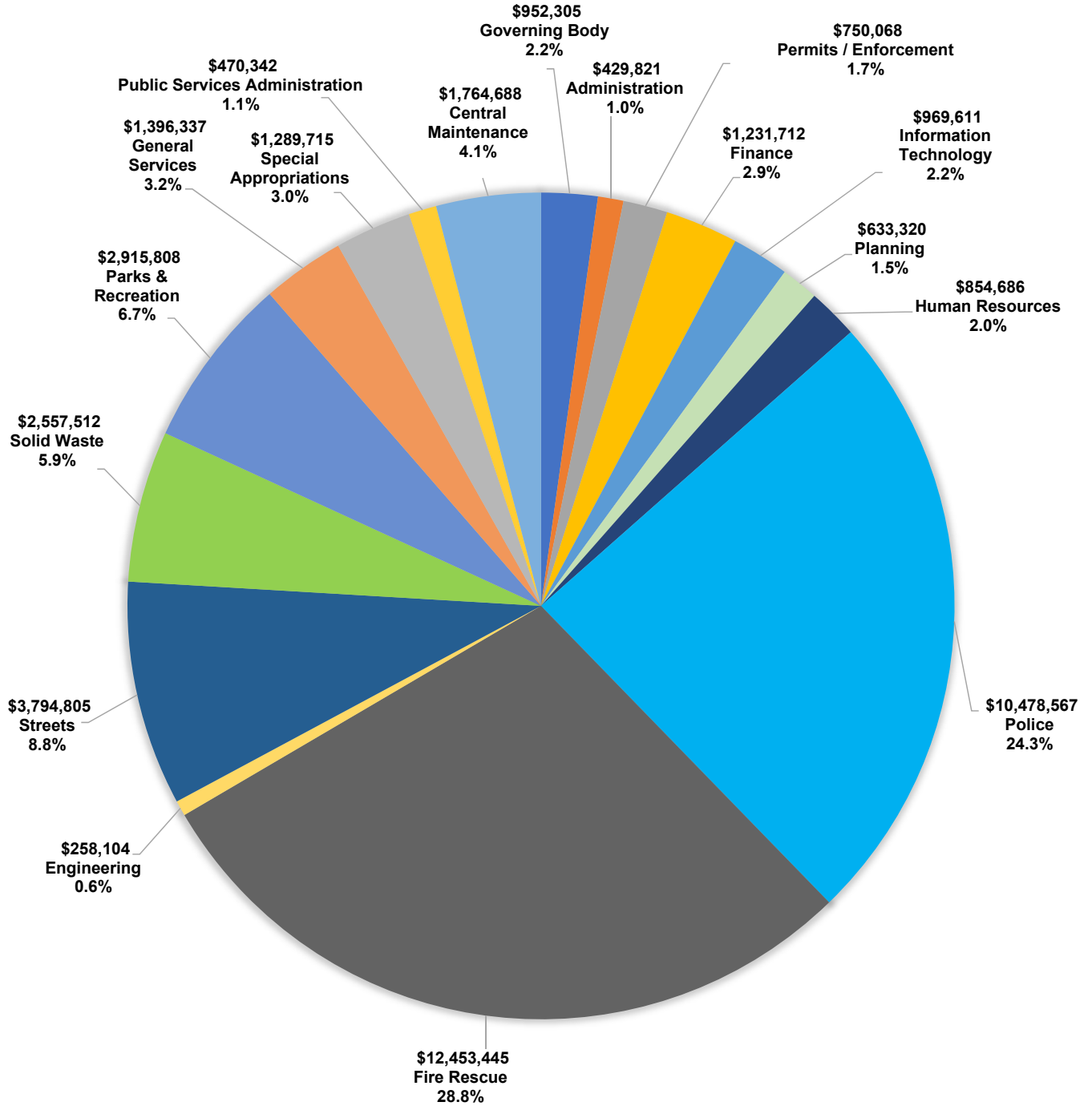


Total Expenditures by Category
Fiscal Year 2022-23
\$43,200,846

EXHIBIT D

GENERAL FUND EXPENDITURES BY FUNCTION

FISCAL YEAR 2022-23



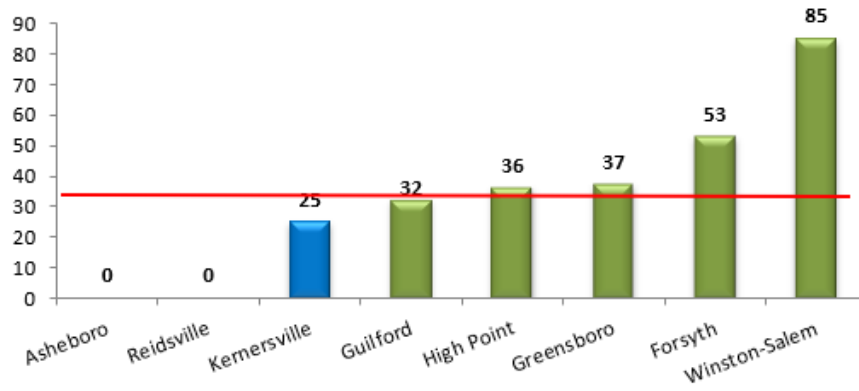
Total General Fund Expenditures
Fiscal Year 2022-23
\$43,200,846

Exhibit E

Employee Contribution Coverage Tiers

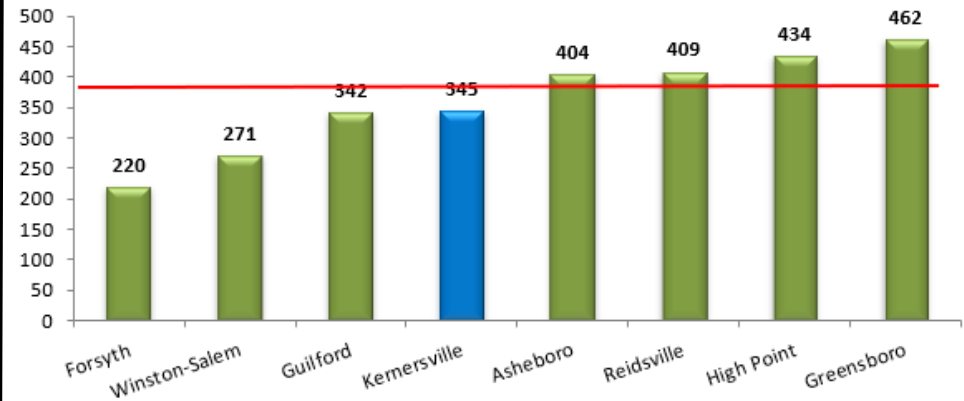
Employee Only

Median - \$34



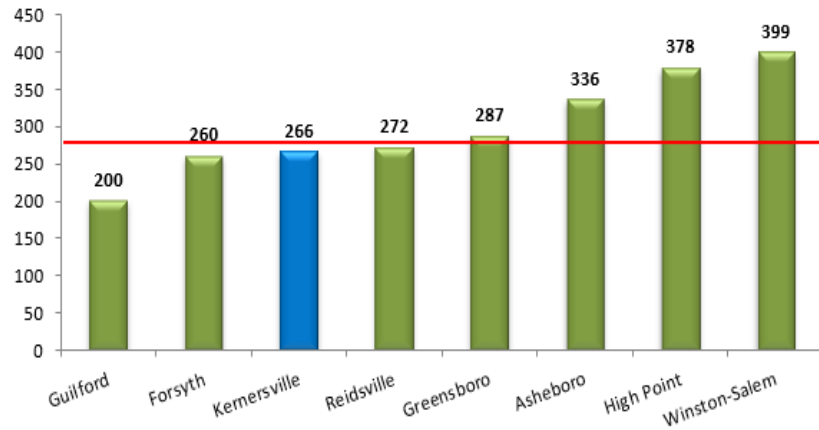
Employee + Spouse

Median - \$375



Employee + Child(ren)

Median - \$280



Employee + Family

Median - \$539

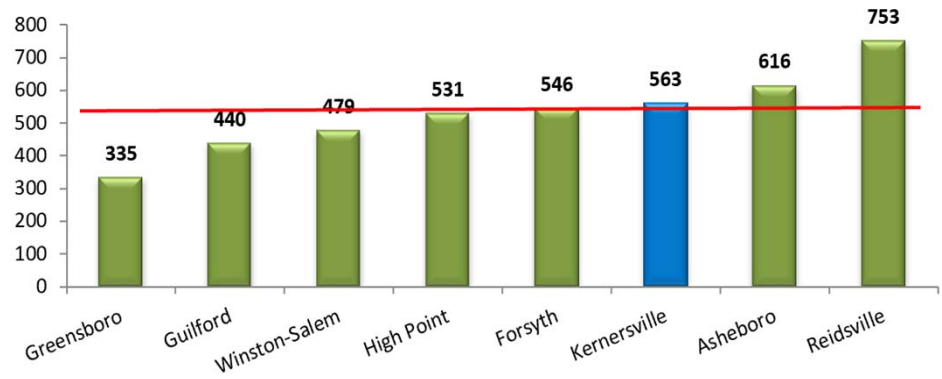


EXHIBIT F

RECOMMENDED CAPITAL PURCHASES

FISCAL YEAR 2022-23

Information Technology Dept.		\$25,000	These computers will replace aging office computers that are utilized for daily office use. Many of our current office computers are at their end of life for hardware and maintenance. The replacement computers will offer increased processing power, memory, and storage size needed to efficiently conduct Town business. We estimate to replace twenty-five (25) office computers in the upcoming fiscal year.
➤ Computer Replacements		\$5,500 per year/5 years	
Information Technology Dept.		\$12,000	These network switch devices and components connect the entire Town network. The replacement schedule for these switches allow for the aging networking components to be replaced and maintained for functionally. We estimate to replace approximately ten (10) network switches in the upcoming fiscal year.
➤ Networking Switch Replacements		\$2,640 per year/5 years	
Information Technology Dept.		\$40,000	The Wi-Fi upgrade will replace aging wireless access points. All Town access will be replaced because the current equipment does not support the newer, faster, Wi-Fi protocols.
➤ Wi-Fi Upgrade		\$8,800 per year/5 years	
Police Dept.		\$55,800	The PD has a contract in place that details the Town's requirement to provide an SRO vehicle. The vehicle will be used by an officer that is assigned to a local school.
➤ School Resource Officer Vehicle		\$12,280 per year/5 years	
Police Dept.		\$238,850	This capital purchase is included the Police Department's departmental budget. These vehicles will replace older patrol vehicles in the fleet with excessive maintenance costs and high mileage. The price includes all the necessary components and additional equipment.
➤ Four (4) Replacement Vehicles		\$52,550 per year/5 years	

EXHIBIT F

RECOMMENDED CAPITAL PURCHASES

FISCAL YEAR 2022-23

Fire Rescue Dept.	\$59,250	This request will replace one existing vehicle that is aging and will require more maintenance going forward. The vehicle will be used by the department for incident response and other day to day fire department operations as well as hauling manpower and equipment.
➤ Staff Vehicle Replacement	\$13,035 per year/5 years	
Fire Rescue Dept.	\$97,000	The current model of portable radios will no longer be supported by the vendor in 2025. The portable radios have been in service since 2012 and are used daily. Upgrading the portable radios is required to maintain communications and assure the safety of personnel. The new portable radios will be water proof, impact resistant, intrinsically safe and rated for structural firefighting. The request will fund replacement of 48 hand-held portable radios over a three-year period (16 per year.)
➤ Sixteen (16) Portable Radio Replacements	\$21,340 per year/5 years	
Fire Rescue Dept.	\$40,000	Each Fire Station will be upfitted with a video conferencing system to improve communication and incident response as well as day to day operations.
➤ Four (4) Video Conferencing Systems	\$8,800 per year/5 years	
Parks & Recreation Dept.	\$40,000	This request will replace one existing vehicle that is aging and will require more maintenance going forward. This vehicle shared by all parks and recreation administration staff of the department for programming, athletics, and special events.
➤ Staff Vehicle Replacement	\$8,800 per year/5 years	
Public Services Dept. – Solid Waste Division	\$170,000	This truck will replace one in the fleet, which is 18-years-old and used on a daily basis. Top speed on this truck is 40 mph and it is dangerous to operate on busy highways. The replacement would also service expanded service areas and areas that are not accessible for our larger trucks.
➤ Automated Refuse Truck	\$37,400 per year/5 years	

EXHIBIT F

RECOMMENDED CAPITAL INFRASTRUCTURE

FISCAL YEAR 2022-23

Fire Rescue Dept.	\$40,000	
➤ Fire Alerting System	\$5,170 per year/10 years	The alerting system will provide updates to the current system at Fire Station 43. The new alerting system will be connected with the 911 center's computer aided dispatch (CAD) to provide incident information and mapping on station CAD monitors. The system will also provide a real time messaging system for department and town information.
Fire Rescue Dept.	\$45,000	
➤ Security Systems for Stations	\$5,810 per year/10 years	The security systems provide for the installation of building access systems and cameras for Stations 41 and 43. The goal is to have all Fire Department buildings fitted with security systems, provide increased employee safety, security of Town property, simplify administration, and reduce the cost of maintenance.
Fire Rescue Dept.	\$3,100,000	
➤ Beeson's Fire Station Renovation	\$285,790 per year/20 years	The Town, the County, and Beeson's Fire Station have agreed upon and executed an agreement that details renovations of the existing Fire Station 26. The renovation and expansion will bring together the existing operations of Fire Station 26 with the operations of the Town's Fire Station 44 in order to provide greater incident coverage to citizens in that area.
Public Services Dept. – Streets Division	\$1,500,000	
➤ Paving Improvements	\$193,670 per year/10 years	Roads need to have their top layers milled and resurfaced every 10 to 15 years. The division will resurface town-maintained asphalt road per the PCS report of FY 2021. Poorly maintained roadways cause accidents in a variety of ways, mostly due to the fact that they create an enormous hazard to drivers.

EXHIBIT G

FISCAL YEAR 2022-23

North Carolina Financial Condition Analysis

Key: Kernersville

Benchmark

Benchmark peers selected:

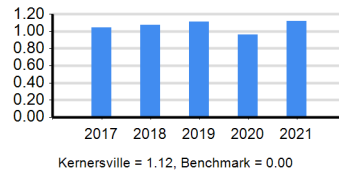
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General Fund

Resource Flow

Service Obligation

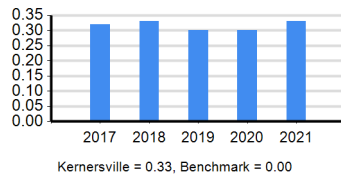
Operations ratio



Service obligation measures whether or not a government's annual revenues were sufficient to pay for annual operations. The operations ratio is calculated as total revenues divided by total expenditures (plus transfers to debt service fund).

Dependency

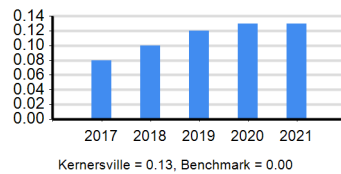
Intergovernmental ratio



Dependency measures the extent to which a government relies on other governments for resources. The intergovernmental ratio is calculated as total intergovernmental revenue divided by total revenue.

Financing Obligation

Debt service ratio

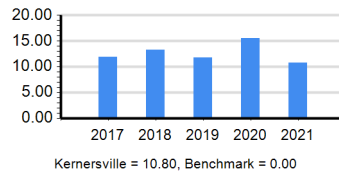


Financing obligation addresses service flexibility or the amount of expenditures committed to annual debt service. The debt service ratio is calculated as debt service divided by total expenditures (plus transfers to debt service fund).

Resource Stock

Liquidity

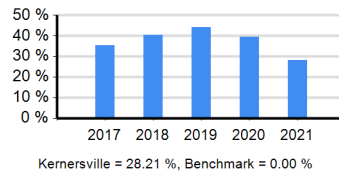
Quick ratio



Liquidity measures a government's ability to meet its short-term obligations. The quick ratio is calculated as cash & investments divided by current liabilities.

Solvency

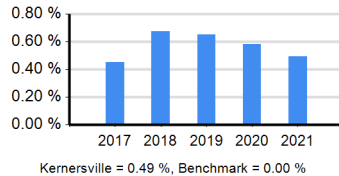
Fund balance available as percentage of expenditures



Solvency measures a government's ability to meet long-term obligations. Fund balance as a percentage of expenditures is calculated as available fund balance divided by expenditures plus transfers out.

Leverage

Debt as percentage of assessed value



Leverage measures the extent to which a government relies on tax-supported debt. The ratio of debt as a percentage of assessed value is calculated as tax-supported, long-term debt divided by assessed value.

[Selected Unit]

Kernersville			2017	2018	2019	2020	2021
<u>Dimension</u>	<u>Indicator</u>	<u>Elements</u>					
Service Obligation	Operations Ratio		1.04	1.07	1.11	0.96	1.12
		Total Revenues	28,434,123	30,244,528	32,039,236	31,734,741	37,651,937
		Total Expenditures	27,332,298	28,158,588	28,773,232	32,897,775	33,689,255
Dependency	Intergovernmental Ratio		0.32	0.33	0.30	0.30	0.33
		Total Intergovernmental Revenue	9,047,095	9,881,433	9,521,523	9,551,617	12,532,252
		Total Revenue	28,434,123	30,244,528	32,039,236	31,734,741	37,651,937
Financing Obligation	Debt Service Ratio		0.08	0.10	0.12	0.13	0.13
		Debt Service	2,302,496	2,726,302	3,550,879	4,288,791	4,225,255
		Total Expenditures	27,332,298	28,158,588	28,773,232	32,897,775	33,689,255
Liquidity	Quick Ratio		11.82	13.24	11.80	15.50	10.80
		Cash & Investments	9,389,486	11,038,715	13,537,137	13,931,970	11,733,257
		Current Liabilities (not including Deferred Revenue)	794,568	833,595	1,147,655	898,993	1,086,682
Solvency	Fund Balance Available as a Percentage of Expenditures	Dept. of State Treasurer Calculation	35.43	40.26	44.04	39.36	28.21
Leverage	Debt as a Percentage of Assessed Value		0.45	0.67	0.65	0.58	0.49
		Tax-Supported, Long-Term Debt	12,118,563	19,708,470	19,634,577	18,100,316	16,183,194
		Assessed Value	2,717,575,686	2,922,940,429	3,018,042,015	3,099,016,750	3,279,420,973

EXHIBIT H

KERNERSVILLE TAX RATE FISCAL YEAR 1997-98 to CURRENT

Tax Year	Fiscal Year End	Tax Rate
1997*	1998	0.5200
1998	1999	0.5200
1999	2000	0.5200
2000	2001	0.5400
2001*	2002	0.4700
2002	2003	0.4950
2003	2004	0.4950
2004	2005	0.5250
2005*	2006	0.5250
2006	2007	0.5500
2007	2008	0.5500
2008	2009	0.5500
2009*	2010	0.4975
2010	2011	0.4975
2011	2012	0.4975
2012	2013	0.4975
2013*	2014	0.5275
2014	2015	0.5425
2015	2016	0.5425
2016	2017	0.5700
2017*	2018	0.5545
2018	2019	0.5700
2019	2020	0.5700
2020	2021	0.5700
2021	2022	0.5590
2022	2023	0.5590 (proposed)

* Revaluation Year

EXHIBIT I

COMPARISON OF MONTHLY BILLS

FISCAL YEAR 2022-23

Possible Resident Monthly Bills	Amount
Tax Bill at 55.9 cent rate (Median Single-Family Home \$226,268)	\$ 105.40
City of W-S Water/Sewer Usage (1200 cu ft bi-monthly) (amount is monthly)	\$ 73.92
YMCA Membership (Kernersville Branch-Household w/ dependents)	\$ 89.00
Century Link (Internet & Home Phone) with taxes/fees	\$ 93.94
Duke Power (Average of 900 kwh) includes tax	\$ 105.33
Cell Phone (AT&T 2 lines w/unlimited minutes, text, data) includes tax	\$ 125.76
Car (40 miles/day/5 days per week, 25 mpg, \$4.00/gallon) (amount is monthly)	\$ 138.67
North State (Digital TV & Internet) with taxes/fees	\$ 178.12
Spectrum (Digital TV with 1 DVR & Internet) with taxes/fees	\$ 214.43
Car Payment (6-year loan on 2022 Honda Civic @ \$24,000 @ 2.9%)	\$ 363.58
House Payment (30 year Fixed at 5.25% for \$181,014, 20% down on \$226,268)	\$ 999.57

EXHIBIT J

TAX RATES OF SURROUNDING MUNICIPALITIES FISCAL YEAR 2021-22

Jurisdiction	Tax Rate
Reidsville	0.7390 (0.9890 downtown)
Guilford County	0.7305
Rockingham County	0.6950
Forsyth County	0.6778
Asheboro	0.6650
Greensboro	0.6625
Lexington	0.6500
High Point	0.6475
Randolph County	0.6327
Thomasville	0.6200
Winston-Salem	0.6124 (0.7024 downtown)
Eden	0.6090
Burlington	0.5973 (0.7673 downtown)
Kernersville	0.5590

GENERAL FUND

General Fund Revenues							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Property Taxes							
Ad Valorem Taxes - Current Year	\$16,975,553	\$18,658,274	\$18,658,274	\$19,109,559	\$20,206,800	\$20,206,800	\$20,206,800
Ad Valorem Taxes - Prior Years	51,183	83,750	83,750	95,221	96,250	96,250	96,250
NC Vehicle Tax & Tags - Current Year	1,713,914	1,659,937	1,659,937	1,550,000	1,791,387	1,791,387	1,791,387
Subtotal Property Taxes	18,740,650	20,401,961	20,401,961	20,754,780	22,094,437	22,094,437	22,094,437
Other Taxes & Licenses							
Local Vehicle Fee - Current Year	4,515	4,000	4,000	4,500	4,000	4,000	4,000
Local Vehicle Fee - Prior Years	380	300	300	250	300	300	300
NC Vehicle Fees	115,091	105,500	105,500	105,500	106,500	106,500	106,500
Cable/Video Programming Revenues	6,391	13,500	13,500	0	0	0	0
Subtotal Other Taxes & Licenses Fees	126,377	123,300	123,300	110,250	110,800	110,800	110,800
Unrestricted Intergovernmental Revenues							
Alcoholic Beverage Tax - County	707,776	741,775	741,775	741,775	775,156	775,156	775,156
Alcoholic Beverage Tax - State	109,893	125,000	125,000	125,000	127,188	127,188	127,188
Rental Vehicle Fees	52,450	74,500	74,500	74,500	75,000	75,000	75,000
Sales and Use Tax - Quarterly	6,620,461	6,620,900	6,620,900	7,618,237	7,966,139	7,966,139	7,966,139
Telecommunication Sales Tax	128,480	142,412	142,412	93,050	86,071	86,071	86,071
Utility Franchise Tax	1,556,061	1,584,882	1,584,882	1,584,882	1,646,390	1,646,390	1,646,390
Video Programming Sales Tax	225,671	220,027	220,027	220,027	216,177	216,177	216,177
Solid Waste Disposal Tax	19,694	25,000	25,000	20,000	20,000	20,000	20,000
Subtotal Unrestricted Intergovernmental	9,420,485	9,534,496	9,534,496	10,477,471	10,912,121	10,912,121	10,912,121
Restricted Intergovernmental Revenues							
Loan for Installment Purchases	481,858	3,347,740	3,953,740	3,953,740	5,456,600	5,456,600	5,456,600
Federal Emergency MGMT Assistance	47,863	0	0	0	0	0	0
Federal Emergency MGMT Assistance - AFG	25,455	0	0	0	0	0	0
NC Natural & Cultural Resources - PARTF		400,000	400,000	400,000	0	0	0
National Park Service - LWCF	0	0	500,000	500,000	0	0	0
Federal Bullet Proof Vest Partnership	2,739	7,125	7,125	9,340	13,062	13,062	13,062
GHSP - Forsyth County DWI Task Force	14,729	12,000	12,000	-15,465	0	0	0
GHSP - DWI Grant	13,534	12,000	12,000	12,000	24,000	24,000	24,000
(Continued on next page)							

General Fund Revenues							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental (Cont'd)							
Organized Crime Drug Enforcement Task Force	\$7,477	\$1,500	\$9,778	\$10,000	\$1,500	\$1,500	\$1,500
FBI Joint Terror Task Force	9,432	5,000	5,000	0	0	0	0
Immigrations & Customs Enforcement Task Force	1,268	5,000	5,000	1,310	5,000	5,000	5,000
Governors' Crime Commission - SRO Radios	0	0	16,209	17,005	0	0	0
Governors' Crime Commission - Protective Equip	0	0	22,484	22,484	0	0	0
Powell Bill	633,845	662,500	662,500	748,199	662,500	662,500	662,500
NC Pandemic Response Org (NCPRO) Grant	277,203	0	0	0	0	0	0
Due from NCDOT - Kerner Mill Greenway	0	0	0	0	0	0	0
Due from NCDOT - Old Winston Rd Sidewalk	0	0	28,500	26,184	0	0	0
Due from NCDOT - Senior Shuttle	6,498	29,952	29,952	39,518	29,952	29,952	29,952
Due from Metro Planning Organization	0	0	0	0	0	0	0
Due from MPO - 2017 Transp & Traffic Study	0	0	0	0	0	0	0
Due from MPO - Calebs Creek Project	0	0	212,071	212,071	0	0	0
Due from MPO - Old Salem Rd/Teague Ln Study	0	0	46,400	46,400	0	0	0
Due from CCUC - Project Reimbursement	0	0	2,205,000	2,205,000	0	0	0
Due from CCUC - Triad Bus. Park - Current Yr	137,080	137,080	137,080	137,080	137,080	137,080	137,080
Due from CCUC - Triad Bus. Park - Prior Yrs	0	0	0	0	0	0	0
Due from CCUC - NPP - Water/Sewer	0	0	4,027	15,804	0	0	0
Due from CCUC - Abbotts Creek WWTP Project	1,889,456	0	0	0	0	0	0
Due from CCUC - Sanitary Sewer Study	27,615	175,000	175,000	175,000	175,000	175,000	175,000
Due from CCUC - Brookford Sewer Project	17,573	0	73,840	73,840	0	0	0
Due from CCUC - Kernersville Med Park Sewer	0	0	370,000	370,000	0	0	0
Subtotal Restricted Intergovernmental	3,593,624	4,794,897	8,887,706	8,959,510	6,504,694	6,504,694	6,504,694
Penalty & Interest Revenues							
Interest on Escrow	107	500	500	10	10	10	10
Interest on Investments	3,583	15,895	15,895	3,500	3,500	3,500	3,500
Interest/Penalties Property Taxes	34,212	15,000	15,000	20,762	20,762	20,762	20,762
Interest on Powell Bill Funds	36	1,000	1,000	25	25	25	25
Subtotal Penalty & Interest Revenues	37,938	32,395	32,395	24,297	24,297	24,297	24,297
(Continued on next page)							

