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# Appendix A – Section 1 Final Plats

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REQUIRED CERTIFICATION BLOCKS			
Reference	Block Title	Applicable When...	Certification Block Information
A.1.5	Owner Certification	Always	<p>Certificate of Ownership and Dedication</p> <p>The undersigned hereby acknowledge that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby adopt this plan and subdivision with my (our) free consent and upon approval by the Town of Kernersville that this plat be recorded in the office of the Register of Deeds of <b>Forsyth OR Guilford</b> County.</p> <p>_____ Owner Date _____</p>
A.1.6	Subdivision Administrator Certification	Plat meets the definition of a subdivision	<p>Final Subdivision Plat Approval</p> <p>This is to certify that this plat meets the recording requirements of the Town of Kernersville Unified Development Ordinance, Subdivision Administrator for the Town of Kernersville, certify that this plat meets the recording requirements of the Town of Kernersville <i>Subdivision Regulation</i> and, if applicable, that a certificate of approval has been issued by the Division of Highways pursuant to Article 7, Chapter 136 of the General Statutes, State of North Carolina</p> <p>_____ Subdivision Administrator Date _____ Town of Kernersville, North Carolina</p>
A.1.7	Exempt Plat: Subdivision Administrator	Plat is exempt from the definition of a subdivision	<p>Exempt Plat Certification</p> <p>I, _____ Subdivision Administrator for the Town of Kernersville, certify that this Plat is Exempt from the definition of Subdivision (e.g. is a survey of existing property, recombination plat, other exception to subdivision).</p> <p>_____ Subdivision Administrator Date _____ Town of Kernersville, North Carolina</p>
A.1.8	Review Officer Certification	Surveyor marks plat with one of the following: 47-30(f)(11)a 47-30(f)(11)d 47-30(f)(11)e	<p>Review Officer Certification</p> <p>I, _____ Review Officer of <b>Forsyth OR Guilford</b> County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.</p> <p>_____ Review Officer This the _____ Day of _____ 20_____ <b>Forsyth OR Guilford</b> County, North Carolina</p>
A.1.9	Public Dedication	Purpose of the plat is to dedicate land and nothing else	<p>Certificate of Ownership and Dedication</p> <p>I (OR WE) THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT I, (OR WE) AM (ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN AND SUBDIVISION WITH MY (OUR) FREE CONSENT AND HEREBY DEDICATE FOR PUBLIC USE AS ROADS AND EASEMENTS FOREVER ALL AREAS SHOWN OR INDICATED ON SAID PLAT AND UPON APPROVAL BY THE BOARD OF ALDERMEN OF THE TOWN OF KERNERSVILLE AUTHORIZES THAT THIS PLAT BE RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS OF FORSYTH COUNTY OR GUILFORD COUNTY.</p> <p>Signature _____, Date _____</p> <p>(Print owner's name) _____ (If corporation, print name of corporation and name and title of signer)</p> <p>PIN #(s) _____ (List PIN(s) owner is signing for)</p>

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Reference	Block Title	Applicable When...	Certification Block Information
A.1.10	HOA/POA Covenants, Conditions, and Restrictions	HOA/POA and covenants are required for subdivision final plat approval	The current and future owners of property shown on this recorded plat shall be subject to the terms and conditions of the (Homeowner's/Property Owner's) Associational Covenants, Conditions and Restrictions which are recorded in Deed Book ( ), Page ( ) in the offices of the Forsyth OR Guilford County Register of Deeds.
A.1.11	SCM Liability Statement	SCM(s) are maintained by HOA/POA	Should the (Homeowner's/Property Owner's) Association cease to exist, or fail to provide adequate maintenance of the Association's permanent stormwater control measure(s), or be dissolved, the owners of record title to any property within the Development at the time of required maintenance shall be jointly and severally liable for maintaining the required permanent stormwater control measure(s) in accordance with requirements of the Town of Kernersville Watershed Protection Ordinance and the laws of the State of North Carolina.
A.1.12	Public Services Proposed Road Construction Standards Certification	Land is dedicated to Town of Kernersville R/W	<p style="text-align: center;">Town of Kernersville Public Services Certification</p> <p>Approved _____ Public Services Director</p> <p>Date _____ Town of Kernersville, North Carolina</p>
A.1.13	NCDOT Proposed Road Construction Standards Certification	ROW is being dedicated to NCDOT; Applicant must verify with NCDOT Division Office 9 (Forsyth) or 7 (Guilford) whether a block is required	<p style="text-align: center;">North Carolina Department of Transportation Division of Highways Proposed Subdivision Road Design Standards Certification</p> <p>Approved By: _____</p> <p>Signature: _____</p> <p>Date: _____</p> <p>Note: Not required if plat is within municipal limits where road(s) will be maintained by another entity</p>
A.1.14	Engineer/Architects Condo Certification	Conformance to Condominium act is required	<p>The undersigned, being duly shown, hereby certifies that 1) he or she is a registered engineer/architect licensed under the provisions of Chapter 89C of the General Statutes of the State of North Carolina, 2) the plans prepared by the undersigned to which this certificate is attached and collectively contain all of the information required under Section 47C-2-109 of the North Carolina Condominium Act, 3) said plans fully and accurately depict the layout, location, floor ceiling elevations, unit numbers, and dimensions of the units, as built.</p> <p>Signed _____</p> <p>License No. _____</p> <p>Date _____</p>
A.1.15	Unbuildable Lot(s) Certification	Lots are being created or modified that are not on public sewer and have not been issued an improvement permit nor have received certification from licensed soil scientist	Lots _____ are deemed unbuildable because no improvement permits from the County Health Department nor a certification from a registered soil scientist have been provided to the Town of Kernersville at the time of platting. This plat shall be amended to show that one or both of the lots are buildable at the time improvement permit(s) is/are issued for either lot. No building permit(s) shall be issued for either lot until the amended plat is recorded with the Forsyth County Register of Deeds.

