*** MUST BE SUBMITTED WITH BID ***

(unless the prime consultant intends to perform 100% of the work with Own Workforce)

State of North Carolina

Ι,

Identification of Minority Business Participation

County of Forsyth

(Name of Project)

(Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

In accordance with N.C.G.S. 143-128.2(c) Bidder shall identify on its Bid the M/WBE businesses to be used on this project <u>and</u> pursuant to subsection (f) of this statute provide the total dollar value of the bid that will be performed by the minority businesses. Failure to list, at a minimum, the minority firm business name <u>and</u> the total dollar value of M/WBE firms contracting will render your Bid as non-responsive and will not be considered for award. If Bidder has no minority participation, they shall indicate this on the table below by entering the word "None" or the number "0." Blank forms will not be deemed to represent zero participation.

Minority Firm Name Phone Number	City-State	Minority Category*	HUB Certified** (Y/N)	Type of Work	Dollar Value

* Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D)

** HUB Certification with the state HUB Office required to be counted toward state participation goals.

*** MUST BE SUBMITTED WITH BID ***

(unless the prime consultant intends to perform 100% of the work with Own Workforce)

State of North	Carolina AFFIDAVIT A – Listing of Good Faith Efforts
County of Forsy	rth
	(Name of Project)
Affidavit of:	
	(Name of Bidder)
I have made a g	ood faith effort to comply under the following areas checked:
	earn at least 50 points from the good faith efforts listed for their bid to be considered NC Administrative Code 30 I.0101)
🔲 1 – (10 pts)	Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government-maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
2 – (10 pts)	Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
🔲 3 – (15 pts)	Broken down or combined elements of work into economically feasible units to facilitate minority participation.
4 – (10 pts)	Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
5 – (10 pts)	Attended prebid meetings scheduled by the public owner.
🔲 6 – (20 pts)	Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
🔲 7 – (15 pts)	Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
🔲 8 – (25 pts)	Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
9 – (20 pts)	Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
10 - (20 pts)	Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with N.C.G.S. 143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

Exhibit 4

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date:	Name of Authorized Officer:		
	Signature:		
	Title:		
State of	,	County of	
Subscribed and Sworn to be	fore me this	day of	 20
(SEAL)	Να	otary Public:	
		ion expires:	

Exhibit 4 *** MUST BE SUBMITTED WITH BID *** (submit with bid in lieu of Affidavit A, if applicable) State of North Carolina AFFIDAVIT B – Intent to Perform Contact with Own Workforce **County of Forsyth** Affidavit of: (Name of Bidder) I hereby certify that it is our intent to perform 100% of the work required for the contract. (Name of Project) In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible. The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained. Date: Name of Authorized Officer: Signature: Title: State of , County of _____ Subscribed and Sworn to before me this day of 20 Notary Public: SEAL My commission expires:

*** DO NOT SUBMIT WITH BID ***

State of North Carolina

AFFIDAVIT C – Portion of the Work to be Performed by HUB **Certified/Minority Businesses**

County of Forsyth

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the portion of the work to be executed by HUB certified/minority businesses as defined in N.C.G.S. 143-128.2(g) and 128.4(a),(b),(e) is equal to or greater than 10% of the bidders total contract price, then the bidder must complete this affidavit.

This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

Affidavit of: _________(Name of Bidder)

I do hereby certify that on the

(Name of Project)

Project ID#:

Amount of Bid \$

I will expend a minimum of ______% of the total dollar amount of the contract with minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

(Attach additional sheets if required)

Minority Firm Name Phone Number	City-State	Minority Category*	HUB Certified** (Y/N)	Type of Work	Dollar Value

* Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D)

** HUB Certification with the state HUB Office required to be counted toward state participation goals.

Pursuant to N.C.G.S. 143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date:	Name of Authorized Officer:		
	Signature:		
	Title:		
State of	,	County of	
Subscribed and Sworn to be	efore me this	day of	20
SEAL		otary Public:	
		-	

State of North Carolina

AFFIDAVIT D – Good Faith Efforts

I do hereby certify that on the

County of Forsyth

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the goal of 10% participation by HUB Certified/ minority business is not achieved, the Bidder shall provide the following documentation to the Owner of his good faith efforts:

Affidavit of: ________(Name of Bidder)

(Name of Project)

Project ID#:

Amount of Bid \$

I will expend a minimum of ______% of the total dollar amount of the contract with HUB certified/ minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

(Attach additional sheets if required)

Minority Firm Name Phone Number	City-State	Minority Category*	HUB Certified** (Y/N)	Type of Work	Dollar Value

* Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D)

** HUB Certification with the state HUB Office required to be counted toward state participation goals.

Examples of documentation that <u>may</u> be required to demonstrate the Bidder's good faith efforts to meet the goals set forth in these provisions include, but are not necessarily limited to, the following:

- A. Copies of solicitations for quotes to at least three (3) minority business firms from the source list provided by the State for each subcontract to be let under this contract (if 3 or more firms are shown on the source list). Each solicitation shall contain a specific description of the work to be subcontracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.
- B. Copies of quotes or responses received from each firm responding to the solicitation.
- C. A telephone log of follow-up calls to each firm sent a solicitation.
- D. For subcontracts where a minority business firm is not considered the lowest responsible sub-bidder, copies of quotes received from all firms submitting quotes for that particular subcontract.
- E. Documentation of any contacts or correspondence to minority business, community, or contractor organizations in an attempt to meet the goal.
- F. Copy of pre-bid roster.
- G. Letter documenting efforts to provide assistance in obtaining required bonding or insurance for minority business.
- H. Letter detailing reasons for rejection of minority business due to lack of qualification.
- I. Letter documenting proposed assistance offered to minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder.

Pursuant to N.C.G.S. 143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date:	Name of Authorized Officer:		
	Signature:		
	Title:		
State of	· ,	County of	
Subscribed and Sworn to be	efore me this	day of	 _ 20
	Nc	otary Public:	
	My commiss	ion expires:	