General Fund Revenues							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Other General Revenues							
Miscellaneous Revenues	\$1,709,761	\$50,000	\$50,000	\$1,000	\$25,000	\$25,000	\$25,000
Sale of Fixed Assets	108,625	50,000	50,000	16,068	50,000	50,000	50,000
Sale of Non-Capital Items	24,571	2,000	2,000	88,043	2,000	2,000	2,000
Sale of Unclaimed Property	27	100	100	0	100	100	100
Subtotal Other General Revenues	1,842,984	102,100	102,100	105,111	77,100	77,100	77,100
Functionally Related Revenues							
Blood Test Fee - Police Department	1,270	100	100	100	100	100	100
Miscellaneous - Police Department	704	2,000	2,000	1,478	2,000	2,000	2,000
Miscellaneous - Solid Waste Division	81,792	62,700	62,700	126,789	87,120	87,120	87,120
Parking Fines	30	100	100	100	100	100	100
Fire Code	0	0	0	0	0	0	0
Zoning Fines	1,408	2,700	2,700	19,700	5,000	5,000	5,000
Building Inspections	755,080	577,569	577,569	577,569	616,447	616,447	616,447
Commercial Industrial Collection	643,693	550,000	550,000	550,000	292,000	292,000	292,000
Commercial Industrial Late Fee	3,620	3,600	3,600	3,600	300	300	300
Court Facility Fees	2,491	5,000	5,000	5,498	5,000	5,000	5,000
Court Officer Fees	4,671	4,000	4,000	4,771	4,000	4,000	4,000
Special Occupancy Permit - Precious Metals	0	0	0	0	0	0	0
Driveway Permits	12,320	10,680	10,680	7,971	8,500	8,500	8,500
Environmental Compliance Fees	0	0	0	0	0	0	0
Fire Department Revenue/Inspection Fees	38,613	18,500	18,500	36,454	20,000	20,000	20,000
Homeowner Recovery Fee	353	334	334	172	250	250	250
Off-Duty Police Officer Fee	131,116	89,000	144,000	150,000	0	0	0
Peddler License	2,100	500	500	1,200	500	500	500
Range Use Fees - Police Department	150	600	600	600	600	600	600
Fire Department Training Center Fee	550	0	0	0	0	0	0
Recreation Revenues	139,073	200,000	200,000	222,088	210,000	210,000	210,000
Recycling Fees - Current Year	370,136	375,000	375,000	375,000	385,000	385,000	385,000
Recycling Fees - Prior Years	1,645	1,250	1,250	1,250	1,250	1,250	1,250
Rent on Dumpsters	\$87,959	\$80,000	\$80,000	\$80,000	\$34,000	\$34,000	\$34,000
Rent on Recycling Dumpsters	9,352	10,080	10,080	10,080	5,000	5,000	5,000
Rent on Town Property	236,281	231,528	231,528	231,528	239,612	239,612	239,612
Rent on Communication Towers	233,629	203,633	203,633	203,633	185,114	185,114	185,114
(Continued on next page)							

General Fund Revenues							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Functionally Related Revenues (Cont'd)							
Road Development Fees - Caleb's Creek	\$63,776	\$51,375	\$51,375	\$30,332	\$35,000	\$35,000	\$35,000
Recreational Land Fees - Caleb's Creek	25,510	20,550	20,550	12,133	15,000	15,000	15,000
PM Development - Recreation Fee	14,000	8,500	8,500	15,300	13,000	13,000	13,000
Street Lighting Reimbursements	3,425	5,364	5,364	5,364	5,364	5,364	5,364
Street Signs	35	0	0	0	0	0	0
Subdivision Fees	20,422	12,000	12,000	6,336	12,000	12,000	12,000
External Plan Reviews	1,700	0	0	0	0	0	0
Annual Yard Waste Cart Fee	180	0	0	150	0	0	0
Annual Solid Waste Container Fee	6,900	6,500	6,500	9,090	6,500	6,500	6,500
Utility Access Fees - Caleb's Creek	129,324	102,750	102,750	60,664	75,000	75,000	75,000
Utility Cut Permits	0	0	0	0	0	0	0
Watershed Fees	10,757	8,500	8,500	8,500	8,500	8,500	8,500
Yard Waste Container Sales	11,460	11,000	11,000	11,000	11,000	11,000	11,000
Extra Solid Waste Containers Sales	0	0	0	0	0	0	0
Zoning Fees	80,565	40,000	40,000	69,847	44,000	44,000	44,000
Subtotal Functionally Related Revenues	3,126,091	2,695,413	2,750,413	2,838,297	2,327,257	2,327,257	2,327,257
Operating Grants and Contributions							
Medical Loss Ratio Rebate	0	0	0	0	0	0	0
Foundation Grant - Firehouse Subs Equipment	22,614	0	0	0	0	0	0
Foundation Grant - Challenger Flag Football	0	0	3,200	3,200	3,200	0	0
Foundation Grant - USTA Wheelchair Tennis	0	0	1,000	0	0	0	0
Contributions - Civitan Park Renovations	0	0	60,000	35,000	35,000	0	0
Contributions - Sister City Program	0	0	15,000	15,000	15,000	0	0
Due from Developers - Durham Street	0	0	0	0	0	0	0
Contracted Fire Services	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Due from National Pipe & Plastic	0	0	0	0	0	0	0
Due from NCLA - School Resource Officer	129,901	96,283	96,283	96,283	93,000	93,000	93,000
Due from Forsyth Co - School Resource Officer	735,191	588,152	588,152	588,152	610,000	610,000	610,000
Due from CCUC - General Fund Projects	0	0	0	0	0	0	0
Due from CCUC - Revolving Loan	448,400	438,720	438,720	438,720	429,040	429,040	429,040
Due from NCDOC - NPP Road	0	0	24,541	24,541	24,541	0	0
Due from NCDOC - NPP Water/Sewer	0	0	0	0	0	0	0
Due from NCDOC - N Cherry St Parking Lot	0	0	250,000	250,000	0	0	0
(Continued on next page)							

General Fund Revenues							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating Grants and Contributions (Cont'd)							
Due from NC Dept of Agriculture	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Due from NC OSBM - Fire Equipment Grant	0	0	200,000	200,000	0	0	0
Due from NC OSBM - Land Purchase Grant	0	0	1,000,000	1,000,000	0	0	0
Due from NC OSBM - Infrastructure Grant	0	0	400,000	400,000	0	0	0
Due from Winston-Salem Fire Department	0	0	0	0	0	0	0
Subtotal Operating Grants & Contributions	1,354,106	1,141,155	3,094,896	3,068,896	1,227,781	1,150,040	1,150,040
Interfund Transfers							
Transfer from Capital Reserve - Interest on Invests	2,318	1,000	1,000	100	100	100	100
Transfer from Capital Reserve	0	0	0	0	0	0	0
Transfer from Capital Reserve - Caleb's Creek	11,600	11,600	11,600	11,600	0	0	0
Transfer from Capital Reserve - Group Insurance	0	0	0	0	0	0	0
Transfer from Capital Reserve - Transportation	0	0	0	0	0	0	0
Transfer from Capital Reserve - Old Winston Rd	0	0	0	0	0	0	0
Transfer from Law Enforcement Forfeiture - Fed	32,315	5,000	5,000	5,000	0	0	0
Transfer from Contributions Fund	3,500	0	0	0	0	0	0
Transfer from Occupancy Tax Fund - Museum	0	0	0	0	0	0	0
Transfer from Occupancy Tax Fund - Recreation	29,511	0	0	0	0	0	0
Transfer from LE Forfeiture - State/Local GHSP	0	0	0	0	0	0	0
Transfer from Capital Project Ordinance - Equity	0	0	0	0	0	0	0
Transfer from Stormwater Fund	0	0	0	0	0	0	0
Transfer from Kerner Mill Greenway CPO - Labor	0	0	0	0	0	0	0
Transfer from Fire Dept. Facility CPO	0	0	44,661	44,661	0	0	0
Subtotal Interfund Transfers	79,244	17,600	62,261	61,361	100	100	100
Fund Balances Appropriated							
Fund Balance Appropriated	0	560,000	3,247,100	3,247,100	0	0	0
* Fund Balance Unassigned	8,693,557	8,133,557	5,766,457	7,360,850	10,554,762	10,554,762	10,554,762
* Not Included In Totals							
Totals	38,321,499	39,403,317	48,236,628	49,647,073	43,278,587	43,200,846	43,200,846

General Fund Expenditures							
2022-23 Annual Budget By Department							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Governing Body	\$972,402	\$1,021,568	\$1,037,978	\$1,038,810	\$952,265	\$952,305	\$952,305
Administration Department	390,959	415,476	314,221	318,193	430,071	429,821	429,821
Community Development - Permit/Enforcement	629,839	781,080	843,093	843,093	750,093	750,068	750,068
Finance Department	956,735	1,061,840	973,331	1,109,486	1,231,742	1,231,712	1,231,712
Information Technology Department	696,348	980,685	833,954	833,954	980,611	969,611	969,611
Community Development - Planning Division	399,259	578,113	507,901	503,506	643,345	633,320	633,320
Human Resources Department	457,276	514,482	586,509	584,009	854,686	854,686	854,686
Police Department	9,007,810	9,696,541	8,848,332	8,848,332	10,344,567	10,478,567	10,478,567
Fire Department	7,495,172	9,411,000	8,871,381	8,871,381	13,012,603	12,453,445	12,453,445
Community Development - Engineering Division	344,123	278,523	2,299,019	2,290,269	258,104	258,104	258,104
Public Services - Street Division	2,082,825	2,481,939	3,668,965	3,670,785	3,817,293	3,794,805	3,794,805
Public Services - Solid Waste Division	1,962,034	2,723,448	3,042,596	3,251,706	2,557,512	2,557,512	2,557,512
Parks & Recreation Department	2,912,930	4,592,882	6,815,861	6,819,014	2,956,403	2,915,808	2,915,808
Public Services - General Services Division	3,054,411	1,408,016	1,604,353	1,604,942	1,396,337	1,396,337	1,396,337
Special Appropriations	5,217,400	2,066,100	5,771,393	2,360,570	1,289,715	1,289,715	1,289,715
Public Services - Administration Division	456,924	492,569	493,381	492,761	471,217	470,342	470,342
Public Services - Central Maintenance Division	1,464,893	1,590,445	1,724,360	1,753,164	1,806,432	1,764,688	1,764,688
Totals	38,501,339	40,094,707	48,236,628	45,193,975	43,752,996	43,200,846	43,200,846

GOVERNING BODY

GOVERNING BODY

GOALS & OBJECTIVES FY 2022 – 2023

It is the mission of the Governing Body of the Town of Kernersville to continue to improve the quality of life for each citizen through proper planning and growth and by providing excellent service and protection at a cost affordable to all.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Continue to maintain the high quality of life currently enjoyed by our citizens by providing a high level of services and to seek ways to enhance these services to improve the quality of life.
2. Have planned and managed quality growth and development.
3. Pursue and support economic development opportunities by increasing the tax base, maintaining a stable tax rate, and working with developers to develop Kernersville.
4. Continue to actively pursue improvements to the Transportation system in and around the Town to relieve the existing and future pressures on our current road network. Work with NCDOT for possible grant funding.
5. Continue to follow the CIP as closely as possible in order to ensure quality equipment and infrastructure for the future.
6. Continue to offer funding assistance to non-profit organizations.
7. Continue offering multiple options for citizens to attend meetings and have input to the Board of Aldermen during the COVID-19 pandemic.
8. Continue to foster a good working relationship with officials and representatives from other agencies and municipalities.
9. Continue to provide transparency of Town government by following best practices and procedures throughout the organization.

Governing Body							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Fees Paid to Elected Officials	\$19,200	\$25,950	\$25,950	\$25,950	\$32,700	\$32,700	\$32,700
Expense Allowance	6,300	6,300	6,300	6,300	6,300	6,300	6,300
FICA Tax Expenses	1,951	2,468	2,468	2,468	2,984	2,984	2,984
Group Insurance Expense	638	640	640	640	0	0	0
Subtotal Personnel	28,089	35,358	35,358	35,358	41,984	41,984	41,984
Operating and Maintenance							
Professional Services	0	501	501	501	501	501	501
Legal Expense	186,119	166,000	166,000	166,000	125,000	125,000	125,000
Property Tax Expense	0	0	2,000	1,988	0	0	0
Legal Trust	0	0	0	0	0	0	0
Legal Trust - Brookford/Hospital Sewer	24,500	0	0	0	0	0	0
Telephone & Postage	291	80	80	374	500	500	500
Printing	540	550	550	550	550	550	550
Travel	-169	16,000	16,000	16,000	16,000	16,000	16,000
Software Maintenance Fees	0	0	0	0	0	0	0
Election Expense	0	36,617	36,617	36,617	0	0	0
Advertising	9,129	6,582	6,582	6,582	6,600	6,600	6,600
Office Supplies	0	0	0	0	0	0	0
Departmental Supplies & Materials	7,168	4,600	4,600	4,600	4,500	4,500	4,500
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	4,600	7,575	7,575	7,575	7,575	7,575	7,575
Contracted Services - Christmas	15,203	14,250	14,250	14,250	16,750	16,750	16,750
Software License & Renewal	0	0	0	0	0	0	0
Dues & Subscriptions	670	590	0	550	550	590	590
Dues - Council of Government	5,398	5,526	5,526	5,526	5,554	5,554	5,554
Dues - Institute of Government	3,424	3,571	3,571	3,571	3,750	3,750	3,750
Dues - NLC & NCLM	23,685	23,865	23,865	23,865	24,100	24,100	24,100
Dues - Piedmont Partnership	0	0	0	0	0	0	0
Insurance and Bonds	16,414	20,913	20,913	20,913	22,271	22,271	22,271
Miscellaneous	565	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Operating and Maintenance	297,537	309,220	310,630	311,462	236,201	236,241	236,241
(Continued on next page)							

Governing Body							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Other Improvements							
Capital Outlay Economic Development	\$35,438	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000
Economic Development - Chamber	31,250	31,250	31,250	31,250	31,250	31,250	31,250
Economic Development - Downtown	0	0	0	0	0	0	0
Economic Development - Triad Business Park	137,080	137,080	137,080	137,080	137,080	137,080	137,080
Economic Development - Deere Hitachi	0	0	0	0	0	0	0
Economic Development - City of High Point	55,365	55,400	55,400	55,400	55,400	55,400	55,400
Subtotal Other Improvements	259,132	259,730	259,730	259,730	259,730	259,730	259,730
Special Appropriations							
Community Appearance	160	5,500	5,500	5,500	5,500	5,500	5,500
Arts Council Grant	750	750	750	750	750	750	750
War Memorial Foundation Grant	0	0	0	0	0	0	0
Kernersville Museum	36,000	30,000	30,000	30,000	25,000	25,000	25,000
Kernersville Little Theatre Grant	6,000	7,200	7,200	7,200	8,000	8,000	8,000
Kernersville Auto Museum	0	0	0	0	10,000	10,000	10,000
Kernersville Cares for Kids Grant	6,500	6,500	6,500	6,500	0	0	0
Housing Grant Match	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Shepherd Center Grant	20,000	24,000	24,000	24,000	25,000	25,000	25,000
Sister City Program Expense	2,100	3,000	18,000	18,000	3,000	3,000	3,000
Senior Services	12,500	15,000	15,000	15,000	15,000	15,000	15,000
PART Contribution	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Next Step Ministries	10,000	12,200	12,200	12,200	15,000	15,000	15,000
Kernersville Historic Preservation Society	0	4,900	4,900	4,900	4,900	4,900	4,900
Salvation Army	0	10,000	10,000	10,000	10,000	10,000	10,000
Crisis Control Ministry	0	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal Special Appropriations	111,010	146,050	161,050	161,050	149,150	149,150	149,150
Capital Outlay							
Land Acquisition - Downtown Revitalization	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	276,633	271,210	271,210	271,210	265,200	265,200	265,200
Subtotal Installment Purchase	276,633	271,210	271,210	271,210	265,200	265,200	265,200
Totals	972,402	1,021,568	1,037,978	1,038,810	952,265	952,305	952,305

Governing Body		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Administrative Buildings	Eleven of Fifteen Annual Payments	\$77,400
Harmon Lane Land	Eight of Fifteen Annual Payments	92,600
401 South Main Street	Six of Ten Annual Payments	31,500
109 South Cherry Street	Six of Ten Annual Payments	14,500
137 West Mountain Street	Six of Ten Annual Payments	15,620
120 and 126 North Cherry Street	Five of Ten Annual Payments	25,600
Courtroom Furniture	Five of Five Annual Payments	7,980
Subtotal Installment Purchases		265,200
* Item(s) is being paid for under installment purchase financing.		

ADMINISTRATION

ADMINISTRATION DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

The Town of Kernersville is dedicated to ensuring the health, safety and well-being of our citizens. This mission is accomplished by managing the Town's resources efficiently and effectively in the provision of services for a growing, thriving community.

The Administration Department serves to develop an organization that is responsive to the desires of the Board of Aldermen and the needs of the citizens. Emphasis is placed upon formal and informal communication with the citizens, Governing Body, Department Heads and employees to assure that organizational goals are established and met.

The Administration Department is composed of: Town Manager, Assistant to the Town Manager/ Town Clerk and Deputy Town Clerk.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Aid the Board of Aldermen in determining priorities necessary to prepare the Town for the short-term and long-term future.
2. Monitor the Town's finances in order to maintain a healthy financial position.
3. Continue to provide an open and transparent government to the citizens at all levels.
4. Assist the Mayor and the Board of Aldermen through the Appointments Process, working closely with the Board of Aldermen Nominations Committee, to encourage wide citizen participation in local government policy-making and goal setting.
5. Continue to ensure the historical and legal integrity of Town records through preservation and archival of official records into a central database that can be accessed by Town Officials and citizens.
6. Continue professional development of Town Clerk and Deputy Clerk.
7. Work with all departments to further expand and improve the annual benchmarking and performance measurement report.
8. Continue to work with other departments in seeking ways to improve efficiencies in operations.
9. Promote citizen engagement and awareness through social media.
10. Work with all departments to ensure the safety and well-being of all employees during the COVID-19 pandemic.

Administration Department							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$248,546	\$258,683	\$158,683	\$158,683	\$267,050	\$267,050	\$267,050
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
Automobile Allowance	7,200	7,200	7,200	7,200	7,200	7,200	7,200
FICA Tax Expenses	17,811	19,798	19,798	19,798	20,989	20,989	20,989
Group Insurance Expenses	44,456	47,735	46,480	46,480	47,700	47,700	47,700
Retirees Insurance Expense	7,726	7,923	7,923	7,923	8,188	8,188	8,188
Retirement Expense - Regular	24,609	29,361	29,361	29,361	32,314	32,314	32,314
Employee Appreciation	105	105	105	105	105	105	105
Retirement Expense - 401K	9,224	5,174	5,174	7,748	5,341	5,341	5,341
Employee Training	3,613	6,000	6,000	6,000	6,000	6,000	6,000
Subtotal Personnel	363,289	381,979	280,724	283,298	394,887	394,887	394,887
Operating and Maintenance							
Professional Services	50	0	0	520	0	0	0
Property Tax Expense	0	0	0	0	0	0	0
Telephone & Postage	681	1,150	1,150	1,150	1,150	1,150	1,150
Printing	2,663	1,950	1,950	1,950	1,950	1,950	1,950
Travel	0	6,050	6,050	6,050	6,050	6,050	6,050
Maintenance & Repair - Building	0	0	0	0	0	0	0
Maintenance & Repair - Other	0	200	200	200	200	200	200
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	0	0	0	0	0	0	0
Office Supplies	267	0	0	0	0	0	0
Departmental Supplies & Materials	2,933	2,250	2,250	2,250	2,500	2,250	2,250
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	9,840	9,180	9,180	9,865	9,940	9,940	9,940
Software License & Renewal	0	0	0	0	0	0	0
Dues & Subscriptions	3,189	3,307	3,307	3,500	3,307	3,307	3,307
Insurance & Bonds	7,445	8,610	8,610	8,610	9,287	9,287	9,287
Miscellaneous Expenses	602	800	800	800	800	800	800
Subtotal Operating and Maintenance	27,670	33,497	33,497	34,895	35,184	34,934	34,934
(Continued on next page)							

Administration Department

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Outlay							
Capital Outlay Land (I.P.)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Building	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Full-Time Positions - 3							
Part-Time Positions - 0							
Totals	390,959	415,476	314,221	318,193	430,071	429,821	429,821

Administration Department

2022-23 Annual Budget Capital Outlay Detailed	
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Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0

* Item(s) is being paid for under installment purchase financing.

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

The Community Development Department includes the functional budget sections of Planning, Engineering, and Inspections. The Community Development Department has two teams. Those two teams are **Development Services Division** and **Planning & Engineering Division**. Their goals are:

1. **Development Services** – Provide efficient development plan review, inspections, and code enforcement to better service our citizens and development clientele.
2. **Planning & Engineering** – Undertake growth management planning and regulatory activities to address challenges and opportunities in the community development fields of economic development, land use planning, watershed protection, sewer expansion, and transportation.

It is the responsibility of the Community Development Department to promote the health, safety, and welfare of our citizens and businesses by providing services that relate to economic development, planning, engineering, watershed protection, transportation, sewer, zoning, building codes, GIS, and regulatory enforcement. A major responsibility of the Community Development Department is to maintain the integrity of the Unified Development Ordinance (UDO), North Carolina Building Codes, and portions of the Town Code through the daily review of developments and enforcement of those codes. Along with that responsibility, the Department also undertakes numerous long-range planning projects to accomplish the adopted Kernersville Development Plan goals of enhancing Kernersville's "small town atmosphere"; establishing Kernersville as a "unique high-quality community within the Triad"; developing a "progressive planning program"; and improving the "natural environment".

Goals and Objectives for Fiscal Year 2022 – 2023:

Planning & Engineering Division

1. Planning:

- a) Develop and implement programs and projects to achieve the *Onward Kernersville* adopted vision.

2. Transportation:

- a) Implement the recommendations of the *Transportation and Traffic Study*.
- b) Continue operation of the senior transit service, and seek additional services opportunities.
- c) Work with Winston-Salem Urban Area Metropolitan Planning Organization (WSMPO), Greensboro Urban Area Metropolitan Planning Organization (GMPO), Forsyth County and Guilford County on pursuing funding for the final design and construction of the Piedmont Greenway – Triad Park Reedy Fork Section.
- d) Work with NCDOT on the design and construction of the Macy Grove Road Extension from North Main Street to Piney Grove Road, and the Big Mill Farm Road Interchange & Hopkins Road widening.

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

- e) Complete the construction of the Old Winston Road sidewalk.
- f) Complete the Old Salem Road and Teague Lane intersection study.
- g) If funding is released by the WSMPO begin the design of the West Mountain Street turn lanes and sidewalk from Beaucrest Road to Asbury Drive.
- h) Ensure high quality public infrastructure design through the development review process.

3. Stormwater and Watershed Regulations:

- a) Participate in stormwater and watershed workshops to stay updated on changes to the State's mandated stormwater and watershed regulations.
- b) Prepare required amendments to our stormwater and watershed regulations as required by the State of North Carolina.

4. Economic Development:

- a) Work with the commercial and industrial development community to identify sites for economic development.
- b) Inventory developable land and buildings available for development.
- c) Refine the marketing material that compliments and coordinates with Greater Winston-Salem Inc., Greensboro Partnership Economic Development, and Kernersville Chamber of Commerce.
- d) Enhance the website to meet citizens and developer's needs.

5. Staff Support to Boards:

- a) Provide staff support to the Town Manager, Board of Aldermen, Planning Board, Board of Adjustment, Community Appearance, and Chamber in growth management activities.

6. Unified Development Ordinance (UDO):

- a) Prepare amendments to the UDO as State Statutes and development practices change regarding growth management regulations.

7. Geographic Information System (GIS):

- a) Continue to develop GIS mapping and data applications for the website.
- b) Prepare the 2021 *Growth and Traffic Data Report*.
- c) Examine best business practices for Community Development and other Town

COMMUNITY DEVELOPMENT DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

departments, and develop recommended areas for applying GIS to daily tasks as applicable.

8. Sewer:

- a) Complete the Brookford sewer line construction to serve the western portion of the Kernersville Medical Parkway.
- b) Continue implementing the recommendations of the Strategic Sewer Investment Plan by extending sewer lines to promote economic development.
- c) Construct the National Pipe and Plastic sewer, water and access street extension.

Development Services Division

1. Development and Permit Reviews:

- a) Continue to enhance the plan review and permitting processes and procedures.
- b) Undertake modifications as needed to improve efficiency and service to our clientele.
- c) Continue building and maintaining strong professional working relationships with the business and development communities.
- d) Continue to staff and enhance the development review process within Development Services and with other Town departments including the outside agencies of North Carolina Department of Transportation and City County Utilities Commission.
- e) Remodel the Development Services Office to improve internal circulation of staff and the public.

2. Permit and Enforcement Software:

- a) Continue implementing the Bluebeam integration into OpenGov to allow staff to review and approve plans within the permitting system rather than offline plan reviews that introduce greater potential for error.
- b) Continue to enhance records management protocol for division operations.

3. Inspections and Enforcement:

- a) Staff to obtain additional building inspection certifications.
- b) Provide training on enhancing customer service.
- c) Provide additional educational opportunities for staff.
- d) Continue to enhance the code enforcement program.

Community Development Department - Permit/Enforcement Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$329,429	\$399,030	\$280,930	\$280,930	\$409,028	\$409,028	\$409,028
Salaries & Wages - Temp/PT	15,085	30,400	48,500	48,500	51,000	51,000	51,000
Salaries & Wages - Overtime	0	1,000	1,000	1,000	1,000	1,000	1,000
FICA Tax Expenses	24,287	32,944	32,944	32,944	35,285	35,285	35,285
Group Insurance Expenses	70,847	84,927	82,418	82,418	69,800	69,800	69,800
Retirees Insurance Expense	0	0	0	0	4,094	4,094	4,094
Retirement Expense - Regular	32,657	45,404	45,404	45,404	49,614	49,614	49,614
Employee Appreciation	175	210	210	210	210	210	210
Retirement Expense - 401K	6,435	8,001	8,001	8,001	8,201	8,201	8,201
Employee Training	4,017	5,150	5,150	5,150	5,150	5,150	5,150
Subtotal Personnel	482,932	607,066	504,557	504,557	633,382	633,382	633,382
Operating and Maintenance							
Professional Services	9,344	13,000	15,522	15,522	15,522	15,522	15,522
Telephone & Postage	8,098	11,837	11,837	11,837	11,837	11,837	11,837
Printing	461	600	600	600	600	600	600
Travel	3,025	5,555	5,555	5,555	5,555	5,555	5,555
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	0	500	500	500	500	500	500
Office Supplies	639	650	650	650	650	650	650
Departmental Supplies & Materials	2,299	13,676	53,676	13,676	13,676	13,676	13,676
Uniforms and Accessories	656	2,250	2,250	2,250	2,250	2,250	2,250
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	0	25000	0	0	0	0	0
Software License & Renewal	42,031	49,958	50,070	50,070	49,958	49,958	49,958
Dues and Subscriptions	816	875	763	763	875	875	875
Insurance and Bonds	9,928	12,173	12,173	12,173	14,003	14,003	14,003
Miscellaneous Expenses	0	50	50	50	75	50	50
Subtotal Operating and Maintenance	77,298	136,124	153,646	113,646	115,501	115,476	115,476
(Continued on next page)							

Community Development Department - Permit/Enforcement Division

2022-23 Annual Budget Expenditures Detailed
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Outlay							
Capital Outlay Building	\$0	\$0	\$180,000	\$220,000	\$0	\$0	\$0
Capital Outlay Equipment	64,637	33,000	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	64,637	33,000	180,000	220,000	0	0	0
Installment Purchase							
Installment Purchase	4,972	4,890	4,890	4,890	1,210	1,210	1,210
Subtotal Installment Purchase	4,972	4,890	4,890	4,890	1,210	1,210	1,210
Full-Time Positions - 6							
Part-Time Positions - 2							
Totals	629,839	781,080	843,093	843,093	750,093	750,068	750,068

Community Development - Permit/Enforcement Division

**2022-23 Annual Budget
Capital Outlay Detailed**

Item	Remarks	Item or Project Cost
Installment Purchases		
Inspector Vehicle	Final Quarterly Payment	\$1,210
Subtotal Installment Purchases		1,210
* Item(s) is being paid for under installment purchase financing.		