Appendix A – Section 2 Civil Construction Plans  
Last Updated: 05.30.2025

REQUIRED CERTIFICATION BLOCKS		
Reference	Block Title	Certification Block Information
A.2.1	Engineering Signature Block 2.5' x 2.5'	<div><div>TOWN OF KERNERSVILLE ENGINEERING DIVISION  APPROVED FOR CONSTRUCTION </div><div></div><div>Applicant must obtain Zoning or Building Permit(s) prior to construction. Contact (336) 996-6916 prior to Beginning Any Work in the Right of Way.</div></div>
A.2.2	Planning Signature Block 2.5' x 2.5'	<div><div>TOWN OF KERNERSVILLE PLANNING DIVISION  APPROVED FOR CONSTRUCTION </div><div></div><div>Applicant must obtain Zoning or Building Permit(s) prior to construction. Contact (336) 996-6916 prior to Beginning Any Work in the Right of Way.</div></div>
A.2.3	Public Services Signature Block 2.5' x 2.5'	<div><div>TOWN OF KERNERSVILLE PUBLIC SERVICES  APPROVED FOR CONSTRUCTION </div><div></div><div>Applicant must obtain Zoning or Building Permit(s) prior to construction. Contact (336) 996-6916 prior to Beginning Any Work in the Right of Way.</div></div>

Appendix A – Section 3 Board Approved Site Plans  
Last Updated: 05.30.2025

REQUIRED DATA BLOCKS		
Reference	Block Title	Data Block Information
A.3.1	Zoning Data	<div><div>ZONING</div><div>EXISTING ZONING: _____ PROPOSED ZONING: _____ TYPE OF REVIEW REQUESTED: _____ (I.E. REZONING, PLANNING BOARD REVIEW, PRELIMINARY SUBDIVISION APPROVAL, ETC.)</div></div>
A.3.2	Size Size and Coverage	<div><div>SITE SIZE AND COVERAGE</div><div>TOTAL ACREAGE: _____ SITE COVERAGE: _____ BUILDING TO LAND _____ % PAVEMENT TO LAND _____ % OPEN SPACE _____ % TOTAL (100%) BUILDING SQUARE FOOTAGE: _____ SF. BUILDING HEIGHT: _____ FT. OR STORIES</div></div>
A.3.3	Density Calc.	<div><div>DENSITY CALCULATIONS (IF APPLICABLE)</div><div>NUMBER OF UNITS/LOTS: _____ UNITS/LOTS DENSITY: _____ UNITS/ACRE OR LOTS/ACRE</div></div>
A.3.4	Infrastructure	<div><div>INFRASTRUCTURE</div><div>WATER: _____ PUBLIC _____ PRIVATE SEWER: _____ PUBLIC _____ PRIVATE STREETS: _____ PUBLIC _____ PRIVATE</div></div>
A.3.5	Off Street Parking	<div><div>OFF STREET PARKING (IF APPLICABLE)</div><div>PROPOSED USE(S): _____ PARKING CALCULATION: _____ SPACES: _____ (MAY BE MORE THAN ONE CALCULATION REQUIRED) REQUIRED PARKING: _____ SPACES PARKING PROVIDED: _____ SPACES</div></div>

A.3.6	Other Info	<div> <p><b><u>OTHER INFORMATION OR NOTES</u></b>  <b><u>(I.E. USE CONDITION COMPLIANCE</u></b>  <b><u>INFORMATION OR OTHER SPECIAL NOTES)</u></b></p> <hr/> <hr/> <hr/> <hr/> </div>
A.3.7	Off Street Loading	<div> <p><b><u>OFF STREET LOADING</u></b>  (if applicable)  REQUIRED LOADING/UNLOADING SPACES: _____  LOADING/UNLOADING SPACES PROVIDED: _____  SIZE: _____ FT. X _____ FT.</p> </div>
A.3.8	Other Info.	<div> <p><b><u>OTHER INFORMATION OR NOTES</u></b>  <b><u>(I.E. USE CONDITION COMPLIANCE</u></b>  <b><u>INFORMATION OR OTHER SPECIAL NOTES)</u></b></p> <hr/> <hr/> <hr/> <hr/> </div>
A.3.9	Bufferyards	<div> <p><b><u>BUFFER YARDS</u></b>  (IF APPLICABLE)</p> ADJOINING ZONING: _____  TYPE REQUIRED: _____  WIDTH PROVIDED: _____  FENCE OPTIONS: _____</div>
A.3.11	Watershed Site Data	<div> <p><b>WATERSHED SITE DATA</b>  <b>(IF APPLICABLE)</b></p> <div> <div> A. Total Site Area B. Proposed Disturbed Area C. Existing Impervious Surface Area D. Existing Impervious Surface Area Built Before 1993 E. Total Regulated Undeveloped Site Area (A-D) F. Total Proposed Impervious Surface Area G. Regulated Impervious Surface Area (F-D) H. Proposed Impervious Surface Area Percentage: (F/A)*100 I. Regulated Impervious Surface Area Percentage (G/E)*100 J. (If Residential) Units Per Acre </div> <div>                     </div> </div> <div> <div>(sq.ft.)</div> <div>(sq.ft.)</div> <div>(sq.ft.)</div> <div>(sq.ft.)</div> <div>(sq.ft.)</div> <div>(sq.ft.)</div> <div>(sq.ft.)</div> <div>%</div> <div>%</div> <div></div> </div> </div>