Community Development Department - Planning Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$248,717	\$339,122	\$251,622	\$251,622	\$348,092	\$348,092	\$348,092
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	1,007	0	60	60	0	0	0
FICA Tax Expenses	18,366	25,957	25,957	25,957	26,643	26,643	26,643
Group Insurance Expenses	34,254	54,166	52,074	52,074	60,965	60,965	60,965
Retiree's Insurance Expense	0	660	4,160	4,160	11,562	11,562	11,562
Retirement Expense - Regular	24,582	38,491	38,491	38,491	42,120	42,120	42,120
Employee Appreciation	105	175	175	175	175	175	175
Retirement Expense - 401K	4,844	6,783	6,783	6,783	6,962	6,962	6,962
Employee Training	4,925	7,420	7,260	7,260	8,930	8,930	8,930
Subtotal Personnel	336,800	472,774	386,582	386,582	505,449	505,449	505,449
Operating and Maintenance							
Professional Services	20,000	51,000	61,500	61,500	75,500	65,500	65,500
Telephone & Postage	2,770	3,280	3,280	3,280	3,300	3,300	3,300
Printing	4,372	5,000	5,000	5,000	6,400	6,400	6,400
Travel	0	3,290	3,290	3,290	3,290	3,290	3,290
Maintenance & Repair - Other	0	0	0	0	0	0	0
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	2,863	2,500	2,500	2,500	4,000	4,000	4,000
Office Supplies	718	1,000	1,000	1,000	1,000	1,000	1,000
Departmental Supplies & Materials	6,924	8,500	9,485	9,485	8,500	8,500	8,500
Uniforms & Accessories	0	0	0	0	0	0	0
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	0	5,900	10,295	5,900	5,900	5,900	5,900
Contracted Services - Business 40 Interchange	0	0	0	0	0	0	0
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	1,241	1,200	1,200	1,200	3,410	3,410	3,410
Insurance and Bonds	9,602	9,799	9,799	9,799	12,981	12,981	12,981
Miscellaneous Expenses	31	50	150	150	75	50	50
Subtotal Operating and Maintenance	48,522	91,519	107,499	103,104	124,356	114,331	114,331
(Continued on next page)							

Community Development Department - Planning Division

2022-23 Annual Budget Expenditures Detailed	
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Outlay							
Capital Outlay Buildings (I.P.)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sidewalk Construction & Repair	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	13,938	13,820	13,820	13,820	13,540	13,540	13,540
Subtotal Installment Purchase	13,938	13,820	13,820	13,820	13,540	13,540	13,540
Full-Time Positions - 5							
Part-Time Positions - 0							
Totals	399,259	578,113	507,901	503,506	643,345	633,320	633,320

Community Development - Planning Division

**2022-23 Annual Budget
Capital Outlay Detailed**

Item	Remarks	Item or Project Cost
Installment Purchases		
Office Walls	Four of Five Annual Payments	\$13,540
Subtotal Installment Purchases		13,540
* Item(s) is being paid for under installment purchase financing.		

Community Development Department - Engineering Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$95,161	\$0	\$0	\$0	\$0	\$0	\$0
Salaries & Wages - Temp/PT	2,993	6,000	15,000	6,000	8,000	8,000	8,000
Salaries & Wages - Overtime	0	0	0	0	0	0	0
FICA Tax Expenses	7,501	0	1,100	250	612	612	612
Group Insurance Expenses	8,113	0	0	0	0	0	0
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	9,430	0	0	0	0	0	0
Employee Appreciation	35	0	0	0	0	0	0
Retirement Expense - 401K	1,858	0	0	0	0	0	0
Employee Training	2,272	0	0	0	0	0	0
Subtotal Personnel	127,364	6,000	16,100	6,250	8,612	8,612	8,612
Operating and Maintenance							
Professional Services	20,142	25,000	25,000	25,000	25,000	25,000	25,000
Professional Services - Old Winston Sidewalk	0	0	73,954	73,954	0	0	0
Professional Services - Caleb's Creek	0	0	0	0	0	0	0
Professional Services - NPP - Road	49,055	0	24,541	24,541	0	0	0
Professional Services - NPP - Water/Sewer	14,220	0	4,027	4,027	0	0	0
Professional Services - Old Salem Rd & Teague Ln	0	0	58,000	58,000	0	0	0
Professional Services - Old Winston Sidewalk DOT	19,996	0	6,000	6,000	0	0	0
Professional Services - Sanitary Sewer Study	47,323	175,000	175,000	175,000	175,000	175,000	175,000
Professional Services - Brookford/Hospital	6,260	0	183,840	183,840	0	0	0
Professional Services - Kville Medical Parkway	0	0	70,000	70,000	0	0	0
Telephone & Postage	0	1,352	1,352	1,352	1,352	1,352	1,352
Printing	0	600	600	600	600	600	600
Travel	0	2,450	1,350	2,450	2,450	2,450	2,450
Maintenance & Repair - Other	685	1,100	1,100	1,100	1,100	1,100	1,100
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	473	500	500	500	500	500	500
Advertising - S. Main / Old Winston	0	750	750	750	750	750	750
Advertising - Brookford/Hospital	0	0	0	0	0	0	0
Office Supplies	55	1,000	1,000	1,000	1,000	1,000	1,000
Departmental Supplies & Materials	3,395	3,400	3,400	3,400	3,400	3,400	3,400
(Continued on next page)							

Community Development Department - Engineering Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Contracted Services - Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contracted Services	0	0	0	0	0	0	0
Contracted Services - Brookford / Hospital	0	0	0	0	0	0	0
Contracted Services - Transit	28,968	37,440	37,440	37,440	37,440	37,440	37,440
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	405	550	550	550	550	550	550
Insurance and Bonds	25,783	23,031	23,031	23,031	0	0	0
Miscellaneous Expenses	0	350	350	350	350	350	350
Subtotal Operating	216,760	272,523	691,785	692,885	249,492	249,492	249,492
Capital Outlay							
Reimbursement to Developers	0	0	0	0	0	0	0
Land Acquisition ROW - W. Mountain St. Turn Ln/S	0	0	0	0	0	0	0
Land Acquisition ROW - Brookford/Hospital	0	0	0	0	0	0	0
General Improvements	0	0	0	0	0	0	0
Gen Improvements - S. Main St/Old Winston Rd.	0	0	0	0	0	0	0
Gen Improvements - Cedar Knolls Project	0	0	0	0	0	0	0
Gen Improvements - NPP Road	0	0	0	0	0	0	0
Gen Improvements - NPP Water/Sewer	0	0	0	0	0	0	0
Gen Improvements - Old Winston Rd Sidewalk DO	0	0	191,134	191,134	0	0	0
Gen Improvements - Brookford/Hospital Sewer	0	0	1,100,000	1,100,000	0	0	0
Gen Improvements - Old Greensboro Road Sewer	0	0	0	0	0	0	0
Gen Improvements - Old Greensboro Road Sewer	0	0	0	0	0	0	0
Gen Improvements - Kville Medical Parkway	0	0	300,000	300,000	0	0	0
Subtotal Capital Outlay	0	0	1,591,134	1,591,134	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Full-Time Positions - 0							
Part-Time Positions - 0							
Totals	344,123	278,523	2,299,019	2,290,269	258,104	258,104	258,104

Community Development - Engineering Division		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0
* Item(s) is being paid for under installment purchase financing.		

FINANCE

FINANCE DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

The Finance Department strives to provide quality financial services to all customers at the highest achievable levels of customer satisfaction. In a spirit of integrity, excellence, and dedication, the Finance Department is committed to providing timely, accurate, clear, and complete financial information and support to other Departments, elected officials, and citizens. The Department provides sound financial management, financial reporting and cost-effective acquisition of goods and services for Town government that is consistent with local, state and federal laws and governmental accounting and regulatory requirements.

The Department manages all the Town's funds, including investment and debt portfolios, plans and administers financial policies and develops long-range financial plans. The Finance Department is also responsible for the revenue collections of all amounts due for governmental services, manages installment purchase contracts, and prepares numerous Town, state and federal reports.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Maintain the Town's financial strength and integrity with compliance to approved financial management policies which include conservative revenue estimates mirroring current economic conditions and aggressive pursuit of revenues collections.
2. Achieve the Government Finance Officers Association's (GFOA) "Certificate of Achievement for Excellence in Financial Reporting" through assurance the Town's financial statements are accurate and properly prepared.
3. Continue compliance with professional accounting and reporting standards as detailed by the NC Local Government Budget and Fiscal Control Act to provide timely and accurate financial information to the Public.
4. Enhance the Town's Capital Improvement Program in order to provide a more accurate projection of future needs and required funding sources.
5. Refine improvements to the Town's financial processes, including internal controls to produce increased transparency while maintaining integrity, efficiency and cost-effectiveness.
6. Ensure Finance department staff is thoroughly trained in town-wide policies, established financial procedures, and maintain technical competence.

Finance Department							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$397,338	\$405,430	\$269,700	\$405,430	\$475,967	\$475,967	\$475,967
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
FICA Tax Expenses	28,902	31,032	32,085	32,085	36,431	36,431	36,431
Group Insurance Expenses	62,641	67,362	67,660	67,660	75,580	75,580	75,580
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	39,374	46,017	47,577	47,577	57,593	57,593	57,593
Employee Appreciation	175	210	245	245	245	245	245
Retirement Expense - 401K	7,758	8,109	8,384	8,384	9,520	9,520	9,520
Employee Training	4,112	11,379	11,379	11,379	14,225	14,225	14,225
Subtotal Personnel	540,300	569,539	437,030	572,760	669,561	669,561	669,561
Operating and Maintenance							
Professional Services	77,719	81,830	125,830	125,830	87,730	87,730	87,730
Telephone & Postage	4,599	7,950	7,950	7,950	8,170	8,170	8,170
Printing	1,842	3,450	3,450	3,450	3,525	3,525	3,525
Travel	158	16,480	16,480	16,480	18,435	18,435	18,435
Maintenance & Repair - Building	0	0	0	0	0	0	0
Software Maintenance Fees	46,478	45,876	45,876	45,876	51,255	51,225	51,225
Advertising	0	0	0	0	0	0	0
Office Supplies	2,992	4,000	4,000	4,000	4,000	4,000	4,000
Departmental Supplies & Materials	2,164	7,146	16,146	16,146	19,946	19,946	19,946
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	215,711	224,501	224,501	224,501	262,887	262,887	262,887
Banking Services	41,144	74,340	49,340	49,340	76,200	76,200	76,200
Software License & Renewal	1,797	1,500	1,500	1,500	1,650	1,650	1,650
Dues and Subscriptions	3,734	2,455	2,455	2,455	4,185	4,185	4,185
Insurance and Bonds	18,006	22,598	22,598	22,598	23,523	23,523	23,523
Miscellaneous Expenses	90	175	175	600	675	675	675
Shortage/Overage	0	0	0	0	0	0	0
Subtotal Operating and Maintenance	416,435	492,301	520,301	520,726	562,181	562,151	562,151
(Continued on next page)							

Finance Department							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Outlay							
Capital Outlay General Imprvs	\$0	\$0	\$16,000	\$16,000	\$0	\$0	\$0
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	16,000	16,000	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Full-Time Positions - 7							
Part-Time Positions - 0							
<i>(Added Grants Manager)</i>							
Totals	956,735	1,061,840	973,331	1,109,486	1,231,742	1,231,712	1,231,712

Finance Department		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0
<p>* Item(s) is being paid for under installment purchase financing.</p>		

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

Directs and coordinates local and wide area network (LAN/WAN) activities along with software, website and social media activities by performing the duties personally or through other employees or contracted services. Installs, configures, modifies, and troubleshoots client and server hardware and software, providing technical assistance and training to users and peers so as to support all departmental services provided to the citizens. Provides enterprise wide direction for all technology related projects. Manages various websites delivery information to both internal customers and external citizens. Provides project management services for various enterprise level and department level projects related to technology.

This department strives to provide for the availability of data, exchange of information and protection of the information assets while maintaining a reasonable budget and complying with industry standard practices and regulations. The purpose of this department is to serve as an advisor to the Board of Alderman, Town Manager and to all other departments and staff within the organization in the management and use of information technology.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Provide 100% uptime for all network services supporting public safety and other departments.
2. Continue to expand surveillance cameras and facility access controls to additional sites in support of Real Time Crime Center.
3. Replace aging networking equipment.
4. Restart PC Refresh Cycle.
5. Continue the Cyber Security Awareness program with employee accountability.
6. Expand Cyber Security Awareness program to Elected Officials.
7. Test Internal Continuity and Disaster Recovery plan.
8. Relocate Backup Site to Fire Station 42.
9. Upgrade All Server Operating Systems.
10. Perform a network security audit.
11. Continue a Mobile Device Management program.
12. Address connectivity for Fire Station 44 relocation.
13. Address connectivity for Parks and Recreation new construction.
14. Acquire Updated Ariel Photography.
15. Professional Development for Staff.
16. Continue ESRI Enterprise for Government.
17. Expand GIS Program to Full Enterprise.
18. GIS Mobile Applications.
19. Update Datacenter Layout.
20. Website Refresh.
21. Continue to support and enhance usability for remote workforce.
22. Implement career ladder for Technician position(s).

Information Technology Department

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$275,607	\$320,426	\$320,426	\$320,426	\$373,663	\$373,663	\$373,663
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	0	0	0	0	0	0
Auto Allowance Expense	0	0	0	0	0	0	0
FICA Tax Expenses	20,752	24,526	24,526	24,526	28,602	28,602	28,602
Group Insurance Expenses	34,943	43,091	41,000	41,000	46,895	51,895	51,895
Retiree's Insurance Expense	8,131	7,923	7,923	7,923	0	0	0
Retirement Expense - Regular	27,153	36,369	36,369	36,369	45,214	45,214	45,214
Employee Appreciation	140	175	175	175	210	210	210
Retirement Expense - 401K	5,350	6,409	6,409	6,409	7,474	7,474	7,474
Employee Training	490	7,000	7,000	7,000	7,000	7,000	7,000
Subtotal Personnel	372,567	445,919	443,828	443,828	509,058	514,058	514,058
Operating and Maintenance							
Professional Services	56	0	1,860	1,860	15,000	10,000	10,000
Telephone & Postage	50,536	65,000	65,000	65,000	72,600	72,600	72,600
Travel	0	3,000	3,000	3,000	5,000	4,000	4,000
Software Maintenance Fees	0	0	0	0	0	0	0
Maintenance & Repair - Network	25,226	35,000	51,500	51,500	45,000	40,000	40,000
Departmental Supplies & Materials	7,002	5,000	5,000	5,000	5,000	5,000	5,000
Hardware - Equipment	22,985	25,000	31,000	31,000	35,000	30,000	30,000
Equipment Replacement	0	0	0	0	0	0	0
Equipment Lease Expense	0	0	11,000	11,000	17,000	17,000	17,000
Contracted Services - Software	0	0	0	0	0	0	0
Software License & Renewal	103,346	120,000	120,000	120,000	127,000	127,000	127,000
Dues and Subscriptions	0	0	0	0	0	0	0
Insurance and Bonds	13,893	16,106	16,106	16,106	17,773	17,773	17,773
Miscellaneous Expenses	180	200	200	200	200	200	200
Subtotal Operating	223,224	269,306	304,666	304,666	339,573	323,573	323,573
(Continued on next page)							

Information Technology Department

2022-23 Annual Budget Expenditures Detailed
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Outlay							
Capital Outlay Buildings	\$7,206	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Equipment	4,569	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	180,000	0	0	0	0	0
Non-Capital Loan (I.P.)	29,845	27,000	27,000	27,000	77,000	77,000	77,000
Subtotal Capital Outlay	41,620	207,000	27,000	27,000	77,000	77,000	77,000
Installment Purchase							
Installment Purchase	58,938	58,460	58,460	58,460	54,980	54,980	54,980
Subtotal Installment Purchase	58,938	58,460	58,460	58,460	54,980	54,980	54,980
Full-Time Positions - 6							
Part-Time Positions - 0							
(Added GIS Administrator)							
Totals	696,348	980,685	833,954	833,954	980,611	969,611	969,611

Information Technology Department		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Virtual Server Storage Equipment	Final Quarterly Payment	\$3,910
Courtroom Audio and Visual Update	Final Quarterly Payment	1,820
Server Replacement	Four of Five Annual Payments	6,680
Computer Replacements	Four of Five Annual Payments	13,120
Computer Replacements	Three of Five Annual Payments	6,910
Camera System for Courtroom	Two of Five Annual Payments	3,110
Networking Switch Replacements	Two of Five Annual Payments	2,490
PC Replacements	One of Five Annual Payments	5,500
Networking Switch Replacements	One of Five Annual Payments	2,640
Wi-Fi Upgrade/Replacement	One of Five Annual Payments	8,800
Subtotal Installment Purchases		54,980
Non-Capital Equipment (I.P.)*		
PC Replacements	New Request	25,000
Networking Switch Replacements	New Request	12,000
Wi-Fi Upgrade/Replacement	New Request	40,000
Subtotal Non-Capital Equipment (I.P.)*		77,000
* Item(s) is being paid for under installment purchase financing.		

HUMAN RESOURCES

HUMAN RESOURCES DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

The mission of the Human Resources Department is to provide effective Human Resource, Safety, and Risk Management through creation, development and implementation of policies/programs, and services which contribute to the attainment of management and employee goals. Many of our goals for Fiscal Year 2022-2023 define what we continually strive to accomplish, including:

Recruiting and Hiring – Our continuing goal is to hire the most qualified employees by: pre-planning staffing needs; ensuring an effective internal interview process; increasing organizational visibility in the employment marketplace; identifying the best and most cost-effective recruitment sources, conducting thorough reference checks, and actively participating in the onboarding process at the Department level for all new hires.

Employee Retention – Retaining our valued employees continues to be an ongoing goal. This is accomplished by: assuring effective leadership qualities in our managers; furnishing technical, interpersonal, and career development training and coaching; conducting exit interviews to supply relevant feedback to management; enhancing two-way communication between employees and management; and providing a safe workplace environment. We are also charged with providing competitive wages and benefits for our employees by conducting annual market pay studies for employee groups and securing cost effective, high quality benefits.

Legal Compliance – The Department ensures the Town has an inclusive workforce that is allowed to work in a safe and discrimination/harassment free environment by: maintaining compliance with employment laws and government regulations, developing policies and procedures and providing pertinent training for managers and employees.

Training and Development – Training and Development compliments our employee retention efforts. We continue to develop effective leadership skills and ensure career development of employees, by annually monitoring departmental workforce succession plans and providing training in the area of employment law, government regulations and litigation avoidance.

Safety and Risk Management – We continually utilize Risk Management practices to provide quality and cost-effective coverage while implementing programs to assist in the reduction of property and liability claims as well as reducing employee workplace injuries. This is accomplished by aggressively managing our safety programs, thoroughly conducting accident and injury investigations as well as liability claims, to develop a successful safety culture. Additionally, we continue to work closely with the Occupational Health and Safety Administration in a consultative capacity. This, in turn, will limit exposures to employees and property.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Continue our current relationship with Consultative Services with the North Carolina Department of Labor (NCDOL) and apply for a SHARP as injury data allows.
2. To continue our focus on diversity and inclusion, staff will provide employee and supervisory

HUMAN RESOURCES DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

training programs. Staff will broaden recruitment opportunities with military hiring and will become more aggressive in our online recruiting.

3. Through a strategic communication plan, we will work to increase utilization of our Employee Wellness Center, enhance our Wellness Program and provide healthcare that is no cost and convenient to our employees, retirees and covered dependents.
4. In January 2022, the Town received the 2021 Best-In-Class Employer award. During this next year, we will promote this accomplishment to compliment recruitment and retention.

Human Resources Department

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$255,222	\$274,857	\$292,357	\$292,357	\$342,695	\$342,695	\$342,695
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Medical Loss Ratio Rebate	0	0	0	0	0	0	0
FICA Tax Expenses	19,549	23,643	23,643	23,643	28,743	28,743	28,743
Group Insurance Expenses	40,351	44,571	42,898	42,898	46,998	46,998	46,998
Retiree's Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	25,291	31,197	34,197	34,197	41,467	41,467	41,467
Employee Appreciation	30,676	34,190	32,190	32,190	33,025	33,025	33,025
Retirement Expense - 401K	4,983	5,498	6,098	6,098	6,854	6,854	6,854
Employee Training	9,821	20,000	15,500	15,500	18,715	18,715	18,715
Subtotal Personnel	385,894	433,956	446,883	446,883	518,497	518,497	518,497
Operating and Maintenance							
Professional Services	7,750	7,865	7,865	7,865	7,800	7,800	7,800
Telephone & Postage	1,428	2,000	2,000	2,000	2,500	2,500	2,500
Printing	85	200	400	200	1,000	1,000	1,000
Travel	9	2,200	700	2,200	2,500	2,500	2,500
Maintenance & Repair - Building	0	0	0	0	0	0	0
Maintenance & Repair - Other	598	800	600	800	0	0	0
Software Maintenance Fees	41,100	44,950	44,950	44,950	45,900	45,900	45,900
Advertising	0	0	0	0	4,000	4,000	4,000
Office Supplies	1,293	1,600	1,600	1,600	1,600	1,600	1,600
Departmental Supplies & Materials	2,568	2,500	6,500	2,500	3,000	3,000	3,000
Departmental Supplies & Materials - Wellness Cen	0	0	35,000	35,000	0	0	0
Contracted Services - Software	0	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0	0
Contracted Services - Wellness Center	0	0	20,000	20,000	250,000	250,000	250,000
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	2,139	2,500	4,100	4,100	1,400	1,400	1,400
Insurance and Bonds	9,313	10,791	10,791	10,791	11,479	11,479	11,479
Miscellaneous Expenses	250	300	300	300	300	300	300
Subtotal Operating and Maintenance	66,532	75,706	134,806	132,306	331,479	331,479	331,479
(Continued on next page)							

Human Resources Department

2022-23 Annual Budget Expenditures Detailed
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Outlay							
Capital Outlay Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	4,849	4,820	4,820	4,820	4,710	4,710	4,710
Subtotal Installment Purchase	4,849	4,820	4,820	4,820	4,710	4,710	4,710
Full-Time Positions - 5							
Part-Time Positions - 0							
<i>(Added Safety Administrator)</i>							
Totals	457,276	514,482	586,509	584,009	854,686	854,686	854,686

Human Resources Department

2022-23 Annual Budget Capital Outlay Detailed

Item	Remarks	Item or Project Cost
Installment Purchases		
Staff Vehicle	Four of Five Annual Payments	\$4,710
Subtotal Installment Purchases		4,710
<p>* Item(s) is being paid for under installment purchase financing.</p>		

POLICE

POLICE DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

The Kernersville Police Department and its personnel envision a community where all citizens enjoy the highest quality of life that is free of crime and disorder. We will accomplish this by providing outstanding police services in a legal, ethical, and professional manner. The Kernersville Police Department will enhance its reputation and practice of delivering “A Higher Level of Service”.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Deliver a higher level of service.

- Inform, educate, and collaborate with the community on public safety.
- Participate, monitor and enhance social media for department info, news, and information.
- Partner with the community for social events such as “Coffee with a Cop”, “National Night Out” and Chamber of Commerce events.
- Introduce to public/businesses to the “Real Time Crime Center” and camera registry.
- Introduce and utilize License Plate Reader (LPR) technology through fixed cameras located in various location in town.

2. Preserve the peace and maintain a high quality of life for all citizens.

- Continue to utilize crime analysis to be proactive in combating crime.
- Promote high visibility patrol efforts to deter and eliminate criminal activity.
- Collaborate with citizens, homeowners’ associations, business owners, etc. to foster relationships that discourage criminal activity and enhance the quality of life.
- Utilize every division in the department to focus on crime, trends, problems, and concerns affecting the citizens of Kernersville.
- Educate the public and promote the security camera registration program for Real Time Crime Center for business and residential use for preventative and investigative purposes.

3. Continue to focus on roadway safety and traffic related problems.

- Utilize approved tactics to enforce roadway safety.
- Educate the community with various events to promote roadway safety.
- Focus on high crash areas to prevent, reduce or eliminate the area as a hazardous traffic area.

POLICE DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

- Continue to seek voluntary compliance with speed limits by purchasing and installing electronic speed limit signs in needed areas.
- Upgrade Traffic Team equipment, specifically purchase a Trimble X7 for serious traffic crashes. This piece of equip can assist other divisions within KPD as well.

4. Continue to evaluate agency effectiveness and efficiency.

- Review and enhance methods and strategies for effectiveness and efficiency, to include reviewing and implementing resources to accomplish the mission of KPD.
- Review and redistribute tasks, as necessary, to meet the needs of the department and the town.
- Listen to community concerns and address issues as needed to maintain a successful partnership with the community we serve.
- Evaluate current Body Worn Camera (BWC) System and data storage comparing to new BWC system to integrate with Real Time Crime Center, Taser and Cloud Storage.
- Complete Zone Analysis and realign patrol zones as necessary for maximum efficiency and effectiveness.
- Continually evaluate policy and procedure, implement best practices for law enforcement services and maintain CALEA Accreditation.

5. Provide a great work environment that attracts and retains diverse quality personnel, rewards excellence, and enhances the skills and opportunities for all who work for the Kernersville Police Department.

- Maintain strict hiring standards for the benefit of the agency and the community.
- Promote, submit, and utilize department awards for recognizing accomplishments and exceptional service to the community.
- Provide educational assistance to personnel pursuing Associates and/or Bachelor's Degrees from accredited colleges.
- Provide advanced training to those who seek to improve and advance their career.
- Raise current pay grades and starting pay through the department's salary study.

Police Department							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$840,108	\$857,489	\$549,489	\$549,489	\$915,305	\$915,305	\$915,305
Salaries & Wages - Regular (Sworn)	3,779,670	3,946,183	2,754,183	2,754,183	4,258,147	4,258,147	4,258,147
Salaries & Wages - Off-Duty	122,859	78,500	133,500	133,500	78,500	78,500	78,500
Salaries & Wages - Temp/PT	4,076	6,000	6,000	6,000	6,000	6,000	6,000
Salaries & Wages - Overtime (Reg)	30,326	36,000	36,000	36,000	36,000	36,000	36,000
Salaries & Wages - Overtime (Sworn)	45,828	45,000	45,000	45,000	45,000	45,000	45,000
Salaries & Wages - Off-Duty OT	0	0	0	0	0	0	0
Clothing Allowance Expense	4,500	6,100	6,100	6,100	6,100	6,100	6,100
FICA Tax Expenses	364,146	380,844	380,844	380,844	409,138	409,138	409,138
Group Insurance Expenses	811,307	940,982	904,176	904,176	944,174	944,174	944,174
Retirees Insurance Expense	95,401	105,091	105,091	105,091	98,971	98,971	98,971
Retirement Expense - Regular	85,382	101,412	101,412	101,412	115,108	115,108	115,108
Retirement Expense - Sworn	408,180	480,539	480,539	480,539	561,131	561,131	561,131
Employee Appreciation	3,045	3,080	3,080	3,080	3,150	3,150	3,150
Retirement Expense - 401K Reg	16,824	17,870	17,870	17,870	19,027	19,027	19,027
Retirement Exp. - 401K (Sworn)	188,275	199,560	199,560	199,560	215,158	215,158	215,158
Retirement Supplemental	182,675	208,309	208,309	208,309	237,706	237,706	237,706
Employee Training	31,853	45,000	45,000	45,000	85,000	75,000	75,000
Subtotal Personnel	7,014,455	7,457,959	5,976,153	5,976,153	8,033,615	8,023,615	8,023,615
Operating and Maintenance							
Professional Services	48,432	64,000	64,000	64,000	64,000	64,000	64,000
Telephone & Postage	63,204	70,000	70,000	70,000	76,000	76,000	76,000
Printing	3,548	3,250	3,250	3,250	15,250	15,250	15,250
Departmental Utilities Expense	13,937	20,000	20,000	20,000	20,000	20,000	20,000
Travel	8,018	31,000	31,000	31,000	31,000	31,000	31,000
Maintenance & Repair - Building	0	0	5,000	5,000	19,000	10,000	10,000
Maintenance & Repair - Communications Tower	0	0	0	0	0	0	0
Maintenance & Repair - Radio	236,339	237,000	237,000	237,000	243,900	243,900	243,900
Maintenance & Repair - Other	43,245	80,000	75,495	75,495	80,000	80,000	80,000
Software Maintenance Fees	125,987	121,000	141,000	141,000	166,000	166,000	166,000
Building and Equipment Rental	26,363	26,500	28,300	28,300	28,500	28,500	28,500
Advertising	200	1,500	1,500	1,500	1,500	1,500	1,500
(Continued on next page)							

Police Department							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Office Supplies	\$13,730	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Departmental Supplies/Materials	104,575	115,000	141,241	141,241	122,000	120,000	120,000
Departmental Supplies/Materials - GCC SRO Radi	10,980	0	11,775	11,775	0	0	0
Departmental Supplies/Materials - RT Crime Cente	0	0	16,000	16,000	0	0	0
Departmental Supplies/Materials - GCC Protective	0	0	22,600	22,600	0	0	0
Range Use Fee Expenses	1,965	2,000	2,000	2,000	3,000	3,000	3,000
Uniforms & Accessories	48,800	61,000	85,450	85,450	105,000	90,000	90,000
Equipment Lease Expense	17,721	54,000	26,362	26,362	42,000	42,000	42,000
Contracted Services - Software	13,703	77,500	19,750	19,750	90,750	260,750	260,750
Contracted Services - Software - RT Crime Center	0	0	60,000	60,000	0	0	0
Software License & Renewal	58,873	10,000	16,533	16,533	15,000	15,000	15,000
Dues and Subscriptions	3,756	5,000	5,000	5,000	5,000	5,000	5,000
Insurance and Bonds	177,587	204,877	204,877	204,877	214,552	214,552	214,552
Miscellaneous Expenses	4,872	3,000	3,000	3,000	4,000	4,000	4,000
Forsyth Co.- Park Fine, Unclaimed	0	0	0	0	0	0	0
Ammo Expense	11,961	40,000	9,990	9,990	40,000	40,000	40,000
Information Expense	4,500	5,000	12,270	12,270	0	0	0
Subtotal Operating and Maintenance	1,042,295	1,246,627	1,328,393	1,328,393	1,401,452	1,545,452	1,545,452
Capital Outlay							
Capital Outlay Buildings	0	0	0	0	0	0	0
Capital Outlay Buildings - Range Bldg	0	0	50,000	50,000	0	0	0
Capital Outlay Buildings - Range Bldg - OSBM Gra	0	0	100,000	100,000	0	0	0
Capital Outlay Buildings (I.P.) - Range Bldg	0	270,000	349,000	349,000	0	0	0
Capital Outlay General Improvements	0	0	14,000	14,000	0	0	0
Capital Outlay Equipment	214,880	30,000	322,672	322,672	0	0	0
Capital Outlay Equipment - GCC Grant	5,228	0	5,229	5,229	0	0	0
Capital Outlay Equipment (I.P.)	9,785	49,140	49,140	49,140	294,650	294,650	294,650
Non-Capital Equipment (I.P.)	56,287	0	0	0	0	0	0
Subtotal Capital Outlay	286,180	349,140	890,041	890,041	294,650	294,650	294,650
Special Appropriations							
K-9 costs	4,253	10,500	10,500	10,500	10,500	10,500	10,500
Governor's Crime Commission Grant	0	0	0	0	0	0	0
Subtotal Special Appropriations	4,253	10,500	10,500	10,500	10,500	10,500	10,500
(Continued on next page)							

Police Department

2022-23 Annual Budget Expenditures Detailed
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Installment Purchase							
Installment Purchase	\$660,627	\$632,315	\$643,245	\$643,245	\$604,350	\$604,350	\$604,350
Subtotal Installment Purchase	660,627	632,315	643,245	643,245	604,350	604,350	604,350
Full-Time Positions - 90							
Part-Time Positions - 0							
Totals	9,007,810	9,696,541	8,848,332	8,848,332	10,344,567	10,478,567	10,478,567

Police Department		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Police Communication System	Seven of Ten Annual Payments	\$258,150
Eight (8) Police Vehicles	Final Quarterly Payment	19,550
Eight (8) In-Car Camera Replacements	Final Quarterly Payment	2,350
Seven (7) Replacement Vehicles	Five of Five Annual Payments	77,300
Nine (9) In-Car Cameras	Five of Five Annual Payments	10,800
Five (5) Replacement Vehicles	Four of Five Annual Payments	59,370
Twenty (20) Computer Replacements	Four of Five Annual Payments	13,020
Eight (8) In-Car Camera Replacements	Four of Five Annual Payments	10,050
School Resource Officer Vehicle	Four of Five Annual Payments	9,100
Eighteen (18) Computer Replacements	Three of Five Annual Payments	12,980
Video Camera System	Three of Five Annual Payments	1,890
School Resource Officer Vehicle	Three of Five Annual Payments	10,200
School Resource Officer Vehicle	Two of Five Annual Payments	10,160
Range Building	One of Ten Annual Payments	44,600
Four (4) Patrol Vehicle Replacements	One of Five Annual Payments	52,550
School Resource Officer Vehicle	One of Five Annual Payments	12,280
Subtotal Installment Purchases		604,350
(Continued on next page)		

Police Department		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Capital Equipment (I.P.)*		
Four (4) Patrol Vehicle Replacements		238,850
School Resource Officer Vehicle		55,800
Subtotal Capital Equipment (I.P.)*		294,650
<p>* Item(s) is being paid for under installment purchase financing.</p>		

FIRE RESCUE

FIRE RESCUE DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

The services provided by the Fire Rescue can be categorized in three areas; they are of equal importance, and each saves lives and property in given situations.

- Public Education
- Fire Prevention Codes, Inspections and Investigations
- Incident Response

During Fiscal Year 2022 – 2023, our goals and objectives focus on these services by continual professional improvement, and seeking innovative and effective ways to enhance the services we provide.

Goals and Objectives for Fiscal Year 2022 – 2023:

- 1. To achieve significant community risk reduction, cultivate positive cultural development both internally and externally through education and outreach.**
 - Inform, educate, and collaborate with the community on all aspects of fire and life safety. Focus education programs on community target hazards and at-risk demographics.
 - Participate, monitor and enhance social media for department info, news, and information.
 - Look for innovative ways to improve customer service and services provided to the community.
 - Collaborate with civic/faith groups, community associations, and other stakeholders to assist with community outreach.
- 2. Embrace a healthy, safe and productive work environment that attracts and retains a quality and diverse workforce, acknowledges excellence, and provides opportunities for personal growth and professional development.**
 - Enhance firefighter recruitment efforts by actively participating in high school fire academy programs, career fairs, social media and other opportunities.
 - Enhance the safety and wellness of our personnel. Focus areas are firefighter mental health and cancer prevention.
 - Utilize department awards for recognizing accomplishments and exceptional service to the community.
 - Continue to evaluate and implement professional development strategies that enhance the work environment of current employees.

FIRE RESCUE DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

3. Continually evaluate service delivery performance and opportunities for improvements.

- Review and enhance methods and strategies for effectiveness and efficiency, which will include reviewing and implementing staffing and resources to accomplish department mission.
- Begin renovation project with Beeson's Crossroads Volunteer Fire Department for the modification of their station and co-location of Engine 44.
- Continue efforts toward earning an Insurance Services Office (ISO) Class 1 Community Fire Insurance Rating and Center for Public Safety Excellence (CPSE) Accreditation.
- Work with the Fire Rescue Departments around the town to research and implement improvements in service delivery. This could include aid agreements, staffing and/or equipment support.

4. Provide up-to-date logistics to include equipment, apparatus, facilities and other essential needs while focusing on corresponding department replacement plans, NFPA standards and industry guidelines.

- Continue to evaluate Capital Improvement Plan (CIP) for replacement/repair of equipment, vehicles and facilities to ensure the safest and most economical options available.
- Replace or repair equipment and vehicles that have reached the end of service life, in accordance with department replacement schedules or industry standards.
- Repair or update facilities to address maintenance and/or safety issues.

5. Continue to strengthen relationships with our strategic partners and assisting agencies.

- Continue ongoing meetings, trainings and maintain open communications between town departments and agencies.
- Coordinate with State and Local Emergency Management to prepare and deploy to assist agencies during large-scale events and disasters.

Fire Department							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$3,449,223	\$3,748,148	\$2,498,148	\$2,498,148	\$4,164,329	\$4,164,329	\$4,164,329
Salaries & Wages - Temp/PT	61,771	40,500	52,384	52,384	85,000	40,500	40,500
Salaries & Wages - Overtime	317,184	240,000	459,000	459,000	468,000	240,000	240,000
FICA Tax Expenses	273,376	290,025	306,025	306,025	361,069	340,223	340,223
Group Insurance Expenses	805,323	873,372	843,258	843,258	875,587	875,587	875,587
Retirees Insurance Expense	126,394	135,800	135,800	135,800	142,554	142,554	142,554
Retirement Expense - Regular	373,532	452,655	474,655	474,655	560,512	532,924	532,924
Employee Appreciation	2,485	2,520	2,520	2,520	2,520	2,520	2,520
Retirement Expense - 401K	73,602	79,763	83,563	83,563	92,647	88,087	88,087
Employee Training	48,603	72,000	72,000	72,000	111,313	95,000	95,000
Employee Training - FEMA AFG Grant	27,980	0	0	0	0	0	0
Subtotal Personnel	5,559,474	5,934,783	4,927,353	4,927,353	6,863,531	6,521,724	6,521,724
Operating and Maintenance							
Professional Services	70,954	55,432	55,432	55,432	48,308	48,308	48,308
Telephone & Postage	17,798	15,865	15,865	15,865	16,157	16,157	16,157
Printing	895	1,500	1,500	1,500	3,450	3,450	3,450
Departmental Utilities Expense	65,440	67,500	67,500	67,500	86,900	86,900	86,900
Travel	9,020	42,000	42,000	42,000	84,475	62,000	62,000
Maintenance & Repair - Buildings	49,470	65,000	65,000	65,000	190,250	65,000	65,000
Maintenance & Repair - Radios	9,318	23,310	23,310	23,310	17,510	17,510	17,510
Maintenance & Repair - Other Equipment	15,781	25,400	25,400	25,400	39,200	32,200	32,200
Software Maintenance Fees	25,704	29,102	29,102	29,102	30,895	30,895	30,895
Maintenance & Repair - Fire Trucks	11,705	25,900	214,177	214,177	74,000	65,000	65,000
Building & Equipment Rental	0	269,000	269,000	269,000	0	0	0
Advertising	0	3,000	3,000	3,000	3,000	3,000	3,000
Office Supplies	2,978	3,000	3,000	3,000	3,500	3,000	3,000
Dept'al Supplies & Materials	110,188	128,975	173,933	173,933	188,916	158,975	158,975
Dept'al Supplies & Materials - Reserve Ladder Equ	0	0	0	0	0	0	0
Dept'al Supplies & Materials - OSBM Grant	0	0	129,900	129,900	0	0	0
Uniforms & Accessories	52,134	65,000	65,000	65,000	65,000	65,000	65,000
Turnout Gear	0	82,400	6,839	6,839	76,600	76,600	76,600
Equipment Lease Expense	1,520	2,000	2,000	2,000	0	0	0
Contracted Services - Software	4,332	0	0	0	0	0	0
(Continued on next page)							

Fire Department							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Contracted Services	\$28,898	\$28,150	\$28,150	\$28,150	\$59,335	\$39,150	\$39,150
Software Licenses & Renewals	0	0	0	0	0	0	0
Dues and Subscriptions	12,058	11,180	11,180	11,180	9,851	9,851	9,851
Insurance and Bonds	129,396	139,173	139,173	139,173	164,265	164,265	164,265
A/P Holding Expense	0	0	0	0	0	0	0
Miscellaneous Expenses	2,522	2,000	2,000	2,000	13,000	10,000	10,000
Public Education - Fire Prevention	6,883	9,235	9,235	9,235	6,175	6,175	6,175
Subtotal Operating and Maintenance	626,993	1,094,122	1,381,696	1,381,696	1,180,787	963,436	963,436
Capital Outlay							
Capital Outlay Building (I.P.)	0	62,000	0	0	3,185,000	3,185,000	3,185,000
Capital Outlay General Imprvs - OSBM Grant	0	0	55,000	55,000	0	0	0
Capital Outlay Equipment	19,870	10,000	56,537	56,537	0	0	0
Capital Outlay Equipment - Firehouse Subs Grant	22,615	0	0	0	0	0	0
Capital Outlay Equipment - Reserve Ladder Truck	0	0	70,600	70,600	0	0	0
Capital Outlay Equipment - OSBM Grant	0	0	70,100	70,100	0	0	0
Capital Outlay Equipment (I.P.)	0	1,012,900	948,500	948,500	196,250	196,250	196,250
Non-Capital Outlay Equipment (I.P.)	98,418	0	64,400	64,400	0	0	0
Subtotal Capital Outlay	140,903	1,084,900	1,265,137	1,265,137	3,381,250	3,381,250	3,381,250
Special Appropriations							
Fire Protection Contracts	121,200	121,200	121,200	121,200	121,200	121,200	121,200
Subtotal Special Appropriations	121,200	121,200	121,200	121,200	121,200	121,200	121,200
Installment Purchase							
Installment Purchase	1,046,601	1,175,995	1,175,995	1,175,995	1,465,835	1,465,835	1,465,835
Subtotal Installment Purchase	1,046,601	1,175,995	1,175,995	1,175,995	1,465,835	1,465,835	1,465,835
Full-Time Positions - 78							
Part-Time Positions - 5							
<i>(Added 3 FT Firefighters)</i>							
Totals	7,495,172	9,411,000	8,871,381	8,871,381	13,012,603	12,453,445	12,453,445

Fire Rescue Department		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Fire Station Land	Eleven of Fifteen Annual Payments	\$13,050
Aerial Apparatus	Ten of Twelve Annual Payments	93,910
Fire Engine with Mounted Equipment	Eight of Nine Annual Payments	51,850
Fire Engine	Seven of Ten Annual Payments	51,880
Eight (8) AED Replacements	Final Quarterly Payment	1,710
Battalion Chief Vehicle	Final Quarterly Payment	2,020
Thermal Imaging Camera	Final Quarterly Payment	1,010
New Fire Department Facility	Six of Fifteen Annual Payments	579,500
Fire Hose Replacement	Five of Five Annual Payments	15,950
Two (2) Lawn Mowers	Five of Five Annual Payments	4,000
SCBA Bottles	Five of Five Annual Payments	2,000
Station 43 Roof Improvement	Five of Ten Annual Payments	6,000
Fire Staff Vehicle	Four of Five Annual Payments	8,750
Eleven (11) Air Bottles	Four of Five Annual Payments	2,500
Hose Replacement	Four of Five Annual Payments	17,950
Ten (10) Mobile Tablets	Four of Five Annual Payments	10,210
Pumper Truck	Three of Seven Annual Payments	114,600
(Continued on next page)		

Fire Rescue Department		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases (Cont'd)		
Fourteen (14) SCBA Bottles	Three of Five Annual Payments	2,940
Turnout Gear	Three of Five Annual Payments	17,790
Staff Vehicle Replacement	Two of Five Annual Payments	10,190
Staff Vehicle Replacement	Two of Five Annual Payments	10,190
Turnout Gear	Two of Five Annual Payments	13,310
Pumper Truck	Two of Five Annual Payments	94,580
Staff Vehicle Replacement	One of Five Annual Payments	13,035
Sixteen (16) Portable Radio Replacements	One of Five Annual Payments	21,340
Video Conferencing System	One of Five Annual Payments	8,800
Fire Alerting System	One of Ten Annual Payments	5,170
Security System for Stations	One of Ten Annual Payments	5,810
Beesons Fire Station Renovation	One of Twenty Annual Payments	285,790
Subtotal Installment Purchases		1,465,835
(Continued on next page)		

Fire Rescue Department		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Capital Outlay Equipment (I.P.)*		
Staff Vehicle Replacement	New Request	59,250
Sixteen (16) Portable Radio Replacements	New Request	97,000
Four (4) Video Conferencing Systems	New Request	40,000
Subtotal Capital Outlay Equipment (I.P.)*		196,250
Capital Outlay Building (I.P.)*		
Fire Alerting System	New Request	40,000
Security System for Stations	New Request	45,000
Beesons Fire Station Renovation	New Request	3,100,000
Subtotal Capital Outlay Building (I.P.)*		3,185,000
* Item(s) is being paid for under installment purchase financing.		

**PUBLIC SERVICES
ADMINISTRATION DIVISION**

PUBLIC SERVICES DEPARTMENT ADMINISTRATION DIVISION

GOALS & OBJECTIVES FY 2022 – 2023

The purpose of this Division is to provide leadership, planning, operational control, budgeting, training management and administrative support to the four operational divisions of the Department.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Continue to focus on Customer Satisfaction by implementing online bill pay via the ReCollect App thus increasing residential convenience and reducing employee cost.
2. Evaluate effectiveness of current Solid Waste vehicle tracking and work order system; research cost of possible implementation of more comprehensive system that includes work order, real time GPS tracking and video feed for improved customer service.
3. Work with Solid Waste to evaluate existing routes and contract with consultant to re-route based on the Town's projected growth for the next 10 years.
4. Conduct a thorough sign inventory and update existing signs using ArcGIS ROW (Right-of-Way) Asset Inventory.
5. Research the possible replacement of Mobile311 workorder system using ArcGIS Solutions.

Public Services Department - Administration Division

**2022-23 Annual Budget
Expenditures Detailed**

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$283,091	\$289,971	\$289,971	\$289,971	\$301,997	\$301,997	\$301,997
Salaries & Wages - Overtime	0	1,689	1,689	1,689	0	0	0
Auto Allowance Expense	0	0	0	0	0	0	0
FICA Tax Expenses	20,366	22,323	22,323	22,323	23,114	23,114	23,114
Group Insurance Expenses	42,406	49,059	47,386	49,059	44,709	44,709	44,709
Retirees Insurance Expense	1,074	434	434	434	465	465	465
Retirement Expense - Regular	28,040	33,104	33,104	33,104	36,542	36,542	36,542
Employee Appreciation	140	140	140	140	140	140	140
Retirement Expense - 401K	5,525	5,834	5,834	5,834	6,040	6,040	6,040
Employee Training	2,217	4,900	4,900	4,900	4,900	4,900	4,900
Subtotal Personnel	382,861	407,454	405,781	407,454	417,907	417,907	417,907
Operating and Maintenance							
Professional Services	0	275	275	275	275	275	275
Telephone & Postage	2,153	2,500	2,500	2,674	2,500	2,500	2,500
Printing	5,611	6,500	6,500	6,500	7,500	7,500	7,500
Travel	0	6,600	6,600	6,600	7,000	7,000	7,000
Maintenance & Repair - Other Equipment	0	0	0	18	0	0	0
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	0	125	125	125	1,000	125	125
Office Supplies	1,373	1,595	1,595	1,595	1,595	1,595	1,595
Departmental Supplies & Materials	3,390	5,650	7,635	5,650	5,650	5,650	5,650
Uniforms & Accessories	521	900	900	900	1,000	1,000	1,000
Contracted Services - Software	500	500	500	500	500	500	500
Software License & Renewal	1,500	0	0	0	0	0	0
Dues and Subscriptions	1,463	1,470	1,470	1,470	1,470	1,470	1,470
Insurance and Bonds	9,119	10,730	10,730	10,730	11,010	11,010	11,010
Miscellaneous Expenses	1,822	2,500	3,000	2,500	2,500	2,500	2,500
Subtotal Operating and Maintenance	27,452	39,345	41,830	39,537	42,000	41,125	41,125
(Continued on next page)							

Public Services Department - Administration Division

2022-23 Annual Budget Expenditures Detailed	
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Outlay							
Capital Outlay Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Equipment	0	0	0	0	0	0	0
Non-Capital Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	46,612	45,770	45,770	45,770	11,310	11,310	11,310
Subtotal Installment Purchase	46,612	45,770	45,770	45,770	11,310	11,310	11,310
Full-Time Positions - 4							
Part-Time Positions - 0							
Totals	456,924	492,569	493,381	492,761	471,217	470,342	470,342

Public Services - Administration Division

**2022-23 Annual Budget
Capital Outlay Detailed**

Item	Remarks	Item or Project Cost
Installment Purchases		
Furniture and Appliances	Final Quarterly Payment	\$11,310
Subtotal Installment Purchases		11,310
* Item(s) is being paid for under installment purchase financing.		

PUBLIC SERVICES STREET DIVISION

PUBLIC SERVICES DEPARTMENT STREETS DIVISION

GOALS & OBJECTIVES FY 2022 – 2023

The Street Division provides four primary services for the Town: roadway construction, street maintenance, right-of-way maintenance, and emergency response. These services include roadway and drainage repairs, construction project management and inspections, asphalt resurfacing, mowing and landscaping along the public roadways, and emergency services such as snow removal, storm debris cleanup, assistance to the Police and Fire Departments in emergency street closures, and accident cleanup.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Continue resurfacing program as funded.
2. Create a ranking system, camera questionable pipes, and prioritize pipe repair from recent pipe condition inspections with the Stormwater Division.
3. Have the expansion of Downtown Parking Lot on Cherry St designed.
4. Fund and conduct Sidewalk evaluation.

Public Services Department - Street Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$643,653	\$673,685	\$473,685	\$473,685	\$704,198	\$704,198	\$704,198
Salaries & Wages - Temp/PT	0	0	2,000	2,000	0	0	0
Salaries & Wages - Overtime	21,708	25,000	25,000	25,000	25,000	25,000	25,000
Auto Allowance Expense	1,350	0	0	1,870	2,000	0	0
FICA Tax Expenses	49,245	53,490	53,490	53,490	55,977	55,824	55,824
Group Insurance Expenses	129,376	142,079	135,805	135,805	141,227	141,227	141,227
Retirees Insurance Expense	0	3,920	3,920	3,920	0	0	0
Retirement Expense - Regular	66,004	79,301	79,301	79,301	88,233	88,233	88,233
Employee Appreciation	525	525	525	525	525	525	525
Retirement Expense - 401K	13,006	13,974	13,974	13,974	14,584	14,584	14,584
Employee Training	5,283	7,400	7,400	7,400	7,400	7,400	7,400
Subtotal Personnel	930,149	999,374	795,100	796,970	1,039,144	1,036,991	1,036,991
Operating and Maintenance							
Professional Services	810	2,000	2,000	2,000	2,000	2,000	2,000
Professional Services - N Cherry Parking Lot	0	0	56,000	56,000	0	0	0
Telephone & Postage	7,679	8,000	8,000	8,000	8,000	8,000	8,000
Printing	499	1,650	1,650	1,650	1,650	1,650	1,650
Street Lighting	409,556	411,708	411,708	411,708	411,708	411,708	411,708
Decorative Street Lighting	0	5,751	5,751	5,751	5,751	5,751	5,751
Departmental Utilities Expense	6,320	8,532	8,532	8,532	8,532	8,532	8,532
Travel	0	2,300	2,300	2,300	2,300	2,300	2,300
Maintenance & Repair - Other Equipment	1,220	2,000	2,000	2,000	2,000	2,000	2,000
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	201	1,000	1,000	1,000	1,000	1,000	1,000
Office Supplies	505	1,400	2,400	2,400	2,400	2,400	2,400
Departmental Supplies & Materials	15,641	15,550	15,550	20,500	20,540	20,540	20,540
Street Supplies and Materials	79,321	78,760	78,760	89,760	86,360	80,500	80,500
Signs	24,414	19,700	19,700	27,700	20,400	20,400	20,400
Uniforms & Accessories	7,860	7,200	7,200	7,200	7,600	7,600	7,600
Equipment Lease Expense	15,981	7,400	7,400	7,400	7,400	7,400	7,400
Landfill Tipping Fees	0	24,000	24,000	0	24,000	24,000	24,000
(Continued on next page)							

Public Services Department - Street Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Contracted Services - Software	\$0	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200
Contracted Services	238,277	125,000	1,240,300	1,240,300	134,475	120,000	120,000
Contracted Services - Downtown Development	0	250,000	0	0	0	0	0
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	1,269	1,570	1,570	1,570	1,570	1,570	1,570
Insurance and Bonds	39,764	45,109	45,109	45,109	49,343	49,343	49,343
Miscellaneous Expenses	2,561	2,500	2,500	2,500	2,500	2,500	2,500
Subtotal Operating and Maintenance	851,878	1,028,330	1,950,630	1,950,580	806,729	786,394	786,394
Capital Outlay							
Sidewalk Construction/Repair	7,957	15,000	15,000	15,000	0	0	0
Capital Outlay General Imprvs	0	0	0	0	0	0	0
Capital Outlay General Imprvs - N Cherry Parking L	0	0	194,000	194,000	0	0	0
Capital Outlay General Imprvs - N Cherry Parking L	0	0	200,000	200,000	0	0	0
Capital Outlay General Improvements (I.P.)	0	0	0	0	1,500,000	1,500,000	1,500,000
Capital Outlay Equipment	12,826	0	75,000	75,000	0	0	0
Capital Outlay Equipment (I.P.)	0	142,000	142,000	142,000	0	0	0
Subtotal Capital Outlay	20,783	157,000	626,000	626,000	1,500,000	1,500,000	1,500,000
Installment Purchase							
Installment Purchase	280,014	297,235	297,235	297,235	471,420	471,420	471,420
Subtotal Installment Purchase	280,014	297,235	297,235	297,235	471,420	471,420	471,420
Full-Time Positions - 15							
Part-Time Positions - 0							
Totals	2,082,825	2,481,939	3,668,965	3,670,785	3,817,293	3,794,805	3,794,805

Public Services - Streets Division		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Salt Brine Spray System	Final Quarterly Payment	\$910
Salt Brine Mixer	Final Quarterly Payment	1,770
Paving Improvements	Six of Ten Annual payments	111,500
Paving Improvements	Five of Ten Annual Payments	118,990
Utility Truck	Five of Five Annual Payments	8,990
Flail Mower	Four of Five Annual Payments	6,250
Utility Truck	Two of Five Annual Payments	29,340
Paving Improvements	One of Ten Annual Payments	193,670
Subtotal Installment Purchases		471,420
Capital Outlay General Improvements (I.P.)*		
Paving Improvements	New Request	1,500,000
Subtotal Capital Outlay General Improvements (I.P.)*		1,500,000
* Item(s) is being paid for under installment purchase financing.		

**PUBLIC SERVICES
SOLID WASTE DIVISION**

PUBLIC SERVICES DEPARTMENT SOLID WASTE DIVISION

GOALS & OBJECTIVES FY 2022 – 2023

The Solid Waste Division is responsible for the promotion of a healthy and clean environment through the timely collection and disposal of solid waste. However, a priority of this Division is not just disposal, but rather re-purposing of this material through an effective recycling program. The Division also provides special services to include white good and bulky item collections, yard waste collections and public education programs.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Provide efficient and economical refuse collection, recycling, and disposal services.
2. Work with Routeware to develop a plan for advancing our In-Truck tracking and routing software
3. Engage in continuous contact with the Solid Waste Management industry in the areas of emerging technology and solid waste management techniques, so that we have access to new industry developments and standards
4. Provide regulatory oversight of the Town's ordinances regarding solid waste.

Public Services Department - Solid Waste Division

**2022-23 Annual Budget
Expenditures Detailed**

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$621,058	\$699,475	\$499,475	\$699,475	\$675,647	\$675,647	\$675,647
Salaries & Wages - Temp/PT	7,405	17,400	5,400	17,400	22,400	22,400	22,400
Salaries & Wages - Overtime	18,765	16,000	26,000	16,000	16,000	16,000	16,000
FICA Tax Expenses	47,357	56,111	56,111	56,111	54,665	54,665	54,665
Group Insurance Expenses	139,351	163,092	155,982	163,092	144,781	144,781	144,781
Retirees Insurance Expense	30,730	30,973	30,973	30,973	26,430	26,430	26,430
Retirement Expense - Regular	63,338	81,207	81,207	81,207	83,690	83,690	83,690
Employee Appreciation	525	595	595	595	525	525	525
Retirement Expense - 401K	12,480	14,310	14,310	14,310	13,833	13,833	13,833
Employee Training	2,843	3,000	3,000	3,000	3,000	3,000	3,000
Subtotal Personnel	943,852	1,082,163	873,053	1,082,163	1,040,971	1,040,971	1,040,971
Operating and Maintenance							
Professional Services	26,898	58,800	78,800	78,800	69,600	69,600	69,600
Telephone & Postage	5,883	13,920	13,920	13,920	13,920	13,920	13,920
Printing	11,491	15,020	15,020	15,020	15,020	15,020	15,020
Travel	0	1,575	1,575	1,575	1,575	1,575	1,575
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	0	3,000	3,000	3,000	3,020	3,020	3,020
Office Supplies	1,461	4,400	5,900	5,900	4,400	4,400	4,400
Departmental Supplies & Materials	48,754	89,000	129,000	129,000	73,740	73,740	73,740
Departmental Supplies & Materials - Recycling	19,324	75,000	78,297	78,297	59,950	59,950	59,950
Uniforms & Accessories	6,336	8,000	8,000	8,000	8,000	8,000	8,000
Equipment Lease Expense	47,565	48,000	48,000	48,000	51,000	51,000	51,000
Landfill Tipping Fees	693,279	804,000	754,000	754,000	740,400	740,400	740,400
Solid Waste Fees Expense	9,944	25,000	30,000	30,000	25,000	25,000	25,000
Contracted Services - Software	7,120	12,500	20,500	20,500	52,600	52,600	52,600
Contracted Services	6,178	12,750	12,750	12,750	12,750	12,750	12,750
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	1,248	1,300	1,300	1,300	1,520	1,520	1,520
Insurance and Bonds	40,126	50,710	50,710	50,710	60,186	60,186	60,186
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Public Services Department - Solid Waste Division

2022-23 Annual Budget Expenditures Detailed
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Miscellaneous Expenses	\$1,435	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Earth Day Program Expenses	0	0	0	0	0	0	0
Subtotal Operating and Maintenance	927,042	1,224,475	1,252,272	1,252,272	1,194,181	1,194,181	1,194,181
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	34,013	294,100	500,461	500,461	0	0	0
Capital Outlay Equipment (I.P.)	0	0	294,100	294,100	170,000	170,000	170,000
Subtotal Capital Outlay	34,013	294,100	794,561	794,561	170,000	170,000	170,000
Installment Purchase							
Installment Purchase	57,127	122,710	122,710	122,710	152,360	152,360	152,360
Subtotal Installment Purchase	57,127	122,710	122,710	122,710	152,360	152,360	152,360
Full-Time Positions - 17							
Part-Time Positions - 1							
Totals	1,962,034	2,723,448	3,042,596	3,251,706	2,557,512	2,557,512	2,557,512

Public Services - Solid Waste Division

**2022-23 Annual Budget
Capital Outlay Detailed**

Item	Remarks	Item or Project Cost
Installment Purchases		
Front-End Loader Trash Truck	Five of Five Annual Payments	\$54,200
Automated Refuse Truck	Two of Five Annual Payments	60,760
Automated Refuse Truck	One of Five Annual Payments	37,400
Subtotal Installment Purchases		152,360
Capital Outlay Equipment (I.P.)*		
Automated Refuse Truck	New Request	170,000
Subtotal Capital Outlay Equipment (I.P.)*		170,000
* Item(s) is being paid for under installment purchase financing.		

**PUBLIC SERVICES
CENTRAL MAINTENANCE DIVISION**

PUBLIC SERVICES DEPARTMENT CENTRAL MAINTENANCE DIVISION

GOALS & OBJECTIVES FY 2022 – 2023

The Central Maintenance Division is tasked with three primary functions: fleet/equipment maintenance, building maintenance, and custodial services. However, the top priority of the Division is to maintain the Town's emergency response and critical equipment in an operational state that will insure timely, effective delivery of services. Another priority of the Division is cost reduction of building, vehicle and equipment maintenance through the use of an effective preventive maintenance program. Currently, the Division maintains 350 pieces of equipment and 26 buildings with multiple private and public tenants.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Continue to standardize the fleet to GM products.
2. Equip the maintenance facility staff with GM diagnostic equipment.
3. Replace fuel pumps and island at the Public Service yard.

Public Services - Central Maintenance Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$369,698	\$411,313	\$383,574	\$411,313	\$484,967	\$484,967	\$484,967
Salaries & Wages - Temp/PT	2,012	0	0	0	0	0	0
Salaries & Wages - Overtime	7,733	8,000	8,000	8,000	8,000	8,000	8,000
FICA Tax Expenses	26,838	32,099	32,099	32,099	37,734	37,734	37,734
Group Insurance Expenses	91,132	105,435	102,089	105,435	101,876	101,876	101,876
Retirees Insurance Expense	7,733	7,923	7,923	7,923	8,188	8,188	8,188
Retirement Expense - Regular	37,013	47,593	47,593	47,593	59,650	59,650	59,650
Employee Appreciation	280	280	280	280	280	280	280
Retirement Expense - 401K	7,293	8,387	8,387	8,387	9,860	9,860	9,860
Employee Training	1,828	5,010	5,010	4,500	5,010	5,010	5,010
Subtotal Personnel	551,560	626,040	594,955	625,530	715,565	715,565	715,565
Operating and Maintenance							
Professional Services	776	400	400	686	400	400	400
Telephone & Postage	3,005	4,440	4,440	4,440	4,440	4,440	4,440
Printing	229	600	600	600	600	600	600
Travel	0	2,525	2,525	2,525	2,525	2,525	2,525
Maintenance & Repair - Radios	0	1,250	1,250	1,250	1,250	1,250	1,250
Maintenance & Repair - Other Equipment	33,249	8,580	8,580	8,580	8,580	8,580	8,580
Software Maintenance Fees	0	0	0	0	0	0	0
Subcontracted Vehicle Repair	151,162	108,550	143,550	143,500	108,550	108,550	108,550
Advertising	971	0	0	113	0	0	0
Office Supplies	1,322	1,400	1,400	800	1,400	1,400	1,400
Departmental Supplies & Materials	13,392	14,155	14,155	14,155	14,155	14,155	14,155
Oil and Lubricant	15,071	16,800	22,800	22,800	24,000	24,000	24,000
Gasoline	160,783	173,916	258,916	258,916	232,716	213,950	213,950
Tires	122,524	145,579	139,579	139,579	145,579	145,579	145,579
Diesel Fuel	121,895	173,178	218,178	218,178	236,178	213,200	213,200
Parts & Accessories	229,872	235,000	235,000	235,000	235,000	235,000	235,000
Uniforms & Accessories	5,712	6,810	6,810	6,810	6,810	6,810	6,810
State Hwy Use Tax	2,061	1,285	1,285	1,285	1,285	1,285	1,285
Contracted Services - Software	2,732	9,350	9,350	7,830	9,350	9,350	9,350
Contracted Services	479	2,650	2,650	2,650	2,650	2,650	2,650
(Continued on next page)							

Public Services - Central Maintenance Division

2022-23 Annual Budget Expenditures Detailed
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Software License & Renewal	\$8,543	\$9,800	\$9,800	\$9,800	\$12,300	\$12,300	\$12,300
Dues and Subscriptions	786	825	825	825	825	825	825
Insurance and Bonds	28,154	36,112	36,112	36,112	34,994	34,994	34,994
Miscellaneous Expenses	289	1,000	1,000	1,000	1,000	1,000	1,000
Subtotal Operating and Maintenance	903,007	954,205	1,119,205	1,117,434	1,084,587	1,042,843	1,042,843
Capital Outlay							
Capital Outlay Equipment (I.P.)	0	0	0	0			
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	10,325	10,200	10,200	10,200	6,280	6,280	6,280
Subtotal Installment Purchase	10,325	10,200	10,200	10,200	6,280	6,280	6,280
Full-Time Positions - 8							
Part-Time Positions - 0							
Totals	1,464,893	1,590,445	1,724,360	1,753,164	1,806,432	1,764,688	1,764,688

Public Services - Central Maintenance Division		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Hydraulic Lift	Final Quarterly Payment	\$1,270
Tire Mount Machine	Four of Five Annual Payments	2,710
Tire Balance Machine	Four of Five Annual Payments	2,300
Subtotal Installment Purchases		6,280
* Item(s) is being paid for under installment purchase financing.		

**PUBLIC SERVICES
GENERAL SERVICES DIVISION**

PUBLIC SERVICES DEPARTMENT GENERAL SERVICES DIVISION

GOALS & OBJECTIVES FY 2022 – 2023

General Services is one of the operational components of the Central Maintenance Division. This unit is tasked with two primary functions; building maintenance and custodial services. Although these services vary by location, this unit is generally responsible for the following buildings: Town Hall, Stockton Law Enforcement Center, Old Paddison Library, all Public Services Buildings, Community House, Chamber of Commerce, Crisis Center, Recycling Center, the Allegacy Bank Building and the rental buildings generally referred to as 115, 117, 119, 121, 123, 125, 133 and 141 South Main Street. This unit also provides maintenance assistance to the Fire Department and the Parks and Recreation Department.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Renovate courtroom public restrooms.
2. Expand the maintenance facility breakroom.
3. Replace maintenance facility bay garage doors.

Public Services - General Services Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$175,038	\$176,286	\$176,286	\$176,286	\$207,440	\$207,440	\$207,440
Salaries & Wages - Temp/PT	0	0	0	0	0	0	0
Salaries & Wages - Overtime	0	5,000	5,000	5,000	5,000	5,000	5,000
FICA Tax Expenses	13,154	13,886	13,886	13,886	16,274	16,274	16,274
Group Insurance Expenses	35,441	39,521	37,848	39,521	41,268	41,268	41,268
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	17,429	20,576	20,576	20,576	25,706	25,706	25,706
Employee Appreciation	140	225	225	225	280	280	280
Retirement Expense - 401K	3,434	3,626	3,626	3,626	4,249	4,249	4,249
Employee Training	200	1,900	1,900	1,900	800	800	800
Subtotal Personnel	244,835	261,020	259,347	261,020	301,017	301,017	301,017
Operating and Maintenance							
Professional Services	144	150	150	150	150	150	150
Professional Services - Abbotts Creek WWTP	114,520	0	0	0	0	0	0
Stormwater Impervious Fee	19,021	20,000	20,000	19,041	20,000	20,000	20,000
Telephone & Postage	3,193	5,616	5,616	5,616	5,616	5,616	5,616
Printing	0	150	150	150	150	150	150
Departmental Utilities Expense	192,181	221,550	221,550	221,550	221,550	221,550	221,550
Travel	0	800	800	800	800	800	800
Maintenance & Repair - Buildings	91,908	99,000	102,000	102,000	99,000	99,000	99,000
Maintenance & Repair - Radios	0	400	400	400	400	400	400
Maintenance & Repair - Other Equipment	26,417	26,700	26,700	26,700	26,700	26,700	26,700
Software Maintenance Fees	0	0	0	0	0	0	0
Advertising	60	125	125	0	0	0	0
Office Supplies	0	0	0	0	0	0	0
Departmental Supplies & Materials	26,501	33,700	36,200	36,200	38,200	38,200	38,200
Uniforms & Accessories	2,710	2,815	2,815	2,815	3,125	3,125	3,125
Contracted Services - Software	0	16,342	16,342	16,342	16,342	16,342	16,342
Contracted Services	71,331	93,498	93,498	93,498	89,178	89,178	89,178
Contracted Services - Abbotts Creek WWTP	1,648,977	0	0	0	0	0	0
(Continued on next page)							

Public Services - General Services Division

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Software License & Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance and Bonds	22,531	32,460	32,460	32,460	30,779	30,779	30,779
Miscellaneous Expenses	720	1,700	1,700	1,700	1,700	1,700	1,700
Subtotal Operating and Maintenance	2,220,215	555,006	560,506	559,422	553,690	553,690	553,690
Capital Outlay							
Capital Outlay Buildings	0	0	0	0	0	0	0
Capital Outlay Gen Improvements (I.P.)	62,523	0	170,000	170,000	0	0	0
Capital Outlay Equipment (I.P.)	0	60,000	60,000	60,000	0	0	0
Subtotal Capital Outlay	62,523	60,000	230,000	230,000	0	0	0
Installment Purchase							
Installment Purchase	526,838	531,990	554,500	554,500	541,630	541,630	541,630
Subtotal Installment Purchase	526,838	531,990	554,500	554,500	541,630	541,630	541,630
Full-Time Positions - 5							
Part-Time Positions - 0							
Totals	3,054,411	1,408,016	1,604,353	1,604,942	1,396,337	1,396,337	1,396,337

Public Services - General Services Division

2022-23 Annual Budget Capital Outlay Detailed

Item	Remarks	Item or Project Cost
Installment Purchases		
Public Services Facility - Paving	Eight of Ten Annual Payments	\$24,400
Town Hall Parking Lots Paving	Seven of Ten Annual Payments	59,200
Public Services Operations Building	Seven of Fifteen Annual Payments	406,000
Service Truck	Four of Five Annual Payments	6,250
Roof Improvements	Three of Five Annual Payments	14,030
Service Truck	Two of Five Annual Payments	12,400
Garage Roof Replacement	Two of Ten Annual Payments	19,350
Subtotal Installment Purchases		541,630
* Item(s) is being paid for under installment purchase financing.		

PARKS AND RECREATION

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

“To provide quality experiences for our citizens.”

Kernersville Parks and Recreation are an essential community asset for the Town and its citizens. Our parks serve as a multifaceted outlet for our citizens, providing a place to exercise, socialize, and relax. The department offers a variety of activities for our citizens to enjoy from community events, self-enrichment, fitness, to athletic leagues. The department also offers adaptive and inclusive services to provide programming and events for those living with disabilities.

Since 2002, the department has been able to create and sustain a high level of success in regards to sports tourism and its residual economic impacts. The Ivey M. Redmon Sports Complex hosts tournaments each weekend throughout the spring, summer, and fall. Due to the athletic events hosted at the site, the complex produces 4.5-6.5 million dollars each year in economic impact. This will continue to increase as the complex expands and develops. The eventual addition of the Kernersville Recreation and Event Center will not only provide citizens a long-awaited community center but also expand athletic event offerings and timelines.

The Department currently operates thirteen (13) facilities. These facilities are Kernersville Recreation Center, Fourth of July, Harmon Park, Civitan Park, Old Lake Park, Ivey M. Redmon Sports Complex, Century Lake Park, Kernersville Mountain Bike Park, Rotary Park, Gralin Street Park, Bagely-Cash Sports Complex, Founders Park, and Etta Lea & Lawrence Pope Memorial Park. The Department also maintains additional acreage of common space turf and landscaping beds as well some DOT right of way in addition to the park acreage. The Department routinely produces over 200 special events and programs per year, upholds more than 35 corporate accounts, achieves numerous sponsorships, and maintains a high media presence. Current staff is composed of 17 full-time and 16 seasonal or part-time staff.

Goals and Objectives for Fiscal Year 2022 – 2023:

- 1. Search and apply for external funding opportunities that will both advance the departments planning efforts and benefit the Town.**
 - Seek to apply for State and Federal grants for the future park projects.
 - Seek out and apply for applicable grants from private and non-profit organizations & trusts for community initiatives, and programming improvements.
- 2. Maintain the upward trend of becoming a more self-sustaining department.**
 - Examine 2020 & 2021 expenses to predict 2022 in an attempt to expend no more than 90% of estimated expenses.
 - Review 2020 & 2021 program offerings in an attempt to predict 2022 possible revenue levels.

PARKS AND RECREATION DEPARTMENT

GOALS & OBJECTIVES FY 2022 – 2023

3. Improving & developing park facilities.

- Establish effective inspections, reporting, and, repairs of all amenities, equipment, and, facilities using “Facility Dude”.
- Update ADA transitional plan to meet the inclusion standards including some Universal design concepts.
- Evaluate future projected workload in association with future to staffing needs.
- Complete the renovation of the Civitan Fitness Park.
- Break ground on the Kernersville Recreation & Event Center.
- Seek to replace the shelter at Harmon Park.

4. Provide well-organized programs, athletics, and, special events to meet the needs of the citizens.

- Recruit and contract quality independent instructors and vendors to provide in-person and virtual programs.
- Offer at least ten (10) community special events in a hybrid capacity to abide any possible pandemic guidelines.
- Continue “Pop-up Parks” during the summer providing services to underserved populations in our service area.
- Continue building the roster of adaptive and inclusive programs and via collaborative and departmental efforts and continued trust building with participants.

5. Maintain positive and effective avenues of departmental communications.

- Obtain corporate sponsorship for all major events.
- Reevaluate and update the departmental Marketing Plan to reflect an effective solution to current challenges.
- Maintain positive working relationship with the local media.
- Improve and maintain effective social media communications.

Parks and Recreation Department

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$681,550	\$733,986	\$533,986	\$733,986	\$772,879	\$772,879	\$772,879
Salaries & Wages - Temp/PT	90,550	160,002	160,002	160,002	175,110	175,110	175,110
Salaries & Wages - Overtime	4,421	14,000	14,000	14,000	18,000	18,000	18,000
Clothing Allowance	0	0	0	0	0	0	0
FICA Tax Expenses	56,661	69,504	69,504	69,504	73,941	73,941	73,941
Group Insurance Expenses	139,234	165,822	159,130	159,130	147,462	147,462	147,462
Retirees Insurance Expense	0	0	0	0	0	0	0
Retirement Expense - Regular	67,886	84,897	84,897	84,897	95,697	95,697	95,697
Employee Appreciation	525	560	560	560	560	560	560
Retirement Expense - 401K	13,376	14,960	14,960	14,960	15,818	15,818	15,818
Employee Training	8,387	11,460	8,460	8,460	11,375	11,375	11,375
Subtotal Personnel	1,062,588	1,255,191	1,045,499	1,245,499	1,310,842	1,310,842	1,310,842
Operating and Maintenance							
Professional Services	127,788	9,610	71,082	75,349	48,800	29,610	29,610
Professional Services - Civitan Park Imprvs	0	0	0	0	0	0	0
Telephone & Postage	11,313	17,832	17,832	17,832	19,080	19,080	19,080
Printing	223	500	2,000	2,000	1,100	1,100	1,100
Departmental Utilities Expense	83,279	89,400	100,400	100,400	89,400	89,400	89,400
Travel	918	9,345	9,345	9,345	11,445	11,445	11,445
Maintenance & Repair - Buildings	52,146	15,000	15,000	15,000	25,000	25,000	25,000
Maintenance & Repair - Parks	16,291	29,500	37,500	37,500	54,500	45,500	45,500
Maintenance & Repair - Radios	0	0	0	1,851	0	0	0
Maintenance & Repair - Ballfields	46,706	63,000	63,000	63,000	82,500	80,000	80,000
Maintenance & Repair - Other Equipment	5,955	6,800	8,500	8,500	15,800	10,800	10,800
Software Maintenance Fees	0	0	0	0	0	0	0
Building & Equipment Rental	75,307	88,000	93,000	93,000	90,800	90,800	90,800
Advertising	2,236	8,000	8,000	8,000	8,000	8,000	8,000
Office Supplies	6,426	6,755	6,755	6,755	9,305	8,000	8,000
Departmental Supplies & Materials	28,791	44,000	44,000	44,000	56,500	54,000	54,000
Departmental Supplies & Materials - Facilities	0	0	0	0	0	0	0
Landscaping Supplies & Materials	20,201	30,000	24,500	34,500	30,000	30,000	30,000
Landscaping Supplies & Materials - Parks	0	0	0	0	0	0	0
Concession Supplies & Materials	330	9,000	9,000	9,000	9,000	9,000	9,000
(Continued on next page)							

Parks and Recreation Department

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Uniforms & Accessories	\$8,125	\$7,535	\$10,535	\$10,535	\$7,535	\$7,535	\$7,535
Equipment Lease Expense	31,273	49,000	47,500	58,535	47,500	47,500	47,500
Property Lease	0	5,000	5,000	5,000	5,000	5,000	5,000
Special Events	27,131	53,400	53,400	53,400	58,600	58,600	58,600
Athletic Expenses	34,276	73,100	61,260	53,400	79,375	79,375	79,375
Recreational Activities - General Program	36,632	54,000	42,160	42,160	54,000	54,000	54,000
Recreational Activities - Camps	6,630	32,490	30,790	32,490	32,490	32,490	32,490
Wildlife Maintenance	115	400	400	400	400	400	400
Special Marketing Activities	22,327	46,000	46,000	42,160	46,900	46,900	46,900
Adaptive and Inclusion Services	0	12,000	12,000	12,000	12,000	12,000	12,000
Adaptive and Inclusion Services - Challenger Football	0	0	3,200	3,200	3,200	3,200	3,200
Adaptive and Inclusion Services - USTA Wheelchair Tennis	0	0	1,000	1,000	0	0	0
Contracted Services - Software	15,947	27,000	27,000	27,000	25,000	25,000	25,000
Contracted Services	5,027	10,000	56,500	48,500	20,500	20,500	20,500
Contracted Services - KSA	0	0	0	0	0	0	0
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	2,725	3,065	3,065	3,065	3,065	3,065	3,065
Insurance and Bonds	44,953	57,409	57,409	57,409	101,796	101,796	101,796
Miscellaneous Expenses	1,429	2,100	2,100	2,100	3,200	2,100	2,100
Subtotal Operating and Maintenance	714,498	859,241	969,233	978,386	1,051,791	1,011,196	1,011,196
Capital Outlay							
Capital Outlay Land Acquisition	351,086	0	400,000	400,000	0	0	0
Capital Outlay Land Acquisition - OSBM Grant	0	0	1,000,000	1,000,000	0	0	0
Capital Outlay General Imprvs - Kville Lake Dam	90,222	0	0	0	0	0	0
Capital Outlay General Imprvs - Civitan Park Imprv	116,736	400,000	900,000	900,000	0	0	0
Capital Outlay General Imprvs (I.P.)	0	150,000	150,000	0	0	0	0
Capital Outlay General Imprvs (I.P.) - Kville Lake D	185,033	0	0	0	0	0	0
Capital Outlay General Imprvs (I.P.) - Civitan Park	0	1,300,000	1,552,000	1,496,000	0	0	0
Capital Outlay Equipment	0	0	41,999	41,999	0	0	0
Capital Outlay Equipment (I.P.)	0	42,600	147,600	147,600	40,000	40,000	40,000
Subtotal Capital Outlay	743,077	1,892,600	4,191,599	3,985,599	40,000	40,000	40,000
(Continued on next page)							

Parks and Recreation Department

2022-23 Annual Budget Expenditures Detailed	
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Installment Purchase							
Installment Purchase	\$392,767	\$585,850	\$609,530	\$609,530	\$553,770	\$553,770	\$553,770
Subtotal Installment Purchase	392,767	585,850	609,530	609,530	553,770	553,770	553,770
Full-Time Positions - 16							
Part-Time Positions - 18							
Totals	2,912,930	4,592,882	6,815,861	6,819,014	2,956,403	2,915,808	2,915,808

Parks and Recreation Department

2022-23 Annual Budget Capital Outlay Detailed

Item	Remarks	Item or Project Cost
Installment Purchases		
General Improvements at Ivey Redmon Sports Complex	Eight of Ten Annual Payments	\$92,000
Fourth of July Park - Shelter Improvements	Seven of Ten Annual Payments	5,400
Harmon Park - Bathroom Improvements	Seven of Ten Annual Payments	16,150
Maintenance Building Fencing - Ivey Redmon Park	Seven of Ten Annual Payments	3,800
Crew Cab Pickup Truck	Final Quarterly Payment	2,500
Jacobson Truckster	Final Quarterly Payment	1,510
Park Automatic Gate	Final Quarterly Payment	1,070
Bobcat Overseeder Attachment	Final Quarterly Payment	350
Fourth of July Park - ADA Upgrade/Replacement	Final Quarterly Payment	10,710
Founders Park	Five of Ten Annual Payments	35,450
Lights at Ivey Redmon Athletic Sports Complex	Five of Ten Annual Payments	80,350
Replacement All-Terrain Utility Vehicle	Four of Five Annual Payments	2,630
Compact Track Loader	Four of Five Annual Payments	14,580
Mobile Stage	Four of Five Annual Payments	22,900
Dam Improvements - New Kernersville Lake	Three of Five Annual Payments	41,860
Mower Equipment	Two of Five Annual Payments	8,810
Two (2) Utility Tractors	Two of Five Annual Payments	21,700
(Continued on next page)		

Parks and Recreation Department

2022-23 Annual Budget Capital Outlay Detailed

Item	Remarks	Item or Project Cost
Installment Purchases (Cont'd)		
Ivey Redmon Sunshade Replacements	Two of Ten Annual Payments	17,100
Civitan Park Improvements	Two of Ten Annual Payments	166,100
Staff Vehicle for Programming	One of Five Annual Payments	8,800
Subtotal Installment Purchases		553,770
Capital Equipment (I.P.)*		
Staff Vehicle for Programming	New Request	40,000
Subtotal Capital Equipment (I.P.)*		40,000
<p>* Item(s) is being paid for under installment purchase financing.</p>		

SPECIAL APPROPRIATIONS

SPECIAL APPROPRIATIONS FUND

GOALS & OBJECTIVES FY 2022 – 2023

The items contained in this budget are generally transfer items where the Revenue is generated by the General Fund and the expenditures occur in other budgetary funds. The exceptions are departmental transfers for salary-related expenses and debt service payments for the general obligation refunding bonds for street improvements.

Special Appropriations							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Reserve for Future Group Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Capital Reserve Fund from General Fund	0	0	0	0	0	0	0
Transfer to Capital Reserve - Caleb's Creek	138,512	0	223,470	223,470	0	0	0
Transfer to Capital Reserve - Future Transportation	0	0	0	0	0	0	0
Transfer to Capital Reserve - Development Fee Projects	8,000	0	14,000	14,000	0	0	0
Transfer to Capital Reserve	1,473,839	0	0	0	0	0	0
Transfer to Stormwater Fund for Fees	232,305	213,724	213,724	213,724	237,937	237,937	237,937
Transfer to E911 from General Fund	60,252	69,173	69,173	69,173	0	0	0
Transfer to Capital Reserve - OPEB Liability	50,000	50,000	50,000	50,000	200,000	200,000	200,000
Transfer to Recreation CPO Fund	0	863,038	4,273,861	863,038	0	0	0
Transfer to Kerner Mill Greenway CPO - Loan	1,780,063	0	0	0	0	0	0
Transfer to Kerner Mill Greenway CPO	586,384	0	57,000	57,000	0	0	0
Subtotal Operating and Maintenance	4,329,355	1,195,935	4,901,228	1,490,405	437,937	437,937	437,937
Other							
Reserve for Future Development Fee Projects	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0
Subtotal Other	0	0	0	0	0	0	0
Debt Service							
Street Bond Payment - Principal	405,000	405,000	405,000	405,000	405,000	405,000	405,000
Street Bond Payment - Interest	34,645	26,445	26,445	26,445	17,738	17,738	17,738
Revolving Sewer Loan - Principal	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Revolving Sewer Loan - Interest	48,400	38,720	38,720	38,720	29,040	29,040	29,040
Subtotal Debt Service	888,045	870,165	870,165	870,165	851,778	851,778	851,778
Totals	5,217,400	2,066,100	5,771,393	2,360,570	1,289,715	1,289,715	1,289,715

FORFEITURE FUNDS

FORFEITURE FUND

GOALS & OBJECTIVES FY 2022 – 2023

The Forfeiture Funds consist of three revenue and expenditure accounts associated with Law Enforcement. The revenue supporting these funds is derived primarily from drug investigations. The funds are utilized to enhance departmental operations; support the Special Weapons and Tactics Team and enhance drug awareness programs. The utilization of these funds is managed under strict guidelines set by federal and state law. The use of these funds is to enhance law enforcement/criminal justice operations and may not be used to supplant normally budgeted operations.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Enhance agency capacity and capabilities by using funds to acquire items outside the normal expected budget process of the Town.
2. Enhance officer and citizen safety by acquiring additional training and equipment.
3. Leverage resources by using funds for the matching portion of various grants.
4. Continue to support drug enforcement and education programs.
5. Support the mission of the Special Weapons and Tactics Team, Narcotics Division, and the overall mission of the Department.

Law Enforcement Forfeiture Fund - Federal Justice

2022-23 Annual Budget Revenues Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
Loan for Installment Purchases	\$0	\$270,000	\$270,000	\$270,000	\$0	\$0	\$0
Forfeiture Funds - Federal Justice	110,581	0	35,908	35,908	0	0	0
Restitution Payments	100	0	0	0	0	0	0
Subtotal Restricted Intergovernmental	110,681	270,000	305,908	305,908	0	0	0
Penalty & Interest Revenues							
Interest on Investments	2	25	25	25	25	25	25
Subtotal Penalty & Interest Revenues	2	25	25	25	25	25	25
Fund Balances Appropriated							
Fund Balance Appropriated	0	65,075	29,167	29,167	55,780	55,780	55,780
Fund Balance Unappropriated*	178,665	113,590	149,498	149,498	140,827	140,827	140,827
* Not included in totals							
Totals	110,684	335,100	335,100	335,100	55,805	55,805	55,805

Law Enforcement Forfeiture Fund - Federal Justice

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Departmental Supplies & Materials	41,286	25	25	25	25	25	25
Uniforms and Accessories	0	0	0	0	0	0	0
Information & Ammo Expense	0	0	0	0	0	0	0
Subtotal Operating and Maintenance	41,286	25	25	25	25	25	25
Capital Outlay							
Capital Outlay Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	270,000	270,000	270,000	0	0	0
Subtotal Capital Outlay	0	270,000	270,000	270,000	0	0	0
Special Appropriations							
Transfer to General Fund	32,315	5,000	5,000	5,000	0	0	0
Subtotal Special Appropriations	32,315	5,000	5,000	5,000	0	0	0
Installment Purchase							
Installment Purchase	0	60,075	60,075	60,075	55,780	55,780	55,780
Subtotal Installment Purchase	0	60,075	60,075	60,075	55,780	55,780	55,780
Totals	73,601	335,100	335,100	335,100	55,805	55,805	55,805

Law Enforcement Forfeiture Fund - Federal Justice

2022-23 Annual Budget Capital Outlay Detailed

Item	Remarks	Item or Project Cost
Installment Purchases		
Patrol Replacement Vehicles (5)	Two of Five Annual Payments	\$55,780
Subtotal Installment Purchases		55,780
* Item(s) is being paid for under installment purchase financing.		

Law Enforcement Forfeiture Fund - US Treasury

2022-23 Annual Budget Revenues Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
Forfeiture Funds - U.S. Treasurer	\$0	\$0	\$1,647	\$1,647	\$0	\$0	\$0
Subtotal Restricted Intergovernmental	0	0	1,647	1,647	0	0	0
Penalty & Interest Revenues							
Interest on Investments	0	25	25	25	25	25	25
Subtotal Penalty & Interest Revenues	0	25	25	25	25	25	25
Fund Balances Appropriated							
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	0	0	0	0	0	0	0
* Not included in totals							
Totals	0	25	1,672	1,672	25	25	25

Law Enforcement Forfeiture Fund - US Treasury

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Departmental Supplies & Materials	0	25	25	1,672	25	25	25
Subtotal Operating and Maintenance	0	25	25	1,672	25	25	25
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	0	25	25	1,672	25	25	25

Law Enforcement Forfeiture Fund - US Treasury

2022-23 Annual Budget Capital Outlay Detailed	
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Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0
<p>* Item(s) is being paid for under installment purchase financing.</p>		

Law Enforcement Forfeiture Fund - State/Local

2022-23 Annual Budget Revenues Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
Loan for Installment Purchases	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Forfeiture Funds - State/Local	0	0	0	0	0	0	0
State Unauthorized Substance Tax	31,948	0	9,367	9,367	0	0	0
Subtotal Restricted Intergovernmental	31,948	0	9,367	9,367	0	0	0
Penalty & Interest Revenues							
Interest on Investments	0	0	0	1	25	25	25
Subtotal Penalty & Interest Revenues	0	0	0	1	25	25	25
Fund Balances Appropriated							
Fund Balance Appropriated	25	40,025	30,658	40,025	20,000	20,000	20,000
Fund Balance Unappropriated*	51,948	11,923	21,290	25,234	45,260	45,260	45,260
* Not included in totals							
Totals	31,973	40,025	40,025	49,393	20,025	20,025	20,025

Law Enforcement Forfeiture Fund - State/Local

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Training	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Departmental Supplies & Materials	0	25	25	8,615	25	25	25
Ammo Expense	0	40,000	40,000	40,000	0	0	0
Information Expense	0	0	0	0	20,000	20,000	20,000
Transfer to General Fund - GHSP - Grant Match	0	0	0	0	0	0	0
Subtotal Operating	0	40,025	40,025	48,615	20,025	20,025	20,025
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Totals	0	40,025	40,025	48,615	20,025	20,025	20,025

Law Enforcement Forfeiture Fund - State and Local

2022-23 Annual Budget Capital Outlay Detailed	
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Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0
<p>* Item(s) is being paid for under installment purchase financing.</p>		

CONTRIBUTIONS FUND

CONTRIBUTIONS FUND

GOALS & OBJECTIVES FY 2022 – 2023

The Contributions Fund is comprised of a variety of projects/programs that are supported through private contributions and donations.

The Projects and Programs within this Fund serve to further enhance the quality of life for the Kernersville Community and impact our citizens by supporting programs such as the Police Day Camp; National Night Out; Explorer's Program; Protector Fund; Teddy Bear Program; Buckle Bear and the Dog Park.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Leverage funds for the benefit of the Agency and Community.

Contributions Fund							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Penalty & Interest Revenues							
Interest on Investments	\$0	\$25	\$25	\$25	\$25	\$25	\$25
Subtotal Penalty & Interest Revenues	0	25	25	25	25	25	25
Operating Grants and Contributions							
Contributions - Park Development	1,069	0	0	0	0	0	0
Contributions - Police Dept.	0	0	0	0	0	0	0
Contributions - Care for Kids	0	0	0	0	0	0	0
Contributions - Fire Department	1,075	0	0	1,075	0	0	0
Contributions - Earth Day	0	0	0	0	0	0	0
Contributions - Explorers Program	0	0	0	0	0	0	0
Contributions - Recreation Special Events	0	0	0	0	0	0	0
Contributions - Police Day Camp	2,725	11,000	11,000	11,000	11,000	11,000	11,000
Contributions - National Night Out	0	10,000	10,000	10,000	8,000	8,000	8,000
Contributions - Protector Program	0	125	125	125	125	125	125
Contributions - Teddy Bear	0	0	0	0	0	0	0
Contributions - Fire & Life Safety	1,247	1,000	1,000	1,247	1,000	1,000	1,000
Contributions - Shop with a Cop	2,300	5,000	5,000	5,000	5,000	5,000	5,000
Subtotal Operating Grants and Contributions	8,416	27,125	27,125	28,447	25,125	25,125	25,125
Interfund Transfers							
Transfer from General Fund - Police Contributions	0	0	0	0	0	0	0
Transfer from General Fund - Fire Contributions	0	0	0	0	0	0	0
Transfer from General Fund - Park Development	0	0	0	0	0	0	0
Subtotal Interfund Transfers	0	0	0	0	0	0	0
Fund Balances Appropriated							
Fund Balance Appropriated	5,041	0	2,224	2,224	0	0	0
Fund Balance Unappropriated*	90,394	90,394	90,394	90,394	79,294	79,294	79,294
* Not included in totals							
Totals	13,457	27,150	29,374	30,696	25,150	25,150	25,150

Contributions Fund							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Departmental Supplies & Materials	\$0	\$25	\$25	\$25	\$25	\$25	\$25
PD Shop with a Cop Program Expenses	4,842	5,000	7,224	7,224	5,000	5,000	5,000
National Night Out Program Expenses	0	10,000	10,000	10,000	8,000	8,000	8,000
PD Explorers Program Expenses	0	0	0	0	0	0	0
Police Day Camp Expenses	9,400	11,000	11,000	11,000	11,000	11,000	11,000
Protector Program Expenses	270	125	125	125	125	125	125
Care for Kids Program Expenses	0	0	0	0	0	0	0
Reserve - PD Projects	0	0	0	0	0	0	0
FD Explorer Program Expenses	0	0	0	0	0	0	0
Fire Life & Safety Expenses	890	1,000	1,000	1,000	1,000	1,000	1,000
Earth Day Program Expenses	0	0	0	0	0	0	0
Departmental Supplies - Park Development	0	0	0	0	0	0	0
Transfer to General Fund - Fire Department	3,500	0	0	0	0	0	0
Subtotal Operating and Maintenance	18,902	27,150	29,374	29,374	25,150	25,150	25,150
Capital Outlay							
Capital Outlay Buildings	0	0	0	0	0	0	0
Capital Outlay Equipment - Police	0	0	0	0	0	0	0
Capital Outlay Equipment - Recreation	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Totals	18,902	27,150	29,374	29,374	25,150	25,150	25,150

E-911 FUND

E-911 FUND

GOALS & OBJECTIVES FY 2022 – 2023

The primary purpose of the E-911 fund is to support E-911 call related efforts and activities. The E-911 Fund is supported through general fund revenues and a reimbursement process from Forsyth County, which was obtained thorough a formal agreement between the Town and Forsyth County. The expenditures within this fund include expenses that are allowable as defined by the NC 911 Board and state law. The primary goal of this fund is to process E-911 calls in the most efficient and effective manner possible.

E-911 Fund							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
Loan for Installment Purchases	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue from Telephone Company	0	0	0	0	0	0	0
Subtotal Restricted Intergovernmental	0	0	0	0	0	0	0
Penalty & Interest Revenues							
Interest on Investments	0	25	25	25	25	25	25
Subtotal Penalty & Interest Revenues	0	25	25	25	25	25	25
Functionally Related Revenues							
Revenue from Tower Rental	0	0	0	0	0	0	0
Subtotal Functionally Related Revenues	0	0	0	0	0	0	0
Operating Grants and Contributions							
Forsyth County Reimbursement E-911	22,042	11,642	11,642	11,642	0	0	0
Subtotal Operating Grants & Contributions	22,042	11,642	11,642	11,642	0	0	0
Interfund Transfers							
Transfer from General Fund	60,252	69,173	69,173	69,173	0	0	0
Subtotal Interfund Transfers	60,252	69,173	69,173	69,173	0	0	0
Fund Balances Appropriated							
Fund Balance Appropriated	0	0	0	0	80,815	80,815	80,815
Fund Balance Unappropriated*	106,220	106,220	106,220	106,220	42,232	42,232	42,232
* Not included in totals							
Totals	82,294	80,840	80,840	80,840	80,840	80,840	80,840

E-911 Fund							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone & Postage	8,733	8,820	8,820	8,820	8,820	8,820	8,820
Mapping & GIS Expense	0	0	0	0	0	0	0
Departmental Utilities	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Maintenance & Repair - Other Equip.	28,496	28,500	28,500	28,500	28,500	28,500	28,500
Departmental Supplies & Materials	0	1,520	1,520	1,520	1,520	1,520	1,520
Uniforms & Accessories	0	0	0	0	0	0	0
E-911 Equipment Lease	26,760	42,000	42,000	42,000	42,000	42,000	42,000
Subtotal Operating and Maintenance	63,988	80,840	80,840	80,840	80,840	80,840	80,840
Capital Outlay							
Capital Outlay General Improvements	0	0	0	0	0	0	0
Capital Outlay Equipment (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	0	0	0	0	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Totals	63,988	80,840	80,840	80,840	80,840	80,840	80,840

E-911 Fund		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0
* Item(s) is being paid for under installment purchase financing.		

SELF-INSURANCE FUND

WORKERS' COMPENSATION SELF-INSURANCE FUND

GOALS & OBJECTIVES FY 2022 – 2023

The mission of the Human Resources Department is to provide effective Human Resource, Safety, and Risk Management through creation, development and implementation of policies/programs, and services which contribute to the attainment of management and employee goals.

The Town established this self-insurance fund in Fiscal Year 2000-2001 to provide quality and cost effective medical care for employees with compensable workplace injuries. Utilizing this fund for Workers' Compensation administration ensures an overall savings to the Town and avoids the need to purchase insurance coverage with higher annual premiums. Ongoing training efforts and injury review, along with departmental focus on safety, enables the Town to minimize excessive cost against this fund.

Workers' Compensation Self-Insurance Fund

2022-23 Annual Budget Revenues Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Penalty & Interest Revenues							
Interest on Investments	\$306	\$300	\$300	\$300	\$100	\$100	\$100
Subtotal Penalty & Interest Revenues	306	300	300	300	100	100	100
Functionally Related Revenues							
Charges for Services	299,755	304,455	305,661	304,455	344,900	344,900	344,900
Subtotal Functionally Related Revenues	299,755	304,455	305,661	304,455	344,900	344,900	344,900
Fund Balances Appropriated							
Fund Balance Appropriated	775,000	0	350,000	350,000	0	0	0
Fund Balance Unappropriated*	212,387	212,387	212,387	212,387	0	0	0
* Not included in totals							
Totals	512,448	517,142	518,348	517,142	345,000	345,000	345,000

Workers' Compensation Self-Insurance Fund

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Workers' Compensation Claims/Services	\$651,600	\$225,000	\$575,000	\$575,000	\$230,000	\$230,000	\$230,000
Stop Loss Insurance	69,805	69,805	71,011	71,011	100,000	100,000	100,000
Subtotal Personnel	721,405	294,805	646,011	646,011	330,000	330,000	330,000
Operating and Maintenance							
Professional Services	9,950	9,950	9,950	9,950	15,000	15,000	15,000
Increase in Reserves	568,099	0	0	0	0	0	0
Subtotal Operating and Maintenance	578,049	9,950	9,950	9,950	15,000	15,000	15,000
Special Appropriations							
Increase in Reserves	0	0	0	0	0	0	0
Subtotal Special Appropriations	0	0	0	0	0	0	0
Totals	1,299,454	304,755	655,961	655,961	345,000	345,000	345,000

STORMWATER ENTERPRISE FUND

STORMWATER ENTERPRISE FUND

GOALS & OBJECTIVES FY 2022 – 2023

The Stormwater Division is responsible for the implementation of the NPDES Permit for the discharge of stormwater into the municipal separate storm sewer system located within the jurisdictional area of the Town of Kernersville. Additionally, the Division manages and coordinates the operations and maintenance of the stormwater infrastructure and municipal stormwater activities.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Create a ranking system, camera questionable pipes, and prioritize pipe repair from recent pipe condition inspections with the Streets Division.
2. Evaluate riparian buffers to insure compliance with regulations.
3. Inspect major outfalls within East Belews, Belews and Martin Mill Watersheds.
4. Complete Thomas Drake modifications to pipe and stream stabilization (Corjon Drainage area).
5. Complete Stream Restoration Reach 1A at Ivey Redmon.
6. Seek funding for Kerner Mill stream restoration next to Greenway.

Stormwater Enterprise Fund

2022-23 Annual Budget Revenues Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
Loan for Installment Purchases	\$0	\$84,000	\$84,000	\$84,000	\$0	\$0	\$0
NCDCCR Clean Water Trust Fund	0	0	0	0	400,000	400,000	400,000
Due from NCDEQ Grant	0	0	0	0	0	0	0
NC Division of Water Resource Grant	0	0	0	0	100,000	100,000	100,000
Subtotal Restricted Intergovernmental	0	84,000	84,000	84,000	500,000	500,000	500,000
Penalty & Interest Revenues							
Interest on Escrow	0	0	0	0	0	0	0
Interest on Investments	191	300	300	300	250	250	250
Interest and Penalties	4,243	5,800	5,800	5,800	3,000	3,000	3,000
Subtotal Penalty & Interest Revenues	4,434	6,100	6,100	6,100	3,250	3,250	3,250
Functionally Related Revenues							
Stormwater Fees	1,170,255	1,184,541	1,184,541	1,184,541	1,204,541	1,204,541	1,204,541
Watershed Fees	0	0	0	0	5,000	5,000	5,000
Subtotal Functionally Related Revenues	1,170,255	1,184,541	1,184,541	1,184,541	1,209,541	1,209,541	1,209,541
Interfund Transfers							
Transfer from General Fund - Stormwater Fees	232,605	213,724	213,724	213,724	237,937	237,937	237,937
Subtotal Interfund Transfers	232,605	213,724	213,724	213,724	237,937	237,937	237,937
Fund Balances Appropriated							
Fund Balance Appropriated	651,497	109,877	229,316	233,499	404,066	404,066	404,066
Fund Balance Unappropriated*	554,908	445,031	325,592	665,209	717,995	717,995	717,995
* Not included in totals							
Totals	2,058,791	1,598,242	1,717,681	1,721,864	2,354,794	2,354,794	2,354,794

Stormwater Enterprise Fund

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Regular	\$467,553	\$525,044	\$525,044	\$525,044	\$548,420	\$548,420	\$548,420
Salaries & Wages - Temp/PT	2,588	7,200	7,200	7,200	7,200	7,200	7,200
Salaries & Wages - Overtime	17,276	15,000	15,000	15,000	15,000	15,000	15,000
FICA Tax Expenses	35,926	41,891	41,891	41,891	43,682	43,682	43,682
Group Insurance Expenses	85,606	98,141	93,958	98,141	109,422	109,422	109,422
Retirees Insurance Expense	7,006	4,202	4,202	4,202	0	0	0
Retirement Expense - Regular	48,117	61,295	61,295	61,295	68,174	68,174	68,174
Employee Appreciation	385	350	350	350	385	385	385
Retirement Expense - 401K	9,481	10,801	10,801	10,801	11,269	11,269	11,269
Employee Training	1,595	3,850	3,850	3,850	4,975	4,975	4,975
Subtotal Personnel	675,534	767,774	763,591	767,774	808,527	808,527	808,527
Operating and Maintenance							
Professional Services	38,291	77,640	145,390	145,390	67,640	67,640	67,640
Stormwater Fees Expense	0	0	0	0	0	0	0
Telephone & Postage	4,497	6,100	6,100	6,100	6,100	6,100	6,100
Printing	1,813	7,100	7,100	7,100	7,100	7,100	7,100
Departmental Utilities	0	0	0	0	0	0	0
Travel	1	3,556	3,556	2,500	4,456	4,456	4,456
Maintenance Repair - Other Equipment	0	0	0	0	0	0	0
Maintenance Repair - Storm Drains	2,632	30,000	30,000	30,000	40,000	40,000	40,000
Software Maintenance Fees	0	0	0	0	0	0	0
Building and Equipment Rental	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Advertising	0	2,000	2,000	1,500	2,000	2,000	2,000
Office Supplies	140	2,000	2,000	1,800	2,000	2,000	2,000
Departmental Supplies & Materials	14,509	28,000	35,955	20,000	28,000	28,000	28,000
Departmental Supplies & Materials - Sanitation	9,545	15,000	20,400	20,400	15,000	15,000	15,000
Departmental Supplies & Materials - Streets	2,962	3,500	3,500	3,500	3,500	3,500	3,500
Street Supplies & Materials	9,907	10,000	10,000	10,000	10,000	10,000	10,000
Diesel Fuel - Central Maintenance	0	3,000	3,000	1,000	3,000	3,000	3,000
Parts & Accessories - Central Maintenance	3,050	5,000	5,000	3,500	5,000	5,000	5,000
Uniforms & Accessories	1,192	2,000	2,000	2,100	2,000	2,000	2,000
Equipment Lease Expense	0	2,500	2,500	1,000	2,500	2,500	2,500
(Continued on next page)							

Stormwater Enterprise Fund

2022-23 Annual Budget Expenditures Detailed

Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance (Cont'd)							
Contracted Services - Software	\$0	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500
Contracted Services	29,044	22,000	134,517	134,517	42,000	42,000	42,000
Contracted Services - Beeson Creek	0	0	0	0	605,000	605,000	605,000
Contracted Services - Bioretention (PS Building)	0	0	0	0	0	0	0
Contracted Services - Broken Saddle	448,423	305,117	235,117	39,375	305,117	305,117	305,117
Software License & Renewal	0	0	0	0	0	0	0
Dues and Subscriptions	8,024	9,438	9,438	9,438	9,588	9,588	9,588
Insurance and Bonds	32,565	38,547	38,547	38,547	43,156	43,156	43,156
Miscellaneous Expenses	1,298	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Operating and Maintenance	647,894	619,998	743,620	525,267	1,250,657	1,250,657	1,250,657
Capital Outlay							
Capital Outlay Equipment	186,621	0	0	0	193,000	193,000	193,000
Capital Outlay Equipment (I.P.)	0	84,000	84,000	84,000	0	0	0
Subtotal Capital Outlay	186,621	84,000	84,000	84,000	193,000	193,000	193,000
Installment Purchase							
Installment Purchase	162,026	126,470	126,470	126,470	102,610	102,610	102,610
Subtotal Installment Purchase	162,026	126,470	126,470	126,470	102,610	102,610	102,610
Full-Time Positions - 11							
Part-Time Positions - 0							
Totals	1,672,075	1,598,242	1,717,681	1,503,511	2,354,794	2,354,794	2,354,794

Public Services Department - Stormwater Division

**2022-23 Annual Budget
Capital Outlay Detailed**

Item	Remarks	Item or Project Cost
Installment Purchases		
Two (2) Utility Vehicles	Five of Five Annual Payments	\$15,950
One (1) Automated Yard Waste Truck	Five of Five Annual Payments	56,770
1/2 Ton Work Truck	Four of Five Annual Payments	6,900
All-Terrain Vehicle	Three of Five Annual Payments	5,630
One-Ton Dump Truck	Two of Five Annual Payments	17,360
Subtotal Installment Purchases		102,610
<p>* Item(s) is being paid for under installment purchase financing.</p>		

OCCUPANCY TAX FUND

OCCUPANCY TAX FUND

GOALS & OBJECTIVES FY 2022 – 2023

This fund was established to control the revenue generated by the tax charged on motel and motel rooms. The revenue generated by this user fee was established in three (3) separate local bills approved by the North Carolina General Assembly.

The revenue generated from the 1983 and 1989 legislation is restricted for expenditures of a Cultural, Recreational, or Economic Development purpose.

The revenue generated from the 1997 legislation is restricted as follows:

1. **Two Thirds (2/3) of the revenue must be expended to “Promote Travel and Tourism”. The legislature defined this as:**

Promote Travel and Tourism – To advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travelers to the area; the term includes administrative expenses incurred in engaging in these activities.

2. **One third (1/3) of the revenue must be expended for “Tourism-Related Expenditures.” The legislation defines this as:**

Tourism – Related Expenditures – Expenditures that, in the judgment of the entity making the expenditure, are designed to increase the use of lodging and meeting and convention facilities in the area by attracting tourists or business travelers to the area; the term includes tourism-related capital expenditures.

Goals and Objectives for Fiscal Year 2022 – 2023:

We will continue to disperse these funds to the agencies that promote tourism and economic development. Funding this year will be allocated to the Chamber of Commerce, Paul J. Ciener Botanical Gardens, Korner’s Folly, and the Parks and Recreation Department.

Occupancy Tax Fund	
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2022-23 Annual Budget Revenues Detailed	
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Other Taxes & Licenses							
Occupancy Tax Proceeds	\$124,427	\$92,450	\$92,450	\$92,450	\$97,450	\$92,450	\$92,450
Subtotal Other Taxes & Licenses	124,427	92,450	92,450	92,450	97,450	92,450	92,450
Penalty & Interest Revenues							
Interest Earned on Investments	6	50	50	50	50	50	50
Subtotal Penalty & Interest Revenues	6	50	50	50	50	50	50
Fund Balances Appropriated							
Fund Balance Appropriated	37,761	0	0	0	0	0	0
Fund Balance Unappropriated*	0	0	0	0	43,184	43,184	43,184
* Not included in totals							
Totals	162,194	92,500	92,500	92,500	97,500	92,500	92,500

	Occupancy Tax Fund	
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2022-23 Annual Budget Expenditures Detailed
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Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Special Appropriations							
Chamber of Commerce - Tourism	\$24,500	\$24,500	\$24,500	\$24,500	\$24,500	\$24,500	\$24,500
Korner's Folly Grant	40,000	40,000	40,000	40,000	40,000	40,000	40,000
PJC Botanical Gardens	25,000	25,000	25,000	25,000	30,000	25,000	25,000
Kernersville Little League	0	3,000	3,000	3,000	3,000	3,000	3,000
Transfer to GF - Recreation	29,511	0	0	0	0	0	0
Subtotal Special Appropriations	119,011	92,500	92,500	92,500	97,500	92,500	92,500
Totals	119,011	92,500	92,500	92,500	97,500	92,500	92,500

CAPITAL PROJECTS ORDINANCE FUNDS

CAPITAL PROJECT ORDINANCE FUND KERNER MILL CREEK GREENWAY

GOALS & OBJECTIVES FY 2022 – 2023

The Kerner Mill Greenway Capital Project Ordinance was created to fund the design and construction of Phase I of the Kerner Mill Greenway. This project was approved by the North Carolina Department of Transportation and a construction contract was awarded in January 2021. The construction consists of more than 6,200 linear feet of greenway including over 4,300 linear feet of 10-foot wide paved greenway, a pedestrian bridge, and over 1,800 linear feet of pedestrian boardwalk with an entrance drive and parking lot from Oakhurst Street.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Complete construction by the end of this fiscal year.

Kerner's Mill Creek Greenway - Capital Project Ordinance

2022-23 Annual Budget Revenues Detailed

Classification	Original Approved FY 11-12	Revised Life to Date FY 21-22	Actual Life to Date FY 21-22	Estimated Life to Date FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
Installment Purchase Loan Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NCDOT Grants	1,040,000	1,715,063	0	1,715,063	0	0	0
MPO Grants	0	0	0	0	0	0	0
Due from CCUC	250,000	380,000	165,810	380,000	0	0	0
Subtotal Restricted Intergovernmental	1,290,000	2,095,063	165,810	2,095,063	0	0	0
Penalty & Interest Revenues							
Interest on Investments	0	0	511	511	0	0	0
Subtotal Penalty & Interest Revenues	0	0	511	511	0	0	0
Operating Grants & Contributions							
Due from Private Developers	0	0	0	0	0	0	0
Subtotal Operating Grants & Contributions	0	0	0	0	0	0	0
Interfund Transfers							
Transfer from General Fund - Operations	338,806	982,190	925,190	982,190	0	0	0
Transfer from General Fund - Loan	0	1,885,063	1,885,063	1,885,063	0	0	0
Subtotal Interfund Transfers	338,806	2,867,253	2,810,253	2,867,253	0	0	0
Fund Balances Appropriated							
Fund Balance Appropriated	0	2,369,189	2,356,431	2,356,431	0	0	0
Fund Balance Unappropriated*	6,063	0	511	511	2,356,942	2,356,942	2,356,942
<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
* Not included in totals							
Totals	1,628,806	7,331,505	5,333,005	7,319,258	0	0	0

Kerner Mill Creek Greenway - Capital Project Ordinance

2022-23 Annual Budget Expenditures Detailed

Classification	Original Approved FY 11-12	Revised Life to Date FY 21-22	Actual Life to Date FY 21-22	Estimated Life to Date FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Professional Services	\$130,000	\$974,678	\$413,751	\$974,678	\$0	\$0	\$0
Printing	300	300	0	300	0	0	0
Advertising	600	600	0	600	0	0	0
Contracted Services	15,000	268,000	10,378	268,000	0	0	0
Subtotal Operating and Maintenance	145,900	1,243,578	424,129	1,243,578	0	0	0
Capital Outlay							
Land Acquisition	33,333	117,333	84,730	117,333	0	0	0
Capital Outlay Infrastructure	1,345,573	1,612,342	529,996	1,612,342	0	0	0
Subtotal Capital Outlay	1,378,906	1,729,675	614,726	1,729,675	0	0	0
Interfund Transfers							
Transfer to General Fund - Project Loan	0	1,885,063	0	1,885,063	0	0	0
Transfer to General Fund - Project Labor	104,000	104,000	104,000	104,000	0	0	0
Subtotal Interfund Transfers	104,000	1,989,063	104,000	1,989,063	0	0	0
<p>This page is for informational purposes only.</p> <p>It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
Totals	1,628,806	4,962,316	1,142,855	4,962,316	0	0	0

Kerner Mill Creek Greenway Capital Project Ordinance

2022-23 Annual Budget Capital Outlay Detailed	
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Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0
<p>* Item(s) is being paid for under installment purchase financing.</p>		

CAPITAL PROJECT ORDINANCE FUND RECREATION FACILITY

GOALS & OBJECTIVES FY 2022 – 2023

The Recreation Facility Capital Project Ordinance was created to fund the design and construction of the first ever Kernersville Recreation and Event Center. This facility is anticipated to be more than 53,000 square feet in size and house basketball courts, indoor walking track, multipurpose rooms, kitchen, fitness rooms, and additional community spaces and support spaces. The project site is located at the Ivey Redmon Sports Complex, and anticipated improvements include parking, walkways, and driveways. The construction manager at risk contract was awarded in June 2021.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Award the guaranteed maximum price contract to the construction manager at risk, and begin construction on the project.

Recreation Facility - Capital Project Ordinance

2022-23 Annual Budget Revenues Detailed	
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Classification	Original Approved FY 20-21	Revised Life to Date FY 21-22	Estimated Life to Date FY 21-22	Actual Life to Date FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
Installment Purchase Loan Proceeds	\$0	\$11,300,000	\$0	\$0	\$0	\$0	\$0
Subtotal Restricted Intergovernmental	0	11,300,000	0	0	0	0	0
Penalty & Interest Revenues							
Interest on Investments	0	0	107	107	0	0	0
Interest on Escrow	0	0	0	0	0	0	0
Subtotal Penalty & Interest Revenues	0	0	107	107	0	0	0
Interfund Transfers							
Transfer From Capital Reserve Fund	1,473,839	1,473,839	1,473,839	1,473,839	0	0	0
Transfer From ARPA Fund	0	0	0	0	0	0	0
Transfer From General Fund	0	4,273,861	4,273,861	0	0	0	0
Subtotal Interfund Transfers	1,473,839	5,747,700	5,747,700	1,473,839	0	0	0
Fund Balances Appropriated							
Fund Balance Appropriated	0	0	0	0	0	0	0
Fund Balance Unappropriated*	0	1,393,346	1,393,346	1,393,346			
<p>This page is for informational purposes only.</p> <p>It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
* Not included in totals							
Totals	1,473,839	17,047,700	5,747,807	1,473,946	0	0	0

Recreation Facility - Capital Project Ordinance

2022-23 Annual Budget Expenditures Detailed

Classification	Original Approved FY 20-21	Revised Life to Date FY 21-22	Estimated Life to Date FY 21-22	Actual Life to Date FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Operating and Maintenance							
Professional Services	\$700,000	\$700,000	\$805,089	\$243,633	\$0	\$0	\$0
Property Taxes	0	0	0	0	0	0	0
Departmental Supplies & Materials	0	0	0	0	0	0	0
Subtotal Operating and Maintenance	700,000	700,000	805,089	243,633	0	0	0
Installment Purchase							
Installment Purchase	0	0	0	0	0	0	0
Subtotal Installment Purchase	0	0	0	0	0	0	0
Capital Outlay							
Capital Outlay Land	0	0	0	0	0	0	0
Capital Outlay Land - Installment Purchase	0	0	0	0	0	0	0
Capital Outlay Buildings	773,839	773,839	773,839	0	0	0	0
Capital Outlay Buildings	0	3,225,823	3,225,823	0	0	0	0
Capital Outlay Buildings (I.P.)	0	0	0	0	0	0	0
Subtotal Capital Outlay	773,839	3,999,662	3,999,662	0	0	0	0
Interfund Transfers							
Transfer to General Fund - Project Loan	0	0	0	0	0	0	0
Subtotal Interfund Transfers	0	0	0	0	0	0	0
<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
Totals	1,473,839	4,699,662	4,804,751	243,633	0	0	0

Recreation Facility Capital Project Ordinance		
2022-23 Annual Budget Capital Outlay Detailed		
Item	Remarks	Item or Project Cost
Installment Purchases	One of Twenty-Five Annual Payments	\$0
Kernersville Recreation and Event Center		
Subtotal Installment Purchases		0
* Item(s) is being paid for under installment purchase financing.		

CAPITAL PROJECT ORDINANCE FUND AMERICAN RESCUE PLAN ACT (ARPA)

GOALS & OBJECTIVES FY 2022 – 2023

This Capital Project Ordinance Fund was created to receive and expend funds allocated by the Coronavirus State and Local Fiscal Recovery of H.R. 1319 American Rescue Plan Act of 2021 (ARPA). The Town of Kernersville has received the first tranche in the amount of \$3,929,539.49 of CSLFRF funds, and was approved by the Board of Aldermen in Ordinance No. O-2021-55 adopted on September 7, 2021. The total allocation is \$7,859,078.98, with the remainder to be distributed to the Town within 12 months.

Goals and Objectives for Fiscal Year 2022 – 2023:

1. Receive second and final tranche of ARPA funds.
2. Continue accounting for the funds in accordance with federal regulations.

American Rescue Plan Act (ARPA) - Capital Project Ordinance

2022-23 Annual Budget Revenues Detailed

Classification	Original Approved FY 21-22	Revised Life to Date FY 21-22	Estimated Life to Date FY 21-22	Actual Life to Date FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Restricted Intergovernmental Revenues							
NC PRO - ARPA Fund	\$0	\$3,929,539	\$3,929,539	\$3,929,539	\$0	\$0	\$0
Subtotal Restricted Intergovernmental	0	3,929,539	3,929,539	3,929,539	0	0	0
Penalty & Interest Revenues							
Interest on Investments	0	420	420	213	0	0	0
Subtotal Penalty & Interest Revenues	0	420	420	213	0	0	0
* Not included in totals	<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>						
Totals	0	3,929,959	3,929,959	3,929,753	0	0	0

American Rescue Plan Act (ARPA) - Capital Project Ordinance

2022-23 Annual Budget Expenditures Detailed

Classification	Original Approved FY 21-22	Revised Life to Date FY 21-22	Estimated Life to Date FY 21-22	Actual Life to Date FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Personnel & Professional							
Salaries & Wages - Administration	\$0	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0
Salaries & Wages - Comm Development Inspectio	0	150,000	150,000	150,000	0	0	0
Salaries & Wages - Finance	0	87,500	87,500	87,500	0	0	0
Salaries & Wages - Comm Development Planning	0	100,000	100,000	100,000	0	0	0
Salaries & Wages - Police	0	308,000	308,000	308,000	0	0	0
Salaries & Wages - Police (Sworn Officers)	0	1,192,000	1,192,000	1,192,000	0	0	0
Salaries & Wages - Fire Rescue	0	1,250,000	1,250,000	1,250,000	0	0	0
Salaries & Wages - Public Services Streets	0	200,000	200,000	200,000	0	0	0
Salaries & Wages - Public Services Sanitation	0	200,000	200,000	200,000	0	0	0
Salaries & Wages - Public Services Central Maint	0	200,000	200,000	200,000	0	0	0
Salaries & Wages - Parks & Recreation	0	27,739	27,739	27,739	0	0	0
FICA Tax Expenses	0	8,120	8,115	8,115	0	0	0
COVID Vaccine Incentive	0	106,600	106,600	106,600	0	0	0
Subtotal Operating and Maintenance	0	3,929,959	3,929,954	3,929,954	0	0	0
Interfund Transfers							
Transfer to General Fund	0	0	0	0	0	0	0
Subtotal Interfund Transfers	0	0	0	0	0	0	0
<p style="text-align: center;">This page is for informational purposes only. It reflects the total budget for a multi-year project. For the current or multi-year plan, ask for additional information.</p>							
Totals	0	3,929,959	3,929,954	3,929,954	0	0	0

American Rescue Plan Act (ARPA) Capital Project Ordinance

2022-23 Annual Budget Capital Outlay Detailed	
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Item	Remarks	Item or Project Cost
Installment Purchases		
Subtotal Installment Purchases		0

* Item(s) is being paid for under installment purchase financing.

CAPITAL RESERVE FUND

CAPITAL RESERVE FUND

GOALS & OBJECTIVES FY 2022 – 2023

The Capital Reserve Fund was established as a mechanism for accumulating funds for large projects that are important to the future of the Town. Funds that accumulate will be dedicated for specific projects such as future transportation projects and fire station land acquisition and construction. Most likely in the future, funds will be accumulated for other large projects as capital needs are identified.

Capital Reserve Fund revenues will primarily come from inter-fund transfers from the General Fund. As identified projects come to fruition, funds will be transferred from the Capital Reserve Fund to either the General Fund or specific capital project ordinance funds to cover project expenditures.

Capital Reserve Fund							
2022-23 Annual Budget Revenues Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Penalty & Interest Revenues							
Interest Earned on Investments	\$248	\$1,000	\$1,000	\$100	\$100	\$100	\$100
Subtotal Penalty & Interest Revenues	248	1,000	1,000	100	100	100	100
Interfund Transfers							
Transfer from General Fund	1,473,839	0	0	0	0	0	0
Transfer from General Fund - Transportation Project	0	0	0	0	0	0	0
Transfer from General Fund - Development Fee	0	0	0	0	0	0	0
Transfer from General Fund - Dev. Fee - Cedar Kn	0	0	0	0	0	0	0
Transfer from General Fund - Durham Street Project	0	0	0	0	0	0	0
Transfer from General Fund - Caleb's Creek Rec	16,516	0	25,510	25,510	0	0	0
Transfer from General Fund - Caleb's Creek Road	40,665	0	68,636	68,636	0	0	0
Transfer from General Fund - Caleb's Creek Sewer	81,331	0	129,324	129,324	0	0	0
Transfer from General Fund - PM Dev. Rec Fees	8,000	0	14,000	14,000	0	0	0
Transfer from Stormwater Fund - Group Insurance	0	0	0	0	0	0	0
Transfer from General Fund - OPEB Liability	50,000	50,000	50,000	50,000	200,000	200,000	200,000
Subtotal Interfund Transfers	1,670,351	50,000	287,470	287,470	200,000	200,000	200,000
Fund Balances Appropriated							
Fund Balance Appropriated	1,123,016	1,123,016	1,123,016	1,123,016	1,398,886	1,398,886	1,398,886
Fund Balance Unappropriated*	0	0	0	0	0	0	0
* Not included in totals							
Totals	2,793,615	1,174,016	1,411,486	1,410,586	1,598,986	1,598,986	1,598,986

Capital Reserve Fund							
2022-23 Annual Budget Expenditures Detailed							
Classification	Actual FY 20-21	Approved FY 21-22	Revised FY 21-22	Estimated FY 21-22	Dept'al Request FY 22-23	Manager Recom. FY 22-23	Board Approved FY 22-23
Capital Reserve Fund							
Reserved for Future Development Fee Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserved for Medical Loss Ratio Expense	0	1,632	1,632	1,632	1,632	1,632	1,632
Reserved for Future Group Insurance Expense	0	0	0	0	0	0	0
Reserved for Future OPEB	0	150,000	150,000	150,000	350,000	350,000	350,000
Reserved for Fire Department Projects	0	65,000	65,000	65,000	65,000	65,000	65,000
Reserved for Future PM Development Projects	0	72,250	86,250	86,250	86,250	86,250	86,250
Reserved for Future Project - Durham Street	0	0	0	0	0	0	0
Reserved for Future Project - Cedar Knolls Project	0	0	0	0	0	0	0
Reserved for Caleb's Creek Projects	0	0	0	0	0	0	0
Reserved for Caleb's Creek - Recreation Fees	0	109,521	135,031	135,031	135,031	135,031	135,031
Reserved for Caleb's Creek - Road Fees	0	228,793	285,829	285,829	285,829	285,829	285,829
Reserved for Caleb's Creek - Sewer Fees	0	545,820	675,144	675,144	675,144	675,144	675,144
Reserved for Transportation Projects	0	0	0	0	0	0	0
Reserved for Recreation Projects	0	0	0	0	0	0	0
Subtotal Capital Reserve	0	1,173,016	1,398,886	1,398,886	1,598,886	1,598,886	1,598,886
Special Appropriations							
Transfer to General Fund - Interest	2,318	1,000	1,000	100	100	100	100
Transfer to Recreation CPO Fund	1,473,839	0	0	0	0	0	0
Transfer to General Fund	0	0	11,600	11,600	0	0	0
Transfer to General Fund - S Main / Old Winston R	0	0	0	0	0	0	0
Transfer to General Fund - Cedar Knolls Project	0	0	0	0	0	0	0
Transfer to General Fund - Caleb's Creek	11,600	0	0	0	0	0	0
Transfer to General Fund - Transportation Projects	0	0	0	0	0	0	0
Subtotal Special Appropriations	1,487,757	1,000	12,600	11,700	100	100	100
Totals	1,487,757	1,174,016	1,411,486	1,410,586	1,598,986	1,598,986	1,598,986

SCHEDULE OF FEES AND CHARGES



Schedule of Fees

July 1, 2022

The Town Manager shall have the authority to set any fee not otherwise listed and shall have authority to make any interpretations of any fee listed on this schedule.

Administration, Finance, and All Departments

Agenda Sunshine List

Notice of Special Meetings (Fee set by State Law)	\$10.00 / Annually
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Auto License Tax

\$5.00 / Per Vehicle

CD

Per Burned Copy of CD	\$1.00 / Per Copy
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Checks

Returned	\$25.00 / Processing Fee
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Code of Ordinances

Supplement Service	\$50.00 / Annually
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Code of Ordinances

With Notebook	\$100.00 / Per Copy
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Documents, Reprints etc.

8.5" x 11 and 8.5" x 14" - Black & White	\$0.15 / Per Page
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8.5" x 11 and 8.5" x 14" - Color	\$0.25 / Per Page
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11" x 17" - Black & White	\$0.20 / Per Page
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11" x 17" - Color	\$0.30 / Per Page
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Handicapped Parking

Sign and Sticker	\$45.00 / Per Sign & Sticker
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Sign Only	\$35.00 / Per Sign
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Van Accessible Sign Only	\$20.00 / Per Sign
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Sticker for Fine Increase (Includes \$250 Sticker Only)	\$5.00 / Per Sticker
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Notary Service (Fee set by State Law)

\$5.00 / Per Notary

Peddling Sales Permit

6 month period	\$50.00 / Per Permit
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Recycling Fee

Includes magazines, junk mail, and pasteboard	\$52.00 / Annually
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Solid Waste Bill

\$10.00 / Per Late Fee

Street & Alley Closing

\$1,250.00 / Per Application

Taxi Franchise & Driver

Taxi Franchise Application Fee	\$50.00 / Per Application
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Taxi Franchise Renewal Fee	\$50.00 / Per Renewal
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Initial Driver Permit Fee	\$15.00 / Per Permit
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Renewal Fee	\$15.00 / Per Renewal
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Community Development Department Fees

Board of Adjustment Appeals

Initial Appeal	\$350.00 / Per Initial Appeal *
Rehearing Appeal	\$350.00 / Per Rehearing Appeal *
Variance	\$350.00 / Per Rehearing Appeal *

Communication Towers Permit

Consultant to Review Technical Portion of the Submittal	\$3,842.00 / Per Permit
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Community Development Subdivision Fees

Exempt - Subdivisions/Staff Approval	\$175.00 / Per Fee *
Final Plat - Major	\$225.00 / Per Fee *
Final Plat - Minor	\$200.00 / Per Fee *
Preliminary Subdivision	\$400.00 / Base Fee *
Preliminary Subdivision	\$38.00 / Per Lot
<i>Preliminary Subdivision - Single Family (Per Lot)</i>	\$30.00 / Per Lot *
<i>Preliminary Subdivision - Multi-Family (Per Unit)</i>	\$30.00 / Per Unit *
<i>Preliminary Subdivision - Non-Residential (Per Acre)</i>	\$25.00 / Per Acre
Preliminary Approval - Extension	\$200.00 / Per Fee *
<i>Preliminary Subdivision - Minor Staff Changes</i>	\$250.00 / Per Fee *

Copier Prints

36" x any length - Roll Feed (Per Foot)	\$2.00 / Per Foot *
18" x 24"	\$2.00 / Each *
24" x 36"	\$5.00 / Each *
Custom Map	\$25.00 / Each *

Plan Review

By Planning Board	\$650.00 / Per Review *
Public Plans	\$0.00 / No Fee
Staff Changes or Minor Changes to Approved Plans	\$250.00 / Per Review *

Postage & Mailing Charges

	\$8.00 / Per Charge
Includes Adjacent Property Owner Letters	\$12.00 / Each
Public Hearing Re-Advertising	\$304.00 / Each
Sign Posting (Per 1st Sign)	\$0.00 / Each
Sign Posting (Per Sign After 1st Sign)	\$65.00 / Each

Community Development Department Fees

Rezoning Fees

General Use District Rezoning	\$900.00 / Per Fee *
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Single Phase Conditional Use District Rezoning:

for Residential Single Family

Less than 1.5 acres	\$650.00 / Per Fee *
Greater than 1.5 acres	\$1,300.00 / Per Fee *
Greater than 5 acres or with Road Improvements/Dedication	\$1,950.00 / Per Fee *

for Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts

Less than 1.5 acres	\$1,400.00 / Per Fee *
Greater than 1.5 acres	\$1,725.00 / Per Fee *
Greater than 1.5 acres, High Density Watershed	\$2,050.00 / Per Fee *
Greater than 1.5 acres with Road Improvements/Dedication Reviews	\$2,050.00 / Per Fee *

Two Phase Conditional Use District Rezoning:

Initial Request	\$1,000.00 / Per Fee *
II Phase Submittal: Final Development Plan Review	\$900.00 / Per Fee *
II Phase Submittal: Final Development Plan Review - High Density	\$1,650.00 / Per Fee *

*****Rezoning Submittal includes the cost of review of first civil construction document submittal and two revisions. Each additional submittal for review will charged \$250.***

Special Use Permits

Issued by Board of Adjustment:

Non-Residential	\$650.00 / Per Permit *
Residential	\$275.00 / Per Permit *
High Density Project	\$975.00 / Per Permit *

Issued by the Board of Aldermen:

Less than 1.5 acres	\$1,300.00 / Per Permit *
Greater than 1.5 acres	\$1,600.00 / Per Permit *
High Density Project	\$1,600.00 / Per Permit *
Road Improvement/Dedication of ROW	\$2,000.00 / Per Permit *

Vested Rights

Existing Development Application	\$650.00 / Per Review *
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Community Development Department Fees

Engineering Civil Plan Review - includes initial submittal and two revisions

Less than 1 Acre	\$150.00 / Per Review
Between 1 and 5 Acres	\$300.00 / Per Review
Between 1 and 5 Acres (Without Infrastructure)	\$150.00 / Per Review
Greater than 5 Acres	\$500.00 +\$50/acre
3rd (OR 4th) review and each review thereafter incl. plan modification review	\$100.00 / Per Review
External Review of Infrastructure Plans or Traffic Impact Analysis (TIA)	To be Paid in Full by the Entity Submitting the Plans and/or the TIA

Infrastructure Inspection Fee

New or Improved Public Street - incl. Storm Drainage and Sidewalk	\$1.00/ft \$250.00 Minimum
Fire Lane	\$1.00/ft \$250.00 Minimum
Public Sidewalk	\$50.00
<i>(When not associated with New or Improved Public Street Inspection)</i>	

Watershed & Stormwater Permits

High Density Watershed Permit:

Residential and SFR Subdivision	\$1,100.00 +\$ 100/per SCM
Industrial, Commercial, MH and MFR Districts	
<i>Less than 1 Acre</i>	\$500.00 +\$ 100/per SCM
<i>Between 1 and 5 Acres</i>	\$750.00 +\$ 100/per SCM
<i>Greater than 5 Acres</i>	\$950.00 +\$ 100/per SCM
Common Development - Without Stormwater Control Measures Review	\$100.00 / Per Permit
Revised Watershed/Stormwater Permit	Half the Cost of Initial Fee

Low Density Watershed Permit:

Single Family Residential Lot	\$50.00 / Per Permit
<i>Less than 5 Acres</i>	\$100.00 / Per Permit
<i>5 or more Acres</i>	
Industrial, Commercial, Subdivision MH and MFR Districts	\$100.00 / Per Permit
<i>Less than 5 Acres</i>	\$125.00 / Per Permit
<i>5 or more Acres</i>	\$150.00 / Per Permit
No Practical Alternatives Determination (Randleman Lake, Jordan Lake & Lower Abbott Watersheds)	
Revised Watershed/Stormwater Permit	Half the Cost of Initial Fee

Community Development Department Fees

Zoning Fees

Basic Zoning Permit	\$60.00 / Per Permit
<i>Includes swimming pools, residential additions, single family residential reviews, accessory building reviews, zoning permits (without required inspection - a change of use permit requires additional building inspection), home occupation reviews, zoning letters, DMV and ABC letters)</i>	
Change of Use - each permit	\$90.00 / Per Permit
After-the-Fact Permit Fee - each	\$120.00 / Each

Sign Fees

Basic Sign Permit (non illuminated ground, wall, projecting, or panel change-o	\$60.00 / First Sign Only
Illuminated Sign Permit	\$120.00 / First Sign Only
Each Additional Sign	\$10.00 / Each Additional
Off Premise Sign Review	\$440.00 Each
After-the-Fact Permit Fee	\$120.00 Each

Community Development Department - Building Inspection Fees	
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Single-Family Construction, Attached and Detached	Building	Electrical	Mechanical	Plumbing
New Construction and Additions (sq. ft.)	0.200	0.140	0.140	0.140
Interior Renovations	\$87.00	\$87.00	\$87.00	\$87.00

***All new residential construction subject to \$10 Homeowner Recovery Fee**

New Apartments	Building	Electrical	Mechanical	Plumbing
Apt. 1st unit	\$260.00 *	\$128.00	\$128.00	\$128.00
Each additional unit	\$87.00 *	\$87.00 *	\$87.00 *	\$87.00 *

New Commercial, Industrial, Institutional	Building	Electrical	Mechanical	Plumbing
Minimum Fee for all uses	\$400.00	\$200.00	\$200.00	\$200.00
Assembly, Educational, Institutional (sq. ft.)				
1st 10,000 sq. ft. (per 1,000 sq. ft.)	0.42	0.09	0.09	0.09
2nd 10,000 sq. ft. (per 1,000 sq. ft.)	0.16	0.06	0.06	0.06
20,001+ sq. ft. (per 1,000 sq. ft.)	0.11	0.05	0.05	0.05
Business, Mercantile (sq. ft.)				
1st 10,000 sq. ft. (per 1,000 sq. ft.)	0.39	0.10	0.10	0.10
2nd 10,000 sq. ft. (per 1,000 sq. ft.)	0.14	0.07	0.07	0.07
20,001+ sq. ft. (per 1,000 sq. ft.)	0.04	0.018	0.018	0.018
Factory, Industrial (sq. ft.)				
1st 10,000 sq. ft. (per 1,000 sq. ft.)	0.25	0.07	0.06	0.06
2nd 10,000 sq. ft. (per 1,000 sq. ft.)	0.07	0.04	0.04	0.04
20,001+ sq. ft. (per 1,000 sq. ft.)	0.04	0.03	0.02	0.02
Hazardous (sq. ft.)				
1st 10,000 sq. ft. (per 1,000 sq. ft.)	0.30	0.08	0.06	0.06
2nd 10,000 sq. ft. (per 1,000 sq. ft.)	0.15	0.06	0.06	0.06
20,001+ sq. ft. (per 1,000 sq. ft.)	0.14	0.04	0.04	0.04
Storage (sq.ft.)				
1st 10,000 sq. ft. (per 1,000 sq. ft.)	0.35	0.06	0.06	0.06
10,000+ sq. ft. (per 1,000 sq. ft.)	0.03	0.02	0.02	0.02

Community Development Department - Building Inspection Fees	
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Building Fees	Fee
Basic Building Permit ¹	\$87.00
Accessory Structure Permit ² (plus \$87 per P, M, E trade)	\$144.00
Mobile Home-Single Wide (includes P,M,E)	\$262.00
Mobile Home-Double/Triple Wide (includes P,M,E)	\$349.00
Modular Homes and House Relocations (plus \$87 per P, M, E trade)	\$262.00
Swimming Pool- Above Ground (does not include electrical)	\$90.00 *
Swimming Pool- In-Ground (does not include electrical)	\$150.00 *
Cell Tower- New	\$348.00
Cell Tower- Equipment Additions or Upgrades	\$174.00
Daycare/Group Homes	\$144.00
Solar Panels- Up to 24 panels (does not include electrical)	\$100.00 *
Each Additional Panel	\$10.00
Foundation Only Permit	25% of total
Demolition Permit	\$87.00 *
Reinspection ⁹	\$50.00
Expired permit renewal	Full Cost
Work prior to permit issuance	Double Fee
Stop Work Order	\$280.00

Plumbing Fees

Basic Plumbing Permit ³	\$87.00
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Mechanical Fees

Basic Mechanical Permit ⁴	\$87.00
Mechanical Unit Change Out- 1st unit	\$87.00
Mechanical Unit Change Out- each additional unit	\$50.00
Refrigeration System- 1st unit	\$87.00
Refrigeration System-each additional system	\$50.00
Generators-Residential (does not include electrical)	\$100.00 *
Exhaust System- 0-3,000 CFM	\$175.00
Exhaust System- 3,001-5,000 CFM	\$210.00
Exhaust System- 5,001 +	\$696.00

Community Development Department - Building Inspection Fees

Electrical Fees

Basic Electrical Permit ⁵	\$87.00
Commercial service change, relocation, reconnect	\$155.00
Generators-Residential (does not include mechanical)	\$90.00 *
Solar Panel (does not include building)	\$100.00 *
Swimming pools, above ground	\$87.00
Swimming pools, inground	\$87.00
Temporary Power	\$87.00

Zoning Fees

Basic Zoning Permit ⁶	\$57.00
Zoning Permit-Change of Use	\$87.00
Zoning Permit- Late Fee	\$114.00

Sign Fees

Basic Sign Permit ⁷ -1st sign	\$57.00
Lighted Sign Permit- 1st sign	\$144.00
Each additional sign	\$10.00
Off-premise sign review	\$436.00
Sign Permit- Late Fee	\$114.00

1- Non-area based permits, commercial re-roof, construction trailers, marquees, canopies, fixed awnings.

2- Carports, patio covers, screened porch, decks, docks, open porches, workshops, storage buildings, pump houses 575 sf and below.

3-Water heater replacement (gas, electric, tankless), grease traps, pumps, sump pumps, sewer lines, replacement fixtures, misc.

4- Replacement of the following (electrical included): furnace, boiler, air handler, duct heater, ductwork, fireplace, woodstove, conversion burner, automatic flue damper, swimming pool heater, misc. Basic permit also covers hood and duct systems and spray booths.

5- Lighted signs, cell tower-co locate, low voltage, residential service change/relocation/reconnect, service pole with disconnect and meter base.

6- Swimming pools, residential additions, single family residential reviews, accessory building reviews, zoning permits (without required inspection, change of use permits require additional building inspection), home occupation reviews, zoning letters, DMV and ABC letters.

7- Non-lighted ground, wall, projecting, or panel change-outs.

8- Industrial, Commercial, Multifamily, PRD, Manufactured Housing Districts.

9- Each inspection type per permit will be granted one fail. If a second fail occurs, a \$50 reinspection fee will be charged.

Commercial Plan Review Fees

Nonresidential Under 4,000 sq. ft	\$100.00 *
Nonresidential 4,001 - 15,000 sq. ft	\$125.00 *
Nonresidential 15,001 - 40,000 sq. ft.	\$125.00 *
Nonresidential 40,001 sq. ft. and greater	\$200.00 *

Community Development Department - Building Inspection Fees

Commercial Construction Permit Add-Ons (only if applicable to project)

Driveway Permit	\$55.00
Fireplace	\$87.00
Site Plumbing	\$87.00
Hood	\$87.00
Refrigeration	\$87.00
Low Voltage	\$87.00
Construction Trailer	\$87.00 *
Temp Power	\$87.00 *
Zoning Review, less than 10,000 sf	\$100.00
<i>(applicable to all new structures & additions)</i>	\$200.00
Zoning Review, 10,000-20,000 sf	\$300.00
<i>(applicable to all new structures & additions)</i>	Half cost of new
Zoning Review, greater than 20,000 sf	\$50 + (square feet x 0.03)
<i>(applicable to all new structures & additions)</i>	
Zoning Reviews for upfits	
Fire Department	
<i>(applicable to all new structures, additions, and upfits)</i>	

Residential Construction Permit Add-Ons (only if applicable to project)

Driveway Permit	\$45.00
Fireplace	\$87.00
Temp Power	\$87.00
Zoning Review	\$57.00
<i>(applicable to all new residential projects)</i>	
NC Homeowner Recovery Fee	\$10.00

Community Development Department - Building Inspection Fees

Green Building Permits

Geothermal Heat Pumps - Existing Structures

<i>Mechanical Fee</i>	50% Rebate / \$25 value
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<i>Electrical Fee</i>	50% Rebate / \$25 value
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Gray/Rain Water Collection for Flushing Fixtures - Existing Structures

<i>Plumbing Fee</i>	50% Rebate / \$40 value
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Green Building Rebates

Regular fees must be paid in full at time of plan review or permit issuance.

Fee rebates will be refunded upon project completion and certification by a third party inspection agency.

ICC/NAHB National Green Building Standard Certification

<i>New Structures</i>	25% Rebate of Blanket Permit Fee (Not to exceed \$500)
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NAHB Model Green Building Home Guideline Certification

<i>New Structures</i>	25% Rebate of Blanket Permit Fee (Not to exceed \$500)
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NC Healthy Built Home Certification

<i>New Structures</i>	25% Rebate of Blanket Permit Fee (Not to exceed \$500)
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Photovoltaic Energy Systems - Existing Structures

<i>Electrical Fee</i>	50% Rebate / \$40 value
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<i>Building Fee</i>	50% Rebate / \$40 value
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Solar Hot Water Heating - Existing Structures

<i>Electrical Fee</i>	50% Rebate / \$25 value
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<i>Plumbing Fee</i>	50% Rebate / \$25 value
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<i>Building Fee</i>	50% Rebate / \$40 value
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USEPA Energy Star Certification

<i>New Structures</i>	25% Rebate of Blanket Permit Fee (Not to exceed \$500)
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Community Development Department - Building Inspection Fees	
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Caleb's Creek Development Fees

Recreational Land Fee	\$389.74
Road Development Fee - SF Detached	\$974.36 / Per Unit
Road Development Fee - Multifamily	\$658.66 / Per Unit
Road Dev Fee - Non-Res 3A, 3B 4	\$4,526.86 / Per 1,000 Square Feet
Road Dev Fee - Non-Res 5, 6A-6F	\$1,293.94 / Per 1,000 Square Feet
Road Dev Fee - Convenience Store w/pumps	\$8,995.27 / Per Pump
Road Dev Fee - Church	\$481.34 / Per Square Foot
Road Dev Fee - Rec Outdoor Field Complex	\$1,905.84 / Per Acre
Sewer Access Fee - Residential	\$1,948.72
Sewer Access Fee - Commercial	\$0.58 / Per Square Foot
Sewer Access Fee - Recreation Service	\$1,315.27 / Per Acre

Welden Development Fees

[illegible]

Fire Rescue Department Fees

General Fire Fees

Absorbent - Hydrocarbon	\$30.00 / Per Bag
Cars/Pickup	\$50.00 / Per Hour
Engine/Ladder	\$100.00 / Per Hour
Fire Extinguisher	\$30.00 / Per 20#
Foam	Actual cost + 20%
Squad/Brush Units	\$100.00 / Per Hour
Stand By Firefighters	
<i>When Required by Fire Official or Requested by Occupancy</i>	\$25.00 / Per Hour / Per Firefighter
Stand By Fire Supervisor	
<i>When Required by Fire Official or Requested by Occupancy</i>	\$35.00 / Per Hour / Per Supervisor
<i>(Required for 3 or More Firefighters)</i>	

Training Facility

Smoke Fluid	\$25.00 / Per Gallon
Supplies	Actual cost + 20%*
<i>(Straw (Per Bale), Pallets, OSB, 2x4's, Sheetrock, forcible entry dowels)</i>	
Training Facility Instructor	\$30.00 / Per Hour
<i>1 Department Instructor Required for Live Fire Training up to 4 hours</i>	
<i>More than 4 Hours, 2 Department Instructors Required</i>	
Training Facility Use Fee	
<i>For Use Up to 4 Hours</i>	\$50.00 / Per Fee
<i>For Use Over 4 Hours (Per Day)</i>	\$100.00* / Per Fee

Fire Inspection Fees

1st Inspection Fee	
<i>Annual, Initial, Primary, First Complaint, or Request Inspection</i>	\$0.00 / No Fee
2nd Inspection Fee	
<i>Notice of Compliance Issued</i>	\$0.00 / No Fee
3rd Inspection Fee	
<i>Inspection Fee + Fines</i>	\$50.00 / Fee + Fines
<i>Fined \$100 for Each Outstanding Fire Code Violation</i>	
4th Inspection Fee	
<i>Inspection Fee + Fines</i>	\$100.00 / Fee + Fines
<i>Fined \$200 for Each Outstanding Fire Code Violation</i>	
5th Inspection Fee	
<i>Inspection Fee + Fines</i>	\$150.00 / Fee + Fines
<i>Fined \$300 for Each Outstanding Fire Code Violation PLUS Court Costs</i>	

Fire Rescue Department Fees	
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Fire Prevention Fees

ABC Permit Inspection Fee	\$100.00 / Per Inspection Fee
All Other Permits Fee	\$100.00 / Per Inspection Fee
<i>Required by the Fire Prevention Code</i>	
Amusement Buildings Fee	\$125.00 / Per Inspection Fee
<i>(Haunted Houses, etc.)</i>	
Any Other Function Requiring Fire Prevention Inspection and Approval	\$50.00 / Per Fee
<i>Not Previously Listed</i>	
Blasting Operations Permit Fee	\$120.00 / Per Inspection Fee
Bon Fire Permit Fee	\$20.00
Certificate of Occupancy Fee	
<i>Re-Inspection</i>	\$50.00 / Per Inspection Fee
Copies of Fire Report	
<i>First Copy</i>	\$0.00 / No Fee
<i>Additional Copies After First</i>	\$0.25 / Per Page
Day Care Inspection Fee	\$50.00 / Per Fee
Fire Lane Violation Fee	\$50.00 / Per Fee
Fireworks Display Fees	
<i>Public Display Fee</i>	\$125.00 / Per Fee
<i>Fire Department Standby Fee</i>	\$100.00 / Per Fee
Foster Homes, Charitable, Non-Profit Governmental	\$0.00 / Exempt
General Fire Code Violation Fine	\$100.00 / Per Fee
Hazardous Material Spills / Fires	
<i>Per Hour Per Apparatus Plus Actual Cost + 20%</i>	\$100.00 / Per Hour / Per Apparatus PLUS
Keyholder Failure to Respond	\$100.00 / Per Fee
Plans Review	
<i>Plus .03 Per sq. ft.</i>	\$50.00 / Per Review PLUS
Removal of Stop Work Order	\$300.00 / Per Fee
State License Inspection Fee	\$50.00 / Per Fee
Tank Installation, Abandonment or Removal	\$150.00 / Per Tank
<i>Each Additional Tank</i>	\$50.00 / Each Additional Tank
Upfit Review	
<i>Plus .03 Per sq. ft.</i>	\$50.00 / Per Review PLUS
Working Without Permit	\$100.00 / Fine PLUS Double Permit Fee

Police Department Fees

Finger Print Charges

General Finger Prints	\$10.00 / Per Card
State Finger Prints	\$38.00 / Per Processing Fee

Public Records Research

Special Note: Requests for research of public records such as accident statistical data and summary reports on specific locations will be complied at the cost of 15 cents per copy made plus a special service fee of \$15 per hour for the time involved compiling and researching the request. These requests require extensive use of technology resources and clerical assistance to complete.

Range Fees

Range Instructor	\$30.00 / Per Hour
Range Use Fee	\$50.00 / For Use Up to 4 Hours
Range Use Fee	\$100.00 / For Use Over 4 Hours

Police In-Camera Video System

Video Copy, Research and Copy	\$5.00 / Per Video Retrieval & Copies of Other Recordings
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Parking Fines

30-Day Late Fee for Non-Payment	\$30.00 / Per Late Fee
<i>Assessment of a \$30 late fee for all unpaid parking fines after 30 days</i>	
All Other Parking Violations	\$5.00 / Per Fine
Fire Lane Violation	\$50.00 / Per Fine
Oversized Vehicle Parking in Violation of CO 9-186	\$50.00 / Per Fine
<i>Violation of Certain Vehicles to Be Parked only for loading and unloading</i>	

Precious Metals Dealers Permit Fees

Annual Renewal Permit for Employee	\$3.00 / Per Permit
Dealers and Special Occasion Permits	\$180.00 / Per Permit
<i>Fee Includes State Finger Print Processing Fee</i>	
Employee Permits	\$10.00 / Per Permit

Public Services Department - Sanitation Division Fees

Cardboard Recycling Collection Fees

Bi-Monthly	\$20.00 / Per Month
Container Lease - 6 & 8 yard	\$10.00 / Per Month
Once per Week Service	\$35.00 / Per Week

Commercial Sanitation Collection Fees

One (1) 95-Gallon Comingle Recycle Roll Out	\$10.00 / Per Roll Out
One (1) 95-Gallon Roll Out Container (Small Business)	\$40.00 / Per Roll Out
One (1) Refuse Dumpster - 2 yard	\$70.00 / Per Dumpster
One (1) Refuse Dumpster - 2 yard - Every Other Week	\$49.00 / Per Dumpster
One (1) Refuse Dumpster - 4 yard	\$70.00 / Per Dumpster
One (1) Refuse Dumpster - 4 yard - Every Other Week	\$49.00 / Per Dumpster
One (1) Refuse Dumpster - 6 yard	\$80.00 / Per Dumpster
One (1) Refuse Dumpster - 6 yard - Every Other Week	\$56.00 / Per Dumpster
One (1) Refuse Dumpster - 8 yard	\$92.00 / Per Dumpster
One (1) Refuse Dumpster - 8 yard - Every Other Week	\$62.00 / Per Dumpster
<i>Collection: Fees Applicable to those non-residential establishments, restaurants, apartments and mobile home parks which contract solely with the Town of Kernersville for collection of solid waste. Fees are for once per week collection. Additional weekly collections shall be charged in even multiples.</i>	
Each Additional 95-Gallon Roll Out - Up to Three (3) Per Small Business	\$20.00 / Per Extra Roll Out
Request for One (1) Time Use of Refuse Dumpster	\$70.00 / 48-Hour Period
Includes Drop Off & Pick Up	

Set Truck Service

One (1) Time Per Week	\$30.00 / Per Month
Two (2) Times Per Week	\$60.00 / Per Month
Three (3) Times Per Week	\$90.00 / Per Month
Special One Time Collection of One (1) Refuse Dumpster	\$45.00 / Each Pick Up / Special Arrangement

Condominium / Townhouse Collection

One (1) Time Per Week Collection	
95-Gallon Roll Out	\$0.00 / No Fee / Per Month
One (1) Refuse Dumpster (2, 4, 6, 8 Yard)	\$0.00 / No Fee / Per Month
Refuse Dumpster Lease	
One (1) Refuse Dumpster - 4 yard	\$22.00 / Per Month
One (1) Refuse Dumpster - 6 yard	\$22.00 / Per Month
One (1) Refuse Dumpster - 8 yard	\$27.00 / Per Month

Public Services Department - Sanitation Division Fees	
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Residential Sanitation Collection

One (1) Time Per Week Collection - First Yard Cart	\$0.00 / No Fee / Annually
Additional Refuse Cart Collection	\$60.00 / Annually
Knuckle Boom Truck Service	
<i>First Load</i>	\$0.00 / No Fee
<i>Each Additional Half Load</i>	\$80.00 / Per Load *
Purchase Price For Extra Refuse Carts and Replacements	\$60.00 / Per Refuse Cart
Purchase Price For Extra Yard Carts and Replacements	\$60.00 / Per Yard Cart

Public Services Department - Stormwater Division

Common Law Vesting

Application Fee	\$1,000.00 / Per Application
Vested Rights Established - Watershed Permit	\$100.00 / Per Permit

Copy of Watershed Map

\$10.00 / Per Map

Copy of Watershed Ordinance

\$15.00 / Includes Map

High Density Watershed Permit Review by Watershed Administrator

Residential and Multiple Users - Any Size Parcel	\$1,100.00 / Per Permit
Residential and Multiple Users - Without Pond	\$65.00 / Per Permit
Industrial, Commercial, MH and MF Districts	
<i>Less than 1 Acre</i>	\$500.00 / Per Permit
<i>Between 1 and 5 Acres</i>	\$750.00 / Per Permit
<i>Greater than 5 Acres</i>	\$950.00 / Per Permit

Low Density Watershed Permit Review by Watershed Administrator

Accessory Building	\$0.00 / No Fee
Residential	
<i>Less than 5 Acres</i>	\$50.00 / Per Permit
<i>5 or more Acres</i>	\$100.00 / Per Permit
Industrial, Commercial, MH and MF Districts	
<i>Less than 5 Acres</i>	\$100.00 / Per Permit
<i>5 or more Acres</i>	\$125.00 / Per Permit

Watershed Protection

Fees and Violations for Chapter C, Article III:	
3-1.15 Criminal Penalties - Any Violation of this Ordinance is a Misdemeanor and \$500/Day.	\$500.00 / Per Day PLUS Criminal Penalties
3-1.16 Civil Penalties & Remedies - Any Violation of this Ordinance is a Civil Penalty of \$1000/Day.	\$1,000.00 / Per Day / Civil Penalties

Public Services Department - Stormwater Division

Stormwater Runoff

Fees and Violations for Chapter C, Article IV:

4-2.4 B 1. Illicit Connections

a. Civil Penalty of \$200 Per Violation Per Day \$200.00 / Per Violation

b. Reconnected Connection: Civil Penalty of \$5000 & Increases 25% of the Previous Penalty Amount for Every Subsequent Illicit Connection by the Same Person. \$5,000.00 / Per Violation

4-2.4 B 2. Improper disposal

a. improper disposal process wastewater: civil penalty of \$5000 \$5,000.00 / Per Violation

b. Improper Disposal Substance Purchased at a Bulk Sales Location has an Adverse Affect on Water Quality: Civil Penalty of \$5000 \$5,000.00 / Per Violation

c. Improper Disposal Household Products: Civil Penalty of \$500 \$500.00 / Per Violation

d. Improper Disposal Yard Waste: Civil Penalty of \$500; Repeat Violators Increase Penalty 25% for Each Instance (In Addition to Clean-Up and Abatement) \$200.00 / Per Violation

4-2.5 F. Criminal penalties - Any Violation of this Chapter is a Misdemeanor and a Fine up to \$500.00/Violation. \$500.00 / Per Violation

Note: Any Violation that Occurs Inside a Designated Water-Supply Watershed Area: Increase Penalty 25%.

Failure to Report: Increase Penalty 25%

Jordan Watershed

Fees and Violations for Chapter C, Article V: Riparian Buffer Protection:

5-1.10 B. Civil penalty: Any Violation of this Ordinance \$10,000/day; If Continuous, up to \$25,000/day \$10,000.00 / Per Violation

5-1.10 C. Criminal penalty:

1. Negligent Violation is a Class 2 Misdemeanor, up to \$15,000/day, \$200,000 max for 30 days \$15,000.00 / Per Violation

2. Knowingly or Willingly Violates Ordinance is a Class I Felony up to \$100,000/day, \$500,000 max for 30 days \$100,000.00 / Per Violation

3. Knowingly Violates Ordinance is a Class C Felony up to \$250,000/day, \$1,000,000 max for 30 days \$250,000.00 / Per Violation

Public Services Department - Stormwater Division

Lower Abbotts Creek Watershed

Fees and Violations for Chapter C, Article VI: Riparian Buffer Protection:

6-1.10 B. Civil penalty: Any violation of this ordinance \$10,000/day; If Continuous, up to \$25,000/day	\$10,000.00 / Per Violation
6-1.10 C. Criminal penalty:	
1. Negligent Violation is a Class 2 Misdemeanor, up to \$15,000/day, \$200,000 max for 30 days	\$15,000.00 / Per Violation
2. Knowingly or Willingly Violates Ordinance is a Class I Felony up to \$100,000/day, \$500,000 max for 30 days	\$100,000.00 / Per Violation
3. Knowingly Violates Ordinance is a Class C Felony up to \$250,000/day, \$1,000,000 max for 30 days	\$250,000.00 / Per Violation

Randleman Lake Watershed

Fees and Violations for Chapter C, Article VI: Riparian Buffer Protection:

7-1.10 B. Civil penalty: Any violation of this ordinance \$10,000/day; If Continuous, up to \$25,000/day	\$10,000.00 / Per Violation
7-1.10 C. Criminal penalty:	
1. Negligent Violation is a Class 2 Misdemeanor, up to \$15,000/day, \$200,000 max for 30 days	\$15,000.00 / Per Violation
2. Knowingly or Willingly Violates Ordinance is a Class I Felony up to \$100,000/day, \$500,000 max for 30 days	\$100,000.00 / Per Violation
3. Knowingly Violates Ordinance is a Class C Felony up to \$250,000/day, \$1,000,000 max for 30 days	\$250,000.00 / Per Violation

Public Services Department - Streets Division Fees

Curb & Gutter Fees	
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Calculated at the time of request.

Installation Fees					

Type III Barricades - Permanent Mount	\$400.00 / Per Fee
Stop Signs	\$150.00 / Per Fee
Street Name Signs	\$200.00 / Per Fee

Mowing and Tractor Fees	
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Mowing Neglected Private Lots	Cost + 50% / Minimum 1.5 Hours
Tight Radius - Zero Turn Mower	\$35.00 / Per Hour
Tractor - With Flail Mower	\$65.00 / Per Hour
Tractor - With Rotary Mower	\$75.00 / Per Hour
Tractor - With Side Arm Mower	\$95.00 / Per Hour

Street & Utility Fees	
Street	
Utility	
Other	
Total	

Street Cleaning - Construction Sites	Cost + 50% / Per Fee
Street Flushing - Construction Sites	\$250.00 / Per Trip
Removal and Replacement of Failing Utility Patches & Other Street Repairs	Cost + 50% / Per Fee
<i>Related to Negligence, Faulty Workmanship, and/or Materials by</i>	
<i>Contractors, Sub-Contractors, Builders, Developers, Utility Companies, etc.</i>	
Utility Cut Penalty	\$500.00 / Per Fee
<i>(Excavating in the ROW or Cutting the Street Without a Permit)</i>	
Utility Installation Permit and Encroachment Permit	\$100.00 / Per Fee
<i>(Inspection Required for Utility Installation Permit)</i>	

Parks and Recreation Department Fees

Facility Reservations

Civitan Baseball Field	\$35.00 / Per Hour
Harmon Park Wedding Gazebo	\$150.00 / Per Half Day - 5 Hours
Kernersville Recreation Center	\$75.00 to \$90.00 / Per Hour
Picnic Shelters	\$35.00 to \$40.00 / Per Half Day
Picnic Shelters	\$70.00 to \$80.00 / Per Full Day

Bagley Sports Complex Field Rental Fees

Per Field / Per Day - Saturday / Sunday	\$200.00 / Per Field - Friday Only
Per Field - Friday Only	\$75.00 / Weeklong
Weeklong	\$3,500.00

Ivey M. Redmon Sports Complex Miscellaneous Fees

Additional Field Prep - Drag and Striping	\$40.00 / Per Fee
Gate Fee Charged/Per Day	\$100.00 / Per Fee
Temporary Fencing Fees	\$60.00 / Per Fee
Vendor on Site Fee	\$50.00 / Per Fee
<i>Per Weekend Tournament OR 10% of Gross Receipts for Tournaments More than 3 Days</i>	

Ivey M. Redmon Sports Complex - Cross Country Rental Fees

Cross Country Track Rentals (Category 1)	\$0.00 / No Fee
<i>3 Teams or Less (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 2)	\$50.00 / Per Fee
<i>4-10 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 3)	\$100.00 / Per Fee
<i>11-20 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 4)	\$250.00 / Per Fee
<i>21-35 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 5)	\$400.00 / Per Fee
<i>36-50 Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	
Cross Country Track Rentals (Category 6)	\$600.00 / Per Fee
<i>51 or More Teams (Team = 5 Runners or More)</i>	
<i>Fees are for course rental only. This does not include staff on day of even, porta johns or any equipment.</i>	

Parks and Recreation Department Fees

Ivey M. Redmon Sports Complex - Tournament Usage Rental Fees

Tournament Usage	\$185.00 to \$220.00 / Per Day / Per Field
Tournament Usage - For 3 Field Complex	
<i>Friday, Saturday, & Sunday</i>	\$1,300.00 to \$1,980.00 / Per Fee
<i>Saturday & Sunday</i>	\$1,100.00 to \$1,320.00 / Per Fee
Weekday Hourly Field Rental	\$60.00 / Per Fee
<i>(All Ivey M. Redmon Usage Rentals Include Lights, Bases, Scoreboards, Restrooms, Initial Field Prep)</i>	

Swaim Baseball Complex

Tournament Usage	\$185.00 to \$220.00 / Per Day / Per Field
<i>(Includes Lights, Bases, Scoreboards, Restrooms, Initial Field Prep)</i>	

BUDGET ORDINANCE

ORDINANCE NO. O-2022-26
AN ORDINANCE MAKING APPROPRIATIONS FOR THE OVERALL OPERATIONS
OF THE TOWN OF KERNERSVILLE FOR THE YEAR JULY 1, 2022
THROUGH JUNE 30, 2023

WHEREAS, this Board of Aldermen of the Town of Kernersville has received a budget with a recommended plan for the operation of the town government and its activates for the fiscal year 2022-2023 from the Town Manager, and

WHEREAS, after a Public Hearing and deliberations with the citizens of Kernersville, it is the desire of the Board of Aldermen to adopt said budget to provide for the effective and orderly provision of services to the Town of Kernersville.

NOW, THEREFORE, BE IT ORDAINED:

Section 1. That revenues for the General Fund be established as follows:

General Fund

Ad Valorem Taxes	22,094,437
Other Taxes & Fees	110,800
Unrestricted Intergovernmental Revenue	10,912,121
Restricted Intergovernmental Revenue	6,504,694
Penalty and Interest	24,297
Other Revenues	77,100
Functionally Related Revenues	2,327,257
Operating Grants/Contributions	1,150,040
Interfund Transfers	100
Fund Balance Appropriated	0
Total Anticipated Revenues	43,200,846

Section 2. That expenditures for the General Fund be appropriated as follows:

General Fund

Governing Body	952,305
Administrative Department	429,821
Inspections Permits & Enforcement (Division of Community Development)	750,068
Finance Department	1,231,712
Information Technology Department	969,611
Planning and Zoning (Division of Community Development)	633,320
Human Resources Department	854,686
Police Department	10,478,567
Fire Department	12,453,445
Engineering Department	258,104
Street (Division of Public Services)	3,794,805
Solid Waste (Division of Public Services)	2,557,512
Recreation and Parks Department	2,915,808
General Services Department	1,396,337
Special Appropriations Department	1,289,715
Public Services Administration	470,342
Central Maintenance (Division of Public Services)	1,764,688
Total	43,200,846

Section 3. That there is hereby levied a tax rate of fifty-five point nine cents (\$0.559) per one hundred dollars assessed valuation on all real property and other applicable property within the Town of Kernersville, such rate based upon an estimated total assessed valuation of property for purposes of taxation of \$3,647,640,866. and an estimated collection rate of 99.10% through June 30, 2023.

Section 4. That anticipated revenues for the Law Enforcement Forfeiture Funds be established as follows:

Other Revenue	75
Fund Balance Appropriated	75,780
Total Anticipated Revenues	75,855

The expenditures for the Law Enforcement Forfeiture Funds shall be authorized as follows:

Transfer to General Fund	0
Law Enforcement Forfeiture Funds Expenses	75,855
Total	75,855

Section 5. That anticipated revenues for the Contributions Fund be established as follows:

Other Revenue	25
Contributions	25,125
Fund Balance Appropriated	0
Total Anticipated Revenues	25,150

The expenditures for the Contributions Fund shall be authorized as follows:

Contribution Fund Expenses	25,150
Total	25,150

Section 6. That anticipated revenues for the E-911 Fund be established as follows:

Other Revenue	25
Forsyth County Reimb. E-911	0
Transfer from General Fund	0
Fund Balance Appropriated	80,815
Total Anticipated Revenues	80,840

The expenditures for the E-911 Fund shall be authorized as follows:

E-911 Expenses	80,840
Total	80,840

Section 7. That a Workers' Compensation Self-Insurance Fund be established with anticipated

Other Revenue	100
Charges for Services	344,900
Total Anticipated Revenues	345,000

The expenditures for the Workers' Compensation Self-Insurance Fund shall be authorized as follows:

Workers' Compensation Self-Insurance Expenses	345,000
Total	345,000

Section 8. That a Stormwater Enterprise Fund be established with anticipated revenues as follows:

Other Revenues	3,250
Grant Revenues	500,000
Stormwater Fees	1,209,541
Due/fr General Fund - Town's Stormwater Fees	237,937
Fund Balance Appropriated	404,066
Total Anticipated Revenues	2,354,794

The expenditures for the Stormwater Enterprise Fund shall be authorized as follows:

Stormwater Enterprise Fund Expenses	2,354,794
Total	2,354,794

Section 9. That an Occupancy Tax Fund be established with anticipated revenues as follows:

Other Revenues	50
Occupancy Tax Revenue	92,450
Fund Balance Appropriated	0
Total Anticipated Revenues	92,500

The expenditures for the Occupancy Tax Fund shall be authorized as follows:

Occupancy Tax Fund Expenses	92,500
Total	92,500

Section 10. That an Capital Reserve Fund be established with anticipated revenues as follows:

Other Revenues	100
Transfer from General Fund-OPEB Liability	200,000
Fund Balance Approp.	1,398,886
Total Anticipated Revenues	1,598,986

The expenditures for the Capital Reserve Fund shall be authorized as follows:

Reserve for Medical Loss Ratio	1,632
Reserved for Future OBEB	350,000
Reserved for Fire Department	65,000
Reserved for PM Development Projects	86,250
Reserved for Calebs Creek - Recreation Fees	135,031
Reserved for Calebs Creek - Road Fees	285,829
Reserved for Calebs Creek - Sewer Fees	675,144
Transfer to General Fund- Interest on Investments	100
Total	1,598,986

Section 11. That the Schedule of Fees and Charges be adopted for fiscal year 2022-23 in accordance with Exhibit A attached and made a part of this Ordinance.

Section 12. That the Town Manager be authorized to establish rates and charges for all other use of Town Facilities and services other than special assessments or other charges regulated by State law or Local Ordinance.

Section 13. That the Town Manager, as Budget Officer, be authorized to make budget amendments to all departments and be required to have such amendments entered into the minutes of the next regular meeting of the Board of Alderman.

Section 14. That the Town Manager, as Budget Officer, be authorized to transfer amounts between line item expenditures within a department without limitation and without a report being

Section 15. That within funds appropriated a two percent (2.00%) 401-K contribution has been allocated for regular employees.

Section 16. That within funds appropriated a two percent (6.00%) of salaries has been allocated for Cost of Living Adjustment (COLA) for all eligible employees.

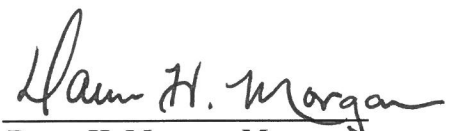
Section 17. That this budget ordinance be entered into the minutes of the Board and, within five days after adoption, copies thereof shall be filed with the Finance Officer, Budget Officer and Clerk to the Board of Aldermen.

Adopted this the 7th day of June, 2022.

Attest:



Keith Hooker, Town Clerk


Dawn H. Morgan, Mayor